



**Board of
Trustees
2018**

October 5, 2018



NMC Board of Trustees Meeting

Friday, October 5, 2018

9:00 AM

Natividad Room

1st Floor, Building 200

1441 Constitution Blvd.

AGENDA

Members of the Natividad Medical Center Board of Trustees are appointed by the Monterey County Board of Supervisors. Membership and terms of office are established by the Natividad Medical Center Bylaws.

1. **Pledge of Allegiance**
2. **Agenda Additions/Corrections** *Page 1-5 – Board Clerk*
3. **Minutes**
 - Approve the Minutes of August 3, 2018 *Page 6-11*
4. **Board Comments**
5. **Public Comments (Limited up to 3 minutes per speaker at the discretion of the Chair)**

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Trustees. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information, or request staff to report back to the Board at a future meeting.
6. **Consent Calendar**

Approve the following policies, procedures, rules, and regulations:

 - a. Policies/Procedures/Forms/Manuals (listed and available upon request)
 - Medical Staff Orientation Policy, MSP001-13
 - Medical Clearance of Patients with Psychiatric Complaints in the Emergency Department
 - Proposed Changes to Internal Medicine Clinical Privileges – Minimum Procedures Required for Hospitalist Providers
 - Proposed Changes to General Surgery Clinical Privileges
 - Proposed Changes to SART Practice Prerogatives

Manuals:

Send Outs (Lab)

Revised policies:

1:0080 Hypoglycemia Management in the Inpatient Setting for the Non-Pregnant Adult
1:0650 House Administrative Nurse: Notification of
1:1380 Transport of Patients
1:4220 Rapid Response Team
1:9280 Devastating Brain Injury Protocol
1:9300 Trauma Activation
1:9309 Admission to Inpatient Unit
1:9311 Pediatric Trauma
6:0408 Privacy – Uses & Disclosures – Law Enforcement
ADMIT:0052 Vacation Requests & Schedule Changes
DIAG-1710 Contrast Evaluation
NURADM-0700 Nursing Procedures and Skills
1:9295 CHOICE Program, Hospital-Based Violence Intervention Program
TPMG:005 Neurosurgery Trauma Consult Guideline
TPMG:009 Radiology Reporting Guidelines for Trauma
TPMG:010 Rib Fracture Management Guideline

New policies:

1:4240 Guideline for the Management of Patients who Refuse Blood Transfusion
TPMG:015 Neurosurgical Trauma Contingency Guideline
TPMG:016 Tracheostomy Practice Management Guideline
TPMG:017 Venous Thromboembolism Prophylaxis in Trauma Patients

Policies with no changes:

- *Page 12-15*

Policies being retired:

- *Page 16-18*

Approve for submission to the Monterey County Board of Supervisors the following agreements identified in Items 6b to 6h of the consent calendar. All of the listed items were previously reviewed and approved by the NMC Finance Committee.

- 6b. * **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Siemens Quotations for Radiology Modernization Project, Page 19-20**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Quotations #1FWKEGS, #1-FWJ9PU, #1-FVNNFJ, #1-FWJTL1 and #1-FVSZAS totaling \$443,444 for installation and training services associated with the new radiology equipment for the Natividad Radiology Modernization Project.
 - b. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Proposal #1-O73OSY for the purchase of the extended 5 year warranties totaling \$2,422,548 (\$605,637 annually for four years) associated with the new radiology equipment for the Natividad Radiology Modernization Project.
- 6c. * **Approve for Submission to the Monterey County Board of Supervisors the Following Patient Transfer Agreement Template, Page 21-22**
- a. Approve the County Standard Patient Transfer Agreement (“Agreement”) template defining the terms of transfer of patients between Natividad Medical Center (NMC) and other health care facilities; and

- b. Authorize execution of the Agreement by the NMC Chief Executive Officer using the template in substantially the same form as that which has been presented to the Board without significant change to its content, subject to review and approval of County Counsel; delegation of authority expires June 30, 2024; and
- c. Authorize execution of up to three (3) future amendments to any executed Agreement where the amendments do not significantly alter the risk associated with the parties' duties under the Agreement, subject to review and approval of County Counsel; delegation of authority expires June 30, 2024.

6d. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Jane Finney, Page 23-24

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 3 to the agreement (A-13313) with Jane Finney, CLS, MBA, CPHQ, CPPS for Consulting Services, extending the agreement an additional one (1) year period (November 9, 2018 through November 8, 2019) for a revised full agreement term of November 9, 2015 through November 8, 2019, and adding \$50,000 for a revised total agreement amount not to exceed \$546,521.

6e. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Modular Devises, Page 25-26

Authorize payment to Modular Devises for outstanding invoices billed to Natividad totaling \$119,500 for the month of July 2018 for the Lease Agreement for a mobile Computerized Tomography (CT), a mobile Angiography/Interventional Radiology (IR) Laboratory, and a mobile Magnetic Resonance Imaging (MRI) unit which had a term of August 1, 2013 through July 31, 2018.

6f. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement for Reallocation of Positions, Page 27-28

- a. Amend the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget to approve reallocation of positions as indicated by position numbers in the attached resolution; and
- b. Direct the County Administrative Office to incorporate the approved Position changes in the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget.

6g. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Certified Medical Testing, Page 29-30

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No. 3 to the agreement with Certified Medical Testing for testing, maintenance and repairs of piped medical gas and vacuum systems at NMC, retroactively extending the agreement an additional two (2) year period (July 1, 2018 through June 30, 2020) for a revised full agreement term of July 1, 2015 through June 30, 2020, and adding \$77,360 for a revised total agreement amount not to exceed \$177,360.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$9,000) of the original cost of the agreement.

6h. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Best Best & Krieger, LLP, Page 31-32

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his

designee to execute amendment No. 2 to the agreement (A-13923) with Best Best & Krieger, LLP for specialized attorney services, extending the agreement an additional three (3) year period (May 1, 2019 through April 30, 2022) for a revised full agreement term of May 1, 2017 through April 30, 2022, and adding \$127,000 for a revised total agreement amount not to exceed \$325,000.

7 Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with SwipeSense, Inc., which is in the final stages of negotiation

Page 33-34

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment no. 2 to the agreement with SwipeSense, Inc. for SwipeSense Platform, extending the agreement an additional one (1) year period (November 1, 2018 through October 31, 2019) for a revised full agreement term of November 1, 2016 through October 31, 2019, and adding \$43,500 for a revised total agreement amount not to exceed \$143,500.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$5,650) of the original cost of the agreement.

8 Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Kuong Ngann, D.O., which is in the final stages of negotiation

Page 35-26

- a. Authorize Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Kuong Ngann, D.O. to provide general and critical care surgery services at NMC for an amount not to exceed \$500,000 for the period November 1, 2018 to December 31, 2020; and
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to sign up to three (3) future amendments to this agreement where the total amendments do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount and do not significantly change the scope of work.

9 Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Medical Education Speakers Network., which is in the final stages of negotiation

Page 37-38

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with Medical Education Speakers Network (formerly Martin Martin Inc.) for providing professional and medical speakers and course development services, adding \$100,000 for a revised total agreement amount not to exceed \$175,000, with no change to the current agreement term of April 1, 2016 through March 31, 2020.

10 Accept Oral Report from NMC Chief Financial Officer - Daniel Leon, CFO

- a. August 2018 YTD Financial Reports *Page 39-51*

11 Receive Oral Report from Natividad Foundation Board of Trustee member- Mike Payne

12 Accept Oral Report from Governance/Nominating Committee – *Fernando Elizondo, Chair*

- a. Review, and recommend appointment of Libby Downey for Board of Trustee Appointment – *Fernando Elizondo, Chair*
 - Review, approve and recommend to the Monterey County Board of Supervisors the appointment of Libby Downey for a first one year term as a trustee of Natividad Medical Center Board of Trustees for a term ending October 2019.
- b. Discuss, consider, and make recommendations to the Monterey County Board of Supervisors the re-appointment of members listed below to the NMC Board of Trustees:
 - Nominate member Mike Payne for a second term on the NMC Board of Trustees extending from October 2018-June 2021

13 Receive Oral Report from NMC Chief Executive Officer - *Dr. Gary R. Gray, CEO*

14 Receive Oral Report from Chief of Staff – *Dr. Chad Harris, COS*

15 Receive Oral Report from Chief Nursing Officer – *Nancy Buscher, CNO*

16 Recess to Closed Session under Government Code Section 54950

- a. Pursuant to Health and Safety Code Section 1461, Evidence Code Section 1157, and in accordance with Government Code Section 54954.5, the Board will receive: Medical Quality Assurance Reports *Dr. Craig Walls, CMO*

17 Accept and approve September 2018 Credentials Report from Medical Staff Office relating to appointment of medical staff and allied health professionals. *Page 52-53*

Adjournment

**Next Board of Trustees Meeting
Friday, November 2, 2018
9:00 AM
Natividad Room
1st Floor, Building 200**



NMC Board of Trustees Meeting

Friday, September 7, 2018

9:00 AM

Natividad Room

1st Floor, Building 200

1441 Constitution Blvd.

MINUTES

Board of Trustees: Mitch Winick, Marcia Atkinson, Dr. Gary Gray, Mike Payne, Supervisor Simon Salinas, Dr. Chad Harris, Lew Bauman, Britt Rios Ellis, Fernando Elizondo, John Huerta,

Absent: NONE

NMC Staff/County: Anne Brereton, Daniel Leon, Andrea Rosenberg, Ari Entin, Nancy Buscher, Nathan Fuentes, Monica Hamilton, Jeanne Ann Balza, Dr. Craig Walls, Tim Fitzgerald

1. **Pledge of Allegiance**

2. **Agenda Additions/Corrections** – Board Clerk

MOTION: Motion to accept and approve the agenda for September 7, 2018, BOT meeting with correction of deleting policy Seclusion & Restraints Competencies & Face to Face Evaluations, Correction of item numbers from 6m, change to 6e and removal of number 10 by Mike Payne, seconded by Marcia Atkinson.

3. **Minutes**

a. Approve the Minutes of August 3, 2018.

MOTION: Motion to approve minutes of the August 3, 2018 BOT meeting by Marcia Atkinson, seconded by Mike Payne.

4. **Board Comment**

5. **Public Comments (Limited up to 3 minutes per speaker at the discretion of the Chair)**

NONE

6. Consent Calendar

6a. Policies/Procedures/Forms/Manuals

Medical Staff Policy Approvals

- Natividad Institutional Review Board Policies and Procedures
- Reinstitute Coding Categories, MSP005-01, v2014.06 (MSQRC)
- Approve Policy MSP001-1, Credentialing & Privileging of Medical Staff & Allied Health Professional Staff
- Retire Policies (these policies are now included in the above policy)
- MSP001-7, Pre-Application Process
- MSP001-2, Processing Reappointment Application
- MSP001-11, Criminal Background Check
- MSP001-12, Requests for Additional Privileges (keep form)
- Proposed Amendment to Policy MSP003-3, Medical Staff Funds

Proposed Addition/Amendments to Rules and Regulations

- Add Institutional Review Board as a Standing Committee, R&R, V, 6.18
- Split Med Usage/ Infection Control, Article V, 6.8, to:
 - Pharmacy and Therapeutics Committee
 - Infection Prevention / Antibiotic Stewardship Committee
- Patient Safety Quality Council Composition, Article V, 6.3-1:
 - Include CMIO and Trauma Director as voting members
- IDPC meetings and reporting, Article V, 6.11-3: add IDPC reports to Credentials Committee (in addition to MEC and BOT)
- Recommend OR Assistants as an AHP Category (AHP R&R Article II)

Privilege Delineation List Approvals / Credentialing Forms

- Add VBAC Privileges: Nurse Midwife & Family Med Privilege Forms
- Proposed Update to Application Attestation (TJC MS 0606.01.05.09)
- Proposed Update to Service Director Summary Report, Initial Applications
- Proposed Update to Service Director Summary Report, Reappointment

Manuals for approval

- ARU Policies

Revised policies for approval

- 4:3400 Medical Gas Procurement Storage & Handling

Policies with no changes for approval

Policies being retired

Approve for submission to the Monterey County Board of Supervisors the following agreements identified in Item 6b to 6e of the consent calendar. All of the listed items were previously reviewed and approved by the NMC Finance Committee.

- 6b. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Richard Moore, M.D.,**
- a. Authorize Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Richard Moore M.D., Inc. to provide general and critical care surgery services at NMC for an amount not to exceed \$500,000 for the period September 1, 2018 to September 30, 2020; and
 - b. Authorize the Deputy Purchasing Agent for NMC or his designee to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount per each amendment.
- 6c. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Pacific Health Alliance,**
- Authorize the Chief Executive Officer of Natividad to sign Amendment No. 1 ("Amendment") to the Pacific Health Alliance Pilot Project Agreement to extend the provision of program administration ("PA") services for the County of Monterey's Pilot Project for the Remaining Uninsured for an additional year, replace Exhibit A with a new Exhibit A and add an additional amount not to exceed \$300,000 for a total of \$500,000, effective July 1, 2018 through a run out period of December 31, 2019.
- 6d. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Salinas Valley Memorial Hospital,**
- Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No.1 to the agreement (A-12966) with Salinas Valley Memorial Hospital (SVMH) for laboratory testing services, extending the agreement an additional thirty-six (36) month period (November 1, 2018 through October 31, 2021) for a revised full agreement term of July 1, 2015 through October 31, 2021, and adding \$500,000 for a revised total agreement amount not to exceed \$932,000.
- 6e. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with The Advisory Board Company,**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Addendum No. 2 to the Letter of Agreement (A-13407) with The Advisory Board Company for iRound, Nursing Executive Center, Health Care IT Advisor, and Healthcare Advisory services, extending the agreement from September 1, 2018 through August 31, 2023, for a revised full agreement term of December 31, 2015 through August 31, 2023, adding \$857,396 for a revised total agreement amount not to exceed \$1,163,342.
 - b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future addendums to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$20,492) of the original cost of the agreement.

MOTION: Motion to approve Policies/Procedures/Forms/Manuals item 6a-6e moved by Marcia Atkinson, seconded by Mike Payne, and approved unanimously.

7 Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with ZBS Incorporated dba Audac, which is in the final stages of negotiation

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with ZBS Incorporated dba Audac for maintenance and repair of nurse call system services, extending the agreement an additional three (3) year period (January 1, 2019 through December 31, 2021) for a revised full agreement term of July 1, 2015 through December 31, 2021, and adding \$80,000 for a revised total agreement amount not to exceed \$150,000.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$15,000) of the original cost of the agreement.

MOTION: Motion to approve Item 7 for submission to the Board of Supervisors so moved Supervisor Simon Salinas, seconded by Mike Payne, and approved unanimously.

8 Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with ZBS Incorporated dba Audac, which is in the final stages of negotiation

- c. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with ZBS Incorporated dba Audac for maintenance and repair of nurse call system services, extending the agreement an additional three (3) year period (January 1, 2019 through December 31, 2021) for a revised full agreement term of July 1, 2015 through December 31, 2021, and adding \$80,000 for a revised total agreement amount not to exceed \$150,000.
- d. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$15,000) of the original cost of the agreement.

MOTION: Motion to approve Item 8 for submission to the Board of Supervisors so moved Supervisor Simon Salinas, seconded by Britt Rios-Ellis, and approved unanimously.

9 Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with ZBS Incorporated dba Audac, which is in the final stages of negotiation

- e. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with ZBS Incorporated dba Audac for maintenance and repair of nurse call system services, extending the agreement an additional three (3) year period (January 1, 2019 through December 31, 2021) for a revised full agreement term of July 1, 2015 through December 31, 2021, and adding \$80,000 for a revised total agreement amount not to exceed \$150,000.
- f. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$15,000) of the original cost of the agreement.

MOTION: Motion to approve Item 9 for submission to the Board of Supervisors so moved Marcia Atkinson, seconded by John Huerta, and approved unanimously.

10 Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with ZBS Incorporated dba Audac, which is in the final stages of negotiation

- ~~g. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with ZBS Incorporated dba Audac for maintenance and repair of nurse call system services, extending the agreement an additional three (3) year period (January 1, 2019 through December 31, 2021) for a revised full agreement term of July 1, 2015 through December 31, 2021, and adding \$80,000 for a revised total agreement amount not to exceed \$150,000.~~
- ~~h. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$15,000) of the original cost of the agreement.~~

MOTION: ITEM 10 REMOVED FROM AGENDA

11 Accept Oral Reports from NMC Chief Financial Officer - Daniel Leon, CFO

- a. August 2018 YTD Financial Reports

MOTION: Motion to accept the report on August 2018 Financial Reports, moved by Marcia Atkinson, seconded by Britt Rios-Ellis, and approved unanimously.

12 Accept Oral Report from NMC Compliance Officer – Teri Ransbury, Compliance Officer

MOTION: Motion to accept the NMC Compliance report, moved by Marcia Atkinson, seconded by Mike Payne, and approved unanimously.

MOTION: Motion to schedule a quarterly NMC Compliance report, moved by Mike Payne, seconded by John Huerta, and approved unanimously.

13 Receive Oral Report from NMC Chief Executive Officer –Dr. Gary R. Gray, CEO

14 Receive Oral Report from Chief of Staff – Dr. Chad Harris, COS

15 Receive Oral Report from Chief Nursing Officer – Nancy Buscher, CNO

16 Recess to Closed Session under Government Code Section 54950

- a. Pursuant to Health and Safety Code Section 1461, Evidence Code Section 1157, and in accordance with Government Code Section 54954.5, the Board will receive: Medical Quality Assurance Reports Dr. Craig Walls, CMO

17 Accept and approve August 2018 Credentials Report from Medical Staff Office relating to appointment of medical staff and allied health professionals.

***MOTION:** Motion to accept the report on August 2018 Credential Report, moved by Britt Rios-Ellis seconded by Marcia Atkinson, and approved unanimously.*

Adjournment: With no other business before the Board the meeting was adjourned at 10:48 am.

Mitch Winick, Chair

Recorded by Irene Zenk

POLICIES FOR BOARD APPROVAL WITH NO CHANGES

TITLE	POLICY NUMBER	DATE REVIEWED
Education and Training	4:4010	3/18
Hostage Incident	4:4216	4/18
Code of Conduct	7:1000	4/18
Code of Business Conduct	7:6998	4/18
Civil Disturbance	4:4217	4/18
Abandonment of a Newborn	1:2430	4/18
Patient Valuables and Belongings	1:0460	5/18
Records Retention, Destruction and Storage	6:2500	5/18
Compliance Manual	N/A	4/18

**POLICIES FOR JOINT CONFERENCE/BOARD APPROVAL
WITH NO CHANGES**

TITLE	POLICY NUMBER	DATE REVIEWED
Admission Criteria	ARU-0021	4/18
Patient Right and Responsibilities	ARU-0028	4/18
Psychosocial Activity Contact Record	ARU-0043	4/18
ADL Program	ARU-0043	4/18
Specialized Services	ARU-0078	4/18
Post Admission Physician Evaluation	ARU-0083	4/18
Physician Progress Notes	ARU-0084	4/18
Safe Use of Radioactive Materials	4:0714	4/18
Radioactive Waste Disposal	4:0716	4/18
Practitioner Code of Conduct	MSP004-2	6/18
Re-donning of Disposable N-95 Respirators When N-95s Are Not Available	IC-460	6/18
Spills of Blood & Potentially Infectious Body Fluid	IC-225	6/18
Emerging Infectious Diseases	IC-440	6/18
Kit Check Pharmacist Verification of Tagged Items	PHAR-5252	6/18
Kit Check Scanning Trays	PHAR-5251	6/18
Kit Check Printing Tags and Tagging items	PHAR-5250	6/18
One Time controlled Substances Not Loadable in Pyxis	PHAR-3150	6/18
Patient Controlled Substances	PHAR-3140	6/18
Refrigeration and Out of Range Temperatures and Actions	PHAR-1230	6/18

**POLICIES FOR JOINT CONFERENCE/BOARD APPROVAL
WITH NO CHANGES**

Antipyretics for Pediatric Patients	3:9500	6/18
Inpatient Warfarin Per Pharmacy Protocol	3:3366	6/18
Requirements for Physicians Caring for Trauma Patients	1:9302	5/18
Toys, Cleaning of	1:9500	6/18
VFC (Vaccines for Children	3:3200 Previously PHAR-1150	6/18
Controlled Substance Acquisition and Dispensation	3:9300	6/18
Parking Regulations and Vehicle Management	4:2900	4/18
Hazardous Materials Incident Plan and Procedures	4:3150	4/18
Medical and Pharmaceutical Waste Policy	4:3300	4/18
Medical Equipment Failure	4:6100	4/18
Admission of a Patient	NURADM-0150	6/18
Count – Surgical Services Policies	OR-7040	6/18
Urine Pregnancy Test	POC-3935	5/18



POLICIES FOR JOINT CONFERENCE/BOARD APPROVAL

TITLE	POLICY NUMBER	DATE REVIEWED
ARU: Mission Statement	ARU-0010	9/18
Protecting Patients from Abuse and Neglect	1:2405	9/18
Declaration of Incomplete Medical Record	6:0650	9/18
Prohibited Political Activity	7:0400	9/18

POLICIES BEING RETIRED

TITLE	POLICY NUMBER	COMMENTS
Hazard and Vulnerability Analysis	4:4030	Included in another policy
Robbery	4:4214	Included in another policy
Extreme Weather Temperatures	4:4219	Included in another policy
Amnisure Rupture of Fetal Membrane (ROM)	POC-3910	Retired - Transferred to Serology
RSV, Influenza A&B Antigen Tests by Binaxnow	POC-3970	Retire

POLICIES BEING RETIRED

TITLE	POLICY NUMBER	COMMENTS
Staff Competency Assessments	NUR ED 5507	Now done on the units
Medical Equipment Training	NUR ED 5508	No longer done in Nursing Ed.
Continuing Education Credit	NUR ED 5510	Integrated into another policy
In-service Program	NUR ED 5511	Integrated into another policy
Life Support Training – ACLS, BLS, PALS, NRP, Heart-Code	NUR ED 5528	Integrated into another policy
Patients with Service Animals	1:1550	Included in 1:9105
Provision of Care – Education Specific	NUR ED 5529	Part of hospital Provision of Care
The California End of Life Option Act (Patient's Request for medical Aid-in-Dying)	1:1220	Law has been repealed
Pager Policy	5:2700	Retire



POLICIES BEING RETIRED

TITLE	POLICY NUMBER	COMMENTS
Legibility of Medical Record Entries	MSP003-2	No longer needed
HIV Testing and Disclosure without Source Patient Consent	1:4000	Included in 6:0800

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Siemens Quotations for Radiology Upgrade Equipment and Associated Services

Legistar Number: _____

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Quotations #1FWKEGS, #1-FWJ9PU, #1-FVNNFJ, #1-FWJTL1 and #1-FVSZAS totaling \$443,444 for installation and training services associated with the new radiology equipment for the Natividad Radiology Modernization Project.
- b. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Proposal #1-O73OSY for the purchase of the extended 5 year warranties totaling \$2,422,548 (\$605,637 annually for four years) associated with the new radiology equipment for the Natividad Radiology Modernization Project.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Quotations #1FWKEGS, #1-FWJ9PU, #1-FVNNFJ, #1-FWJTL1 and #1-FVSZAS totaling \$443,444 for installation and training services associated with the new radiology equipment for the Natividad Radiology Modernization Project.
- b. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Proposal #1-O73OSY for the purchase of the extended 5 year warranties totaling \$2,402,500 (\$605,637 annually for four years) associated with the new radiology equipment for the Natividad Radiology Modernization Project.

SUMMARY/DISCUSSION:

Natividad began working on the Radiology Modernization project three years ago. The equipment was added as a capital project and selected with binding quotes in 2016. Due to the complexity of remodeling an imaging department, equipment has to be selected first then the architects work with the vendors for equipment specific plans. These plans are submitted to OSPD for approval before the construction project can start. Once the plans are approved by the state the process for awarding a construction company the project was started.

Approval was received in the board of supervisor meeting from July 10, 2018 to award the Radiology Modernization project to the Otto Construction. Siemens was selected as the vendor for all the new equipment. Included in the Radiology Modernization project is installation of a new 3.0 Magnetic Resonance Imaging (MRI) , 2 new Computed Topography (CT) scanners, new nuclear medicine equipment, and new Interventional Radiology equipment with a hemodynamic monitoring system. This contract includes installation, training and ongoing maintenance for each new piece of equipment.

The construction project is predicted to be a two year project. The project has 4 phases. In the first phase, construction will be getting small spaces ready for new purposes during the construction. This is a short phase. The second phase will remodeling the current vacant space for the new equipment. The second phase includes the installation of the MRI, Nuclear Medicine, and Interventional Radiology equipment. The third phase will be installing one new CT scanner. The fourth phase is installing the second new CT scanner and expanding the ultrasound equipment.

The equipment, including installation and training services, are being purchased under the MedAssets/Vizient Group Purchasing Organization (GPO). The extended warranty for maintenance and repairs is being purchased outside the GPO. Natividad believes it is in its best interest to have the manufacturer provide ongoing maintenance during and after the initial warranty period.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this request and the Auditor-Controller has reviewed and approved as to payment provisions. This request has also been reviewed and approved by NMC's Finance Committee on September 27, 2018 and by its Board of Trustees on October 5, 2018.

FINANCING:

The cost for this request is \$2,865,992, of which \$1,049,081 has been included in the Fiscal Year 2018-19 Adopted Budget. Amounts for the remaining balance will be included in future years budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement with Siemens meets the County initiatives in the Health and Human Services area by providing safe imaging utilizing new equipment which offers reduced doses of radiation to the patrons of Monterey County. This request also includes the ongoing maintenance component to ensure all safety checks are completed and the equipment is kept safe and functional.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Heidi Dormody, Laboratory Manager, 783-7660

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Siemens Installation & Training Quotation #1FWKEGS

Siemens Installation & Training Quotation #1-FWJ9PU

Siemens Installation & Training Quotation #1-FVNNFJ

Siemens Installation & Training Quotation #1-FWJTL1

Siemens Installation & Training Quotation #1-FVSZAS

Siemens Proposal #1-O73OSY for Extended Warranties for all new equipment

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Patient Transfer Agreement Template Legistar Number:

..Title

- a. Approve the County Standard Patient Transfer Agreement (“Agreement”) template defining the terms of transfer of patients between Natividad Medical Center (NMC) and other health care facilities; and
- b. Authorize execution of the Agreement by the NMC Chief Executive Officer using the template in substantially the same form as that which has been presented to the Board without significant change to its content, subject to review and approval of County Counsel; delegation of authority expires June 30, 2024; and
- c. Authorize execution of up to three (3) future amendments to any executed Agreement where the amendments do not significantly alter the risk associated with the parties’ duties under the Agreement, subject to review and approval of County Counsel; delegation of authority expires June 30, 2024.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Approve the County Standard Patient Transfer Agreement (“Agreement”) template defining the terms of transfer of patients between Natividad Medical Center (NMC) and other health care facilities; and
- b. Authorize execution of the Agreement by the NMC Chief Executive Officer using the template in substantially the same form as that which has been presented to the Board without significant change to its content, subject to review and approval of County Counsel; delegation of authority expires June 30, 2024; and
- c. Authorize execution of up to three (3) future amendments to any executed Agreement where the amendments do not significantly alter the risk associated with the parties’ duties under the Agreement, subject to review and approval of County Counsel; delegation of authority expires June 30, 2024.

SUMMARY/DISCUSSION:

It may be necessary from time to time for one health care facility to transfer a patient to another health care facility for outpatient or inpatient health care services that are not provided or available at the facility where the patient arrived. In such an event it is in the best interest of both facilities to enter into a Patient Transfer Agreement whereby certain terms and conditions regarding the transfer are mutually agreed upon in advance of transfer activity.

The parties desire to enter into this Agreement in order to arrange for the orderly, timely, and therapeutically beneficial transfer of patients from one Facility to the other Facility and to establish the conditions under which the Facilities will accept such transfers. With assistance from County Counsel, NMC has created a County Standard Patient Transfer Agreement template to be used to establish agreements with other healthcare facilities for patient transfers, either by NMC to other facilities or visa-versa.

The Board approved the current template for a four-year period which has been in use successfully since March 2015. Therefore, NMC is seeking Board approval to use this template as needed for a five-year period through June 30, 2024.

OTHER AGENCY INVOLVEMENT:

County Counsel has been approved as to legal form. County Auditor Controller has approved the financial terms. The Amendment has been reviewed and approved by the Natividad Finance Committee on September 27, 2018 and by the Natividad Board of Trustees on October 5, 2018.

FINANCING:

Costs associated with this County Standard Patient Transfer Agreement template are minimal. In some circumstances, Medicare/Medi-Cal will require the transferring facility to pay the receiving facility for services and include the receiving facility services in the transferring facility claim to Medicare/Medi-Cal.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This patient transfer agreement template is an efficient use of staff time and attorney resources.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Nancy Majewski, Managed Care Operations Manager, 783-2385

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Patient Transfer Agreement Template

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Jane Finney, CLS, MBA, CPHQ, CPPS, Amendment No. 3 Legistar Number: A 17-308

..Title

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 3 to the agreement (A-13313) with Jane Finney, CLS, MBA, CPHQ, CPPS for Consulting Services, extending the agreement an additional one (1) year period (November 9, 2018 through November 8, 2019) for a revised full agreement term of November 9, 2015 through November 8, 2019, and adding \$50,000 for a revised total agreement amount not to exceed \$546,521.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 3 to the agreement (A-13313) with Jane Finney, CLS, MBA, CPHQ, CPPS for Consulting Services, extending the agreement an additional one (1) year period (November 9, 2018 through November 8, 2019) for a revised full agreement term of November 9, 2015 through November 8, 2019, and adding \$50,000 for a revised total agreement amount not to exceed \$546,521.

SUMMARY/DISCUSSION

The Federal Center for Medicaid and Medicare Services (CMS) approved a five year renewal of California's Section 1115 Medicaid Waiver on December 30, 2015. This provided California with over \$6.2 billion in new federal funding for programs that shifted the focus away from hospital-based and inpatient care, towards outpatient, primary and preventive care. This shifted the focus from volume to value.

The Public Hospital Redesign and Incentives in Medi-Cal (PRIME) is a pay-for-performance delivery system transformation and alignment program. NMC engaged the services of Jane Finney in November of 2015 for consulting and project management services specific to the PRIME program.

NMC wishes to amend this agreement for an additional one year period. This will allow Ms. Finney to continue to perform the services for work associated with the PRIME program. This will include implementation of milestones, implementation of required programs, and further timely submission of required reports to the California Department of Health Care Services and other agencies.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment No. 3 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 3 has also been reviewed and approved by NMC's Finance Committee on August 28, 2018 and by its Board of Trustees on September 7, 2018.

FINANCING:

The cost for this amendment No. 3 is \$50,000 of which is included in the Fiscal Year 2018-19 Adopted Budget. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement will allow for further assistance with the PRIME program as NMC continues to transform and improve the quality of care, access, and efficiency for its Medi-Cal members.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Craig Walls, Chief Medical Officer, 831-783-2521

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Jane Finney, CLS, MBA, CPHQ, CPPS Amendment No. 3
Jane Finney, CLS, MBA, CPHQ, CPPS Amendment No. 2
Jane Finney, CLS, MBA, CPHQ, CPPS Amendment No. 1
Jane Finney, CLS, MBA, CPHQ, CPPS Agreement
Jane Finney Spend Sheet

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Authorization to pay Outstanding Invoices Modular Devices

Legistar Number: _____

..Title

Authorize payment to Modular Devices for outstanding invoices billed to Natividad totaling \$119,500 for the month of July 2018 for the Lease Agreement for a mobile Computerized Tomography (CT), a mobile Angiography/Interventional Radiology (IR) Laboratory, and a mobile Magnetic Resonance Imaging (MRI) unit which had a term of August 1, 2013 through July 31, 2018.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize payment to Modular Devices for outstanding invoices billed to Natividad totaling \$119,500 for the month of July 2018 for the Lease Agreement for a mobile Computerized Tomography (CT), a mobile Angiography/Interventional Radiology (IR) Laboratory, and a mobile Magnetic Resonance Imaging (MRI) unit which had a term of August 1, 2013 through July 31, 2018.

SUMMARY/DISCUSSION:

On July 24 the Board of Supervisors approved a new Lease Agreement with Modular Devices for the rental of three mobile units for CT, IR Lab and MRI. This new agreement has a term of August 1, 2018 through July 31, 2020 and a total amount of \$2,868,000. This recent approved agreement replaced an older agreement for the same three mobile units which had a term August 1, 2013 through July 31, 2018 and a total amount of \$5,366,500.

The total amount for the older and now expired agreement of \$5,366,500 had been established incorrectly by both parties to the agreement during Amendment No. 3; it was short by \$119,500 which is exactly one month of costs for the 3 mobile units:

Mobile IR Lab:	\$31,500	per month
Mobile CT:	\$40,000	per month
Mobile MRI:	\$48,000	per month
Total	\$119,500	per month

After paying the June 2018 invoices the total agreement amount of \$5,366,500 had been fully expended. At that time Natividad discovered the error that the total amount was short by one month's worth of costs. Therefore this request is asking for authority to pay the July 2018 invoices.

There is no amendment associated with this request because the agreement that covered the rental for July 2018 has now expired and was replaced with a new agreement.

OTHER AGENCY INVOLVEMENT:

County Counsel's office and the Auditor-Controller's office were both provided a copy of this Board Report for review. This request has also been reviewed and approved by NMC's Finance Committee on September 27, 2018 and by its Board of Trustees on October 5, 2018.

FINANCING:

The cost for this request is \$119,500, all of which was accrued for fiscal year 2018-19 and included in the Fiscal Year 2018-19 Adopted Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The lease agreements for the mobile units supports the County strategic initiative for Health and Human Services by offering advanced radiology procedures (MRI, CT and IR) to the residents of Monterey County while the Radiology Department is undergoing construction. These mobile trailers ensure that services are not interrupted during the construction project.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Heidi Dormody, Laboratory Manager, 772-7660

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Modular Devices Agreement
Modular Devices Amendment No. 1
Modular Devices Amendment No. 2
Modular Devices Amendment No. 3

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS

MEETING:	October 16, 2018 - Consent	AGENDA NO.:
SUBJECT:	Adopt a Resolution to: a. Amend the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget to approve reallocation of positions as indicated by position numbers in the attached resolution; and b. Direct the County Administrative Office to incorporate the approved Position changes in the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget.	
DEPARTMENT:	Natividad Medical Center	

RECOMMENDATION:

It is recommended that the Board of Supervisors take the following actions:

Adopt a Resolution to:

- a. Amend the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget to approve reallocation of positions as indicated by position numbers in the attached resolution; and
- b. Direct the County Administrative Office to incorporate the approved Position changes in the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget.

SUMMARY:

Natividad Medical Center recommends that two (2) positions in the hospital's Contracts Department be reallocated from Management Analyst II to Management Analyst III, and that one (1) position in the hospital's Administration Department be reallocated from Administrative Secretary to Administrative Secretary-Confidential, due to the level and complexity of duties and responsibilities of the positions.

DISCUSSION:

Natividad recommends the reallocation of positions currently in the budget based on the duties and responsibilities needing to be performed in specific positions within the hospital's Contracts Department and Administration Department.

Natividad has identified the need for two (2) of the current budgeted Management Analyst positions in the hospital's Contracts Department to be responsible for reviewing and negotiating pricing for complex non-standard contract terms and conditions outside of the Monterey County Standard Services Agreement, and to work directly with vendors' legal staff on redlining contract terms and conditions on a variety of complex agreements. The higher level of responsibility and complexity of these duties require that the positions be reallocated from Management Analyst II to Management Analyst III.

Natividad has identified that one (1) of the current budgeted Administrative Secretary positions assigned to support the Chief Financial Officer in the hospital's Administration Department, has access to confidential, restricted and sensitive information that requires that the classification be

reallocated from Administrative Secretary (J Unit) to Administrative Secretary-Confidential (Z Unit).

For these reasons, it is recommended that your Board approve these actions.

OTHER AGENCY INVOLVEMENT:

None.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Approval of this action will ensure greater efficiency and effective resource management within each of the respective hospital departments.

- ☐ Economic Development
- ☒ Administration
- ☐ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

FINANCING:

The annualized impact as a result of this action to the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget is \$22,521.00. This action does not impact the General Fund.

Prepared by:

Janine Bouyea, NMC Human Resources Administrator

Approved by:

Gary Gray, D.O.

Hospital Chief Executive Officer

Attachments: Resolution

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Renewal and Amendment No. 3 to the Certified Medical Testing Agreement

..Title

a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No. 3 to the agreement with Certified Medical Testing for testing, maintenance and repairs of piped medical gas and vacuum systems at NMC, retroactively extending the agreement an additional two (2) year period (July 1, 2018 through June 30, 2020) for a revised full agreement term of July 1, 2015 through June 30, 2020, and adding \$77,360 for a revised total agreement amount not to exceed \$177,360.

b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$9,000) of the original cost of the agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No. 3 to the agreement with Certified Medical Testing for testing, maintenance and repairs of piped medical gas and vacuum systems at NMC, retroactively extending the agreement an additional two (2) year period (July 1, 2018 through June 30, 2020) for a revised full agreement term of July 1, 2015 through June 30, 2020, and adding \$77,360 for a revised total agreement amount not to exceed \$177,360.

b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$9,000) of the original cost of the agreement.

SUMMARY/DISCUSSION:

Natividad Medical Center is required by the Centers for Medicare & Medicaid Services (CMS) and the National Fire Protection Association (NFPA) to routinely test the medical gas system and perform repairs to the system when needed. Test are required quarterly as well as semi-annually, and an entire system inspection is required annually. Additional requirements were dictated in 2012 by the NFPA 99 Healthcare Code that only certified individuals can do repairs on Medical Gas Systems and this vendor, Certified Medical Testing, has skilled employees who possess this certification. Natividad has no staff that are certified for such repairs.

The agreement expired on June 30, 2018 which is why this request is retroactive. There was some delay in completing an amendment to extend the term due to having to determine whether this Contractor would be required to pay prevailing wages or not.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this renewal and amendment No. 3 as to legal form, and the Auditor-Controller reviewed and approved as to payment provisions. The renewal and amendment No. 3 was also been reviewed and approved by NMC's Finance Committee on September 27, 2018 and by its Board of Trustees on October 5, 2018.

FINANCING:

The cost for this amendment No. 3 is \$77,360, of which \$35,000 has been included in the Fiscal Year 2018-19 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Testing and maintenance ensures systems run and operate safely and as intended. This helps the hospital meet the service needs of patients.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeffrey Cleek, Director of Engineering and Safety, 783-2614
Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Certified Medical Testing Renewal and Amendment 3
Certified Medical Testing Amendment 2
Certified Medical Testing Amendment 1
Certified Medical Testing Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Best Best & Krieger, LLP Amendment No. 2

Legistar Number: _____

..Title

a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the agreement (A-13923) with Best Best & Krieger, LLP for specialized attorney services, extending the agreement an additional three (3) year period (May 1, 2019 through April 30, 2022) for a revised full agreement term of May 1, 2017 through April 30, 2022, and adding \$127,000 for a revised total agreement amount not to exceed \$325,000.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the agreement (A-13923) with Best Best & Krieger, LLP for specialized attorney services, extending the agreement an additional three (3) year period (May 1, 2019 through April 30, 2022) for a revised full agreement term of May 1, 2017 through April 30, 2022, and adding \$127,000 for a revised total agreement amount not to exceed \$325,000.

SUMMARY/DISCUSSION:

Best Best & Krieger, LLP, provides advice in consultation with the Office of the County Counsel on a variety of healthcare-related issues of significant importance to Natividad Medical Center. They perform specialized legal attorney services related to healthcare law, including, but not limited to, the Health Insurance Portability and Accountability Act (HIPAA), Stark and Anti-Kickback laws and laws pertaining the formation and development of Institutional Review Boards (IRBs) and Trademark laws. They provide needed information for questions related to Business Associate Agreements, contracts, the developments of a Local IRB at NMC, and a variety of issues related to confidentiality of medical information and third party requests for that information. They also continue to advise on implementation of population health initiatives and healthcare issues related to claims against NMC.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment No.2 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 2 has also been reviewed and approved by NMC's Finance Committee on September 27, 2018 and by its Board of Trustees on October 5, 2018.

FINANCING:

The cost for this amendment No. 2 is \$127,000 of which \$40,000 is included in the Fiscal Year 2018-19 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement is for legal consulting services regarding healthcare related matters on an as needed basis, the outcome of which will contribute to assisting NMC run efficient business operations.

- ☐ Economic Development
- ☒ Administration
- ☐ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Daniel Leon, Chief Financial Officer, 783-2561

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Best Best & Krieger, LLP Amendment 2

Best Best & Krieger, LLP Amendment 1

Best Best & Krieger, LLP Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

SwipeSense, Inc. Amendment No. 2

Legistar Number: _____

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment no. 2 to the agreement with SwipeSense, Inc. for SwipeSense Platform, extending the agreement an additional one (1) year period (November 1, 2018 through October 31, 2019) for a revised full agreement term of November 1, 2016 through October 31, 2019, and adding \$43,500 for a revised total agreement amount not to exceed \$143,500.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$5,650) of the original cost of the agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment no. 2 to the agreement with SwipeSense, Inc. for SwipeSense Platform, extending the agreement an additional one (1) year period (November 1, 2018 through October 31, 2019) for a revised full agreement term of November 1, 2016 through October 31, 2019, and adding \$43,500 for a revised total agreement amount not to exceed \$143,500.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$5,650) of the original cost of the agreement.

SUMMARY/DISCUSSION:

Healthcare workers' hands are the most common vehicle for the transmission of healthcare-associated pathogens from patient to patient and within the healthcare environment. Hand hygiene is the leading measure for preventing the spread of antimicrobial resistance and reducing healthcare-associated infections (HAIs), but healthcare worker compliance with optimal practices remains low in most settings.

Infection prevention is of the highest importance at Natividad Medical Center. The best protection against hospital acquired infections is handwashing. Monitoring rates of handwashing is a crucial way to track our infection prevention efforts, but manually tracking these rates is imprecise and burdensome. SwipeSense technology uses sensors carried on healthcare workers to monitor their use of hand cleaners. Rates of handwashing will be used by the hospital's department managers to drive compliance.

NMC successfully piloted the technology in fiscal year 2016-17 prior to implementing across the system. This request is to extend the term of the agreement for another year so that NMC may be permitted continued use of the SwipeSense technology.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment no. 2 as to legal form, and the Auditor- 3 3

Controller has reviewed and approved as to payment provisions. This amendment no. 2 has also been reviewed and approved by NMC's Finance Committee on September 27, 2018 and by its Board of Trustees on October 5, 2018.

FINANCING:

The cost for this amendment no. 2 is \$43,500, all of which is included in the Fiscal Year 2018-19 Adopted Budget. Should NMC seek extensions of the original agreement, amounts for any extensions will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement provides NMC with the additional support it needs for monitoring hand hygiene compliance to promote access to a healthy inpatient environment for NMC's patients and provides reliable and quality patient care which improves the health and quality of life for patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Craig Walls, MD, Chief Medical Officer, 783-2521

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

SwipeSense Inc Amendment 2

SwipeSense Inc Renewal and Amendment 1

SwipeSense Inc Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Kuong Ngann, D.O. Agreement

TITLE:

- a. Authorize Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Kuong Ngann, D.O. to provide general and critical care surgery services at NMC for an amount not to exceed \$500,000 for the period November 1, 2018 to December 31, 2020; and
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to sign up to three (3) future amendments to this agreement where the total amendments do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount and do not significantly change the scope of work.

RECOMMENDATION:

It is recommended that the Board of Supervisors

- a. Authorize Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Kuong Ngann, D.O. to provide general and critical care surgery services at NMC for an amount not to exceed \$500,000 for the period November 1, 2018 to December 31, 2020; and
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to sign up to three (3) future amendments to this agreement where the total amendments do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount and do not significantly change the scope of work.

SUMMARY/DISCUSSION:

Natividad Medical Center (NMC) received its designation as the Level II Trauma Center for Monterey County in January 2015. The American College of Surgeons requires acute critical care surgeons to be available in-house with a 15 minute response time for Level II Trauma Centers. In order to provide 24/7 care, it is necessary to maintain a core team of quality surgeons made up of employed and independent contract physicians to provide daily call coverage in the Emergency Department and follow-up care to patients in the Intensive Care Unit.

NMC wishes to enter into an agreement with Kuong Ngann, D.O., a board certified and fellowship trained trauma and critical care surgeon to provide general and critical care surgery services as part of the comprehensive trauma services required for a Level II Trauma Center. Dr. Ngann will participate in the on-call panel and will be paid a daily rate for the coverage services, which may increase due to the need for coverage, but the rate of pay for services remains the same. NMC has obtained an independent opinion of fair market value supporting the payment terms of this Agreement.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this Agreement as to legal form. Auditor-Controller has reviewed and approved this Amendment as to fiscal provisions. The Agreement has also been reviewed and approved by Natividad's Finance Committee and Board of Trustees.

FINANCING:

The total not to exceed amount of this Agreement is \$500,000 for the period November 1, 2018 to December 31, 2020. The actual cost is contingent upon Dr. Ngann's level of participation in the call panel, which may fluctuate based on his availability. NMC has agreements with multiple providers to cover this service for which the total expenditure will not exceed \$1,300,000 annually and is included in the Fiscal Year 2018/2019 Adopted Budget. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered in this agreement provide NMC with the additional support it needs in order to provide reliable and high quality patient care which improves the health and quality of life for patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeanne-Ann Balza, Management Analyst, 783.2506

Approved by: Gary Gray D.O., Chief Executive Officer, 783.2553

Attachments: Agreement

Attachments on file at the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Amendment 3 to Medical Education Speakers Network

Legistar Number: _____

..Title

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with Medical Education Speakers Network (formerly Martin Martin Inc.) for providing professional and medical speakers and course development services, adding \$100,000 for a revised total agreement amount not to exceed \$175,000, with no change to the current agreement term of April 1, 2016 through March 31, 2020.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with Medical Education Speaker Network (formerly Martin Martin Inc.) for providing professional and medical speakers and course development services, adding \$100,000 for a revised total agreement amount not to exceed \$175,000, with no change to the current agreement term of April 1, 2016 through March 31, 2020.

SUMMARY/DISCUSSION:

Continuing medical education (CME) provides support for continuous improvement and learning to help physicians address gaps in their professional practice and as such is required of physicians for renewal of license, maintenance of specialty board certification, credentialing, membership in professional societies, and other professional privileges. At NMC, the purpose of our CME program is to provide Accredited Continuing Medical Education Activities to our medical staff to increase learners' knowledge, competence and performance so they are able to provide the best medical care possible to our community. Medical Education Speakers Network (MESN) assist Natividad with keeping its CME Program active and diverse. NMC's CME Program is open to all NMC providers as well as community providers.

As a Level II Trauma Center for Monterey County, our CME Program is critical to our verification by the American College of Surgeons. Natividad's CME Program is accredited by the California Medical Association through the Institute for Medical Quality and has just been awarded its Re-accredited with Commendation for the next six years.

Natividad's CME Program has been accredited since February 2000, and the last accreditation was valid for four years. In 2015, our organization transitioned management of our program from external management to in-house management. In 2015, we offered 7 activities (2 live courses, 4 RSS and 1 joint providership live activity). By 2017, we were offering 30 activities (19 live activities, 1 joint providership live activity, and 10 RSS). In addition, in 2016-2017, we increased provider (physician) attendance by 334% over the previous year, increased clinical staff attendance by 250%, and increased overall attendance to the CME Program by 287%. For 2017-18, we have presented more than 90 activities, provided accredited continuing medical education to more than 700 providers with a total attendance approaching 2,000 learners (which now included accredited continued education for nurses and Emergency Medical Services (EMS) staff).

Natividad has been pleased with MESN's services since the agreement was initiated in 2016 and as a result more services have been requested annually since the start of the agreement. Natividad would like to continue to utilize the faculty provided by MESN more heavily at a projected cost of \$2,000-\$4,000 per month as we continue to offer from 6-12 CME activities per month. Therefore this request is to increase the total agreement amount.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment has also been reviewed and approved by NMC's Finance Committee on September 27, 2018 and by its Board of Trustees on October 5, 2018.

FINANCING:

The cost for this amendment is \$100,000 of which \$48,000 is included in the Fiscal Year 2017-18 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered from this agreement help ensure that Natividad offers an accredited CME program to its clinical staff. Continuing education of medical professionals is ultimately translated into effective patient care.

- ☐ Economic Development
- ☒ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Dr. Craig Walls, Chief Medical Officer, 783-2521
Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Medical Education Speakers network Amendment 3
Martin Martin Amendment 2
Martin Martin Amendment 1
Martin Martin Agreement

Attachments on file with the Clerk of the Board

FINANCIAL STATEMENTS

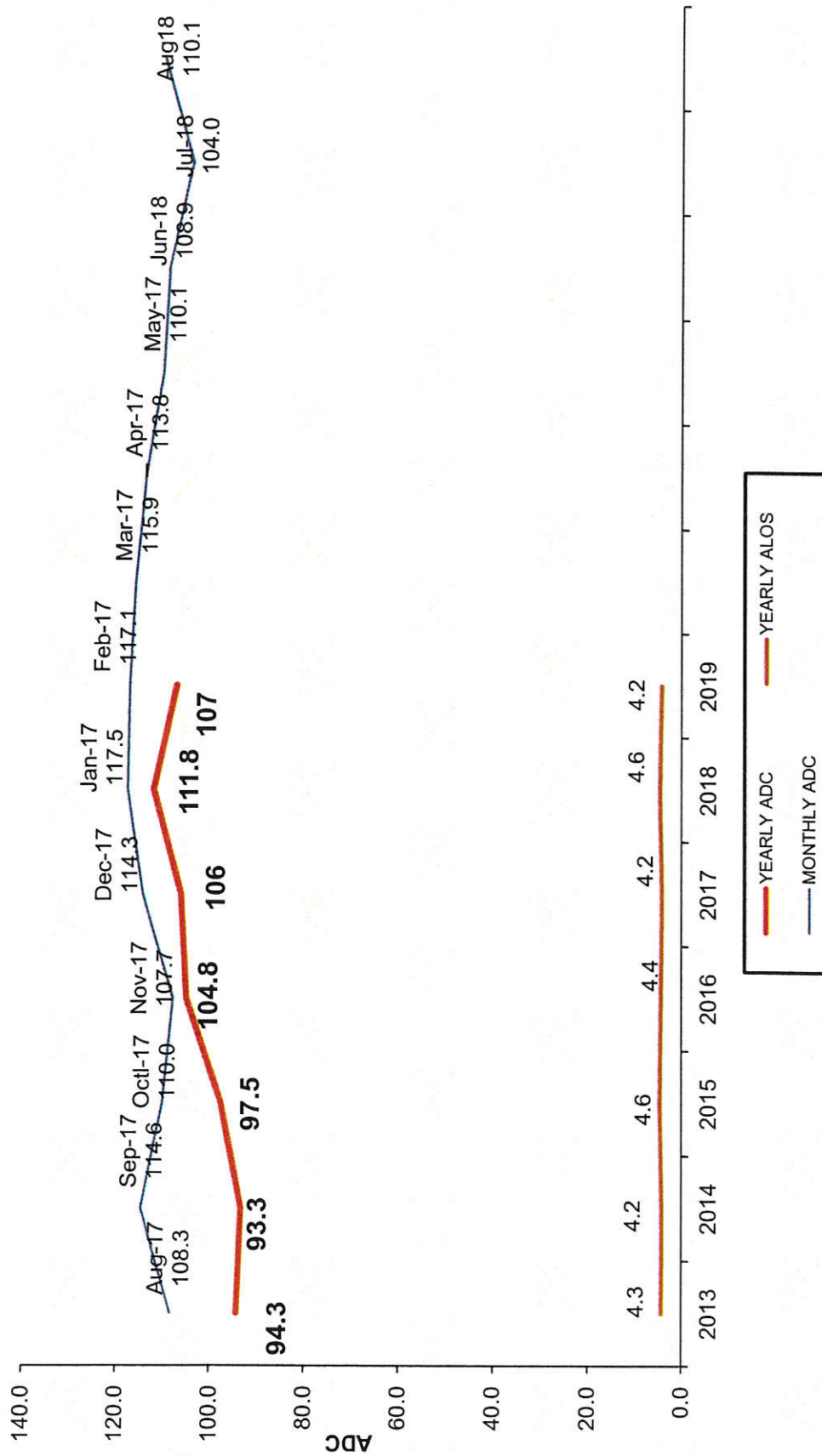
AUGUST 31, 2018

FINANCIAL STATEMENTS

AUGUST 31, 2018

I N D E X

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NATIVIDAD

STATISTICAL REPORT

AUGUST, 2018

Month-To-Date					Year-To-Date					
06-18	07-18	08-18	Budget		Budget	Current	Prior Yr	%		
PT DAYS BY SERVICE					STAFFED BEDS	CY/PY				
1	214	204	298	240	NICU	15	480	502	338	48.52%
2	1,349	1,272	1,318	1,430	Med/Surg	61	2,860	2,590	2,803	-7.60%
3	227	215	220	212	ICU	10	424	435	445	-2.25%
4	44	104	89	68	Peds	12	136	193	136	41.91%
5	659	606	694	684	Acute Rehab	24	1,368	1,300	1,358	-4.27%
6	325	325	331	384	OB/Gyn	27	768	656	828	-20.77%
7	2,818	2,726	2,950	3,018	TOTAL ACUTE	149	6,036	5,676	5,908	-3.93%
8	450	497	462	404	Psychiatric	19	808	959	687	39.59%
9	3,268	3,223	3,412	3,422	TOTAL DAYS	168	6,844	6,635	6,595	0.61%
10	324	303	285	321	Nursery	18	642	588	670	-12.24%
AVERAGE DAILY CENSUS										
11	72.0	68.4	72.8	75.3	Acute	125	75.3	70.6	73.4	-3.81%
12	22.0	19.5	22.4	22.1	Acute Rehab	24	22.1	21.0	21.9	-4.11%
13	15.0	16.0	14.9	13.0	Psychiatric	19	13.0	15.5	11.1	39.64%
14	108.9	104.0	110.1	110.4	TOTAL	168	110.4	107.0	106.4	0.56%
15	10.8	9.8	9.2	10.4	Nursery	18	10.4	9.5	10.8	-12.04%
PERCENTAGE OF OCCUPANCY										
16	57.6%	54.7%	58.2%	60.2%	Acute		60.2%	56.5%	58.7%	-3.8%
17	91.7%	81.3%	93.3%	92.1%	Acute Rehab		92.1%	87.5%	109.5%	-20.1%
18	78.9%	84.2%	78.4%	68.4%	Psychiatric		68.4%	81.6%	58.4%	39.6%
19	64.8%	61.9%	65.5%	65.7%	TOTAL		65.7%	63.7%	64.9%	-1.8%
20	60.0%	54.4%	51.1%	57.8%	Nursery		57.8%	52.8%	60.0%	-12.0%
ADMISSIONS										
21	608	641	661	635	Acute		1,270	1,302	1,240	5.00%
22	46	56	60	48	Acute Rehab		96	116	95	22.11%
23	59	63	75	63	Psychiatric		126	138	133	3.76%
24	713	760	796	746	TOTAL		1,492	1,556	1,468	5.99%
25	179	180	180	184	Nursery		368	360	363	-0.83%
26	182	184	187	217	Deliveries		434	371	374	-0.80%
DISCHARGES										
27	619	658	680	635	Acute		1,270	1,338	1,248	7.21%
28	45	60	62	48	Acute Rehab		96	122	94	29.79%
29	54	50	79	63	Psychiatric		126	129	124	4.03%
30	718	768	821	746	TOTAL		1,492	1,589	1,466	8.39%
31	164	165	155	181	Nursery		362	320	339	-5.60%
AVERAGE LENGTH OF STAY										
32	4.6	4.2	4.3	4.6	Acute(Hospital wide no babies)		4.6	4.3	4.5	-4.44%
33	14.3	10.8	11.6	14.3	Acute Rehab		14.3	11.2	14.3	-21.68%
34	2.5	2.3	2.4	2.6	OB/Gyn		2.6	2.4	2.8	-14.29%
35	7.6	7.9	6.2	6.4	Psychiatric		6.4	6.9	5.2	32.69%
36	1.8	1.7	1.6	1.7	Nursery		1.7	1.6	1.8	-11.11%
OUTPATIENT VISITS										
37	4,116	4,118	4,394	4,264	Emergency Room		8,528	8,512	8,611	-1.15%
38	429	437	494	441	ER Admits		882	931	847	9.92%
39	60.2%	57.5%	62.1%	59.1%	ER Admits as a % of Admissions		59.1%	59.8%	57.7%	3.70%
40	5,707	6,055	6,416	6,063	Clinic Visits		12,126	12,471	11,981	4.09%
ANCILLARY PROCEDURES BILLED										
41	45,005	45,923	50,769	43,950	Lab Tests		87,900	96,692	85,715	12.81%
42	3,482	3,450	3,774	3,210	Radiology Procedures		6,420	7,224	6,430	12.35%
43	212	189	193	193	MRI Procedures		386	382	337	13.35%
44	98	172	125	112	Nuclear Med Procedures		224	297	265	12.08%
45	1,116	1,096	1,226	933	Ultrasound Procedures		1,866	2,322	2,119	9.58%
46	1,590	1,570	1,639	1,327	CT Scans		2,654	3,209	2,928	9.60%
47	363	364	409	310	Surgeries		620	773	714	8.26%
48	8.19	8.67	8.11	7.66	FTE'S PER AOB		7.66	8.26	7.91	4.42%
49	1,256.8	1,271.5	1,301.2	1,200.5	TOTAL PAID FTE'S		1,200.5	1,287.2	1,197.7	7.47%
50	4,607	4,683	4,975	4,860	ADJUSTED PATIENT DAYS		9,719	9,658	9,383	2.93%

**STATEMENT OF REVENUES AND EXPENSES & CHANGES IN NET ASSETS-TREND-NORMALIZED
FOR FY2019**

	JUL-18	AUG-18	SEP-18	OCT-18	NOV-18	DEC-18	JAN-19	FEB-19	MAR-19	APR-19	MAY-19	JUN-19	YTD
R E V E N U E													
Patient Revenue:													
1 Inpatient	\$ 64,473,390	\$ 71,901,255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 136,374,645
2 Pro Fees	1,572,206	1,769,731	-	-	-	-	-	-	-	-	-	-	3,341,937
3 Outpatient	29,913,075	33,743,000	-	-	-	-	-	-	-	-	-	-	63,656,075
4 Total Patient Revenue	95,958,671	107,413,986	-	-	-	-	-	-	-	-	-	-	203,372,657
Deductions from revenue													
5 Contractual Deductions	70,756,336	74,819,777	-	-	-	-	-	-	-	-	-	-	145,576,113
6 Bad Debt	4,776,136	3,750,055	-	-	-	-	-	-	-	-	-	-	8,526,191
7 Unable to Pay	344,030	350,912	-	-	-	-	-	-	-	-	-	-	694,942
8 Total Contractual Discounts	75,876,502	78,920,744	-	-	-	-	-	-	-	-	-	-	154,797,246
9 Net Patient Revenue	20,082,169	28,493,242	-	-	-	-	-	-	-	-	-	-	48,575,411
10 As a percent of Gross Revenue	20.93%	26.53%	-	-	-	-	-	-	-	-	-	-	23.88%
Total Government Funding	4,482,724	6,075,362	-	-	-	-	-	-	-	-	-	-	10,558,086
Other Operating Revenue:													
12 Rent Income	118,471	131,766	-	-	-	-	-	-	-	-	-	-	250,237
13 Interest Income	126,000	983,306	-	-	-	-	-	-	-	-	-	-	1,109,306
14 NMF Contribution	60,000	60,000	-	-	-	-	-	-	-	-	-	-	120,000
15 Other Income	230,650	316,343	-	-	-	-	-	-	-	-	-	-	546,993
16 Total Other Operating Revenue	535,121	1,491,415	-	-	-	-	-	-	-	-	-	-	2,026,536
TOTAL REVENUE	25,100,014	36,060,019	-	-	-	-	-	-	-	-	-	-	61,160,033
EXPENSE													
Salaries, Wages & Benefits													
18 Salaries, Wages & Benefits	14,293,172	13,873,837	-	-	-	-	-	-	-	-	-	-	28,167,009
19 Registry	353,506	420,445	-	-	-	-	-	-	-	-	-	-	773,951
20 Phys/Residents SWB & Contract Fees	2,993,599	3,144,457	-	-	-	-	-	-	-	-	-	-	6,138,056
21 Purchased Services	2,289,056	2,643,708	-	-	-	-	-	-	-	-	-	-	4,932,764
22 Supplies	1,991,987	2,610,211	-	-	-	-	-	-	-	-	-	-	4,602,198
23 Insurance	217,205	217,205	-	-	-	-	-	-	-	-	-	-	434,410
24 Utilities and Telephone	153,964	292,473	-	-	-	-	-	-	-	-	-	-	446,437
25 Interest Expense	196,259	196,026	-	-	-	-	-	-	-	-	-	-	392,285
26 Depreciation & Amortization	984,657	953,089	-	-	-	-	-	-	-	-	-	-	1,937,746
27 Other Operating Expense	386,921	501,686	-	-	-	-	-	-	-	-	-	-	888,607
28 TOTAL EXPENSE	23,860,326	24,853,137	-	-	-	-	-	-	-	-	-	-	48,713,463
NET INCOME(LOSS)	1,239,688	11,206,882	-	-	-	-	-	-	-	-	-	-	12,446,570
Normalization for Extraordinary Items													
30 Interest Anthem Arbitration	-	(857,306)	-	-	-	-	-	-	-	-	-	-	(857,306)
31 Anthem Arbitration Payment	-	(5,206,202)	-	-	-	-	-	-	-	-	-	-	(5,206,202)
32 For Future Use	-	-	-	-	-	-	-	-	-	-	-	-	-
33 Total Extraordinary Items	-	(6,063,508)	-	-	-	-	-	-	-	-	-	-	(6,063,508)
NET INCOME BEFORE Extraordinary Items	1,239,688	5,143,374	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,383,062
CAPITAL CONTRIBUTIONS													
35 County Contribution	-	-	-	-	-	-	-	-	-	-	-	-	-
CHANGE IN NET ASSETS	\$ 1,239,688	\$ 11,206,882	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,446,570

NATIVIDAD

CAPITAL CONTRIBUTIONS

NATIVIDADCURRENT MONTH

NATIVIDAD

UNAUDITED						
BEGINNING		CURRENT MONTH ENDING		INC/(DEC)	% CHG.	
1	2	3	4	5	6	7
1	\$ 90,086,865	\$ 97,669,245	\$ 7,582,380	8.4	%	
2	3,200,000	3,200,000	-	-		24.1
3	36,036,371	36,200,508	164,137	0.5		-
4	32,075,493	36,955,568	4,880,075	15.2		(7.5)
5	4,038,437	4,174,487	136,050	3.4		(11.3)
6	6,158,986	7,741,561	1,582,575	25.7		4.6
7	171,596,152	185,941,369	14,345,217	8.4		44.4
8						8.1
9	293,836,152	294,327,223	491,071	0.2		0.3
10	(175,478,136)	(176,431,225)	(953,089)	(0.5)		(1.1)
11	118,358,016	117,895,998	(462,018)	(0.4)		(0.9)
12	103,187,764	103,138,319	(49,445)	(0.0)		(0.1)
13	-	-	-	-		-
14	163,146	163,146	-	-		-
15	163,146	163,146	-	-		(0.2)
16	\$ 393,305,078	\$ 407,138,832	\$ 13,833,754	3.5	%	(0.2)
17	17,487,020	19,099,782	1,612,762	9.2		24.2
18	3,920,389	4,675,900	755,511	19.3		(16.6)
19	42,812,556	41,008,317	(1,804,239)	(4.2)		(2.9)
20	0	3,375,000	0	-		5.3
21	15,403,604	17,482,919	2,079,315	13.5		13.9
22	82,998,569	85,641,918	2,643,349	3.2		4.7
23	-	-	-	-		-
24	-	-	-	-		-
25	38,536,557	38,520,080	(16,477)	(0.0)		(8.5)
26	38,536,557	38,520,080	(16,477)	(0.0)		(8.5)
27	270,530,264	270,530,264	-	-		-
28	1,239,688	12,446,570	11,206,882	(904.0)		100.0
29	271,769,952	282,976,834	11,206,882	4.1		4.6
30	\$ 393,305,078	\$ 407,138,832	\$ 13,833,754	3.5	%	3.2

NATIVIDAD
STATE AND COUNTY RECEIVABLES

AS OF 08/31/18

BALANCE SHEET

	ADJ	Reversals and Reclasses	Medi-Cal Waiver	GPP /PRIME	IGT	Payments	Ending Balance
		Accruals					
Medi-Cal Waiver (DSH +SNCP)	\$ 20,001,573	4,926,053				(14,484,561)	10,443,065
EHR Meaningfull Use	520,990						520,990
Hospital Fee	1,506,108	158,334					
Rate Range IGT-CCAH-	14,411,372	1,355,294				(363,075)	1,301,368
MCMC EPP	-	721,814					15,766,666
MCMC QIP	-	820,876					721,814
SB1732	-	650,000					820,876
AB 915	3,254,442	600,000					650,000
A/R Office Buildings	78,488	250,237					3,854,442
A/R Manco Abbott	-	94,635				(80,063)	248,663
Interest Accrued Positive Cash	-	252,000				(67,044)	27,591
Accrued Donations	1,834,852	120,000					252,000
A/R Jail-PG&E	74,114	165,157					1,954,852
Health Department	-	280,000				(151,349)	239,271
Ryan White & EIP A/R	-	41,666					128,651
STATE RECEIVABLES	\$ 41,681,940	\$ 10,436,067	\$ -	\$ -	\$ -	(16,347)	25,319
						\$ (15,162,438)	\$ 36,955,569

P & L

	YTD Aug-18
Medi-Cal DSH /SNCP/PHYS SPA	\$ 2,541,053
PRIME Y4	2,385,000
Rate Range IGT-CCAH-	1,355,294
AB 85 New Eligible Reconciled	444,962
Esperanza Care	(28,210)
MCE to Cost Reconciled	738,167
Hospital Fee	158,334
MCMC EPP	721,814
HD Residency Support	(83,334)
MCMC QIP	820,876
AB915	600,000
Medicare GME	212,464
SB 1732	650,000
Ry	41,666
GC...NMENT FUNDING INCOME	\$ 10,558,086

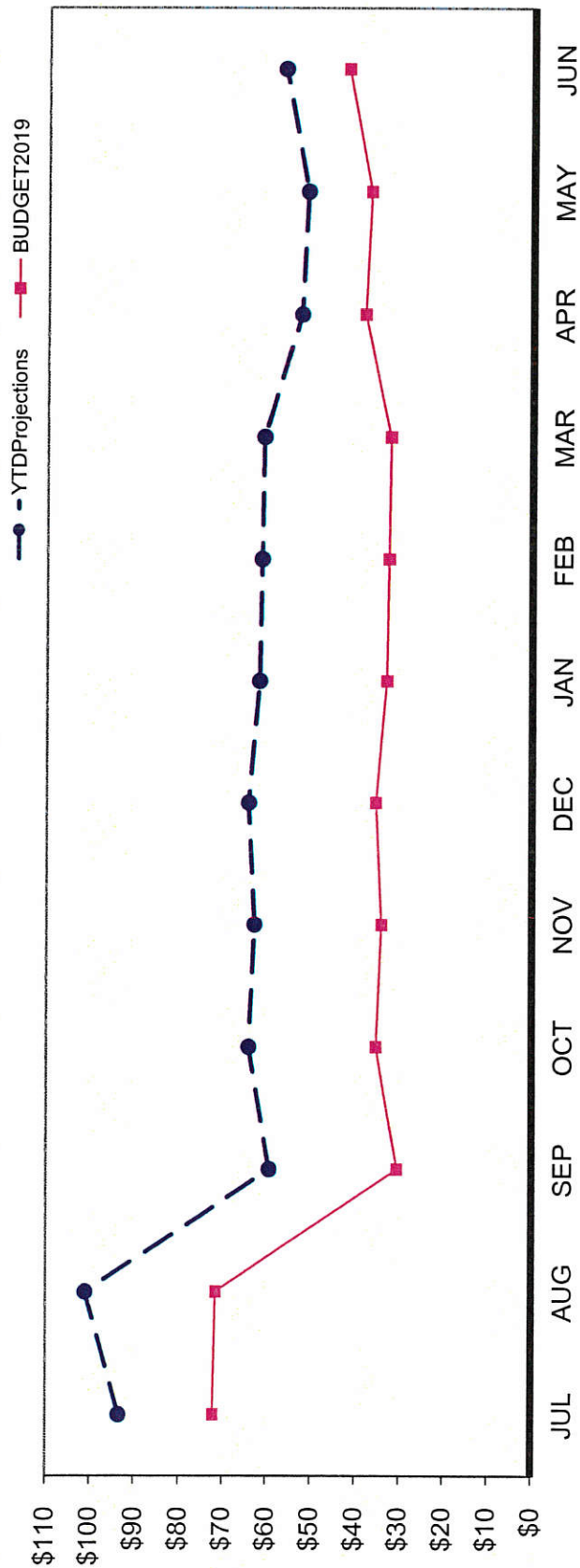
NATIVIDAD
STATEMENT OF CASH FLOWS
AS OF AUGUST 31, 2018

	CURRENT MONTH	YEAR - TO - DATE
1	\$ 93,286,865	\$ 81,888,816
2		
3	11,206,882	12,446,570
4	-	-
5	953,089	1,937,746
6	12,159,971	14,384,316
7		
8	(164,137)	2,926,467
9	(4,880,075)	4,726,372
10	(1,718,625)	(2,563,953)
11	1,612,762	3,726,167
12	755,511	(931,862)
13	(1,804,239)	(1,232,580)
14	-	-
15	2,079,315	2,139,507
16	(4,119,488)	8,790,118
17		
18		
19	(491,071)	(890,227)
20	-	-
21	(491,071)	(890,227)
22		
23	-	170,000
24	(16,477)	(3,572,954)
25	49,445	98,891
26	-	285
27	32,968	(3,303,778)
28		
29	7,582,380	18,980,429
30	\$ 100,869,245	\$ 100,869,245

NATIVIDAD
RECONCILIATION OG GOVERNMENT FUNDING
FISCAL YEAR 2019

	<u>BDGT-19</u>	<u>ESTIMATE</u> <u>FY2019</u>	<u>Variance to Budget</u>
Medi-Cal DSH Waiver	\$ 11,820,000	\$ 14,446,320	\$ 2,626,320
PRIME Y4	14,310,000	14,310,000	-
EPP	4,330,881	4,330,881	-
QIP	4,925,261	4,925,261	-
AB915	3,600,000	3,600,000	-
SB1732	3,900,000	3,900,000	-
CCAH Rate Range	8,131,758	8,131,758	-
HIV Grants	250,000	250,000	-
MCE to Cost	-	738,167	738,167
Physician SPA	800,000	800,000	-
HD Residency Support	(500,000)	(500,000)	-
Medicare GME & B/D	1,352,000	1,352,000	-
Provider Fee	950,000	950,000	-
	<u>\$ 53,869,900</u>	<u>\$ 57,234,387</u>	<u>\$ 3,364,487</u>

Cash Flow Performance Fiscal Year 2019 (in Millions)



	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
Months	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD	93.3	100.9	59.3	64.1	62.8	64.2	61.8	61.4	61.0	52.6	51.3	56.5
BDGT	72.1	71.5	30.4	35.2	34.0	35.4	33.0	32.6	32.2	38.1	36.8	42.0
Variance	21.2	29.4	28.9	28.9	28.9	28.8	28.8	28.8	28.8	14.5	14.5	14.4

NATIVIDAD
CASH FORECAST
FISCAL YEAR 18-19

	ACTUAL JUL	ACTUAL AUG	PROJECTION SEP	PROJECTION OCT	PROJECTION NOV	PROJECTION DEC	PROJECTION JAN	PROJECTION FEB	PROJECTION MAR	PROJECTION APR	PROJECTION MAY	PROJECTION JUN	Total YTD
Beginning Balance	- 81,880,082	- 93,273,873	- 100,850,021	- 59,343,976	- 84,098,601	- 82,844,858	- 84,241,305	- 81,821,085	- 81,392,002	- 81,008,213	- 52,570,919	- 51,298,698	81,880,082
CASH RECEIPTS													
Patient Revenues (incl pro fees and lab cap)	23,038,784	23,436,414	19,574,916	20,233,195	19,574,916	20,233,195	20,233,195	18,258,357	20,233,195	19,574,916	20,233,195	19,574,912	244,188,180
Provider Fee	-	363,075	70,167	70,167	70,167	70,167	70,167	70,167	70,167	70,167	70,167	70,167	1,154,741
RR 167/EPF QIP	-	-	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	14,489,920
SHORT DOYLE	-	-	173,460	173,460	173,460	173,460	173,460	173,460	173,460	173,460	173,460	173,460	1,734,594
HIV GRANTS	18,347	-	20,833	20,833	20,833	20,833	20,833	20,833	20,833	20,833	20,833	20,833	224,677
HEALTH DEPARTMENT REIMB	-	-	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	1,903,385
Anthem Arbitration	-	153,365	-	-	-	-	-	-	-	-	-	-	857,308
AB915	-	857,308	-	-	-	-	-	-	-	-	-	-	3,600,000
GPP Y2 Final Payment	681,027	-	-	-	-	-	-	-	-	-	-	-	3,600,000
Anthem Arbitration Patient Services	-	5,208,202	-	-	-	-	-	-	-	-	-	-	661,027
GPPY4	-	-	7,217,779	-	-	7,217,779	-	-	7,217,779	-	-	-	5,208,202
PRIME DY13 & DY14 16T	13,823,534	-	14,310,000	-	-	-	-	-	-	-	-	-	28,897,840
PHYS SPA	-	-	-	-	-	-	-	-	-	-	-	-	28,133,534
SB1732	-	-	2,900,000	-	-	-	-	-	-	-	-	-	800,000
Foundation	-	-	-	-	-	-	-	-	-	-	-	-	1,000,000
TIME BIWEEKLY	100,232	112,667	112,667	112,667	112,667	112,667	112,667	112,667	112,667	112,667	112,667	112,663	1,345,585
Rent Income	33,174	48,880	94,667	94,667	94,667	94,667	94,667	94,667	94,667	94,667	94,667	94,663	1,028,729
CCAH MCE to Cost FY15-16 & FY16-17	571,659	811,471	-	-	-	-	-	-	-	-	-	-	1,183,130
Fund 404 Transfer	-	-	821,081	2,577,537	1,298,988	343,627	1,551,103	461,557	2,437,840	1,328,184	1,254,256	2,327,827	14,400,000
Interest Income	-	-	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	700,000
Miscellaneous Revenue	92,287	81,632	135,944	135,944	135,944	135,944	135,944	135,944	135,944	135,944	135,944	135,944	1,533,358
Total Cash Receipts	38,343,044	30,869,021	32,828,508	38,361,462	23,112,634	30,210,331	24,025,028	20,960,644	32,304,544	23,143,830	23,728,181	38,982,954	355,951,178
CASH DISBURSEMENTS													
Purchased Services and Supplies	8,710,801	7,481,819	7,182,427	7,401,175	7,182,427	7,401,175	7,401,175	8,884,932	7,401,175	7,182,427	7,401,175	7,182,437	88,533,145
PRIME DY13 & DY14 16T	-	-	7,155,000	-	-	-	-	-	-	7,155,000	-	-	14,310,000
GPP Y2	-	1,232,580	-	-	-	-	-	-	-	-	-	-	1,232,580
GPP Y3 4th QTR	-	-	-	-	-	-	-	-	-	-	-	-	-
GPPY4	-	-	4,269,460	-	-	4,269,460	-	-	4,269,460	-	-	-	17,077,840
Building Lease / Rental Equipment	145,541	277,848	285,438	285,438	285,438	285,438	285,438	285,438	285,438	285,438	285,438	285,438	3,277,769
COP Principal & Interest Payments	4,258,349	-	-	893,371	-	-	893,371	-	-	-	-	-	5,148,720
Payroll and Benefits	13,419,888	13,809,554	14,291,248	14,767,821	14,291,248	14,767,821	14,767,821	13,338,488	14,767,821	14,291,248	14,767,821	14,291,248	171,571,025
Esperanza Care	-	-	-	-	-	-	-	-	-	-	-	-	17,500
COWCAP	-	17,500	1,227,619	-	-	1,227,619	-	-	1,227,619	-	-	-	4,910,476
FY18-19 MH MOU	-	-	-	-	-	-	-	-	-	-	-	-	-
Data Processing	-	-	676,515	226,505	226,505	226,505	226,505	226,505	226,505	226,505	226,505	226,505	2,718,080
Transfer from Fund 451 to Fund 001 Strategic	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer from Fund 451 to Fund 404	-	-	-	-	-	-	-	-	-	-	-	-	-
I&T Transfer Subfund	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditures	399,158	481,072	45,000,000	4,771,088	2,400,763	636,094	2,871,138	854,356	4,512,515	2,458,508	2,321,665	4,308,875	45,000,000
Total Cash Disbursements	26,949,233	23,292,873	74,435,951	34,606,837	24,366,379	28,813,882	26,445,248	21,389,727	32,690,333	31,579,124	25,002,404	31,771,580	27,545,056
Increase/(Decrease)	11,393,811	7,576,148	(41,506,045)	4,754,625	(1,253,745)	1,396,449	(2,420,220)	(429,083)	(385,789)	(8,435,294)	(1,274,223)	5,191,374	(25,391,992)
Ending Cash Fund 451	93,273,873	100,850,021	59,343,976	64,098,901	62,844,858	64,241,305	61,821,085	61,392,002	61,008,213	52,570,919	51,298,698	58,488,070	58,488,070
(-) Credit Card Account + Fund 27	-	-	-	-	-	-	-	-	-	-	-	-	-
(-) Jetty Cash	9,311	15,544	-	-	-	-	-	-	-	-	-	-	-
Ending Cash as per 6/L	93,283,184	100,865,565	59,343,976	64,098,901	62,844,858	64,241,305	61,821,085	61,392,002	61,008,213	52,570,919	51,298,698	58,488,070	58,488,070
Fund 404													
Beginning Balance	75,671,888	75,671,888	75,671,888	74,850,807	72,273,270	70,976,282	70,632,655	69,081,552	68,619,995	66,182,155	64,853,971	63,599,715	-
Transfer In/Out fund 451	-	-	(821,081)	(2,577,537)	(1,298,988)	(343,627)	(1,551,103)	(461,557)	(2,437,840)	(1,328,184)	(1,254,256)	(2,327,827)	-
Ending Cash Fund 404	75,671,888	75,671,888	74,850,807	72,273,270	70,976,282	70,632,655	69,081,552	68,619,995	68,182,155	64,853,971	63,599,715	61,271,888	-
Ending Cash Fund 451 & 404	168,945,761	176,521,909	134,194,783	136,371,871	133,821,138	134,873,960	130,902,637	130,011,997	127,188,368	117,424,890	114,890,411	117,759,958	-

**CREDENTIALS REPORT OF RECOMMENDED ACTIONS FOR
BOARD APPROVAL**

Friday, October 5, 2018

(Per recommendation of the September 11, 2018 Medical Executive Committee)

The following practitioners were reviewed for initial appointment, reappointment, changes in staff status (category), additional privilege requests, etc. Membership factors include licensure, DEA, professional liability insurance, staff requirements, etc. Qualitative/quantitative factors include: peer review, performance improvement, clinical activity, privileging, competence, technical skill, behavior, health, medical records, blood review, medication usage, litigation history, utilization and continuity of care.

INITIAL APPOINTMENTS

NAME	SPECIALTY	SERVICE	APPOINTMENT PERIOD
Cheng, Yihong, MD	Internal Medicine / Hospitalist	Medical Subspecialties	10/05/2018 – 10/01/2020
Datta, Gaura, MD	Internal Medicine / Hospitalist	Medical Subspecialties	10/05/2018 – 10/01/2020
Moore, Richard, MD	Surgical Critical Care	Surgical Specialties	10/05/2018 – 10/01/2020 Temporary Privileges
Singh, Amarpreet, MD	Psychiatry	Psychiatry	10/05/2018 – 10/01/2020 Temporary Privileges
Singh, Sunpreet, MD	Psychiatry	Psychiatry	10/05/2018 – 10/01/2020 Temporary Privileges

REAPPOINTMENTS

NAME	SPECIALTY	STAFF STATUS	REAPPOINTMENT PERIOD
Alcaraz, Cristobal, PA-C <i>Initial appt. date: 11/19/04</i>	Phys Assistant/Emergency Med	AHP	11/01/18 – 11/01/20
Bakhda, Kristin, WHNP CNM <i>Initial appt. date: 11/04/16</i>	Nurse Midwife/OB GYN	AHP	11/01/18 – 11/01/20
Block, Robert M., MD <i>Initial appt. date: 11/01/96</i>	Otolaryngology/ Surgical Specialties	Active	11/01/18 – 11/01/20
Foglar, Christian, MD <i>Initial appt. date: 11/07/14</i>	Orthopedic Surgery/ Surgical Specialties	Active	11/01/18 – 11/01/20
Halamandaris, Gus G., MD <i>Initial appt. date: 11/07/14</i>	Neurosurgery/ Surgical Specialties	Active	11/01/18 – 11/01/20
Kaczmar Jr., Theodore, MD <i>Initial appt. date: 11/07/14</i>	Neurosurgery/ Surgical Specialties	Active	11/01/18 – 11/01/20
Koostera, John M., MD <i>Initial appt. date: 11/05/10</i>	Pulmonary/Critical Care/ Medical Specialties	Active	11/01/18 – 11/01/20
Lawson, Robert F., MD <i>Initial appt. date: 11/02/12</i>	Emergency Medicine	Active	11/01/18 – 11/01/20
Lim, Kelvin K., MD <i>Initial appt. date: 11/04/16</i>	Orthopedic/Hand Surgery/ Surgical Specialties	Provisional to Active	11/01/18 – 11/01/20
Poggemeyer, Hans P., MD <i>Initial appt. date: 11/05/10</i>	Pulmonary/Critical Care/ Medical Specialties	Active	11/01/18 – 11/01/20
Prinzivalli-Rolfe, Brigitte, MD, PhD <i>Initial appt. date: 11/07/14</i>	Teleneurology/ Medical Specialties	Courtesy	11/01/18 – 11/01/20
Sagrero, Shonna M., RN <i>Initial appt. date: 11/04/16</i>	Sexual Assault Response Team/Medical Specialties	AHP	11/01/18 – 11/01/20
Youngflesh, Kyle T., DO <i>Initial appt. date: 11/07/14</i>	Family Medicine	Active	11/01/18 – 11/01/20

RELEASE FROM PROCTORING				
NAME	SPECIALTY	REASON	RECOMMEND	
Anderson, Mark E., MD	Neurosurgery / Surgical Specialties	Basic proctoring requirements completed	Recommend	
Bertani, Laura A., MD	Family Medicine	Basic proctoring requirements completed	Recommend	
LEAVE OF ABSENCE: The following practitioners have requested a leave of absence.				
NAME	SPECIALTY	SERVICE	Current / Requested Status	Effective Dates
Klassen, Michael G., MD	Orthopedic Surgery	Surgical Services	Change in Practice	08/07/18 – 08/01/19
CHANGES IN STAFF STATUS: The following practitioners have been transferred to the appropriate staff category.				
NAME	SPECIALTY	SERVICE	Current / Requested Status	REASON
Lim, Kelvin K., MD	Orthopedic/Hand Surgery	Surgical Services	Provisional to Active	Completed Basic Proctoring
REQUESTS FOR ADDITIONAL PRIVILEGES: The following practitioners have requested additional privileges and have completed additional training and/or have otherwise met the criteria. Approved privileges shall be granted for the remainder of the current appointment period.				
NAME	SPECIALTY	Privilege Requested		Recommend
Grodman, Samuel, MD	Emergency Medicine	Emergency Room Limited Focused Ultrasound		Recommend
Palmer, Barron Mark, MD	General Surgery	Procedural Sedation administrative update		Recommend
VOLUNTARY RESIGNATIONS				
NAME	SPECIALTY	REASON	EFFECTIVE DATE	
Cantos, Rolando A., MD	Pediatrics	Voluntary resignation	11/01/2018	
Dimitrov, Dragan F., MD	Neurosurgery	Failure to reappoint	11/01/2018	
Dolan, Kevin B., CRNA	Nurse Anesthetist	Voluntary resignation	08/20/2018	
Dolnikova, Jana, MD	Anesthesia	Voluntary resignation	08/20/2018	
Heffington Jr., Royce, PA-C	Physician Assistant	Retired	07/01/2018	
Islam, Zunaira, MD	Intern Med / Hospitalist	Failure to provide professional liability insurance	09/14/2018	
Jimenez, Angelica R., MD	Family Med /Hospitalist	Voluntary resignation	08/13/2018	
Paik, Aimee S., MD	Dermatology	Voluntary resignation	08/01/2018	
Rubin, Jerome L., MD	Hematology/Oncology	Failure to provide professional liability insurance	09/14/2018	
Rubin, Nancy R., MD	Hematology/Oncology	Failure to provide professional liability insurance	09/14/2018	
Tabrizi, Payam, MD	Orthopedic Surgery	Failure to provide professional liability insurance	09/14/2018	
Younger, Joel B., MD	Neurology	Failure to reappoint	11/01/2018	
Washowich, Camille, NP	Nurse Practitioner	Voluntary resignation	08/01/2018	
LOCUM TENENS: The following practitioners were granted locum tenens privileges.				
NAME	SPECIALTY/SERVICE	REASON	EFFECTIVE DATE	
May, Megan, MD	Nephrology/ Medical Specialties	Patient Care coverage	9/6/2018, Various Dates	
Rostami, Nahid, MD	Neonatology/ Medical Specialties	Patient care coverage in NICU	8/31/2018 – 9/04/2018	