



Board of Trustees 2018

November 2, 2018



NMC Board of Trustees Meeting

Friday, November 2, 2018

9:00 AM

Natividad Room

1st Floor, Building 200

1441 Constitution Blvd.

AGENDA

Members of the Natividad Medical Center Board of Trustees are appointed by the Monterey County Board of Supervisors. Membership and terms of office are established by the Natividad Medical Center Bylaws.

1. **Pledge of Allegiance**
2. **Agenda Additions/Corrections** *Page 1-6 – Board Clerk*
3. **Minutes**
 - Approve the Minutes of October 5, 2018 *Page 7-12*
4. **Board Comments**
5. **Public Comments (Limited up to 3 minutes per speaker at the discretion of the Chair)**

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Trustees. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information, or request staff to report back to the Board at a future meeting.
6. **Consent Calendar**

Approve the following policies, procedures, rules, and regulations:

 - a. Policies/Procedures/Forms/Manuals (listed and available upon request)

Medical Staff Policies for Approval:

 - MSP001-5, Reinstatement
 - MSP001-14, Verification of Renewals
 - GME-9011, Resolution of Disputes / Grievance Procedures
 - Standardized Procedures, Competencies & List of Qualified Nurses for:
Seclusion & Restraints Competencies & Face to Face Evaluations

Medical Staff Actions for Approval:

 - Annual Approval of Clinical Contracts

Formularies:

 - Formulary Request: Patiromer (Veltassa)

Revised Policies:

- 1:0750 Effective Communication Policy
- 1:0800 Patient Complaints and Grievances
- 1:9240 Massive Transfusion Policy
- 3:2110 Pain Management Policy
- 3:2160 Fentanyl Patch Black Box Warning Policy
- 3:9100 Anticoagulation (Warfarin) Clinic
- 3:9200 Pyxis and Pyxis Profile Medstation, Use of
- 6:0700 Registration and Referrals
- 6:0800 Consent, Documentation, and Release of information on HIV Testing
- 6:4100 Administrative Authentication of Transcribed Reports
- 7:0860 Risk Management and Patient Safety Plan
- 7:1400 Adverse Events and Unusual Occurrences: Governmental Reporting
- ARU-0014 Program Description
- 4:2951 Lost and Found
- 6:3100 Charity Care, Self Pay and High Medical Cost Discount Policy
- 7:0300 Administrative Call
- 7:0800 Nursing Department Philosophy, Organization and Function
- IC-200 Cleaning and Low-Level or Intermediate-Level Disinfection of Shared hospital Equipment

Policies With No Changes

- 4:0600 Public Use of Hospital Facilities
- 7:0100 Authority in the Absence of the Chief Executive Officer

New Policies

- MHU-4500 MHU Utilization Review Plan

Approve for submission to the Monterey County Board of Supervisors the following agreements identified in Items 6b to 6o of the consent calendar. All of the listed items were previously reviewed and approved by the NMC Finance Committee.

6b. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement for RFP #9600-67, IT Services , Page 13-15

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the agreement with Navin Haffty & Associates LLC, Leidos Health LLC, and with Jacobus Consulting, Inc., pursuant to the Request for Proposal (RFP) #9600-67 for information technology (IT) consulting services, to extend the term of the agreements for an additional one (1) year period (January 11, 2019 through January 10, 2020) for a revised full agreement term of January 11, 2017 through January 10, 2020, plus the option to extend the agreements for two (2) additional one year periods.
- b. Authorize an increase of \$2,700,000 to the aggregate total amount for all agreements for IT Consulting per RFP #9600-67 for the additional one (1) year of services for a revised total aggregate amount not to exceed \$10,281,000 across all agreements.

- 6c. * **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Marci Bracco Cain, Page 16-17**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Marci Bracco Cain for Public Relations services at NMC for an amount not to exceed \$300,000 with an agreement term November 1, 2018 through October 31, 2023.
 - b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$30,000) of the original cost of the agreement.
- 6d. * **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with First Databank, Inc., Page 18-19**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the agreement (A-15-311) with First Databank, Inc. for pharmacy licensing services, extending the agreement an additional five (5) year period (January 1, 2019 through December 31, 2023) for a revised full agreement term of January 1, 2014 through December 31, 2023, and adding \$211,615 for a revised total agreement amount not to exceed \$365,073.
 - b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$13,955) of the original cost of the agreement.
- 6e. * **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with The Joint Commission, Page 20-21**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with The Joint Commission on Accreditation of Healthcare Organizations Dba The Joint Commission for accreditation and/or certification services at NMC for an amount not to exceed \$150,000 with an agreement term January 1, 2019 through December 31, 2024.
 - b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification and insurance provisions within the agreement, and a non-standard Business Associates Agreement.
- 6f. * **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement for RFP #9600-70, Biomedical Services, Page 22-23**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with the selected qualified contractor to whom notices of award are to be given using the County approved agreement template subject to negotiation with the awarded bidder, pursuant to the Request for Proposal (RFP) #9600-70 for Biomedical Services, with an initial Agreement term of February 1, 2019 through January 31, 2022 including the option to extend for two (2) additional one year periods, and with a total agreement amount not to exceed \$2,500,000.
 - b. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute two amendments to extend the Agreements for two (2) additional one year periods as per the Agreement provided there is no significant change to the scope of work.

- 6g. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with First Security Services, Page 24-25**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with First Security Services, A First Alarm Security & Patrol Inc. Company for shuttle services at NMC, extending the agreement or an additional one (1) year period (January 9, 2019 through January 8, 2020) for a revised full agreement term of January 9, 2018 through January 8, 2020 and adding \$120,000 for a revised total agreement not to exceed \$224,048.
 - b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$10,404.80) of the original cost of the agreement.
- 6h. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Medical Information Technology, Inc., Page 26-27**
- Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment no. 3 to the agreement (A-13067) with Medical Information Technology, Inc. (MEDITECH) for the addition of a scheduling interface for the MEDITECH system at NMC, adding \$11,750 for a revised total agreement amount not to exceed \$168,109, and with an implementation term effective on December 5, 2018 through December 4, 2019.
- 6i. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Automatic Door Systems, Inc., Page 28-29**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment no. 2 to the agreement (A-13410) with Automatic Door Systems, Inc. for maintenance and repair services of the automatic doors at NMC, extending the agreement an additional one (1) year period (January 1, 2019 through December 31, 2019) for a revised full agreement term of January 1, 2014 through December 31, 2019, and adding \$40,000 for a revised total agreement amount not to exceed \$240,000.
 - b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to one (1) future amendment to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$9,000) of the original cost of the agreement.
- 6j. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with ThyssenKrupp Elevator Corporation, Page 30-31**
- a. Authorize an increase to the total approved agreement amount for the elevator maintenance and repair service agreement with ThyssenKrupp Elevator Corporation, adding \$385,000 for a revised total amount not to exceed \$692,862.
 - b. Ratify the emergency repair agreement with ThyssenKrupp signed on July 25, 2018 by the Chief Executive Officer of Natividad in the amount of \$25,218 for safety glass replacement and other critical repairs.
 - c. Authorize the Deputy Purchasing Agent for NMC or his designee to execute Work Orders under this agreement with ThyssenKrupp for future repairs and component upgrades, provided County Counsel and the Auditor-Controller review and approve the Work Orders, and provided the total of such costs fall with the \$692,862 approved total agreement amount.

6k. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Carefusion Solutions, LLC, Page 32-33

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) to execute Customer Order 1000141481, applying the terms and conditions of the previously Board-approved Master Agreement (A-12934) with Carefusion Solutions, LLC (collectively, "Agreement"), for the leasing of an additional Pyxis pharmaceutical supply automation machine at NMC for a five (5) year lease period estimated to be March 1, 2019 through February 29, 2024, and for a total amount not to exceed \$126,792.

6l. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Kalle Varav, M.D., Page 34-35

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Fourth Amendment to Professional Services Agreement (A-12830) with Kalle Varav, M.D. to provide pain management services at NMC, extending the term by twenty-four months (January 1, 2019 to December 20, 20120), for a revised term of January 1, 2013 to December 31, 2020 and a total not to exceed amount \$500,000 (no change from the previously approved amount) in the aggregate; and
- b. Authorize the Deputy Purchasing Agent for NMC to execute up to three (3) future amendments to this Agreement where the total amendments do not exceed 10% (\$10,000) of the original contract amount and do not significantly change the scope of work.

6m. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Ventana Faculty Medical Associates, Page 36-37

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Ventana Faculty Medical Associates to provide family medicine services at NMC for an amount not to exceed \$600,000 for the period January 1, 2019 to December 31, 2020; and
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not exceed 10% (\$60,000) of the original contract amount and do not significantly change the scope of work.

6n. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Databank IMX, Page 38-39

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 3 to the agreement (A-12677) with Databank IMX for OnBase software maintenance, extending the agreement an additional two (2) year period (January 1, 2019 through December 31, 2020) for a revised full agreement term of January 1, 2015 through December 31, 2020, and adding \$146,769 for a revised total agreement amount not to exceed \$454,991.

6o. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Linda Joyce Garrett, dba Garrett Consulting Group, LLC, Page 40-41

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Linda Joyce Garrett dba Garrett Consulting Group LLC for consulting services at NMC for an amount not to exceed \$10,000 with an agreement term December 10, 2018 through December 9, 2020.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification and insurance provisions within the agreement.

- 7 **Approve for Submission to the Monterey County Board of Supervisors the Following Job Order Contracting (JOC) Construction Catalog, which is in the final stages of negotiation**
Page 42-43
- a. Adopt the Natividad Medical Center (NMC) 2018 Job Order Contracting (JOC) Construction Task Catalog, Technical Specifications and Project Manuals for JOC 2018, Project No. JOC Bid No. NMC 2018-01, Bid No. NMC 2018-02, and NMC 2018-03; and
 - b. Authorize advertising the “Notice to Contractors” in a newspaper of general circulation.
- 8 **Accept Oral Report from NMC Chief Financial Officer - Daniel Leon, CFO**
- a. September 2018 YTD Financial Reports *Page 44-56*
 - b. Natividad Funding for Resource Management Agency (RMA) Projects
- 9 **Receive Oral Report from NMC Chief Executive Officer - Dr. Gary R. Gray, CEO**
- 10 **Receive Oral Report from Chief of Staff – Dr. Chad Harris, COS**
- 11 **Receive Oral Report from Chief Nursing Officer – Nancy Buscher, CNO**
- 12 **Recess to Closed Session under Government Code Section 54950**
- a. Pursuant to Health and Safety Code Section 1461, Evidence Code Section 1157, and in accordance with Government Code Section 54954.5, the Board will receive: Medical Quality Assurance Reports *Dr. Craig Walls, CMO*
- 13 **Accept and approve October 2018 Credentials Report from Medical Staff Office relating to appointment of medical staff and allied health professionals. Page 57-58**

Adjournment

**Next Board of Trustees Meeting
Monday December 3, 2018
9:00 AM
Natividad Room
1st Floor, Building 200**



NMC Board of Trustees Meeting

Friday, October 5, 2018

9:00 AM

Natividad Room

1st Floor, Building 200

1441 Constitution Blvd.

MINUTES

Board of Trustees: Marcia Atkinson, Dr. Gary Gray, Mike Payne, Supervisor Simon Salinas, Dr. Chad Harris, Lew Bauman,

Absent: Mitch Winick, Britt Rios-Ellis, Fernando Elizondo, John Huerta,

NMC Staff/County: Anne Brereton, Daniel Leon, Andrea Rosenberg, Ari Entin, Nancy Buscher, Dr. Andrew McCague, Monica Hamilton, Jeanne Ann Balza, Dr. Craig Walls, Cynthia Johnson,

1. **Pledge of Allegiance**

2. **Agenda Additions/Corrections** – Board Clerk

MOTION: Motion to accept and approve the agenda for October 5, 2018, BOT meeting by Mike Payne, seconded by Marcia Atkinson.

3. **Minutes**

a. Approve the Minutes of September 7, 2018.

MOTION: Motion to approve minutes of the September 7, 2018 BOT meeting by Marcia Atkinson, seconded by Mike Payne.

4. **Board Comment**

5. **Public Comments (Limited up to 3 minutes per speaker at the discretion of the Chair)**

NONE

6. Consent Calendar

6a. Policies/Procedures/Forms/Manuals

- Medical Staff Orientation Policy, MSP001-13
- Medical Clearance of Patients with Psychiatric Complaints in the Emergency Department
- Proposed Changes to Internal Medicine Clinical Privileges – Minimum Procedures Required for Hospitalist Providers
- Proposed Changes to General Surgery Clinical Privileges
- Proposed Changes to SART Practice Prerogatives

Manuals:

Send Outs (Lab)

Revised policies:

1:0080 Hypoglycemia Management in the Inpatient Setting for the Non-Pregnant Adult
1:0650 House Administrative Nurse: Notification of
1:1380 Transport of Patients
1:4220 Rapid Response Team
1:9280 Devastating Brain Injury Protocol
1:9300 Trauma Activation
1:9309 Admission to Inpatient Unit
1:9311 Pediatric Trauma
6:0408 Privacy – Uses & Disclosures – Law Enforcement
ADMIT:0052 Vacation Requests & Schedule Changes
DIAG-1710 Contrast Evaluation
NURADM-0700 Nursing Procedures and Skills
1:9295 CHOICE Program, Hospital-Based Violence Intervention Program
TPMG:005 Neurosurgery Trauma Consult Guideline
TPMG:009 Radiology Reporting Guidelines for Trauma
TPMG:010 Rib Fracture Management Guideline

New policies:

1:4240 Guideline for the Management of Patients who Refuse Blood Transfusion
TPMG:015 Neurosurgical Trauma Contingency Guideline
TPMG:016 Tracheostomy Practice Management Guideline
TPMG:017 Venous Thromboembolism Prophylaxis in Trauma Patients

Policies with no changes:

Page 12-15

Policies being retired:

Page 16-18

Approve for submission to the Monterey County Board of Supervisors the following agreements identified in Item 6b to 6h of the consent calendar. All of the listed items were previously reviewed and approved by the NMC Finance Committee.

6b. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Siemens Quotations for Radiology Modernization Project,

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Quotations #1FWKEGS, #1-FWJ9PU, #1-FVNNFJ, #1-FWJTL1 and #1-FVSZAS totaling \$443,444 for installation and training services associated with the new radiology equipment for the Natividad Radiology Modernization Project.
- b. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Proposal #1-O73OSY for the purchase of the extended 5 year warranties totaling \$2,422,548 (\$605,637 annually for four years) associated with the new radiology equipment for the Natividad Radiology Modernization Project.

6c. * Approve for Submission to the Monterey County Board of Supervisors the Following Patient Transfer Agreement Template,

- a. Approve the County Standard Patient Transfer Agreement (“Agreement”) template defining the terms of transfer of patients between Natividad Medical Center (NMC) and other health care facilities; and
- b. Authorize execution of the Agreement by the NMC Chief Executive Officer using the template in substantially the same form as that which has been presented to the Board without significant change to its content, subject to review and approval of County Counsel; delegation of authority expires June 30, 2024; and
- c. Authorize execution of up to three (3) future amendments to any executed Agreement where the amendments do not significantly alter the risk associated with the parties’ duties under the Agreement, subject to review and approval of County Counsel; delegation of authority expires June 30, 2024.

6d. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Jane Finney,

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 3 to the agreement (A-13313) with Jane Finney, CLS, MBA, CPHQ, CPPS for Consulting Services, extending the agreement an additional one (1) year period (November 9, 2018 through November 8, 2019) for a revised full agreement term of November 9, 2015 through November 8, 2019, and adding \$50,000 for a revised total agreement amount not to exceed \$546,521.

6e. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Modular Devices,

Authorize payment to Modular Devices for outstanding invoices billed to Natividad totaling \$119,500 for the month of July 2018 for the Lease Agreement for a mobile Computerized Tomography (CT), a mobile Angiography/Interventional Radiology (IR) Laboratory, and a mobile Magnetic Resonance Imaging (MRI) unit which had a term of August 1, 2013 through July 31, 2018.

6f. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement for Reallocation of Positions,

- a. Amend the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget to approve reallocation of positions as indicated by position numbers in the attached resolution; and

- b. Direct the County Administrative Office to incorporate the approved Position changes in the Natividad Medical Center (Unit 9600) FY 2018-19 Adopted Budget.

6g. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Certified Medical Testing,

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No. 3 to the agreement with Certified Medical Testing for testing, maintenance and repairs of piped medical gas and vacuum systems at NMC, retroactively extending the agreement an additional two (2) year period (July 1, 2018 through June 30, 2020) for a revised full agreement term of July 1, 2015 through June 30, 2020, and adding \$77,360 for a revised total agreement amount not to exceed \$177,360.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$9,000) of the original cost of the agreement.

6h. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Best Best & Krieger, LLP,

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the agreement (A-13923) with Best Best & Krieger, LLP for specialized attorney services, extending the agreement an additional three (3) year period (May 1, 2019 through April 30, 2022) for a revised full agreement term of May 1, 2017 through April 30, 2022, and adding \$127,000 for a revised total agreement amount not to exceed \$325,000.

MOTION: Motion to approve Policies/Procedures/Forms/Manuals item 6a-6h moved by Marcia Atkinson, seconded by Mike Payne, and approved unanimously.

7 Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with SwipeSense, Inc., which is in the final stages of negotiation

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment no. 2 to the agreement with SwipeSense, Inc. for SwipeSense Platform, extending the agreement an additional one (1) year period (November 1, 2018 through October 31, 2019) for a revised full agreement term of November 1, 2016 through October 31, 2019, and adding \$43,500 for a revised total agreement amount not to exceed \$143,500.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$5,650) of the original cost of the agreement.

MOTION: Motion to approve Item 7 for submission to the Board of Supervisors so moved Supervisor Simon Salinas, seconded by Mike Payne, and approved unanimously.

8 Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Kuong Ngann, D.O., which is in the final stages of negotiation

- a. Authorize Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Kuong Ngann, D.O. to provide general and critical care surgery services at NMC for an amount not to exceed \$500,000 for the period November 1, 2018 to December 31, 2020; and

- b. Authorize the Deputy Purchasing Agent for NMC or his designee to sign up to three (3) future amendments to this agreement where the total amendments do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount and do not significantly change the scope of work.

MOTION: Motion to approve Item 8 for submission to the Board of Supervisors so moved Supervisor Simon Salinas, seconded by Britt Rios-Ellis, and approved unanimously.

9 Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Medical Education Speakers Network., which is in the final stages of negotiation

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with Medical Education Speakers Network (formerly Martin Martin Inc.) for providing professional and medical speakers and course development services, adding \$100,000 for a revised total agreement amount not to exceed \$175,000, with no change to the current agreement term of April 1, 2016 through March 31, 2020.

MOTION: Motion to approve Item 9 for submission to the Board of Supervisors so moved Marcia Atkinson, seconded by John Huerta, and approved unanimously.

10 Accept Oral Reports from NMC Chief Financial Officer - Daniel Leon, CFO

- a. August 2018 YTD Financial Reports

MOTION: Motion to accept the report on August 2018 Financial Reports, moved by Marcia Atkinson, seconded by Britt Rios-Ellis, and approved unanimously.

11 Receive Oral Report from Natividad Foundation Board of Trustee member- Mike Payne

12 Accept Oral Report from Governance/Nominating Committee - Fernando Elizondo, Chair

- a. Review, and recommend appointment of Libby Downey for Board of Trustee Appointment –
Fernando Elizondo, Chair
 - Review, approve and recommend to the Monterey County Board of Supervisors the appointment of Libby Downey for a first one year term as a trustee of Natividad Medical Center Board of Trustees for a term ending October 2019.
- b. Discuss, consider, and make recommendations to the Monterey County Board of Supervisors the re-appointment of members listed below to the NMC Board of Trustees:
 - Nominate member Mike Payne for a second term on the NMC Board of Trustees extending from October 2018-June 2021

MOTION: Motion to recommend the appointment of Libby Downey for a first year term ending October 2019, moved by Marcia Atkinson, seconded by Britt Rios-Ellis, and approved unanimously.

MOTION: Motion to recommend reappointment of member Mike Payne for a second term, moved by Marcia Atkinson, seconded by Britt Rios-Ellis, and approved unanimously.

13 **Receive Oral Report from NMC Chief Executive Officer** - *Dr. Gary R. Gray, CEO*

14 **Receive Oral Report from Chief of Staff** – *Dr. Chad Harris, COS*

15 **Receive Oral Report from Chief Nursing Officer** – *Nancy Buscher, CNO*

16 **Recess to Closed Session under Government Code Section 54950**

- a. Pursuant to Health and Safety Code Section 1461, Evidence Code Section 1157, and in accordance with Government Code Section 54954.5, the Board will receive: Medical Quality Assurance Reports Dr. Craig Walls, CMO*

17 **Accept and approve September 2018 Credentials Report from Medical Staff Office relating to appointment of medical staff and allied health professionals.**

MOTION: Motion to accept the report on September 2018 Credentials Report, moved by Britt Rios- Ellis seconded by Marcia Atkinson, and approved unanimously.

Adjournment: With no other business before the Board the meeting was adjourned at am.

Mitch Winick, Chair

Recorded by Irene Zenk

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Amendment No. 2 to IT Consulting Services Master Agreements per RFP # 9600-67

Legistar Number: _____

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the agreement with Navin Haffty & Associates LLC, Leidos Health LLC, and with Jacobus Consulting, Inc., pursuant to the Request for Proposal (RFP) #9600-67 for information technology (IT) consulting services, to extend the term of the agreements for an additional one (1) year period (January 11, 2019 through January 10, 2020) for a revised full agreement term of January 11, 2017 through January 10, 2020, plus the option to extend the agreements for two (2) additional one year periods.
- b. Authorize an increase of \$2,700,000 to the aggregate total amount for all agreements for IT Consulting per RFP #9600-67 for the additional one (1) year of services for a revised total aggregate amount not to exceed \$10,281,000 across all agreements.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the agreement with Navin Haffty & Associates LLC, Leidos Health LLC, and with Jacobus Consulting, Inc., pursuant to the Request for Proposal (RFP) #9600-67 for information technology (IT) consulting services, to extend the term of the agreements for an additional one (1) year period (January 11, 2019 through January 10, 2020) for a revised full agreement term of January 11, 2017 through January 10, 2020, plus the option to extend the agreements for two (2) additional one year periods.
- b. Authorize an increase of \$2,700,000 to the aggregate total amount for all agreements for IT Consulting per RFP #9600-67 for the additional one (1) year of services for a revised total aggregate amount not to exceed \$10,281,000 across all agreements.

SUMMARY/DISCUSSION:

NMC has a need for IT consulting services and specialized subject matter expertise to help NMC analyze, design and implement new computer applications, functionality, and define process and training which support those applications and functionality.

NMC prepared and released RFP #9600-67 on August 1, 2016 to select qualified consulting companies to fulfill the unique needs associated with special IT projects. This RFP required that bidders be able to provide expertise for all aspects of application development, clinical IT expertise and high-level maintenance services at NMC. Eight (8) proposals were received for consideration from interested and qualified contractors. All 8 proposals were evaluated pursuant to the criteria stated in RFP #9600-67 and Leidos Health, LLC, Jacobus Consulting, Inc., and Navin Haffty & Associates, LLC were all tentatively awarded agreements.

NMC's IT staff work in conjunction with clinical IT consultants who are subject matter experts and also provide a high level of project management to help NMC analyze, design and implement new computer applications, functionality, and define process and training which support those applications and functionality. IT Consultants are also needed as process and data experts for

government initiatives such as PRIME (Public Hospital Redesign and Incentives in Medi-Cal Experience). The need for consultants will occur as new hospital initiatives continue to arise.

NMC is projecting continued consulting services shall be needed in four primary areas:

- 1) Population Health initiatives
- 2) Business Intelligence (BI) / Analytics
- 3) Clinical and Reporting Expertise
- 4) Implementation of Capital Projects such as Endotool, and Meditech 6.x.

NMC continues to strive to fill all its budgeted FTE IT positions with internal expertise and will use consultants for short term projects and where internal knowledge or resources are not available.

NMC will continue to return to BOS annually to request amendments to extend the agreements awarded via RFP #9600-67 for IT consulting services only as needed and the full term of each agreement shall not exceed five (5) years in total. NMC will provide the Board of Supervisors with a status report on projects associated with these agreements when extended terms are requested.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment No. 2 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 2 has also been reviewed and approved by NMC's Finance Committee on October 25, 2018 and by its Board of Trustees on November 2, 2018.

FINANCING:

The cost for this amendment No. 2 is \$2,700,000 of which \$1,350,000 is included in the Fiscal Year 2018-19 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The IT consulting agreements brings unique subject matter expertise to NMC pertaining to specialized and complex systems such as Meditech. These services help NMC's IT management team implement and support modules and systems when needed thereby leading to a more sound and solid technological infrastructure. With a sound technological infrastructure in place, integrity of patient care and patient data remains intact which contributes to an optimal patient experience.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☒ Infrastructure
- ☐ Public Safety

Prepared by: Dr. Charles Harris, Chief Medical Information Officer, 783-2785

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

- Amendment No. 2 with Jacobus Consulting, Inc.
- Amendment No. 2 with Leidos Health, LLC
- Amendment No. 2 with Navin, Haffty & Associates, LLC
- Amendment No. 1 with Jacobus Consulting, Inc.

Amendment No. 1 with Leidos Health, LLC

Amendment No. 1 with Navin, Haffty & Associates, LLC

Agreement with Jacobus Consulting, Inc., awarded per RFP #9600-67

Agreement with Leidos Health, LLC, awarded per RFP # 9600-67

Agreement with Navin, Haffty & Associates, LLC per RFP # 9600-67

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Marci Bracco Cain Agreement

Legistar Number: _____

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Marci Bracco Cain for Public Relations services at NMC for an amount not to exceed \$300,000 with an agreement term November 1, 2018 through October 31, 2023.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$30,000) of the original cost of the agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Marci Bracco Cain for Public Relations services at NMC for an amount not to exceed \$300,000 with an agreement term November 1, 2018 through October 31, 2023.

Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$30,000) of the original cost of the agreement.

SUMMARY/DISCUSSION:

Natividad is requesting authority to enter into an agreement with Marci Bracco Cain for assistance with various Public Relations services and activities. Services include but are not limited to coordination of media events, development of press releases, maintenance of all social media platforms and other public relations activities. This agreement is for public relations services primarily.

It is important that Natividad maintain a presence in main stream media as well as with social media to ensure the public has an understanding of the services it provides, the various types of physicians it has on staff and to promote the facility within the community and beyond.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this agreement as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The agreement was reviewed and approved by NMC's Finance Committee on October 25, 2018 and by its Board of Trustees on November 2, 2018.

FINANCING:

The cost for this agreement is \$300,000, of which \$60,000 was included in the Fiscal Year 2018-19 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

With the healthcare industry constantly evolving, public relations is proving to be needed more now than ever before. Strategic PR campaigns developed by an experienced professional ensure that the public is aware of all that Natividad has to offer, which promotes positive recognition of both the hospital and the County.

- ☐ Economic Development
- ☒ Administration
- ☐ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Janine Bouyea, Human Resources Administrator, 783-2701
Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:
Marci Bracco Cain Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

First Databank, Inc. Amendment No. 2

Legistar Number:

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the agreement (A-15-311) with First Databank, Inc. for pharmacy licensing services, extending the agreement an additional five (5) year period (January 1, 2019 through December 31, 2023) for a revised full agreement term of January 1, 2014 through December 31, 2023, and adding \$211,615 for a revised total agreement amount not to exceed \$365,073.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$13,955) of the original cost of the agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the agreement (A-15-311) with First Databank, Inc. for pharmacy licensing services, extending the agreement an additional five (5) year period (January 1, 2019 through December 31, 2023) for a revised full agreement term of January 1, 2014 through December 31, 2023, and adding \$211,615 for a revised total agreement amount not to exceed \$365,073.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$13,955) of the original cost of the agreement.

SUMMARY/DISCUSSION:

Natividad Medical Center (NMC) is requesting to extend a software license agreement with First Databank, Inc. The First Data Bank (FDB) software provides NMC with the industry's most comprehensive drug database which is critical for safe medication practices for Natividad. This data base is used for pharmacists and providers to monitor patient allergies, drug-drug interactions, dose range checking, lab value monitoring and medication use, medication reconciliation and our electronic and written prescribing practice. The databases also provide descriptive drug information, unique identifiers and pricing data.

The monthly software updates included with this license agreement are crucial for NMC to provide the safest, high quality care to our patients.

The new contract contains the same modules/services as provided in the previous contract with the exception of the addition of First Databank's Cloud Connector. The Cloud Connector is a web API solution that enables NMC to connect to drug knowledge databases via high performing and highly available web services hosted by First Databank in the cloud.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment No. 2 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 2 has also been reviewed and approved by NMC's Finance Committee on October 25, 2018 and by its Board of Trustees on November 2, 2018.

FINANCING:

The cost for this amendment No. 2 is \$211,615 of which \$40,253 is included in the Fiscal Year 2018-18 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement is for a software system which improves data processing at NMC. The use of this system directly contributes to a more efficient and effective use of resources within the organization.

- ☐ Economic Development
- ☒ Administration
- ☐ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Dr. Chad Harris, Chief Medical Information Officer, 783-2785

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

First Databank Amendment No. 2

First Databank Amendment No. 1

First Databank Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS **BOARD REPORT**

Joint Commission Agreement for Accreditation and/or Certification Services

Legistar Number: _____

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with The Joint Commission on Accreditation of Healthcare Organizations Dba The Joint Commission for accreditation and/or certification services at NMC for an amount not to exceed \$150,000 with an agreement term January 1, 2019 through December 31, 2024.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification and insurance provisions within the agreement, and a non-standard Business Associates Agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with The Joint Commission on Accreditation of Healthcare Organizations Dba The Joint Commission for accreditation and/or certification services at NMC for an amount not to exceed \$150,000 with an agreement term January 1, 2019 through December 31, 2024.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification and insurance provisions within the agreement, and a non-standard Business Associates Agreement.

SUMMARY/DISCUSSION:

The mission of The Joint Commission (TJC) is to continuously improve the safety and quality of care provided to the public through the provision of health care accreditation and related services that support performance improvement in health care organizations. In order to achieve accreditation, hospitals must undergo a survey for the purposes of determining compliance with the performance standards. After initial accreditation, a triennial survey is conducted to assess continued compliance. In addition to their own standards, TJC is approved to survey hospitals using CMS standards as well.

The benefits of being TJC accredited are:

- **Improves the quality of patient care by reducing variation in clinical processes** – The Joint Commission's standards and emphasis on clinical practice guidelines help organizations establish a consistent approach to care, reducing the risk of error.
- **Provides a framework for program structure and management** – Certification standards help organize the disease management program. This helps to maintain a consistently high level of quality, using effective data-driven performance improvement.
- **Provides an objective assessment of clinical excellence** – Joint Commission reviewers have significant experience evaluating disease management programs. They are trained to provide expert advice and education on good practices during the on-site review.
- **Creates a loyal, cohesive clinical team** – Certification provides an opportunity for staff to develop their skills and knowledge. Achieving certification provides the clinical team with common goals and a concrete validation of their combined efforts.

- **Promotes a culture of excellence across the organization** – Consistent alignment with Joint Commission standards promotes an environment of continuous improvement in the care of patients.
- **Facilitates marketing, contracting and reimbursement** – Certification may provide an advantage in a competitive health care marketplace and improve the ability to secure new business.
- **Strengthens community confidence in the quality and safety of care, treatment, and services** – Achieving and displaying The Joint Commission's Gold Seal of Approval® makes a strong statement to the community about an organization's commitment to providing the highest quality services.
- **Allows Natividad to receive payment from federally funded Medicare and Medi-Cal programs.**

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this agreement as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The agreement has also been reviewed and approved by NMC's Finance Committee on October 28, 2018 and by its Board of Trustees on November 2, 2018.

FINANCING:

The cost for this agreement is \$150,000 of which \$30,000 is included in the Fiscal Year 2018-19 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement sets forth the terms and conditions of the hospital's participation in the accreditation process of The Joint Commission.

☐ Economic Development
☒ Administration
☐ Health and Human Services
☐ Infrastructure
☐ Public Safety

Prepared by: Monica Hamilton, Quality Administrator, 783-2502
 Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:
 Joint Commission Agreement for Accreditation/Certification Services

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Agreement for Biomedical Equipment Maintenance and Repair per RFP 9600-70

Legistar Number:

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with the selected qualified contractor to whom notices of award are to be given using the County approved agreement template subject to negotiation with the awarded bidder, pursuant to the Request for Proposal (RFP) #9600-70 for Biomedical Services, with an initial Agreement term of February 1, 2019 through January 31, 2022 including the option to extend for two (2) additional one year periods, and with a total agreement amount not to exceed \$2,500,000.
- b. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute two amendments to extend the Agreements for two (2) additional one year periods as per the Agreement provided there is no significant change to the scope of work.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with the selected qualified contractor to whom notices of award are to be given using the County approved agreement template subject to negotiation with the awarded bidder, pursuant to the Request for Proposal (RFP) #9600-70 for Biomedical Services, with an initial Agreement term of February 1, 2019 through January 31, 2022 including the option to extend for two (2) additional one year periods, and with a total agreement amount not to exceed \$2,500,000.
- b. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute two amendments to extend the Agreements for two (2) additional one year periods as per the Agreement provided there is no significant change to the scope of work.

SUMMARY/DISCUSSION:

Natividad recently issued a Request for Proposals (RFP) #9600-70 for Biomed Services. These services include preventive equipment maintenance on biomedical equipment, sterilizer and laboratory equipment and includes full-time on-site contracted personnel to manage and maintain the inventory. The Joint Commission requires that hospitals have an Equipment Management Plan that details the hospital's biomedical equipment inventory with a plan on how it will be maintained based on the manufacturer's recommendation. GE performs all of the functions to keep the hospital compliant with the Joint Commission requirement.

There were four responsive bids received and the selection process is currently underway. Natividad anticipates making a final selection by December 2018 and bringing the awarded agreement to the Monterey County Board of Supervisors for final approval in January 2019.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this agreement template as to legal form and risk provisions, and the Auditor-Controller has reviewed and approved as to payment provisions. The agreement template has also been reviewed and approved by NMC's Finance Committee on October 25, 2018 and by its Board of Trustees on November 2, 2018.

FINANCING:

The cost for this agreement is \$2,500,000. \$450,000 is included in the Fiscal Year 2018-19 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This request ensures that NMC's biomedical equipment is properly maintained for compliance and safety purposes which contributes to the improved health and wellness for patients.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeffery Cleek, Director of Engineering and Safety, 783-2614

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

RFP 9600-70 with Agreement Template

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Amendment No. 1 to First Security Services Agreement for Shuttle Services

Legistar Number: _____

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with First Security Services, A First Alarm Security & Patrol Inc. Company for shuttle services at NMC, extending the agreement or an additional one (1) year period (January 9, 2019 through January 8, 2020) for a revised full agreement term of January 9, 2018 through January 8, 2020 and adding \$120,000 for a revised total agreement not to exceed \$224,048.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$10,404.80) of the original cost of the agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with First Security Services, A First Alarm Security & Patrol Inc. Company for shuttle services at NMC, extending the agreement or an additional one (1) year period (January 9, 2019 through January 8, 2020) for a revised full agreement term of January 9, 2018 through January 8, 2020 and adding \$120,000 for a revised total agreement not to exceed \$224,048.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$10,404.80) of the original cost of the agreement.

SUMMARY/DISCUSSION:

The Monterey County Jail Expansion Project is affecting parking and safety on the Natividad Medical Center (NMC) Campus. Previously, NMC and the jail shared parking for staff and patients that is now unavailable as a result of the expansion project. This impacts over 300 parking spaces including the availability of American with Disabilities Act (ADA) parking.

NMC and Resource Management Agency (RMA) collaborated in building a temporary parking lot to address the parking shortage during the expansion project. However, this temporary parking lot is remote and may limit access. Staff have expressed concerns regarding the safety and inaccessibility of the remote parking lot. NMC received many requests to provide a shuttle service from the remote lot to the hospital. This agreement allows for shuttle services between the remote lot and the hospital from 6:00am to 9:00pm Monday through Friday. Due to the temporary need for remote parking, contracting with a vendor is a suitable and cost effective option.

Natividad had originally requested a one year term for this agreement as it was a conceptual idea at that time. As we near the first year of providing this service we feel it has been very successful. Shuttle services are used by many departments here on campus. We have increased areas served to include the Health Department Building due to the parking challenges we are facing with the multiple construction projects on the campus.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment No. 1 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No.1 was reviewed and approved by NMC's Finance Committee on October 25, 2018 and by its Board of Trustees on November 2, 2018.

FINANCING:

The cost for this amendment No. 1 is \$120,000 of which \$50,000 is included in the Fiscal Year 2018-19 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The shuttle services rendered through this agreement provide a safe means of transportation from the temporary parking lot to the hospital campus. This increases employee safety by reducing transportation-related injuries.

- ☐ Economic Development
- ☒ Administration
- ☐ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeff Cleek, Director of Engineering, 783-2614

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

First Security Services Amendment No. 1

First Security Services Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS **BOARD REPORT**

Medical Information Technology, Inc. Amendment No. 3

Legistar Number: _____

..Title

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment no. 3 to the agreement (A-13067) with Medical Information Technology, Inc. (MEDITECH) for the addition of a scheduling interface for the MEDITECH system at NMC, adding \$11,750 for a revised total agreement amount not to exceed \$168,109, and with an implementation term effective on December 5, 2018 through December 4, 2019.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment no. 3 to the agreement (A-13067) with Medical Information Technology, Inc. (MEDITECH) for the addition of a scheduling interface for the MEDITECH system at NMC, adding \$11,750 for a revised total agreement amount not to exceed \$168,109, and with an implementation term effective on December 5, 2018 through December 4, 2019.

SUMMARY/DISCUSSION:

Medical Information Technology, Inc. (MEDITECH) provides NMC with a Health Care Information System (HCIS) for Electronic Medical Records (EMRs) and is NMC's primary source of electronic patient data.

Because of the complexity of patient care and its documentation, there are some software application needs that are not provided by the MEDITECH suite of products. When these other software applications are required, it is necessary for these applications to exchange data with MEDITECH via interfaces. NMC currently has multiple active interfaces to and from MEDITECH and third party software such as our radiology imaging and storage system, Patient Archiving and Communication System (PACS) and our perinatal fetal monitoring system, Open Building Information Exchange (oBIX). As new specialized software becomes available or is required, NMC subsequently needs to interface these new applications with MEDITECH.

The MEDITECH Scheduling to Other Vendors interface would allow MEDITECH schedules to be ported to ancillary applications. This will reduce staff workload by preventing double entry of physician and therapist schedules.

In addition to the \$11,750 cost of the scheduling interface and its implementation, there is an ongoing monthly maintenance/service fee. The cost for the ongoing maintenance for this new scheduling interface is \$100 monthly and was included as part of the annual MEDITECH maintenance costs presented to, and approved by, the Board of Supervisors on May 22, 2018. Therefore, this request is being presented for just the cost of the scheduling interface of \$11,750.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment no. 3 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. This amendment no. 3 has also been reviewed and approved by NMC's Finance Committee on October 25, 2018 and by its Board of

Trustees on November 2, 2018.

FINANCING:

The cost for this amendment no. 3 is \$11,750, all of which is included in the Fiscal Year 2018-19 Adopted Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This amendment expands upon the existing MEDITECH interfaces agreement and further enhances its capabilities, leading to improved technological functionality and interconnectivity between various systems within NMC. This also contributes to a sound, secure and sustainable physical infrastructure and further enhances the healthcare experience for patients due to the seamless integration across systems.

☐ Economic Development
☒ Administration
☒ Health and Human Services
☒ Infrastructure
☐ Public Safety

Prepared by: Dr. Charles Harris, Chief Medical Information Officer, 783-2785
Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Medical Information Technology Inc Amendment 3
Medical Information Technology Inc Amendment 2
Medical Information Technology Inc Amendment 1
Medical Information Technology Inc Agreement
Medical Information Technology Inc Spend Sheet

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Automatic Door Systems, Inc. Amendment No. 2

Legistar Number: _____

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment no. 2 to the agreement (A-13410) with Automatic Door Systems, Inc. for maintenance and repair services of the automatic doors at NMC, extending the agreement an additional one (1) year period (January 1, 2019 through December 31, 2019) for a revised full agreement term of January 1, 2014 through December 31, 2019, and adding \$40,000 for a revised total agreement amount not to exceed \$240,000.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to one (1) future amendment to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$9,000) of the original cost of the agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment no. 2 to the agreement (A-13410) with Automatic Door Systems, Inc. for maintenance and repair services of the automatic doors at NMC, extending the agreement an additional one (1) year period (January 1, 2019 through December 31, 2019) for a revised full agreement term of January 1, 2014 through December 31, 2019, and adding \$40,000 for a revised total agreement amount not to exceed \$240,000.
- c. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to one (1) future amendment to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$9,000) of the original cost of the agreement.

SUMMARY/DISCUSSION:

Automatic Door Systems, Inc. is a certified Small Business Enterprise (SBE) which handles the majority of the door repair services at NMC, including the installation and/or repairs of doors, frames, panic hardware and openers, complete door systems, and electronic access.

Automatic Door Systems has installed the bulk of NMC's complex door systems and; therefore, is most adept at providing repair services when needed. This vendor has been timely to respond to NMC's repair needs even at short notice, including prompt repairs. NMC is requesting approval to amend the agreement to increase the total amount of the agreement as well as to extend the term for an additional year.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment no. 2 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. This amendment no. 2 has also been reviewed and approved by NMC's Finance Committee on October 25, 2018 and by its Board of Trustees on November 2, 2018.

FINANCING:

The cost for this amendment no. 2 is \$40,000, all of which shall be included in the Fiscal Year 2019-20 Recommended Budget. Should NMC seek extensions of the original agreement, amounts for any extensions will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement allows for needed improvements to the hospital's physical infrastructure. These improvements ensure that NMC maintains itself as a first rate medical facility which, in turn, enables NMC staff to provide quality medical care that leads to an improved quality of life for its patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☐ Health and Human Services
- ☐ Infrastructure
- ☒ Public Safety

Prepared by: Jeffrey Cleek, Director of Engineering & Safety, 783-2614

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Automatic Door Systems Inc Amendment 2

Automatic Door Systems Inc Amendment 1

Automatic Door Systems Inc Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

ThyssenKrupp Agreement Increase

Legistar Number:

..Title

- a. Authorize an increase to the total approved agreement amount for the elevator maintenance and repair service agreement with ThyssenKrupp Elevator Corporation, adding \$385,000 for a revised total amount not to exceed \$692,862.
- b. Ratify the emergency repair agreement with ThyssenKrupp signed on July 25, 2018 by the Chief Executive Officer of Natividad in the amount of \$25,218 for safety glass replacement and other critical repairs.
- c. Authorize the Deputy Purchasing Agent for NMC or his designee to execute Work Orders under this agreement with ThyssenKrupp for future repairs and component upgrades, provided County Counsel and the Auditor-Controller review and approve the Work Orders, and provided the total of such costs fall with the \$692,862 approved total agreement amount.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize an increase to the total approved agreement amount for the elevator maintenance and repair service agreement with ThyssenKrupp Elevator Corporation, adding \$385,000 for a revised total amount not to exceed \$692,862.
- b. Ratify the emergency repair agreement with ThyssenKrupp signed on July 25, 2018 by the Chief Executive Officer of Natividad in the amount of \$25,218 for safety glass replacement and other critical repairs.
- c. Authorize the Deputy Purchasing Agent for NMC or his designee to execute Work Orders under this agreement with ThyssenKrupp for future repairs and component upgrades, provided County Counsel and the Auditor-Controller review and approve the Work Orders, and provided the total of such costs fall with the \$692,862 approved total agreement amount.

SUMMARY/DISCUSSION:

In 2015, upon approval from the Board of Supervisors, Natividad entered into a service agreement with ThyssenKrupp for elevator maintenance and repair services. The term of this agreement is January 1, 2015 through December 31, 2019, and although the agreement itself does not state a total dollar amount, the Board of Supervisors did approve a total agreement amount not to exceed \$307,862 as requested by Natividad originally for this agreement. That amount was projected using the then current rates for routine maintenance only. Since that time there have been annual increases in rates due to Consumer Price Index (allowed within the terms of the agreement) and unforeseen repair costs which were not originally accounted for. This request is for an increase to the previously approved total amount for the ThyssenKrupp agreement to account for these costs as well as anticipated repair and component upgrade costs planned. Natividad is requesting to add an additional \$385,000, \$250,000 of which was approved by the Board of Supervisors in the Natividad Capital Budget for component upgrades. Planned elevator component upgrades are necessary considering the years in service and are likely to reduce the likelihood of future elevator system failures. The remainder of the increase is to cover repairs already performed as well as repairs which may be needed going forward. All future repair work including component upgrades will include prevailing wage requirements.

There is no amendment associated with this request because the agreement itself did not state a total dollar amount. The total is set by the Board of Supervisors.

In 2018 the State of California performed an inspection and ordered Natividad to replace the elevator safety glass. Around that same time a critical computer panel associated with two of the elevators failed and needed prompt repairing. Natividad executed an emergency service agreement for this necessary repair work which included prevailing wage requirements as time was of the essence and the safety glass was a safety concern.

OTHER AGENCY INVOLVEMENT:

County Counsel's office and the Auditor-Controller's office were both provided a copy of this Board Report for review. This request has been reviewed and approved by NMC's Finance Committee on October 25, 2018 and by its Board of Trustees on November 2, 2018.

FINANCING:

The cost for this request is \$385,000. \$315,000 was included in the Fiscal Year 2018-19 Adopted Budget for this agreement; \$250,000 for component upgrades and \$65,000 for ongoing maintenance and repair work. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Elevator at Natividad are used by staff, patients and visitors. Maintenance and repairs are necessary to ensure that Natividad's elevators operate reliably and safely.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeffrey Cleek, Director of Engineering and Safety, 783-2614

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

ThyssenKrupp Elevator Maintenance and Repair Agreement

ThyssenKrupp Emergency Repair Agreement

Attachments on file with the Clerk of the Board

BOARD REPORT

Carefusion Customer Order 1000141481 for an additional Pyxis MedStation for Pharmaceuticals

Legistar item:

..Title

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) to execute Customer Order 1000141481, applying the terms and conditions of the previously Board-approved Master Agreement (A-12934) with Carefusion Solutions, LLC (collectively, "Agreement"), for the leasing of an additional Pyxis pharmaceutical supply automation machine at NMC for a five (5) year lease period estimated to be March 1, 2019 through February 29, 2024, and for a total amount not to exceed \$126,792.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) to execute Customer Order 1000141481, applying the terms and conditions of the previously Board-approved Master Agreement (A-12934) with Carefusion Solutions, LLC (collectively, "Agreement"), for the leasing of an additional Pyxis pharmaceutical supply automation machine at NMC for a five (5) year lease period estimated to be March 1, 2019 through February 29, 2024, and for a total amount not to exceed \$126,792.

SUMMARY/DISCUSSION:

Automated medication dispensing machines are used at hospitals to store medications in a safe and secure manner. These machines will dispense only with a user account protected by biometric finger print identification or password. These machines capture and record revenue and ensure proper security of controlled substances. Automated medication dispensing machines are setup throughout the hospital in locations convenient for hospital staff to provide expeditious patient care.

There are multiple Pyxis machines in use at Natividad to date for both pharmaceuticals and for general medical supplies. This Customer Order is specifically for a new pharmaceutical Pyxis to be used in Medical Surgical unit 3rd floor area of the hospital. It is needed because medications need to be available closer to this section of patient rooms near the new Med Surg medication room for a Nurse to administer medications in a more efficient and timely manner.

The terms and conditions in the previously approved and fully executed Master Agreement with Carefusion for Pyxis Rentals does not contain specific reference to any particular order number, therefore, amending that Master Agreement is not required to place new Pyxis equipment orders. New Pyxis machines can simply be processed via executed Customer Order forms and mutually agreed upon Implementation Timeline Schedules. The Master Agreement for Pyxis rentals was already reviewed and approved by the Board of Supervisors on September 15, 2015.

Although NMC will execute the Customer Order immediately after the Board of Supervisors authorizes as such, there will be no charges applied by Carefusion to NMC during the implementation phase. It is projected that the new Pyxis will be fully implemented by late January 2019. NMC will only be billed after implementation is complete.

The monthly rental cost is \$1858 for this new Pyxis machine which equals \$111,480 for a five year period. Taxes, including a once annual property tax, are projected at \$15,312. Therefore the requested total for this Customer Order is \$126,792 for a five year period.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed the Customer Order 1000141481 as to legal form. The Auditor-Controller has reviewed and approved Customer Order 1000141481 as to payment provisions. Customer Order 1000141481 was submitted for review and approval to the NMC Finance Committee on October 25, 2018 and to the NMC Board of Trustees on November 2, 2018.

FINANCING:

The cost for this Customer Order is \$126,792, of which \$11,000 is included in the Fiscal year 2018-19 Adopted Budget. Amounts for remaining years of the Agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The automated Pyxis machines allow authorized medical personnel to quickly and easily dispense medications to patients which yields a higher level of quality patient care.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jason Warren, Pharmacy Director, 772-7720

Approved by: Gray R. Gary, DO, Chief Executive Officer, 783-2504

Attachments:

CareFusion Customer Order No 1000141481

CareFusion Master Agreement for Pyxis Rentals (previously approved and executed)

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Kalle Varav M.D. Third Amendment

TITLE:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Fourth Amendment to Professional Services Agreement (A-12830) with Kalle Varav, M.D. to provide pain management services at NMC, extending the term by twenty-four months (January 1, 2019 to December 31, 2020), for a revised term of January 1, 2013 to December 31, 2020 and a total not to exceed amount \$500,000 (no change from the previously approved amount) in the aggregate; and
- b. Authorize the Deputy Purchasing Agent for NMC to execute up to three (3) future amendments to this Agreement where the total amendments do not exceed 10% (\$10,000) of the original contract amount and do not significantly change the scope of work.

RECOMMENDATION:

It is recommended that the Board of Supervisors

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Fourth Amendment to Professional Services Agreement (A-12830) with Kalle Varav, M.D. to provide pain management services at NMC, extending the term by twenty-four months (January 1, 2019 to December 31, 2020), for a revised term of January 1, 2013 to December 31, 2020 and a total not to exceed amount \$500,000 (no change from the previously approved amount) in the aggregate; and
- b. Authorize the Deputy Purchasing Agent for NMC to execute up to three (3) future amendments to this Agreement where the total amendments do not exceed 10% (\$10,000) of the original contract amount and do not significantly change the scope of work.

SUMMARY/DISCUSSION:

Natividad Medical Center operates the D'Arrigo Family Specialty Services Outpatient Clinic offering over fifteen different specialty care services including pain management. NMC has an agreement with Kalle Varav, M.D. to provide pain management services in the specialty clinic one day per week and pain management services in outpatient surgery. NMC wishes to amend the Agreement so that Dr. Varav may continue to provide pain management services without interruption. NMC has obtained an independent opinion of fair market value supporting the payment terms.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this Amendment as to legal form. Auditor-Controller has reviewed and approved this Amendment as to fiscal provisions. The Amendment has also been reviewed and approved by Natividad Medical Center's Finance Committee and Board of Trustees.

FINANCING:

The total not to exceed amount of the Agreement is \$500,000 for the period January 1, 2013 to December 31, 2020. There is no cost this this Fourth Amendment because the original amount was not been fully disbursed. \$50,000 is included in the Fiscal Year 2018/2019 Adopted Budget. The remaining balance will be budgeted for subsequent fiscal years. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered in this agreement provide NMC with the additional support it needs in order to provide reliable and high quality patient care which improves the health and quality of life for patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Attachments: Agreement; First-Fourth Amendment

Attachments on File at the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Ventana Faculty Medical Associates Agreement

TITLE:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Ventana Faculty Medical Associates to provide family medicine services at NMC for an amount not to exceed \$600,000 for the period January 1, 2019 to December 31, 2020; and
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not exceed 10% (\$60,000) of the original contract amount and do not significantly change the scope of work.

RECOMMENDATION:

It is recommended that the Board of Supervisors

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Ventana Faculty Medical Associates to provide family medicine services at NMC for an amount not to exceed \$600,000 for the period January 1, 2019 to December 31, 2020; and
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not exceed 10% (\$60,000) of the original contract amount and do not significantly change the scope of work.

SUMMARY/DISCUSSION:

NMC has an agreement with Ventana Faculty Medical Associates to make available family medicine physicians to provide services at NMC including inpatient rounding and call coverage; the supervising Residents in the Family Practice Residency Program; and in the Health Department clinic and Natividad Immunology Division Outpatient (NIDO) clinic. Physician assistant services in the hospital's mental health unit and County juvenile hall are also provided through this agreement. NMC wishes to enter into this new Agreement with Ventana so that they can continue to provide the same services to its patients and residency program without interruption. NMC has obtained an independent opinion of fair market value supporting the payment terms of this Agreement.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this Agreement as to legal form. Auditor-Controller has reviewed and approved this Agreement as to fiscal provisions. The Agreement has also been reviewed and approved by Natividad Medical Center's Finance Committee and Board of Trustees.

FINANCING:

The total not to exceed amount of this Agreement is \$600,000 for the period January 1, 2019 to December 31, 2020. \$300,000 is included the Fiscal Year 2018/2019 Adopted Budget. The remaining balance will be budgeted in subsequent fiscal years. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered in this agreement provide NMC with the additional support it needs in order to provide reliable and high quality patient care which improves the health and quality of life for patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeanne-Ann Balza, Management Analyst, 783.2506

Approved by: Gary Gray D.O., Chief Executive Officer, 783.2553

Attachments:

Agreement

Attachments on file at the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Databank IMX Amendment No. 3

Legistar Number: _____

..Title

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 3 to the agreement (A-12677) with Databank IMX for OnBase software maintenance, extending the agreement an additional two (2) year period (January 1, 2019 through December 31, 2020) for a revised full agreement term of January 1, 2015 through December 31, 2020, and adding \$146,769 for a revised total agreement amount not to exceed \$454,991.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 3 to the agreement (A-12677) with Databank IMX for OnBase software maintenance, extending the agreement an additional two (2) year period (January 1, 2019 through December 31, 2020) for a revised full agreement term of January 1, 2015 through December 31, 2020, and adding \$146,769 for a revised total agreement amount not to exceed \$454,991.

SUMMARY/DISCUSSION:

NMC has had an agreement with Databank IMX since 2015 for the OnBase system to allow for the scanning of records. This included necessary software to scan, track, and purge data as needed in accordance with the approved NMC, County, State and Federal Policies. NMC believes the OnBase system to be a valuable asset to its day to day operations.

NMC is requesting to amend the current Agreement to extend the term to cover ongoing system maintenance of the software, to add additional features and update the system which will allow Natividad to scan information more efficiently and in a timelier manner for departments.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment No. 3 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 3 has also been reviewed and approved by NMC's Finance Committee on October 25, 2018 and by its Board of Trustees on November 2, 2018.

FINANCING:

The cost for this amendment No. 3 is \$146,769 of which \$121,768.01 is included in the Fiscal Year 2018-19 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement is for a software system which improves the records storing processes at NMC. The use of this system directly contributes to a more efficient and effective use of resources within the organization. This agreement brings improved technological capabilities and functionality to

NMC, enhancing and strengthening its technological functionality and reliability which fosters a sound, secure and sustainable physical infrastructure.

- ☐ Economic Development
- ☒ Administration
- ☐ Health and Human Services
- ☒ Infrastructure
- ☐ Public Safety

Prepared by: Lawanda Janine Bouyea, Human Resources Administrator, 783-2701
Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Amendment No. 3 to Agreement with Databank IMX
Renewal and Amendment No. 2 to Agreement with Databank IMX
Renewal and Amendment No. 1 to Agreement with Databank IMX
Agreement with Databank IMX

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Linda Joyce Garrett dba Garrett Consulting Group LLC Agreement

Legistar Number: _____

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Linda Joyce Garrett dba Garrett Consulting Group LLC for consulting services at NMC for an amount not to exceed \$10,000 with an agreement term December 10, 2018 through December 9, 2020.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification and insurance provisions within the agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Linda Joyce Garrett dba Garrett Consulting Group LLC for consulting services at NMC for an amount not to exceed \$10,000 with an agreement term December 10, 2018 through December 9, 2020.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification and insurance provisions within the agreement.

SUMMARY/DISCUSSION:

Natividad Medical Center requires specialized assistance with policy and procedure development, general consultation, as well as on-site training programs regarding health data systems and compliance with privacy and confidentiality laws for our administrative and clinical staff.

The Garrett Consulting Group, provides consultation and training services on a variety of medical/legal topics including mandated reporting, patients' rights, ethics, electronic records, General MCHD HIPAA (Health Insurance Portability and Accountability Act)/CMIA (California Medical Information Act) Policy consultation and federal and state medical confidentiality laws. Linda Garrett, owner of Garrett Consulting Group, has an extensive background in Healthcare Risk Management services as well as seven years of experience assisting the County with training and providing consultation.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this agreement as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The agreement has also been reviewed and approved by NMC's Finance Committee on October 25, 2018 and by its Board of Trustees on November 2, 2018.

FINANCING:

The cost for this agreement is \$10,000 of which \$5,000 is included in the Fiscal Year 2018-19 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

- ☐ Economic Development
- ☒ Administration
- ☐ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Daniel Leon, Chief Financial Officer, 783-2561

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Linda Joyce Garrett dba Garrett Consulting Group LLC Agreement

Attachments on file with the Clerk of the Board

..Title

- a. Adopt the Natividad Medical Center (NMC) 2018 Job Order Contracting (JOC) Construction Task Catalog, Technical Specifications and Project Manuals for JOC 2018, Project No. JOC Bid No. NMC 2018-01, Bid No. NMC 2018-02, and NMC 2018-03; and
- b. Authorize advertising the "Notice to Contractors" in a newspaper of general circulation.

..Report

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Adopt the Natividad Medical Center (NMC) 2018 Job Order Contracting (JOC) Construction Task Catalog, Technical Specifications and Project Manuals for JOC 2018, Project No. JOC Bid No. NMC 2018-01, Bid No. NMC 2018-02, and NMC 2018-03; and
- b. Authorize advertising the "Notice to Contractors" in a newspaper of general circulation.

SUMMARY/DISCUSSION:

Public Works Contract Code Section 20128.5 provides that counties may award annual contracts for repair, remodeling or other repetitive work to be done according to unit prices. This is commonly referred to as Job Order Contracting (JOC), and is typically done by developing a construction task catalog that is then competitively bid. Job order contracting improves economy and efficiency in completing many public improvement projects, including urgent and time sensitive projects.

In April 2013, the Board of Supervisors (Board) approved an Agreement between the County of Monterey (County) and The Gordian Group, Inc. to provide the County with a JOC System. The Gordian Group job order contracting system uses an extensive catalog of construction tasks and associated technical specifications containing over 260,000 individual items specifically designed for Monterey County. Per California Public Contract Code (PCC) Section 20128.5, the Board may award individual annual contracts which shall not exceed the statutory maximum contract value. Per PCC Section 20128.5, each awarded contract has a maximum contract value (MxCV) that is adjusted annually to reflect the percentage change in the California Consumer Price Index (CPI), for repair, remodeling, or other repetitive work to be done according to unit prices. The percentage change in the CPI is calculated and provided by the Department of Industrial Relations (DIR). Per DIR's annual determination, the MxCV for JOC contracts was increased from \$4,766,357 in 2017 to \$4,904,581 in 2018. County JOC specifications provide for a one (1) year term with \$25,000 worth of work guaranteed for each individual contract.

County JOC specifications require Contractors to provide a letter from a bonding company stating their ability to obtain Payment and Performance Bonds for the MxCV. This year, for NMC Bids, Staff recommends that Monterey County require the successful bidder to furnish an initial payment bond and a performance bond for approximately fifty percent (50%) of the MxCV, each in the amount of \$2,500,000. If the aggregate Job Orders issued under any of the awarded Facilities Contracts exceed \$2,500,000, an increase in the Payment and Performance bonds for the corresponding Facilities Contract will be required in an amount not less than one hundred percent (100%) of the MxCV of \$4,904,581. The lower initial bonding requirement for NMC Contracts is recommended to attract Contractors who may otherwise not bid on the Facilities projects due to the high bonding requirement relative to the guaranteed work of \$25,000.

With the amount of capital projects slated for fiscal year (FY) 2018-19 it is recommended by the Gordian Group to advertise three (3) separate Job Order Contracts. Each contract would be awarded to three (3) separate contractors allowing NMC the option to use the alternate contractor if one of the contractors is deemed nonresponsive or has poor performance. Any Job Order that would exceed \$1 Million will be brought to the Capital Improvement Committee (CIC) prior to issuing the Notice to Proceed. The

contracts will apply to eligible projects during FYs 2018-19 Adopted Capital Budget. The JOC contract will not exceed beyond a twelve (12) month contract for issuing of job orders. Any capital and/or facilities maintenance repair project that enters into the following FY 2019-20 will be budgeted after final approval by the Monterey County Board of Supervisors.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this Agreement as to legal form and risk provisions. Auditor-Controller has reviewed and approved this Agreement as to fiscal provisions.

FINANCING:

The 2018 JOC Program would provide for three (3) individual NMC Job Order Contracts with a cap of \$4,904,581 for a total of \$14,713,743. Expenditures will be within and not exceed the FY 2018-19 and future FY proposed capital budgets approval by the Monterey County Board of Supervisors.

Funding for the projects will come from NMC's Strategic Capital Reserve Fund. There is no impact to the General Fund. A five percent (5%) License Fee to utilize the JOC program is payable to the Gordian Group only if and when a Job Order is issued to a JOC Contractor. Optionally, as needed, the County may utilize JOC Project Management services for an additional 5.95% fee. Gordian fees are contained in the overall eligible project budgets.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The JOC program helps with providing efficient and effective hospital operations by allowing improved processing for smaller and more urgent projects. The JOC program projects include improvements to health and safety facilities. Provision of adequate County facilities and infrastructure improves the quality of life for County residents and supports economic development results.

X Economic Development
X Administration
X Health & Human Services
X Infrastructure
X Public Safety

Prepared by: Brian Griffin, Project Manager III

Approved by: Andrea Rosenberg, NMC Assistant Administrator, Operations & Support Services,
783.2562

Attachments: Natividad Medical Center 2016 Project Manuel; Natividad Medical Center 2016 Construction Task Catalogs; Natividad Medical Center 2016 Technical Specifications; Notice to Contractors

(Attachments on file with the Clerk of the Board)

FINANCIAL STATEMENTS

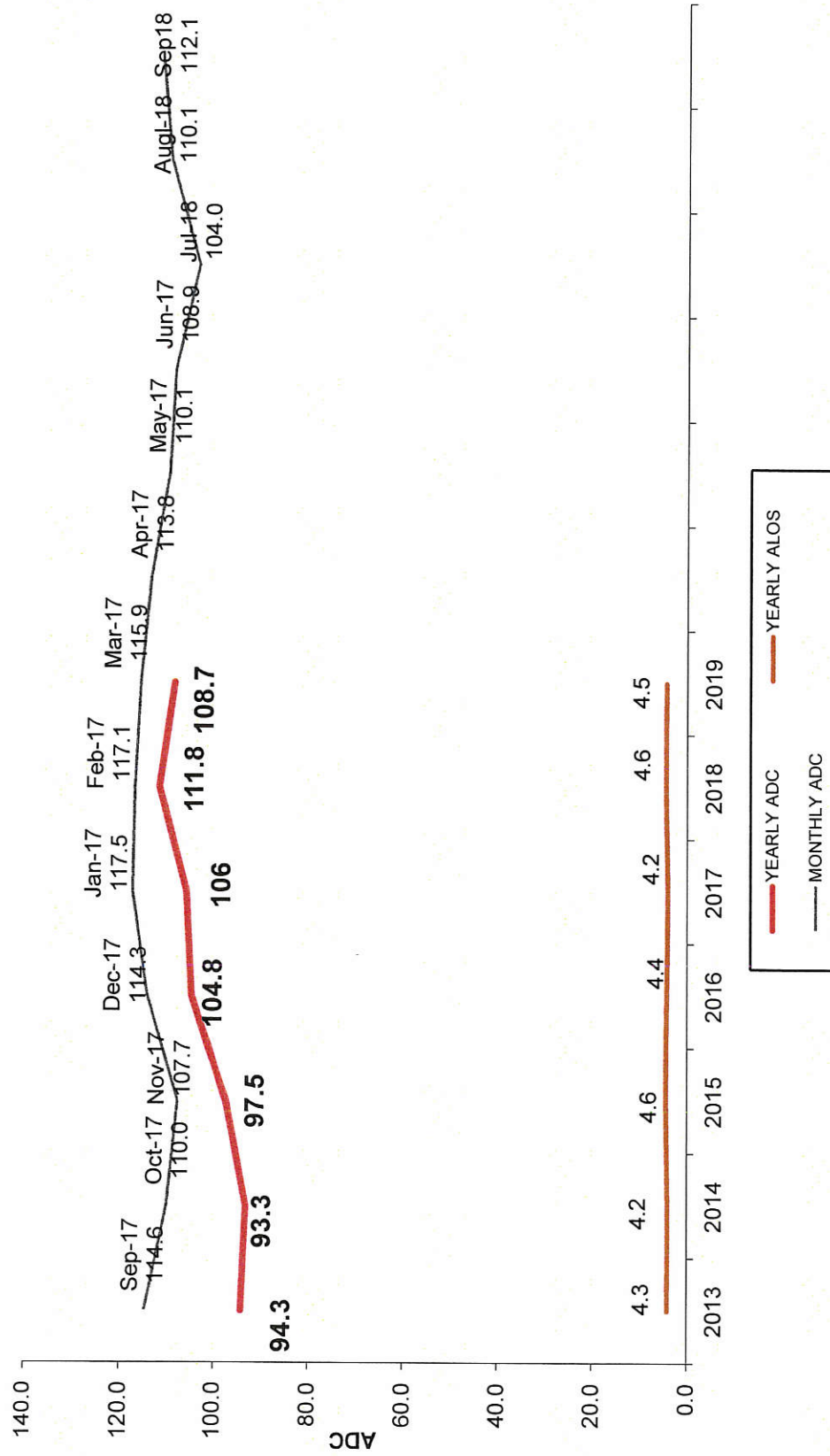
SEPTEMBER 30, 2018

FINANCIAL STATEMENTS

SEPTEMBER 30, 2018

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NATIVIDAD STATISTICAL REPORT SEPTEMBER, 2018

Month-To-Date					Year-To-Date					
07-18	08-18	09-18	Budget		Budget	Current	Prior Yr	%		
PT DAYS BY SERVICE					STAFFED BEDS				CY/PLY	
1	204	298	339	232	NICU	15	712	841	599	40.40%
2	1,272	1,318	1,312	1,384	Med/Surg	61	4,244	3,902	4,251	-8.21%
3	215	220	220	205	ICU	10	629	655	673	-2.67%
4	104	89	41	66	Peds	12	202	234	219	6.85%
5	606	694	693	662	Acute Rehab	24	2,030	1,993	2,003	-0.50%
6	325	331	326	372	OB/Gyn	27	1,140	982	1,217	-19.31%
7	2,726	2,950	2,931	2,921	TOTAL ACUTE	149	8,957	8,607	8,962	-3.96%
8	497	462	431	391	Psychiatric	19	1,199	1,390	1,066	30.39%
9	3,223	3,412	3,362	3,312	TOTAL DAYS	168	10,156	9,997	10,028	-0.31%
10	303	285	262	311	Nursery	18	953	850	972	-12.55%
AVERAGE DAILY CENSUS										
11	68.4	72.8	74.6	75.3	Acute	125	75.3	71.9	75.6	-4.89%
12	19.5	22.4	23.1	22.1	Acute Rehab	24	22.1	21.7	21.8	-0.46%
13	16.0	14.9	14.4	13.0	Psychiatric	19	13.0	15.1	11.6	30.17%
14	104.0	110.1	112.1	110.4	TOTAL	168	110.4	108.7	109.0	-0.28%
15	9.8	9.2	8.7	10.4	Nursery	18	10.4	9.2	10.6	-13.21%
PERCENTAGE OF OCCUPANCY										
16	54.7%	58.2%	59.7%	60.2%	Acute		60.2%	57.5%	60.5%	-4.9%
17	81.3%	93.3%	96.3%	92.1%	Acute Rehab		92.1%	90.4%	109.0%	-17.0%
18	84.2%	78.4%	75.8%	68.4%	Psychiatric		68.4%	79.5%	61.1%	30.2%
19	61.9%	65.5%	66.7%	65.7%	TOTAL		65.7%	64.7%	66.5%	-2.6%
20	54.4%	51.1%	48.3%	57.8%	Nursery		57.8%	51.1%	58.9%	-13.2%
ADMISSIONS										
21	641	661	582	615	Acute		1,885	1,884	1,840	2.39%
22	56	60	47	46	Acute Rehab		142	163	145	12.41%
23	63	75	56	61	Psychiatric		187	194	192	1.04%
24	760	796	685	722	TOTAL		2,214	2,241	2,177	2.94%
25	180	180	162	178	Nursery		546	522	538	-2.97%
26	184	187	166	210	Deliveries		644	537	556	-3.42%
DISCHARGES										
27	658	680	587	615	Acute		1,885	1,925	1,868	3.05%
28	60	62	44	46	Acute Rehab		142	166	145	14.48%
29	50	79	57	61	Psychiatric		187	186	186	0.00%
30	768	821	688	722	TOTAL		2,214	2,277	2,199	3.55%
31	165	155	140	176	Nursery		538	460	497	-7.44%
AVERAGE LENGTH OF STAY										
32	4.2	4.3	4.9	4.6	Acute(Hospital wide no babies)		4.6	4.5	4.6	-2.17%
33	10.8	11.6	14.7	14.4	Acute Rehab		14.3	12.2	13.8	-11.59%
34	2.3	2.4	2.7	2.6	OB/Gyn		2.6	2.5	2.8	-10.71%
35	7.9	6.2	7.7	6.4	Psychiatric		6.4	7.2	5.6	28.57%
36	1.7	1.6	1.6	1.7	Nursery		1.7	1.6	1.8	-11.11%
OUTPATIENT VISITS										
37	4,118	4,394	3,883	4,127	Emergency Room		12,655	12,395	13,282	-6.68%
38	437	494	399	427	ER Admits		1,309	1,330	1,264	5.22%
39	57.5%	62.1%	58.2%	59.1%	ER Admits as a % of Admissions		59.1%	59.3%	58.1%	2.22%
40	6,055	6,416	5,618	5,867	Clinic Visits		17,993	18,089	17,808	1.58%
ANCILLARY PROCEDURES BILLED										
41	45,923	50,769	45,839	42,533	Lab Tests		130,433	142,531	126,992	12.24%
42	3,450	3,774	3,519	3,210	Radiology Procedures		9,630	10,743	9,536	12.66%
43	189	193	195	187	MRI Procedures		573	577	538	7.25%
44	172	125	126	109	Nuclear Med Procedures		333	423	345	22.61%
45	1,096	1,226	979	902	Ultrasound Procedures		2,768	3,301	3,095	6.66%
46	1,570	1,639	1,664	1,285	CT Scans		3,939	4,873	4,350	12.02%
47	364	409	412	310	Surgeries		930	1,185	1,083	9.42%
48	8.67	8.11	8.26	7.66	FTE'S PER AOB		7.66	8.26	7.72	6.99%
49	1,271.5	1,301.2	1,309.8	1,200.5	TOTAL PAID FTE'S		1,200.5	1,294.7	1,197.7	8.10%
50	4,683	4,975	4,755	4,704	ADJUSTED PATIENT DAYS		14,422	14,416	14,267	1.05%

NATIVIDAD
STATEMENT OF REVENUES AND EXPENSES & CHANGES IN NET ASSETS-TREND-NORMALIZED
FOR FY2019

	JUL-18	AUG-18	SEP-18	OCT-18	NOV-18	DEC-18	JAN-19	FEB-19	MAR-19	APR-19	MAY-19	JUN-19	YTD
REVENUE													
Patient Revenue:													
1 Inpatient	\$ 64,473,390	\$ 71,901,255	\$ 66,786,949	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 203,161,594
2 Pro Fees	1,572,206	1,769,731	1,475,144	-	-	-	-	-	-	-	-	-	4,817,081
3 Outpatient	29,913,075	33,743,000	28,280,118	-	-	-	-	-	-	-	-	-	91,936,193
4 Total Patient Revenue	95,958,671	107,413,986	96,542,211	-	-	-	-	-	-	-	-	-	299,914,868
Deductions from revenue													
5 Contractual Deductions	70,756,336	74,819,777	72,913,275	-	-	-	-	-	-	-	-	-	218,489,388
6 Bad Debt	4,776,136	3,750,055	2,609,655	-	-	-	-	-	-	-	-	-	11,135,846
7 Unable to Pay	344,030	350,912	345,098	-	-	-	-	-	-	-	-	-	1,040,040
8 Total Contractual Discounts	75,876,502	78,920,744	75,868,028	-	-	-	-	-	-	-	-	-	230,665,274
9 Net Patient Revenue	20,082,169	28,493,242	20,674,183	-	-	-	-	-	-	-	-	-	68,249,594
10 As a percent of Gross Revenue	20.93	26.53%	21.41%	-	-	-	-	-	-	-	-	-	23.09%
Total Government Funding	4,482,724	6,075,362	4,673,373	-	-	-	-	-	-	-	-	-	15,231,459
Other Operating Revenue:													
12 Rent Income	118,471	131,766	198,583	-	-	-	-	-	-	-	-	-	448,820
13 Interest Income	126,000	983,306	126,000	-	-	-	-	-	-	-	-	-	1,235,306
14 NMF Contribution	60,000	60,000	60,000	-	-	-	-	-	-	-	-	-	180,000
15 Other Income	230,650	316,343	279,568	-	-	-	-	-	-	-	-	-	826,561
16 Total Other Operating Revenue	535,121	1,491,415	664,151	-	-	-	-	-	-	-	-	-	2,690,687
TOTAL REVENUE	25,100,014	36,060,019	26,011,707	-	-	-	-	-	-	-	-	-	87,171,740
EXPENSE													
18 Salaries, Wages & Benefits	14,293,172	13,873,837	14,016,741	-	-	-	-	-	-	-	-	-	42,183,750
19 Registry	353,506	420,445	399,584	-	-	-	-	-	-	-	-	-	1,173,535
20 Phys/Residents SWB & Contract Fees	2,993,599	3,148,485	3,037,696	-	-	-	-	-	-	-	-	-	9,179,780
21 Purchased Services	2,289,056	2,639,680	2,999,644	-	-	-	-	-	-	-	-	-	7,928,380
22 Supplies	1,991,987	2,610,211	2,132,523	-	-	-	-	-	-	-	-	-	6,734,721
23 Insurance	217,205	217,205	217,205	-	-	-	-	-	-	-	-	-	651,615
24 Utilities and Telephone	153,964	292,473	295,416	-	-	-	-	-	-	-	-	-	741,853
25 Interest Expense	196,259	196,026	196,097	-	-	-	-	-	-	-	-	-	588,382
26 Depreciation & Amortization	984,657	953,089	997,679	-	-	-	-	-	-	-	-	-	2,935,425
27 Other Operating Expense	386,921	501,686	464,479	-	-	-	-	-	-	-	-	-	1,353,086
28 TOTAL EXPENSE	23,860,326	24,853,137	24,757,064	-	-	-	-	-	-	-	-	-	73,470,527
NET INCOME(LOSS)	1,239,688	11,206,882	1,254,643	-	-	-	-	-	-	-	-	-	13,701,213
Normalization for Extraordinary Items													
30 Interest Anthem Arbitration	-	(857,306)	-	-	-	-	-	-	-	-	-	-	(857,306)
31 Anthem Arbitration Payment	-	(5,206,202)	-	-	-	-	-	-	-	-	-	-	(5,206,202)
32 For Future Use	-	-	-	-	-	-	-	-	-	-	-	-	-
33 Total Extraordinary Items	-	(6,063,508)	-	-	-	-	-	-	-	-	-	-	-
NET INCOME BEFORE Extraordinary Items	\$ 1,239,688	\$ 5,143,374	\$ 1,254,643	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,701,213
CAPITAL CONTRIBUTIONS													
36 County Contribution	-	-	-	-	-	-	-	-	-	-	-	-	-
CHANGE IN NET ASSETS	\$ 1,239,688	\$ 11,206,882	\$ 1,254,643	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,701,213

NATIVIDAD
STATEMENT OF REVENUES AND EXPENSES & CHANGES IN NET ASSETS
AS OF SEPTEMBER, 2018

CURRENT MONTH					YEAR -TO -DATE			UNAUDITED	
	Actual	Budget	Variance fav. (unfav)		Actual	Budget	Variance fav. (unfav)	Prior Yr	
			\$ VAR.	% VAR			\$ VAR.	AVERAGE	
R E V E N U E									
Patient Revenue:									
1	\$	\$	689,200	1.0	\$	\$	4,808,347	\$	
2	1,475,144	2,058,356	(583,212)	(28.3)	4,817,081	6,175,068	(1,357,987)	201,682,837	
3	28,280,118	29,495,410	(1,215,292)	(4.1)	91,936,193	88,486,230	3,449,963	6,617,178	
4	96,542,211	97,671,515	(1,129,304)	(1.2)	299,914,868	293,014,545	6,900,323	88,052,477	
Deductions from Revenue									
5	72,913,275	73,437,593	524,318	0.7	218,489,388	220,312,779	1,823,391	296,352,492	
6	2,609,655	3,498,417	888,762	25.4	11,135,846	10,495,251	(640,595)	224,000,169	
7	345,098	712,836	367,738	51.6	1,040,040	2,138,508	1,098,468	8,053,386	
8	75,868,028	77,648,846	1,780,818	2.3	230,665,274	232,946,538	2,281,264	1,897,955	
9	20,674,183	20,022,669	651,514	3.3	69,249,594	60,068,007	9,181,587	233,951,510	
10	21.41%	20.50%			23.09%	20.50%		62,400,982	
As a percent of Gross Revenue									
11	4,673,373	4,489,159	184,214	4.1	15,231,459	13,467,477	1,763,982	21.06%	
Total Government Funding									
Other Operating Revenue:									
12	198,583	107,027	91,556	85.5	448,820	321,081	127,739	16,517,524	
13	126,000	83,333	42,667	51.2	1,235,306	249,999	985,307	39.8	
14	60,000	60,000	-	-	180,000	180,000	0	470,209	
15	279,568	255,250	24,318	9.5	826,561	765,750	60,811	451,503	
16	664,151	505,610	158,541	31.4	2,690,687	1,516,830	1,173,857	180,000	
Total Other Operating Revenue									
17	26,011,707	25,017,438	994,269	4.0	87,171,740	75,052,314	12,119,426	1,801,951	
TOTAL REVENUE									
EXPENSE									
Salaries, Wages & Benefits									
18	14,016,741	13,148,453	(868,288)	(6.6)	42,183,750	39,445,359	(2,738,391)	2,903,663	
19	399,584	131,607	(267,977)	(203.6)	1,173,535	394,821	(778,714)	81,822,169	
20	3,037,696	2,949,239	(88,457)	(3.0)	9,175,752	8,847,717	(328,035)	38,724,621	
21	2,999,644	3,270,487	270,843	8.3	7,932,408	9,811,461	1,879,053	1,294,368	
22	2,132,523	2,104,757	(27,766)	(1.3)	6,734,721	6,314,271	(420,450)	9,063,931	
23	217,205	211,333	(5,872)	(2.8)	651,615	633,999	(17,616)	8,278,047	
24	295,416	297,533	2,117	0.7	741,853	892,599	150,746	6,490,743	
25	196,097	207,539	11,442	5.5	588,382	622,617	34,235	595,090	
26	997,679	937,184	(60,495)	(6.5)	2,935,425	2,811,552	(123,873)	777,831	
27	464,479	556,507	92,028	16.5	1,353,086	1,669,521	316,435	607,288	
28	24,757,064	23,814,639	(942,425)	(4.0)	73,470,527	71,443,917	(2,026,610)	2,968,959	
TOTAL EXPENSE									
29	1,254,643	1,202,799	51,844	4.3	13,701,213	3,608,397	10,092,816	1,596,863	
NET INCOME(LOSS)									
CAPITAL CONTRIBUTIONS									
30								70,397,742	
31	-	-	-	-	-	-	-	11,424,427	
32	-	-	-	-	-	-	-		
33	-	-	-	-	-	-	-		
34	\$ 1,254,643	\$ 1,202,799	\$ 51,844	4.3	\$ 13,701,213	\$ 3,608,397	\$ 10,092,816	279.7 %	
CHANGE IN NET ASSETS									
County Contribution									
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NATIVIDAD
BALANCE SHEET
AS OF SEPTEMBER 30, 2018

		CURRENT MONTH			YEAR - TO - DATE		
		BEGINNING	ENDING	INC/(DEC)	BEGINNING	ENDING	INC/(DEC)
							% CHG.
UNAUDITED							
CURRENT ASSETS							
1	CASH	\$ 97,669,245	\$ 44,720,765	\$ (52,948,480)	\$ 78,688,816	\$ 44,720,765	\$ (33,968,051)
2	SEASIDE CLINICS CASH RESERVE FUND	3,200,000	3,200,000	-	3,200,000	3,200,000	-
3	ACCOUNTS RECEIVABLE NET	36,290,508	36,290,658	90,150	39,126,975	36,290,658	(2,836,317)
4	STATE/COUNTY RECEIVABLES	36,955,568	49,098,571	12,143,003	41,681,940	49,098,571	7,416,631
5	INVENTORY	4,174,487	4,146,931	(27,556)	3,990,982	4,146,931	155,949
6	PREPAID EXPENSE	7,741,561	6,142,992	(1,598,569)	5,361,113	6,142,992	781,879
7	TOTAL CURRENT ASSETS	185,941,369	143,599,917	(42,341,452)	172,049,826	143,599,917	(28,449,909)
8							(16.6)
9	PROPERTY, PLANT & EQUIPMENT	294,327,223	294,938,302	611,079	293,436,996	294,938,302	1,501,306
10	LESS: ACCUMULATED DEPRECIATION	(176,431,225)	(177,428,903)	(997,678)	(174,493,479)	(177,428,903)	(2,935,424)
11	NET PROPERTY, PLANT & EQUIPMENT	117,895,998	117,509,399	(386,599)	118,943,517	117,509,399	(1,434,118)
12	OTHER ASSETS	103,138,319	148,088,801	44,950,482	103,237,210	148,088,801	44,851,591
13	INVESTMENTS	-	-	-	-	-	-
14	HELD FOR CONSTRUCTION	-	-	-	-	-	-
15	ACCRUED INTEREST RECEIVABLE	163,146	162,685	(461)	163,431	162,685	(746)
16	FUNDS IN TRUST	163,146	162,685	(461)	163,431	162,685	(746)
17	TOTAL INVESTMENTS	-	-	-	-	-	-
18	TOTAL ASSETS	\$ 407,138,832	\$ 409,360,802	\$ 2,221,970	\$ 394,393,984	\$ 409,360,802	\$ 14,966,818
19							3.8
20							3.8
CURRENT LIABILITIES							
21	ACCRUED PAYROLL	19,099,782	19,846,563	746,781	15,373,615	19,846,563	4,472,948
22	ACCOUNTS PAYABLE	4,575,900	7,719,250	3,043,350	5,607,762	7,719,250	2,111,488
23	MCARE/MEDICAL LIABILITIES	41,008,317	41,008,317	0	42,240,897	41,008,317	(1,232,580)
24	CURRENT PORTION OF DEBT	3,375,000	3,193,625	(181,375)	3,205,000	3,193,625	(11,375)
25	OTHER ACCRUALS	17,482,919	14,857,967	(2,624,952)	15,343,412	14,857,967	(485,445)
26	TOTAL CURRENT LIABILITIES	85,641,918	86,625,722	983,804	81,770,686	86,625,722	4,855,036
27							5.9
LONG TERM LIABILITIES							
28	CAPITAL LEASE	-	-	-	-	-	-
29	UN EARNED CONTRIBUTIONS	-	-	-	-	-	-
30	LONG TERM PORTION OF C.O.P's	38,520,080	38,503,603	(16,477)	42,093,034	38,503,603	(3,589,431)
31	TOTAL LONG TERM DEBT	38,520,080	38,503,603	(16,477)	42,093,034	38,503,603	(3,589,431)
32							(8.5)
FUND BALANCES							
33	ACCUMULATED FUND	270,530,264	270,530,264	-	270,530,264	270,530,264	-
34	CHANGE IN NET ASSETS	12,446,570	13,701,213	1,254,643	-	13,701,213	13,701,213
35	TOTAL FUND BALANCES	282,976,834	284,231,477	1,254,643	270,530,264	284,231,477	13,701,213
36							5.1
37	TOTAL LIAB. & FUND BALANCES	\$ 407,138,832	\$ 409,360,802	\$ 2,221,970	\$ 394,393,984	\$ 409,360,802	\$ 14,966,818
38							3.8
39							3.8

NATIVIDAD
STATE AND COUNTY RECEIVABLES

AS OF 09/30/18

BALANCE SHEET

	Req. Balance	Accruals	ADJ Reversals and Reclasses	Medi-Cal Waiver	GPP /PRIME	IGT	Payments	Ending Balance
Medi-Cal Waiver (DSH +SNCP)	\$ 20,001,573	7,389,079				10,318,882	(14,484,561)	23,224,973
EHR Meaningfull Use	520,990							520,990
Hospital Fee	1,506,108	237,501					(363,075)	1,380,535
Rate Range IGT-CCAH-	14,411,372	2,032,941						16,444,313
MCMC EPP	-	1,082,721						1,082,721
MCMC QIP	-	1,231,314						1,231,314
SB1732	-	975,000						975,000
AB 915	3,254,442	900,000					(3,249,958)	904,484
A/R Office Buildings	78,488	448,820					(111,936)	415,373
A/R Manco Abbott	-	155,210					(135,628)	19,582
Interest Accrued Positive Cash	-	378,000						378,000
Accrued Donations	1,834,852	180,000					(50,536)	1,964,316
A/R Jail-PG&E	74,114	247,181					(30,027)	291,268
Health Department	-	420,000					(151,349)	268,651
Ryan White & EIP A/R	-	62,499					(65,449)	(2,950)
STATE RECEIVABLES	\$ 41,681,940	\$ 15,740,267	\$ -	\$ -	\$ -	\$ 10,318,882	\$ (18,642,518)	\$ 49,098,571

P & L

YTD
Sep-18

Medi-Cal DSH /SNCP/PHYS SPA	\$ 3,811,579
PRIME Y4	3,577,500
Rate Range IGT-CCAH-	2,032,941
AB 85 New Eligible Reconciled	444,962
Esperanza Care	(56,420)
MCE to Cost Reconciled	738,167
Hospital Fee	237,501
MCMC EPP	1,082,721
HD Residency Support	(125,001)
MCMC QIP	1,231,314
AB915	900,000
Medicare GME	318,696
SB 1732	975,000
UT n White & SAMHSA GRANTS	62,499
VERNMMENT FUNDING INCOME	\$ 15,231,459

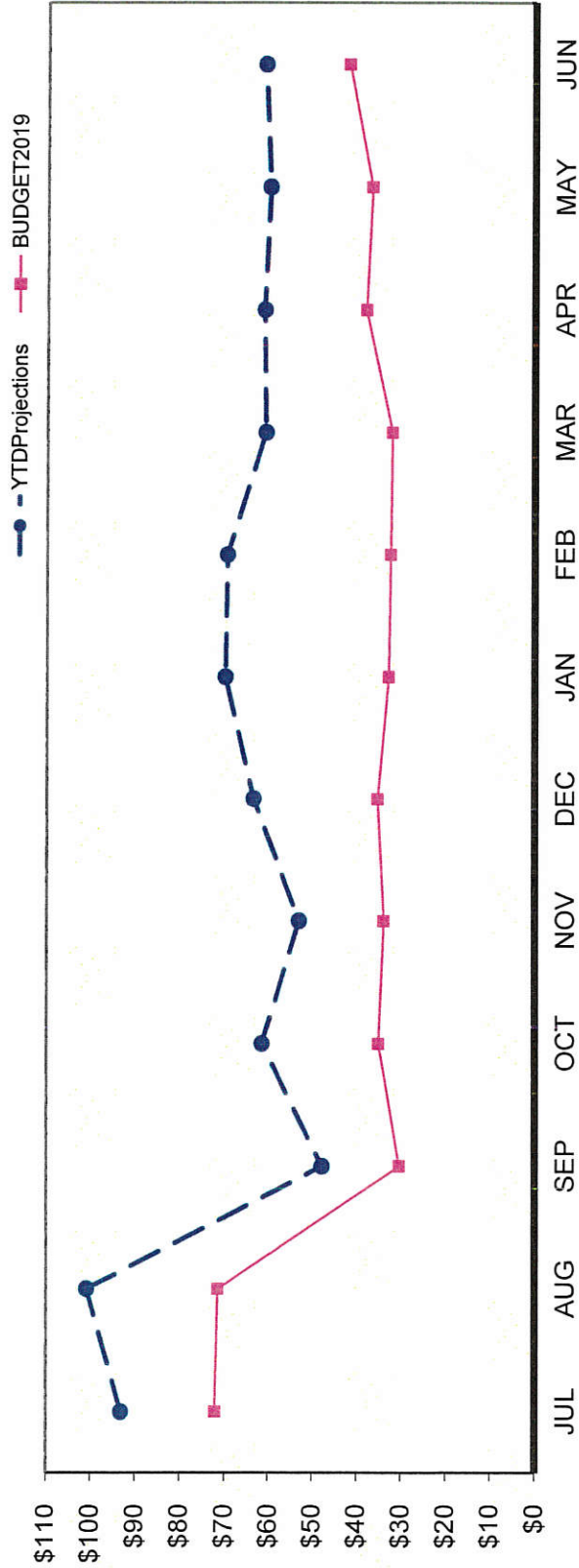
NATIVIDAD
STATEMENT OF CASH FLOWS
AS OF SEPTEMBER 30, 2018

	CURRENT MONTH	YEAR - TO - DATE
1	\$ 100,869,245	\$ 81,888,816
2		
3	1,254,643	13,701,213
4	-	-
5	997,678	2,935,424
6	2,252,321	16,636,637
7		
8	(90,150)	2,836,317
9	(12,143,003)	(7,416,631)
10	1,626,125	(937,828)
11	746,781	4,472,948
12	3,043,350	2,111,488
13	-	(1,232,580)
14	-	-
15	(2,624,952)	(485,445)
16	(9,441,849)	(651,731)
17		
18		
19	(611,079)	(1,501,306)
20	-	-
21	(611,079)	(1,501,306)
22		
23	(181,375)	(11,375)
24	(16,477)	(3,589,431)
25	(44,950,482)	(44,851,591)
26	461	746
27	(45,147,873)	(48,451,651)
28		
29	(52,948,480)	(33,968,051)
30	\$ 47,920,765	\$ 47,920,765

NATIVIDAD
RECONCILIATION OF GOVERNMENT FUNDING
FISCAL YEAR 2019

	<u>BDGT-19</u>	<u>ESTIMATE</u> <u>FY2019</u>	<u>Variance to Budget</u>
Medi-Cal DSH Waiver	\$ 11,820,000	\$ 14,446,320	\$ 2,626,320
PRIME Y4	14,310,000	14,310,000	-
EPP	4,330,881	4,330,881	-
QIP	4,925,261	4,925,261	-
AB915	3,600,000	3,600,000	-
SB1732	3,900,000	3,900,000	-
CCAH Rate Range	8,131,758	8,131,758	-
HIV Grants	250,000	250,000	-
MCE to Cost	-	738,167	738,167
Physician SPA	800,000	800,000	-
Esperanza Care Outside Purchased Service	-	(2,000,000)	(2,000,000)
HD Residency Support	(500,000)	(500,000)	-
Medicare GME & B/D	1,352,000	1,352,000	-
Provider Fee	950,000	950,000	-
	<u>\$ 53,869,900</u>	<u>\$ 55,234,387</u>	<u>\$ 1,364,487</u>

Cash Flow Performance Fiscal Year 2019 (in Millions)



	ACTUAL	ACTUAL	ACTUAL	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE	ESTIMATE
Months	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD	93.3	100.9	47.9	61.6	53.2	63.6	70.0	69.6	61.0	61.4	60.1	61.3
BDGT	72.1	71.5	30.4	35.2	34.0	35.4	33.0	32.6	32.2	38.1	36.8	42.0
Variance	21.2	29.4	17.5	26.4	19.2	28.2	37.1	37.0	28.8	23.3	23.3	19.2

NATIVIDAD
CASH FORECAST
FISCAL YEAR 18-19

	ACTUAL JUL	ACTUAL AUG	ACTUAL SEP	PROJECTION OCT	PROJECTION NOV	PROJECTION DEC	PROJECTION JAN	PROJECTION FEB	PROJECTION MAR	PROJECTION APR	PROJECTION MAY	PROJECTION JUN	Total YTD
Beginning Balance	- 81,880,062	- 93,273,873	- 100,850,021	- 47,901,621	- 61,627,766	- 53,210,645	- 63,641,697	- 70,044,402	- 69,612,338	- 61,037,628	- 61,426,798	- 60,144,475	81,880,062
CASH RECEIPTS													
Patient Revenues (incl pro fees and lab cap)	23,038,784	23,436,414	20,175,085	20,233,195	19,574,916	20,233,195	20,233,195	18,208,357	20,233,195	19,574,916	20,233,195	19,574,912	244,796,359
Provider Fee	-	363,075	-	79,167	79,167	79,167	79,167	79,167	79,167	79,167	79,167	79,163	1,075,574
IR L8 / EPP QIP	-	-	-	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	1,448,992	13,040,928
SHORT DOYLE	-	-	338,419	173,460	173,460	173,460	173,460	173,460	173,460	173,460	173,460	173,454	1,899,953
HIV GRANTS	18,347	-	49,102	20,833	20,833	20,833	20,833	20,833	20,833	20,833	20,833	20,833	252,646
HEALTH DEPARTMENT REIMB	-	153,365	-	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	175,000	1,726,365
Arthem Arbitration	-	857,306	-	-	-	-	-	-	-	-	-	-	857,306
AB915	-	-	3,208,351	-	-	-	-	-	-	-	-	-	6,808,951
GPP Y2 Final Payment	681,027	-	-	-	-	-	-	-	-	-	-	-	681,027
Arthem Arbitration Patient Services	-	5,206,202	-	-	-	-	-	-	-	-	-	-	5,206,202
GPP Y3 4Q	-	-	-	8,537,842	-	-	-	-	-	-	-	-	8,537,842
GPP Y4	-	-	-	8,532,942	-	-	-	-	-	-	-	-	26,496,826
PRIME DY13 & DY14 16T	13,023,534	-	-	-	-	14,310,000	-	-	-	-	-	-	28,133,534
RHYS SPA	-	-	-	-	-	-	-	-	-	-	-	-	800,000
SB1732	-	-	-	-	-	-	-	-	-	-	-	-	1,000,000
Foundation	-	-	50,574	-	-	2,900,000	-	-	-	-	-	-	3,900,000
2ME BIWEEKLY	106,232	112,667	106,232	112,667	112,667	112,667	112,667	112,667	112,667	112,667	112,667	112,663	1,339,130
Rent Income	33,174	48,889	33,084	94,667	94,667	94,667	94,667	94,667	94,667	94,667	94,667	94,663	965,146
CCAH MCE to Cost FY15-16 & FY16-17	571,859	611,471	-	2,733,393	1,375,413	384,405	1,644,894	489,466	2,585,250	1,408,584	1,330,097	2,468,581	1,183,130
Fund 404 Transfer	-	-	-	-	-	175,000	175,000	-	175,000	-	-	-	14,400,093
Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	175,000
Miscellaneous Revenue	92,267	81,632	132,544	135,944	135,944	135,944	135,944	135,944	135,944	135,944	135,944	135,944	1,529,959
Total Cash Receipts	38,343,044	30,869,021	24,094,391	42,578,102	23,191,059	40,233,330	32,951,761	20,988,553	25,234,175	32,057,182	23,804,022	29,659,205	364,193,845
CASH DISBURSEMENTS													
Purchased Services and Supplies	8,710,801	7,481,819	6,412,673	7,401,175	7,162,427	7,401,175	7,401,175	6,884,932	7,401,175	7,162,427	7,401,175	7,162,437	87,783,391
PRIME DY13 & DY14 16T	-	-	-	-	-	-	-	-	-	-	-	-	14,310,000
GPP Y2	-	1,232,590	-	-	-	-	-	-	-	-	-	-	1,232,580
GPP Y3 4Q	-	-	5,094,022	-	-	-	-	-	-	-	-	-	5,094,022
GPP Y4	-	-	5,224,860	-	-	-	-	-	-	-	-	-	15,674,580
Building Lease / Rental Equipment	145,541	277,848	311,453	285,438	285,438	285,438	285,438	285,438	285,438	285,438	285,438	285,438	3,303,784
COP Principal & Interest Payments	4,256,349	274,022	274,022	893,371	893,371	893,371	893,371	893,371	893,371	893,371	893,371	893,371	5,432,742
Payroll and Benefits	13,419,886	13,809,554	13,911,702	14,787,621	14,787,621	14,787,621	14,787,621	13,338,496	14,787,621	14,787,621	14,787,621	14,787,621	171,191,481
Esperanza Care	17,500	-	28,210	-	-	-	-	-	-	-	-	-	45,710
COWCAP	-	-	-	1,227,619	-	-	-	-	-	-	-	-	45,710
FY18-19 MH MOU	-	-	-	-	-	-	-	-	-	-	-	-	4,910,478
Data Processing	-	-	174,770	226,505	226,505	226,505	226,505	226,505	226,505	226,505	226,505	226,505	1,092,000
Transfer from Fund 451 to Fund 001 Strategic	-	-	-	-	-	-	-	-	-	-	-	-	1,092,000
Transfer from Fund 451 to Fund 404	-	-	-	-	-	-	-	-	-	-	-	-	2,213,315
IGT Transfer Subfund	-	-	-	-	-	-	-	-	-	-	-	-	-
Capital Expenditures	399,156	491,072	611,079	4,943,599	2,487,564	659,080	2,974,946	885,246	4,675,687	2,547,398	2,405,606	4,464,661	45,000,000
Total Cash Disbursements	26,949,233	23,292,873	77,042,191	28,651,657	31,038,160	28,792,278	26,549,056	21,420,617	33,808,665	31,666,012	25,086,345	28,749,906	384,820,133
Increase/(Decrease)	11,389,811	7,576,148	(52,948,400)	13,726,145	(8,417,121)	10,431,052	6,402,705	(432,064)	(8,574,710)	389,170	(1,282,323)	1,109,289	(20,626,288)
Ending Cash Fund 451	93,273,873	100,850,021	47,901,621	61,627,766	53,210,645	63,641,697	70,044,402	69,612,338	61,037,628	61,426,798	60,144,475	61,253,774	61,253,774
(-) Credit Card Account - Fund 27	-	-	-	-	-	-	-	-	-	-	-	-	-
(-) Petty Cash	9,311	15,544	15,464	-	-	-	-	-	-	-	-	-	-
Ending Cash as per 6/L	93,286,864	100,869,245	47,920,765	61,627,766	53,210,645	63,641,697	70,044,402	69,612,338	61,037,628	61,426,798	60,144,475	61,253,774	61,253,774
Fund 404													
Beginning Balance	75,671,888	75,671,888	75,671,888	75,671,888	72,938,495	71,583,082	71,186,677	69,553,783	69,064,317	66,479,067	65,070,473	63,740,376	-
Transfer In/Out Fund 451	-	-	-	(2,733,393)	(1,375,413)	(384,405)	(1,644,894)	(489,466)	(2,585,250)	(1,408,584)	(1,330,097)	(2,468,581)	-
Ending Cash Fund 404	75,671,888	75,671,888	75,671,888	72,938,495	71,583,082	71,186,677	69,553,783	69,064,317	66,479,067	65,070,473	63,740,376	61,271,795	-
Ending Cash Fund 451 & 404	168,945,761	176,521,909	123,573,509	134,566,261	124,773,727	134,840,374	139,598,165	138,676,655	127,516,695	126,497,271	123,884,851	122,525,569	-

**CREDENTIALS REPORT OF RECOMMENDED ACTIONS FOR
BOARD APPROVAL**

Friday, November 2, 2018

(Per recommendation of the October 9, 2018 Medical Executive Committee)

The following practitioners were reviewed for initial appointment, reappointment, changes in staff status (category), additional privilege requests, etc. Membership factors include licensure, DEA, professional liability insurance, staff requirements, etc. Qualitative/quantitative factors include: peer review, performance improvement, clinical activity, privileging, competence, technical skill, behavior, health, medical records, blood review, medication usage, litigation history, utilization and continuity of care.

INITIAL APPOINTMENTS

NAME	SPECIALTY	SERVICE	APPOINTMENT PERIOD
May, Megan, MD	Nephrology	Medical Subspecialties	11/02/18 – 11/01/20 Temporary Privileges
Sun, Jiwu, MD	Internal Medicine / Hospitalist	Medical Subspecialties	11/02/18 – 11/01/20
Stieren, Emily S., MD	Neonatology	Pediatrics	11/02/18 – 11/01/20 Temporary Privileges

REAPPOINTMENTS

NAME	SPECIALTY	STAFF STATUS	REAPPOINTMENT PERIOD
Grimm, Laurel, MD <i>Initial appt. date: 11/02/12</i>	Family Medicine	Active	12/01/18 – 12/01/20
Atkinson, Ian L., MD <i>Initial appt. date: 12/05/14</i>	Family Medicine	Active	12/01/18 – 12/01/20
Goodwein, Shelley N., MD <i>Initial appt. date: 12/05/14</i>	OB/GYN	Active	12/01/18 – 12/01/20
Haaland, Jamie J., RN <i>Initial appt. date: 12/05/14</i>	Sexual Assault Response Team	Allied Health Professional	12/01/18 – 12/01/20
Hlavacek, James M., MD <i>Initial appt. date: 10/01/99</i>	Anesthesia	Active	12/01/18 – 12/01/20
Hosohama, B. Misa, MD <i>Initial appt. date: 12/13/02</i>	Radiology	Active	12/01/18 – 12/01/20
Jeske, Antonette A., PA-C <i>Initial appt. date: 12/01/06</i>	Physician Assistant	Allied Health Professional	12/01/18 – 12/01/20
McCracken, Marjorie, MD PhD <i>Initial appt. 12/03/10</i>	Pediatric GI	Courtesy	12/01/18 – 12/01/20
Palmer, Barron Mark F., MD <i>Initial appt. date: 12/05/08</i>	General/Colorectal Surgery	Active	12/01/18 – 12/01/20
Reddy, Vijayalakshmi, MD <i>Initial appt. date: 12/02/16</i>	Anesthesia	Provisional to Active	12/01/18 – 12/01/20
Serio, Mohamed K., MD <i>Initial appt. date: 12/03/10</i>	Cardiovascular Medicine	Active	12/01/18 – 12/01/20
Stemerman, Amy L., MD <i>Initial appt. date: 12/05/08</i>	Radiology	Active	12/01/18 – 12/01/20
Walls, Craig A., MD, PhD <i>Initial appt. date: 12/01/06</i>	Emergency Medicine	Active	12/01/18 – 12/01/20
Weyland, Richard S., NP <i>Initial appt. date: 12/05/14</i>	Trauma/Acute Care Nurse Practitioner	Allied Health Professional	12/01/18 – 12/01/20

RELEASE FROM PROCTORING				
NAME	SPECIALTY	REASON		RECOMMEND
Sagrero, Shonna M., RN	Sexual Assault Response Team	Basic proctoring completed		Recommend
CHANGES IN STAFF STATUS: The following practitioners have been transferred to the appropriate staff category.				
NAME	SPECIALTY	SERVICE	Current / Requested Status	REASON
Pope, Amber J., MD	Neonatology	Pediatrics	Locum Tenens to Provisional Temporary Privileges	Coverage
Reddy, Vijayalakshmi, MD	Anesthesia	Anesthesia	Provisional to Active	Basic Proctoring Completed
REQUESTS FOR ADDITIONAL PRIVILEGES: The following practitioners have requested additional privileges and have completed additional training and/or have otherwise met the criteria. Approved privileges shall be granted for the remainder of the current appointment period.				
NAME	SPECIALTY	Privilege Requested		Recommend
Hashisho, Mazen M., MD	Thoracic/Vascular Surgery	Fluoroscopy		Recommend
Millward, Dustan, DPM	Podiatry	Fluoroscopy		Recommend
VOLUNTARY RESIGNATIONS				
NAME	SPECIALTY	REASON		EFFECTIVE DATE
Orduno, Ramon R., CRNA	CRNA – AHP	Failed to meet reappointment requirements		12/1/2018
Nazian Najafi, Maryam, MD	Psychiatry	Voluntary resignation		08/20/2018
Sani, Omeed M., MD	Int Med / Hospitalist	Voluntary resignation		09/01/2018
Takeshita, Shelby, MD	OB Fellow	Fellowship complete		07/04/2018
Abuershaïd, Hana, MD	Int Med / Hospitalist	Voluntary resignation		09/20/2018