

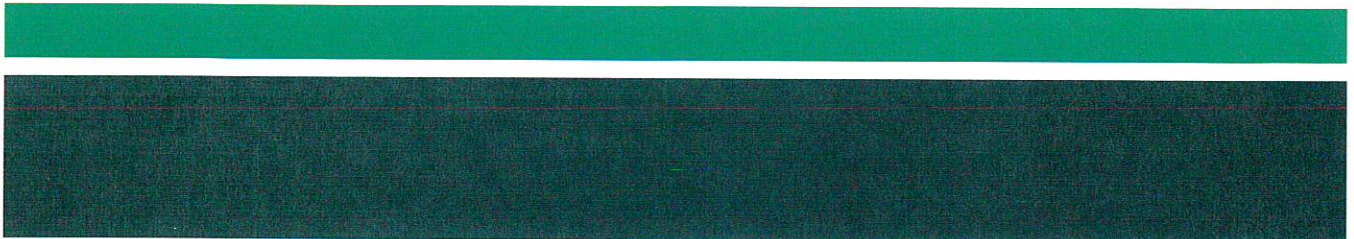


Natividad

Inspiring healthy livesSM

Board of Trustees 2019

September 6, 2019





NMC Board of Trustees Meeting

Friday, September 6, 2019

9:00 AM

Natividad Room

1st Floor, Building 200

1441 Constitution Blvd.

AGENDA

Members of the Natividad Medical Center Board of Trustees are appointed by the Monterey County Board of Supervisors. Membership and terms of office are established by the Natividad Medical Center Bylaws.

1. **Pledge of Allegiance**
2. **Agenda Additions/Corrections** *Page 1-8 – Board Clerk*
3. **Minutes**
 - Approve the Minutes of August 2, 2019 *Page 9-15*
4. **Board Comments**
5. **Public Comments (Limited up to 3 minutes per speaker at the discretion of the Chair)**

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Trustees. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information, or request staff to report back to the Board at a future meeting.
6. **Consent Calendar**
 - 6a. **Approve the following policies, procedures, rules, and regulations:**

Policies/Procedures/Forms/Manuals (listed and available upon request)

Medical Staff Privileges

 - Family Medicine – OB Fellowship (new)
 - General Surgery (update)

Medical Staff Policies

 - MSP001-3, Temporary Privileges
 - MSP003-2, Legibility of Medical Record Entries
 - MSP008-1, Identifying Appropriate Specialty to Treat & Handle Patients with Infections/Wounds

Policies/Procedures/Forms/Manuals/ Order Sets

New Policies

- 1:1600 Medical Social Services for Neonatal Intensive Care Unit: Patients and their Parents
- ICU-2035 Cortrak 2 Enteral Access System

Revised Policies

- 1:2220 Tissue Allograft Policy
- 4:2350 Code Purple – Infant Abduction Response Plan
- 6:1310 Return and Discard Procedures for Personal Identification Documents Left at Natividad
- 7:0930 Patient Safety Evaluation System for CHPSO
- ANC-4540 Legal Blood Alcohol Collection
- IR-1504 Angiography – Cerebral
- IR-1505 Angiography – Fistulagram
- IR-1506 Angiography – Spinal
- IR-1507 Angiography – Visceral
- IR-1508 Aseptic Technique
- IR-1512 Dress Attire in the Interventional Radiology Rooms
- IR-1514 On-Call Policy
- IR-1543 Angiography – Upper and Lower Extremities
- IR-1563 Biliary Tube Insertion
- IR-1565 Biopsy of the Liver – Percutaneous
- IR-1569 Biopsy of the Liver – Transjugular
- IR-1582 Cholesystostomy
- OR-7049 Handling of Autologous Bone Skull Flaps
- OR-7051 Evicel Fibrin Sealant Storage and Thawing
- 6:1600 Fund Raising for the Hospital

No Changes

- IR-1501 Echocardiography with Agitated Saline Injection
- IR-1502 Air Embolism Protocol
- IR-1509 Blood Administration
- IR-1511 Cholangiogram
- IR-1513 On-Call Policy – Calling in the Team
- 4:4101 Emergency Telephone Number
- 4:4102 Emergency Hotline Number (Code 800)

Retired Policies

- EVS-2102 Disciplinary Action
- EVS-2106 Personal Telephone Calls
- PED-7140 Sepsis Workup
- POC-3965 Prothrombin Time / INR by Coaguchek Plus

Manuals (policies available upon request)

Urinalysis – Lab**Last Reviewed**

ANC-4600 Urinalysis Daily Start-Up	4/18/2019
ANC-4604 Collecting Urine Specimen by Clean Catch Method	4/18/2019
ANC-4609 Criteria for Urine Culture (on Policy Manager, edits being sent to Medicine SIC)	4/18/2019
ANC-4610 Entering Urinalysis Report	1/13/2019
ANC-4612 Clinitek 500 Urine Chemistry Analyzer	2/5/2019
ANC-4613 Clinitek 500 Maintenance&Changing Printer Paper	1/13/2019
ANC-4617 Routine Examination of Urine (Manual Method)	1/13/2019
ANC-4622 Urine Confirmatory Tests (Ictotest & SSA)	6/17/2019
ANC-4626 Iris IQ Elite Microscopy Analyzer Maintenance	4/2/2019
ANC-4628 IRICELL (Iris Automated Urinalysis iChemVELOCITY & IQ200)	4/26/2019
ANC-4629 iChemVELOCITY Urine Chemistry Analyzer Maintenance & Troubleshooting Procedure	3/14/2019
ANC-4635 Urine&Serum Pregnancy Test (Sure-Vue)	7/5/2019
ANC-4643 Eosinophils in Urine	4/18/2019
ANC-4651 Identification Synovial Crystals in Synovial Fluid Using Olympus U-Gan Gout Kit Slider & U-Pot Polarizer	4/2/2019
ANC-4657 Urine Specific Gravity Using the Refractometer	7/12/2019

Med Surg / IMC Policies**Last Reviewed**

Intermediate Care IV Medications	05/19
Medical Surgical: Room Set-Up and Discharge	07/17
Medical Surgical: Float Policy	07/17
Medical Surgical: Scheduling Guidelines	07/17
Medical Surgical: Standards of Care for Medical/ Surgical Nursing	07/17
MSU/IMC: Standards of Care for Intermediate Care Nursing	07/17
MSU/IMC: Admission of a Patient to the Intermediate Care	07/17
MSU/IMC: Staffing Rationale for Medical-Surgical and Intermediate Care Units	07/17
MSU: Charge Nurse Responsibilities	07/17

Palliative Care Policies**Last Reviewed**

Comfort Focus Treatment/Care (End of Life Care)	05/18
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Endo Policies**Last Reviewed**

OR/OPSS/ICU: Endoscopic Procedures	02/02/2018
Perioperative: Endoscope Reprocessing	02/02/2018

Pediatric Policy Manual**Last Reviewed**

Activity Program	9/18
Admitting Postpartum & Newborn Patients (Couplets) to the Pediatric Unit	9/18
Bed Assignments	9/18
Case Management, D/C Planning & Referrals – Community Pediatric Unit	12/18
Collection of Specimens	12/18
Community Pediatric Unit General Policy	7/19
Consultation on Pediatrics Unit	9/18
Department Plan for Competency	6/19
Evacuation of Pediatrics	5/19
Family Centered Care in the Pediatric Unit	6/19
Gastric Gavage	6/19
Gastric Washing	7/19
General Nursing Assessment	8/19
In-service & Continuing Education	9/18
IV Therapy – Pediatrics	2/18
IVIg Therapy	11/17
Management of Toys	7/19
Medication Administration	7/19
Neurological Assessments	6/19
Oral Sucrose for Procedural Pain in Infants >27 Weeks and < 4 Months	8/19
Parent Advisory Committee	5/19
Pediatric Admission	8/19
Pediatric Discharge Routine	9/18
Pediatric Emergencies	6/19
Pediatrics Services Chain of Command	9/18
PICC Maintenance & Care Guidelines	12/16
Red Card Policy, High-Risk Infant/Child	3/17
Respiratory Virus/Flu Season/TB Visiting Policy	7/19
Restraints Pediatric	12/16
Safety Concerns	5/19
Security on the Pediatric Unit	7/19
Shift Responsibilities	5/19
Staffing Patient Acuties	9/18
Transfer of Patient to Other Facility	7/19
Transport within Hospital	9/18
Vital Signs, Weights and Measures of Pediatric Patients	2/18

Therapy Services

Last Reviewed

PT/OT: Neonatal Intensive Care Unit (NICU) Therapy Referrals	02/02/2018
PT/OT: Paraffin Treatment and Cleaning	02/02/2018
PT/OT: Therapy Assessment and Treatment of Pediatric Patients (Neonates, Infants, Children, and Adolescents)	02/02/2018
Therapy Services: Behavioral Management of Pediatric Patients During Treatment	02/02/2018
Therapy Services: Pediatric Therapy Staff Qualifications, Supervisory Requirements, and Development for Pediatric and Neonatal Physical Therapists	02/02/2018

Inpatient Pediatric Therapy Services Referral	03/02/2018
OP/PT/ST: Patient Agreement - Outpatient Description	02/01/2019
OP/PT/ST: Vacation Requests	02/01/2019
OT/PT/ST Services: Cleaning Shared Non-Critical / Reusable Patient Care Equipment	12/03/2018
OT/PT/ST Services: Department Description	12/03/2018
OT/PT/ST Services: Environmental Cleaning	12/03/2018
OT/PT/ST Services: Pediatric Feeding Evaluation and Treatment Policy and Procedure	12/03/2018
OT/PT/ST Services: Speech Therapy	12/03/2018
Cognitive/Communication Evaluation and Treatment Policy and Procedure	
OT/PT/ST Services: Speech Therapy Modified Barium Swallow Study	12/03/2018
OT/PT/ST Services: Speech Therapy Swallow Evaluation and Treatment	12/03/2018
OT/PT/ST Services: Splint Pan Use and Cleaning	12/03/2018
OT/PT/ST: Cleaning Therapy Gait Belts	12/03/2018
OT: Occupational Therapy Staff Qualifications, Supervisory Requirements, and Development for Pediatric and Neonatal Occupational Therapist	02/02/2018
PT/OT: Hot Pack / Hydrocollator / Thermalator Treatment & Cleaning	02/02/2018

Approve for submission to the Monterey County Board of Supervisors the following agreements identified in Items 6b to 6i of the consent calendar. All of the listed items were previously reviewed and approved by the NMC Finance Committee.

6b. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Southeast Alaska Regional Health Consortium., Page 16-17

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute a Program Letter of Agreement with Southeast Alaska Regional Health Consortium for the purpose of offering clinical rotations outside of Natividad Medical Center (NMC) for residents currently working at NMC with an agreement term October 1, 2019 through September 30, 2021.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard provisions within the agreement.

6c. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Stericycle, Inc., Page 18-19

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the First Amendment to the Professional Services Agreement with The Regents of the University of California, a public corporation, on behalf of the University of California, San Francisco, School of Medicine, Department of Pediatrics (UCSF) to provide pediatric cardiology services extending the term by twenty-four months for a revised full agreement term of January 1, 2018 to December 31, 2021, and adding \$250,000 for a revised total not to exceed amount of \$350,000 in the aggregate; and
- b. Authorize the Deputy Purchasing Agent for NMC to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$10,000) of the original contract amount per each amendment.

- 6d. * **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Gregory M. Helbig, MD, Inc., Page 20-21**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Gregory M. Helbig, MD, Inc. to provide neurosurgery services for an amount not to exceed \$500,000 for the period October 1, 2019 to September 30, 2021; and
 - b. Authorize the Deputy Purchasing Agent for NMC to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount.
- 6e. * **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Frank Acosta, MD, Page 22-23**
- c. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Frank Acosta M.D. to provide neurosurgery services for an amount not to exceed \$500,000 for the period October 1, 2019 to September 30, 2021; and
 - d. Authorize the Deputy Purchasing Agent for NMC to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount.
- 6f. * **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Monterey Spine and Joint PC, Page 24-25**
- e. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Monterey Spine and Joint PC to provide neurosurgery services for an amount not to exceed \$500,000 for the period October 1, 2019 to September 30, 2021; and
 - f. Authorize the Deputy Purchasing Agent for NMC to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount.
- 6g. * **Approve for Submission to the Monterey County Board of Supervisors the Following Amendment for PPPR No. 98-394 and Appendix B, Page 26-27**
- a) Amend Personnel Policies and Practices Resolution No. 98-394 and Appendix B to adjust the salary range for the classifications of: Speech Pathologist as indicated below;
 - b) Authorize the County Administrative Office to incorporate the approved changes in the Natividad FY 19-20 Adopted Budget; and
 - c) Direct the Monterey County Human Resources Department to implement the changes in the Advantage HRM System.
- 6h. * **Approve for Submission to the Monterey County Board of Supervisors the Following Amendment to Reallocate/Reclassify Positions, Page 28-29**
- a. Amend Natividad (Unit 9600) FY 2019-20 Adopted Budget to approve reallocation/reclassification as indicated by position numbers in the attached Resolution;
 - b. Authorize the Auditor-Controller to incorporate the approved changes in the Natividad (Unit 9600) FY 2019-20 Adopted Budget;

- c. Direct the County Administrative Office to incorporate the approved position changes in the Natividad (Unit 9600) FY 2019-20 Adopted Budget; and
- d. Direct the Human Resources Department to implement the changes in the Advantage HRM System

6i. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Fresno-Kings-Madera Regional Health Authority dba CalViva Health, Page 30-31**

Authorize the Deputy Purchasing Agent of NMC to execute a Health Plan-Provider Agreement with the Fresno-Kings-Madera Regional Health Authority dba CalViva Health, a Medi-Cal Managed Care Plan ("CalViva") to provide for Medi-Cal managed care rate payment increases to NMC for healthcare services rendered in the period of July 1, 2018 to June 30, 2019, to CalViva's Medi-Cal managed care enrollees

7 **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Kit Check, Inc., which is in the final stages of negotiation**

Page 32-33 (Jason Warren)

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the purchase agreement (A-13703) with Kit Check, Inc. for scanning equipment and web-based software to automate the pharmacy kit processing at NMC, adding \$44,000 for a revised total agreement amount not to exceed \$226,000, with no changes to the term of the agreement August 15, 2014 through August 14, 2020.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$9,500) of the original cost of the agreement.

8 **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Key & Young, inc. dba Commercial Service Co., which is in the final stages of negotiation**

Page 34-35 (Andrea Rosenberg)

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Key & Young, Inc. dba Commercial Service Co. to provide parts, installation and repair services on commercial refrigeration, HVAC systems and food service equipment for an amount not to exceed \$200,000 with an agreement term October 1, 2019 through September 30, 2024.

9 **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with MD Buyline, Inc., which is in the final stages of negotiation**

Page 36-37 (Daniel Leon)

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the membership agreement with MD Buyline Inc. for subscription and consulting services, adding \$30,000 for a revised total agreement amount not to exceed \$121,996 with no changes to the agreement term of January 3, 2018 through January 2, 2022.

- 10 **Accept Oral Report from Natividad Chief Financial Officer - Daniel Leon, CFO**
July 2019 YTD Financial Reports *Page 38-50*
- 11 **Receive Oral Report from Natividad Chief Executive Officer - Dr. Gary R. Gray, CEO**
- 12 **Receive Oral Report from Natividad Chief of Staff – Dr. Chad Harris, COS**
- 13 **Receive Oral Report from Natividad Chief Nursing Officer – Nancy Buscher, CNO**
- 14 **Receive Oral Report from Natividad Quality Administrator – Monica Hamilton, QA**
- 15 **Receive Oral Report from Natividad Medical Foundation Board – Mike Payne, NMF Board Member**
- 16 **Recess to Closed Session under Government Code Section 54950**
 - a. Pursuant to Health and Safety Code Section 1461, Evidence Code Section 1157, and in accordance with Government Code Section 54954.5, the Board will receive:
Medical Quality Assurance Reports *Dr. Craig Walls, CMO*
:
 - b. Pursuant to Government Code section 54956.9(d)(2), the Board will confer with legal counsel regarding one matter of significant exposure to litigation.
- 17 **Accept and approve August 2019 Credentials Report from Medical Staff Office relating to appointment of medical staff and allied health professionals. Page 51-52**

Adjournment

**Next Board of Trustees Meeting
Friday, October 4, 2019
9:00 AM
Natividad Room
1st Floor, Building 200**



NMC Board of Trustees Meeting

Friday, August 2, 2019

9:00 AM

Natividad Room

1st Floor, Building 200

1441 Constitution Blvd.

MINUTES

Board of Trustees: Dr. Gary Gray, Mike Payne, Dr. Chad Harris, Libby Downey, Lew Bauman, Supervisor Chris Lopez, Marcia Atkinson, Mitch Winick, John Huerta, Fernando Elizondo

Absent: Britt Rios-Ellis

NMC Staff/County: Stacy Saetta, Daniel Leon, Ari Entin, Nancy Buscher, Andrea Rosenberg, Monica Hamilton, Dr. Craig Walls, JeanneAnn Balza, Dr. Chris Carpenter, Dr. Alex Di Stante, Carrie Ramirez, Dr. RESIDENT, Jennifer Williams, Hillary Fish

1. **Pledge of Allegiance**

2. **Agenda Additions/Corrections** – Board Clerk

MOTION: Motion to accept and approve the agenda for June 7, 2019 BOT meeting, by Marcia Atkinson, seconded by Supervisor Chris Lopez

3. **Minutes**

a. Approve the Minutes of May 3, 2019.

MOTION: Motion to approve minutes of May 3, 2019 BOT meeting by Marcia Atkinson, seconded by Supervisor Chris Lopez.

4. **Board Comment**

Marcia Atkinson wanted to congratulate Dr. James Hlavacek, Anesthesiologist for receiving the honor of Physician of the Year by the Monterey County Medical Society.

Chris Lopez wanted to thank and congratulate Lew Bauman on his announced retirement. He has done a great job and will be missed. The BOS now begins the task of searching for a new CAO.

5. **Public Comments (Limited up to 3 minutes per speaker at the discretion of the Chair)**

None

6. Consent Calendar

6a. Policies/Procedures/Forms/Manuals

Medical Staff Policies for Approval:

- GME-9004, Duty Hours Policy
- GME-9005, Special Review Policy

Policies/Procedures/Forms/Manuals/ Order Sets

New Policies

- 1:0035 ICU Patient Management Guidelines Utilizing the ABCDEF Bundle
- 1:1601 Medical Social Services for Medical Surgical Unit
- 1:1603 Medical Social Services for the Intensive Care Unit (ICU)

Revised Policies

- 1:1300 NUR: Use of Restraint and/or Seclusion
- 1:1390 STAT Assist
- 1:1455 PERI: Oral Sucrose for Procedural Pain in Infants >27 6/7 Weeks and <4 Months
- 1:2355 Newborn Screening
- 1:4160 Fetal Fibronectin (FFN) Screening
- 1:9250 Guidelines for Activity Restrictions for Mobilizing Patients Based on Laboratory Values
- 1:9270 Early Exercise and Mobility for Critically Ill Patients in ICU
- 3:0010 Pharmacist Generic Substitution and Automatic Therapeutic Substitution Process
- 3:2105 Pharm: Medication Labeling On & Off Sterile Field
- 3:3340 Pharm: Drug Diversion Investigation and Reporting
- 3:3360 Pharm: Black Box Warnings
- 3:6000 Pharm: Chempack Request and Deployment Policy & Procedures
- 3:7100 Pharm: Discharge & Outpatient Medication Dispensing
- 3:7150 Pharm: Unit Dose Distribution System
- 3:7880 Pharm: Emergency Medication Kits
- 3:9400 Pharm: Outpatient Dispensing of Prescription Drugs and Devices Exceptions to Dispensing
- 3:9600 Pharm: Medication Error Reduction Plan (MERP)
- 4:0711 Radiation Safety Officer
- 5:7250 Employee Report of Communicable Diseases & Conditions / Work Restrictions
- ED-1395 Stroke Screening in the ED (Stroke Alert)
- EVS-2009 Pharmaceutical Waste Management
- LDU-6015 Antenatal Testing / OB Triage Unit Guidelines
- NICU-6540 Gavage Feedings
- NICU-6580 Isolation Policy
- NICU-6900 Admission Criteria
- PED-7075 General Nursing Assessment
- PED-7108 Pediatric Admissions
- PHAR-1140 Notification of Unscheduled Time Off
- PHAR-1220 Receiving Storage and Dispensation of Patient Controlled Substances
- PHAR-5254 Expiration Check Responsibilities

5:0550 Employee Job Transfer/Status Change Policy

No Changes

1:1125 Passy Muir Valve Policy and Procedure
3:0300 Pharmacy: Solution Storage Intravenous and Irrigation
3:2010 Management of Concentrated Electrolytes
3:4450 Pharmacy: Suspect or Illegitimate Product
3:7850 Pharm: Reconciliation of Medications
3:9700 Operations of the Pharmacy During the Temporary Absence of the Pharmacist for Breaks and Meal Periods
ARU-0001 Standards of Care
LDU-6030 Communication of Urgency for Cesarean Section
LDU-6055 Double Set-up for Delivery in Operating Room (OR)
LDU-6140 Sponge and Needle Count – Vaginal Delivery
NICU-6908 Cerebral Function Monitor
NICU-6910 Co-Bedding of Multiples in the NICU
NICU-6990 Umbilical Catheter Lines; Use in the Neonate
PERI-6819 Breastmilk Misadministration
PHAR-5253 NICU Starter TPNS
8:6005 Data Backup
8:6022 Security Incident Procedures: Reporting & Response
8:6016 Acceptable Use
ITD-6000 Patch Management Policy
ITD-6000 Patch Management Policy
ITD-6004 IT Contingency Plan
ITD-6010 Environmental Controls
ITD-6021 Anti-virus and Protection from Malicious Software
6:1300 Patient & Information Confidentiality
6:0338 Using Protected Health Information for Facility Directories
EVS-2008 Lost and Found

Order Sets

Clostridium Difficile Order Set
SURG Pre-Operative or Procedure Admitting Orders
ICU Ventilator Order Set
NICU Admission GA≤29 Weeks

Retired Policies

6:1500 Patient Satisfaction Survey Process
EVS-2102 Disciplinary Action
EVS-2106 Personal Telephone Calls To/From Employees
NUR-6545 Group Beta Strep (GBS) Screening
PHAR-0110 Outpatient Telephone Prescription Orders
PHAR-0130 Return to Stock Medications
PHAR-0140 Owed Medication Outpatient

Manuals

Administrative – Nursing Administration

Last Reviewed

Assignment Daily Patient Care	07/17
Charge Nurse Policy	09/17
Code for Professional Nurses	09/17
Committees/Staff Meetings	08/17
Discharge: Patient	09/18
Instruction/Teaching of Medications	08/17
Inter-Unit Floating of Nursing Staff	07/17
Nursing Documentation	09/17
Nursing Procedures and Skills	09/17
Nursing Process	08/17
Personal Attendant, The Utilization, Duties and Responsibilities of a	07/17
Staffing Office	07/17
Staffing Plan for Nursing	07/17
Standards of Care	07/17
Vacation Requests & Schedule Changes	07/17

Bariatrics

Bariatric Surgery: Medical Equipment Weight and Size Limits 5/18

Bariatrics Lap Band Adjustments (Standardized Procedure) 3/19

Surgical Services – Outpatient

ICU/OR/OPS: Transesophageal Echo (TEE)	02/18
OPPS Standardized Procedure for Patient Discharge by an RN	06/17
OR/OPS: Admission of Surgical and GI Client	06/17
OR/OPS: General Policies – OP Surgeries	06/17
OR/OPS: Outpatient Nursing Care Plan	11/17
OR/OPS: Pre-Op Patient Screening (POPS)	06/17
OR: Minor Surgical Procedures Done in OPSS	06/17

Mother Infant Unit / Lactation

Blood Glucose Monitoring: Newborn	12/18
Breast Milk Collection, Storage and Use	7/19
Breastfeeding Promotion and Support within all Hospital Departments	2/18
Lactation Outpatient Clinic	6/19
MIU: Admission of Patient to Mother Infant Unit	4/19
MIU: Admission & Care of Post-Op C-Section	6/19
MIU: Circumcision	12/16
MIU: Discharge Teaching Program Newborn and Postpartum	6/19
MIU: Fetal Monitoring on MIU	5/17
MIU: Rubella Vaccine for Postpartum Women	6/19
Post-Mortem Care – Fetal/Neonatal	11/17

Central Sterile

Last Reviewed

Care and Cleaning of Surgical Instruments	06/17
Central Sterile: Autoclave / Sterilizer Malfunctions	06/17
Central Sterile: Biological Indicators – Sterilizing	06/17
Central Sterile: Bowie Dick Test	06/17
Central Sterile: Disinfection Procedure for Endoscopes	06/17
Central Sterile: Dress Code	06/17
Central Sterile: Immediate Use (Flash Express) Sterilization Practices	06/17
Central Sterile: Immediate Use Cycle Sterilization Assurance	06/17
Central Sterile: Implantable Materials Sterilization Assurance	06/17
Central Sterile: Operation of Sonic Washer	06/17
Central Sterile: Operation of Steam Sterilizer	06/17
Central Sterile: Operation of Washer – Disinfector	06/17
Central Sterile: Orientation Program for Central Sterile (CS) Technician	06/17
Central Sterile: Plasma / Steam Sterilizer Test	06/17
Central Sterile: Preventive Maintenance and Cleaning	06/17
Central Sterile: Principles of Sterilization	06/17
Central Sterile: Product Recall	06/17
Central Sterile: Rapid Read Out Biological	06/17
Central Sterile: Returned Supplies	06/17
Central Sterile: Routine Collection & Decontamination of Supplies / Equipment	06/17
Central Sterile: Safety Precautions	06/17
Central Sterile: Sharps Containers, Management and Disposal of Container	06/17
Central Sterile: Shelf Life	06/17
Central Sterile: Staffing Guidelines for Central Sterile	06/17
Central Sterile: Steam Sterilizer Control Record	06/17
Central Sterile: Sterilization and Disinfection	06/17
Central Sterile: Sterilization of Instruments and Supplies	06/17
Central Sterile: STERRAD 100'S and STERRAD NX Cassette Handling and Storage	06/17
Central Sterile: Cidex OPA (Cidex Solution Test Strips	08/17
Central Sterile: Cleaning of the Department	06/17
Central Sterile: Detergents, Germicides and Instrument Milk	06/17
Central Sterile: Equipment From Central Sterile: Obtaining	06/17
Central Sterile: High Level Disinfection Using Cidex OPA (Ortho-Phthalaldehyde) Solution	06/17
Central Sterile: Incomplete Instrument Set	06/17
Central Sterile: Infection Control Issues in Central Sterile	06/17
Central Sterile: Processing of Reusable Instruments	06/17
Central Sterile: Selection & Use of Packaging Materials	06/17
OR: Autoclave Maintenance, Testing and Use	06/17
Sterile Storage Protocol	06/17
Sterilization-Disinfection of Critical & Semi-critical Equipment and Instruments	09/17

Approve for submission to the Monterey County Board of Supervisors the following agreements identified in Items 6b to 6e of the consent calendar. All of the listed items were previously reviewed and approved by the NMC Finance Committee.

- 6b. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Johnson Controls Inc., Page 31-32**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Johnson Controls Inc. for repair and maintenance services on automation for heating, ventilation, air conditioning and the variable frequency drive (VFD) system at NMC for an amount not to exceed \$150,000 with an agreement term September 1, 2019 through August 31, 2022.
 - b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$15,000) of the original cost of the agreement.
- 6c. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with UCSF School of Medicine, Department of Pediatrics., Page 33-34**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the First Amendment to the Professional Services Agreement with The Regents of the University of California, a public corporation, on behalf of the University of California, San Francisco, School of Medicine, Department of Pediatrics (UCSF) to provide pediatric cardiology services extending the term by twenty-four months for a revised full agreement term of January 1, 2018 to December 31, 2021, and adding \$250,000 for a revised total not to exceed amount of \$350,000 in the aggregate; and
 - b. Authorize the Deputy Purchasing Agent for NMC to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$10,000) of the original contract amount per each amendment.
- 6d. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Muralidhara R. Raju, M.D., Page 35-36**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Second Amendment to the Professional and Call Coverage Services Agreement (A-13055) with Muralidhara R. Raju, M.D. to provide neurosurgery services, adding \$300,000 for a revised amount not to exceed \$800,000 in the aggregate, but with no change to the contract term of March 1, 2016 to December 31, 2020; and
 - b. Authorize the Deputy Purchasing Agent for NMC to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$30,000) of the original contract amount per each amendment.
- 6e. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Center for Improvement in Healthcare Quality (CIHQ), Page 37-38**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Center for Improvement in Healthcare Quality (CIHQ) for on site, Joint Commission mock survey services at NMC for an amount not to exceed \$20,000 with an agreement term September 1, 2019 through August 31, 2022.

- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$2000) of the original cost of the agreement.
- c. Approve the NMC Chief Executive Officer's recommendation to accept non-standard insurance and limitations on damages provisions within the agreement.

MOTION: Motion to approve Policies/Procedures/Forms/Manuals and contracts items 6a-6e, moved by Britt Rios-Ellis, seconded by Mike Payne, and approved unanimously.

- 7 **Accept Oral Report from Natividad Chief Financial Officer - Daniel Leon, CFO**
 - a. April 2019 YTD Financial Reports

MOTION: Motion to accept the report on April 2019 Financials, moved by Mike Payne, seconded by Britt Rios-Ellis, and approved unanimously.

- 8 **Receive Annual Accomplishments Presentation** – Andrea Rosenberg, Assistant Administrator

- 9 **Receive Oral Report from Natividad Chief Executive Officer - Dr. Gary R. Gray, CEO**

- 10 **Receive Oral Report from Natividad Chief of Staff – Dr. Chad Harris, COS**

- 11 **Receive Oral Report from Natividad Chief Nursing Officer – Nancy Buscher, CNO**

- 12 **Receive Oral Report from Natividad Community Relations Committee – Britt Rios-Ellis, Committee Chair**

- 13 **Receive Oral Report from Natividad Medical Foundation Board – Mike Payne, NMF Board Member**

- 14 **Recess to Closed Session under Government Code Section 54950**

- a. Pursuant to Health and Safety Code Section 1461, Evidence Code Section 1157, and in accordance with Government Code Section 54954.5, the Board will receive: Medical Quality Assurance Reports Dr. Craig Walls, CMO

- 15 **Accept and approve July 2019 Credentials Report from Medical Staff Office relating to appointment of medical staff and allied health professionals.**

MOTION: Motion to accept the report on July 2019 Credentials Report, moved by Libby Downey seconded by Mike Payne, and approved unanimously.

Adjournment: With no other business before the Board the meeting was adjourned at 10:48 am.

Mitch Winick, Chair

Recorded by Irene Zenk

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Southeast Alaska Regional Health Consortium, Program Letter of Agreement

Legistar Number:

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute a Program Letter of Agreement with Southeast Alaska Regional Health Consortium for the purpose of offering clinical rotations outside of Natividad Medical Center (NMC) for residents currently working at NMC with an agreement term October 1, 2019 through September 30, 2021.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard provisions within the agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute a Program Letter of Agreement with Southeast Alaska Regional Health Consortium for the purpose of offering clinical rotations outside of Natividad Medical Center (NMC) for residents currently working at NMC with an agreement term October 1, 2019 through September 30, 2021.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard provisions within the agreement.

SUMMARY/DISCUSSION:

This partnership with the SEARHC is for the purpose of offering an elective one month clinical rotation for Natividad residents. SEARHC offers rural health rotations in Alaska, where residents have the opportunity to learn the skills they would need for a career in full-spectrum rural health care. The Natividad Family Medicine Residency particularly seeks applicants interested in rural health care, as part of our mission is to train family physicians to meet needs of Monterey County patients, including the rural Salinas Valley. Currently Mee Memorial Hospital is unable to support resident rotations, so SEARHC provides an alternative offering that is attractive to current and future residents interested in rural health care.

OTHER AGENCY INVOLVEMENT:

County Counsel reviewed and approved this program letter of agreement as to legal form, and the Auditor-Controller reviewed and approved as to payment provisions. The program letter of agreement has also been reviewed and approved by NMC's Finance Committee on August 22, 2019 and by its Board of Trustees on September 6, 2019.

FINANCING:

There is no cost associated with this program letter of agreement.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Supporting this elective rotation opportunity for Natividad residents helps promote the success of our graduates who are interested in pursuing additional training in Rural Health. This allows

Natividad to selectively recruit the most highly qualified applicants who are committed to the mission of our program, to improve the health of the people of Monterey County, particularly the most vulnerable.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Melissa Nothnagle, MD, Director of Family Practice Residency, 783-2582
Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Program Letter of Agreement with Southeast Alaska Regional Health Consortium

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS **BOARD REPORT**

Stericycle, Inc. Renewal and Amendment No. 1

Legistar Number: _____

..Title

a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Renewal and amendment No. 1 to the agreement (A-13152) with Stericycle, Inc. for Hazardous Waste Disposal Services, extending the agreement an additional two (2) year period (July 1, 2019 through June 30, 2021) for a revised full agreement term of July 1, 2016 through June 30, 2021 and adding \$450,000 for a revised total agreement amount not to exceed \$1,080,000.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Renewal and amendment No. 1 to the agreement (A-13152) with Stericycle, Inc. for Hazardous Waste Disposal Services, extending the agreement an additional two (2) year period (July 1, 2019 through June 30, 2021) for a revised full agreement term of July 1, 2016 through June 30, 2021 and adding \$450,000 for a revised total agreement amount not to exceed \$1,080,000.

SUMMARY/DISCUSSION:

NMC has used Stericycle for Regulated Medical Waste Services prior to this Agreement and has a proven track record of being reliable and capable of meeting the Medical Waste Removal needs of NMC. As medical procedures are performed throughout the facility waste is generated and separated into several types of waste streams. The types of waste streams generated under this banner are: red bag (blood or blood product), sharps waste (scalpel blades, broken glass vials, needles, syringes, etc.), pathological waste (certain types of tissue), trace chemotherapy, bulk chemotherapy, pharmaceutical waste, and RCRA (Resource Conservation and Recovery Act) hazardous medical waste. On average Natividad Medical Center generates 18,000 pounds of the above mentioned waste streams a month.

Medical waste removal services are required by various regulating agencies. The focus of our Waste Compliance is to achieve and maintain Environmental Protection Agency (EPA), Department of Transportation (DOT) and Joint Commission (TJC) compliance, while reducing the risk associated with handling compounds. State regulations require medical waste removal to be done only by a licensed hauler. This Agreement allows NMC to maintain compliance with all regulating agencies.

This Agreement's services include:

- Bio Hazardous Waste: transportation and processing according to waste stream. Either sterilize and dispose or incinerate waste
- Pathological Waste
- Sharps Management Program
- Resource Conservation and Recovery Act (RCRA) Hazardous Pharmaceutical Waste
- Universal (Pharmaceutical) Waste

This Amendment would have been completed in June prior to the expiration, however, Stericycle submitted very late rate changes causing a delay in completing the amendment.

OTHER AGENCY INVOLVEMENT:

County Counsel reviewed and approved this Renewal and amendment No. 1 as to legal, and the Auditor-Controller has reviewed and approved as to payment provisions. This amendment No. 1 has also been reviewed and approved by NMC's Finance Committee on August 22, 2019 and by its Board of Trustees on September 6, 2019.

FINANCING:

The cost for this Renewal and amendment No. 1 is \$450,000 of which \$225,000 is included in the Fiscal Year 2019-20 Adopted Budget. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered in this agreement provide NMC with the additional support it needs to be able to provide reliable and quality patient care which improves the health and quality of life for patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Andrea Rosenberg, Assistant Administrator, 783-2562
Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments on file with Clerk of the Board:
Stericycle, Inc. Renewal and Amendment No. 1
Stericycle, Inc. Agreement

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Gregory M. Helbig, M.D., Inc. Agreement

TITLE:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Gregory M. Helbig, MD, Inc. to provide neurosurgery services for an amount not to exceed \$500,000 for the period October 1, 2019 to September 30, 2021; and
- b. Authorize the Deputy Purchasing Agent for NMC to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount.

RECOMMENDATION:

It is recommended that the Board of Supervisors

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Gregory M. Helbig, MD, Inc. to provide neurosurgery services for an amount not to exceed \$500,000 for the period October 1, 2019 to September 30, 2021; and
- b. Authorize the Deputy Purchasing Agent for NMC to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount.

SUMMARY/DISCUSSION:

Natividad Medical Center (NMC) received its designation as the Level II Trauma Center for Monterey County in January 2015. The American College of Surgeons requires neurosurgeons provide dedicated call coverage with a 30 minute response time for Level II Trauma Centers. In order to provide 24/7 care, it is necessary to develop and sustain a core team of quality neurosurgeons to provide daily call coverage in the Emergency Department and follow-up care to patients in the Intensive Care Unit and Specialty Clinic.

Natividad would like to enter into an agreement with Gregory M. Helbig, M.D., Inc., for which Dr. Helbig, a board certified neurosurgeon provides neurosurgery services as part of the comprehensive trauma services required for the Level II Trauma Center activation. Dr. Helbig will be paid a daily rate for coverage services, which may increase due to availability and the need for coverage, but the rate of pay remains the same. Natividad has obtained an independent opinion of fair market value supporting the payment terms of this Agreement.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this Amendment as to legal form. Auditor-Controller has reviewed and approved this Amendment as to fiscal provisions. [The Amendment has also been reviewed and approved by Natividad Medical Center's Finance Committee on August 22, 2019 and Board of Trustees on September 6, 2019]

FINANCING:

The total cost of this Agreement is \$500,000. The actual cost is contingent upon Dr. Helbig's participation in the call panel which may fluctuate based on his availability. Natividad has agreements with multiple providers to ensure sufficient coverage of the neurosurgery services where the total expenditure will not exceed \$1,300,000 annually which is included in Fiscal Year 2019/2020 recommended budget. The remaining balance will be budgeted in subsequent fiscal years. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered in this agreement provide NMC with the additional support it needs in order to provide reliable and high quality patient care which improves the health and quality of life for patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeanne-Ann Balza, Management Analyst, 783.2506

Approved by: Gary Gray D.O., Chief Executive Officer, 783.2553

Attachments: Agreement

Attachments on file at the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Frank Acosta, M.D. Agreement

TITLE:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Frank Acosta M.D. to provide neurosurgery services for an amount not to exceed \$500,000 for the period October 1, 2019 to September 30, 2021; and
- b. Authorize the Deputy Purchasing Agent for NMC to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount.

RECOMMENDATION:

It is recommended that the Board of Supervisors

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Frank Acosta M.D. to provide neurosurgery services for an amount not to exceed \$500,000 for the period October 1, 2019 to September 30, 2021; and
- b. Authorize the Deputy Purchasing Agent for NMC to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount.

SUMMARY/DISCUSSION:

Natividad Medical Center (NMC) received its designation as the Level II Trauma Center for Monterey County in January 2015. The American College of Surgeons requires neurosurgeons provide dedicated call coverage with a 30 minute response time for Level II Trauma Centers. In order to provide 24/7 care, it is necessary to develop and sustain a core team of quality neurosurgeons to provide daily call coverage in the Emergency Department and follow-up care to patients in the Intensive Care Unit and Specialty Clinic.

Natividad would like to enter into an agreement with Frank Acosta MD, a board certified neurosurgeon, to provide neurosurgery services as part of the comprehensive trauma services required for the Level II Trauma Center activation. Dr. Acosta will be paid a daily rate for coverage services, which may increase due to availability and the need for coverage, but the rate of pay remains the same. Natividad has obtained an independent opinion of fair market value supporting the payment terms of this Agreement.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this Amendment as to legal form. Auditor-Controller has reviewed and approved this Amendment as to fiscal provisions. [The Amendment has also been reviewed and approved by Natividad Medical Center's Finance Committee on August 22, 2019 and Board of Trustees on September 6, 2019]

FINANCING:

The total cost of this Agreement is \$500,000. The actual cost is contingent upon Dr. Acosta's participation in the call panel which may fluctuate based on his availability. Natividad has agreements with multiple providers to ensure sufficient coverage of the neurosurgery services where the total expenditure will not exceed \$1,300,000 annually which is included in Fiscal Year 2019/2020 recommended budget. The remaining balance will be budgeted in subsequent fiscal years. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered in this agreement provide NMC with the additional support it needs in order to provide reliable and high quality patient care which improves the health and quality of life for patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeanne-Ann Balza, Management Analyst, 783.2506

Approved by: Gary Gray D.O., Chief Executive Officer, 783.2553

Attachments: Agreement

Attachments on file at the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Monterey Spine & Joint PC Agreement

TITLE:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Monterey Spine and Joint PC to provide neurosurgery services for an amount not to exceed \$500,000 for the period October 1, 2019 to September 30, 2021; and
- b. Authorize the Deputy Purchasing Agent for NMC to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount.

RECOMMENDATION:

It is recommended that the Board of Supervisors

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Professional and Call Coverage Services Agreement with Monterey Spine and Joint PC to provide neurosurgery services for an amount not to exceed \$500,000 for the period October 1, 2019 to September 30, 2021; and
- b. Authorize the Deputy Purchasing Agent for NMC to sign up to three (3) future amendments to this agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$50,000) of the original contract amount.

SUMMARY/DISCUSSION:

Natividad Medical Center (NMC) received its designation as the Level II Trauma Center for Monterey County in January 2015. The American College of Surgeons requires neurosurgeons provide dedicated call coverage with a 30 minute response time for Level II Trauma Centers. In order to provide 24/7 care, it is necessary to develop and sustain a core team of quality neurosurgeons to provide daily call coverage in the Emergency Department and follow-up care to patients in the Intensive Care Unit and Specialty Clinic.

Natividad would like to enter into an agreement with Monterey Spine and Joint PC, for which board certified neurosurgeons provide neurosurgery services as part of the comprehensive trauma services required for the Level II Trauma Center activation. Monterey Spine and Joint will be paid a daily rate for coverage services, which may increase due to availability and the need for coverage, but the rate of pay remains the same. Natividad has obtained an independent opinion of fair market value supporting the payment terms of this Agreement.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this Amendment as to legal form. Auditor-Controller has reviewed and approved this Amendment as to fiscal provisions. [The Amendment has also been reviewed and approved by Natividad Medical Center's Finance Committee on August 22, 2019 and Board of Trustees on September 6, 2019]

FINANCING:

The total cost of this Agreement is \$500,000. The actual cost is contingent upon the groups participation in the call panel which may fluctuate based on availability. Natividad has agreements with multiple providers to ensure sufficient coverage of the neurosurgery services where the total expenditure will not exceed \$1,300,000 annually which is included in Fiscal Year 2019/2020 recommended budget. The remaining balance will be budgeted in subsequent fiscal years. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered in this agreement provide NMC with the additional support it needs in order to provide reliable and high quality patient care which improves the health and quality of life for patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeanne-Ann Balza, Management Analyst, 783.2506

Approved by: Gary Gray D.O., Chief Executive Officer, 783.2553

Attachments: Agreement

Attachments on file at the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS

MEETING:	September XX, 2019	AGENDA NO.:	
SUBJECT:	a) Amend Personnel Policies and Practices Resolution No. 98-394 and Appendix B to adjust the salary range for the classifications of: Speech Pathologist as indicated in the attached resolution; b) Authorize the County Administrative Office to incorporate the approved changes in the Natividad FY 19-20 Adopted Budget; and c) Direct the Monterey County Human Resources Department to implement the changes in the Advantage HRM System.		
DEPARTMENT:	Natividad		

RECOMMENDATION:

It is recommended that the Board of Supervisors take the following actions:

- a) Amend Personnel Policies and Practices Resolution No. 98-394 and Appendix B to adjust the salary range for the classifications of: Speech Pathologist as indicated below;
- b) Authorize the County Administrative Office to incorporate the approved changes in the Natividad FY 19-20 Adopted Budget; and
- c) Direct the Monterey County Human Resources Department to implement the changes in the Advantage HRM System.

SUMMARY/DISCUSSION:

Natividad recommends that the salary range for the Speech Pathologist classification listed in the attached resolution be adjusted as indicated.

Speech Pathologist was a classification created in 2015 to provide professional speech pathology diagnostic treatment services to assist patients with communication, voice and swallowing disorders of inpatients and outpatients in a hospital setting. Prior to creation, the development, implementation and documentation of treatment plans and goals designed to meet patient needs including the special population of Neonatal Intensive Care infants and pediatric patients were performed by contract staff.

The proposed salary adjustment listed below is based on an external wage comparison conducted by Natividad, which includes comparable Counties with medical facilities.

<u>Class Code</u>	<u>Classification Title</u>	<u>Current Monthly Range</u>	<u>Proposed Monthly Range</u>
50G41	Speech Pathologist	\$5,910 - \$8,068	\$6,842 – \$9,345

The approval of this salary adjustment will support Natividad's ongoing efforts to improve patient outcomes, and continue to minimize the usage of contract staff within Natividad as we will be able to recruit and retain qualified staff. The current range is 15.83% below the average salary paid by comparable counties with hospital facilities. Therefore, it is recommended that the Board approve this action.

OTHER AGENCY INVOLVEMENT:

Natividad consulted with the Monterey County Human Resources Department/Labor Division regarding this recommendation.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Approval of these salary adjustments will allow Natividad Medical Center to recruit and/or retain highly qualified staff to provide essential services to patients in the Therapy Services Department within the hospital, which equates to improved healthcare and equitable health opportunities for patients and the community.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

FINANCING:

The annualized increase to the Natividad Budget (Unit 9600) is approximately \$76,648, which will be absorbed in the Natividad Budget (Unit 9600) for FY 2019-20.

This action has no impact on the General Fund.

Prepared by:

Janine Bouyea
NMC Human Resources Administrator
Natividad

Approved by:
Gary Gray, D.O.
Chief Executive Officer
Natividad

Attachment: Resolution

MONTEREY COUNTY BOARD OF SUPERVISORS

MEETING:	August 27, 2019 - Consent	AGENDA NO.:
SUBJECT:	Adopt a Resolution to: <ul style="list-style-type: none">a. Amend Natividad (Unit 9600) FY 2019-20 Adopted Budget to approve reallocation/reclassification as indicated by position numbers in the attached Resolution;b. Authorize the Auditor-Controller to incorporate the approved changes in the Natividad (Unit 9600) FY 2019-20 Adopted Budget;c. Direct the County Administrative Office to incorporate the approved position changes in the Natividad (Unit 9600) FY 2019-20 Adopted Budget; andd. Direct the Human Resources Department to implement the changes in the Advantage HRM System.	
DEPARTMENT:	Natividad	

RECOMMENDATION:

It is recommended that the Board of Supervisors take the following actions:

Adopt a Resolution to:

- a. Amend Natividad (Unit 9600) FY 2019-20 Adopted Budget to approve reallocation/reclassification as indicated by position numbers in the attached Resolution;
- b. Authorize the Auditor-Controller to incorporate the approved changes in the Natividad (Unit 9600) FY 2019-20 Adopted Budget;
- c. Direct the County Administrative Office to incorporate the approved position changes in the Natividad (Unit 9600) FY 2019-20 Adopted Budget; and
- d. Direct the Human Resources Department to implement the changes in the Advantage HRM System.

SUMMARY/DISCUSSION:

Natividad Human Resources Department completed a reclassification study for the clerical staff within the Therapy Services Department. The findings of the study determined that one filled position was not properly classified for the duties and scope of responsibility that were being performed. The reclassification of the incumbent to an existing County classification will properly align and compensate the duties performed by this within the department.

For these reasons, it is recommended that your Board approve these actions.

OTHER AGENCY INVOLVEMENT:

The Monterey County Human Resources Department has reviewed the class study and recommendation. The Service Employees International Union (SEIU) Local 521 was notified and concurs with the class study recommendations.

FINANCING:

There is an annualized salary increase of \$2,433.60 as a result of these actions for Natividad Medical Center (Unit 9600) FY 2019-20 Adopted Budget. This action does not impact the General Fund.

Prepared by:
Janine Bouyea, NMC Human Resources Administrator

Approved by:
Dr. Gary Gray, D.O.
Hospital Chief Executive Officer

Attachments: Resolution

cc: Mike Miller, Auditor-Controller

TITLE:

Authorize the Deputy Purchasing Agent of NMC to execute a Health Plan-Provider Agreement with the Fresno-Kings-Madera Regional Health Authority dba CalViva Health, a Medi-Cal Managed Care Plan ("CalViva") to provide for Medi-Cal managed care rate payment increases to NMC for healthcare services rendered in the period of July 1, 2018 to June 30, 2019, to CalViva's Medi-Cal managed care enrollees.

..Report

RECOMMENDATION:

It is recommended that the Board of Supervisors:

Authorize the Deputy Purchasing Agent of NMC to execute a Health Plan-Provider Agreement with the Fresno-Kings-Madera Regional Health Authority dba CalViva Health, a Medi-Cal Managed Care Plan ("CalViva") to provide for Medi-Cal managed care rate payment increases to NMC for healthcare services rendered in the period of July 1, 2018 to June 30, 2019, to CalViva's Medi-Cal managed care enrollees.

SUMMARY/DISCUSSION:

DHCS administers the Medi-Cal program, under which health care services are provided to qualified low-income persons. Inpatient and outpatient hospital services are a covered benefit under the Medi-Cal program, subject to utilization controls. Existing law provides for Medi-Cal payments to hospitals.

An IGT is an elective transfer of eligible local dollars to the State DHCS in support of the Medi-Cal program, which is authorized in accordance with Section 14164 and other provisions of the Welfare and Institutions Code that are typically program specific. If the State accepts the transfer, the State shall obtain Federal Financial Participation ("FFP") to the full extent permitted by federal law.

In the past, NMC has voluntarily provided IGTs to DHCS in support of the Medi-Cal managed care program as authorized pursuant to Section 14301.4 of the Welfare and Institutions Code. The local fund transfers are effectuated pursuant to an IGT agreement (and an IGT fee assessment agreement if applicable) between the State DHCS and the participating public provider/entity. The opportunity to participate in providing such voluntary IGTs allows for the use of local dollars to make increased payments from plans available to public providers such as NMC to preserve and strengthen the availability and quality of services provided by such providers.

In Monterey County, the Monterey-Santa Cruz-Merced Managed Medical Care Commission d/b/a Central California Alliance for Health ("CCAH") is the local County Organized Health System, which has an existing agreement with NMC to provide clinical and other medical care services covered by Medi-Cal to enrollees of the Plan. NMC participated in the voluntary Rate

Range IGT program for the 2017-18 rate year, and has received approximately 82.55% of the available rate increases from CCAH. On June 18, 2019, the Board of Supervisors authorized Board Order A-14351 for the agreement with State DHCS and the local Medi-Cal Plan CCAH.

Natividad also provides services to Medi-Cal managed care enrollees of the Fresno-Kings-Madera Regional Health Authority, dba CalViva Health ("CalViva"). Due to additional funds availability from CalViva, Natividad requests board approval of an agreement with CalViva for payment increases with respect to the services provided ("Health Plan-Provider Agreement"). It is estimated that approximately \$1,300,000 to \$1,400,000 would be available to Natividad as payment increases. The total amount that is actually available will vary, based, among other factors, the number of the particular health plan's Medi-Cal managed care enrollees.

The Board could choose not to participate, in which case NMC and the County would be precluded from participating in this portion of the IGT program for the period of July 1, 2018 to June 30, 2019.

OTHER AGENCY INVOLVMENT:

County Counsel has reviewed and approved the Health Plan-Provider Agreement as to legal form. The Auditor-Controller has reviewed and approved the Health Plan-Provider Agreement as to fiscal provisions. The Health Plan-Provider Agreement has been reviewed and approved by the NMC Finance Committee on August 22, 2019 and the Board of Trustees on September 6, 2019.

FINANCING:

The expected IGT transfer will be financed by NMC. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The opportunity to participate in an IGT allows for the use of local dollars to obtain the federal matching in payments available for public providers such as Natividad and preserve and strengthen the safety net services in Monterey County.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Nancy Majewski, Managed Care Operations Manager, 783-2385
Approved by: Gary R. Gray, DO Chief Executive Officer, 783-2504

Attachment:
Health Plan-Provider Agreement

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Kit Check, Inc. Amendment No. 2

Legistar Number: _____

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the purchase agreement (A-13703) with Kit Check, Inc. for scanning equipment and web-based software to automate the pharmacy kit processing at NMC, adding \$44,000 for a revised total agreement amount not to exceed \$226,000, with no changes to the term of the agreement August 15, 2014 through August 14, 2020.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$9,500) of the original cost of the agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the purchase agreement (A-13703) with Kit Check, Inc. for scanning equipment and web-based software to automate the pharmacy kit processing at NMC, adding \$44,000 for a revised total agreement amount not to exceed \$226,000, with no changes to the term of the agreement August 15, 2014 through August 14, 2020.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$9,500) of the original cost of the agreement.

SUMMARY/DISCUSSION:

Kit Check replaces time consuming and error prone manual processes in hospital medication handling with faster and safer automated technologies driven by a scalable cloud software platform. NMC has subscribed to Kit Check since 2014.

Kit Check provides scanning equipment and web-based software which enables NMC to automate its pharmacy kit processing. Kit Check supplies equipment consisting of 1 scanning station, 1 RFI printer suitable for printing the Kit Check RFID labels, and 1 desktop barcode scanner which is used in conjunction with Kit Check's web-based kit processing software.

Kit Check has provided installation services and training for authorized personnel in the use of the equipment and software services. Kit Check also supplies NMC with the RFID labels and tags suitable for use with the RFID printer which come in two forms, a regular tag used on various surfaces and a metal-mount tag can be used specifically to affix to metal surfaces.

NMC wishes to amend this agreement to add funds due to greater than anticipated increases in both the types and quantities of emergency kits as well as the sudden unavailability of pre-tagged compounded items available from our outsourcing facilities.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment No. 2 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 2 has also

been reviewed and approved by NMC's Finance Committee on August 22, 2019 and by its Board of Trustees on September 6, 2019.

FINANCING:

The cost for this amendment No. 2 is \$44,000, of which \$38,268 is included in the Fiscal Year 2019-20 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered in this agreement provide the NMC Pharmacy Department with the support it needs to be faster, safer and to improve its operational efficiency.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jason Warren, Pharmacist, 772-7720

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Kit Check Inc Amendment 2

Kit Check Inc Renewal & Amendment 1

Kit Check Inc Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Key & Young, Inc. dba Commercial Service Co. Agreement

Legistar Number: _____

..Title

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Key & Young, Inc. dba Commercial Service Co. to provide parts, installation and repair services on commercial refrigeration, HVAC systems and food service equipment for an amount not to exceed \$200,000 with an agreement term October 1, 2019 through September 30, 2024.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Key & Young, Inc. dba Commercial Service Co. to provide parts, installation and repair services on commercial refrigeration, HVAC systems and food service equipment for an amount not to exceed \$200,000 with an agreement term October 1, 2019 through September 30, 2024.

SUMMARY/DISCUSSION:

Key & Young, Inc. d.b.a. Commercial Service Company specializes in replacement and repair services including procurement of parts and supplies needed for related repairs at NMC for Heating, Ventilation, and Air Conditioning (HVAC) systems and commercial refrigeration equipment, including medical grade refrigerators and medical freezers that are regulated and audited by The Joint Commission (TJC) and the state of California through Title 22 and Title 24.

These systems and components are vital to patient care as they support equipment and processes in various units, including Laboratory, Radiology, Pharmacy, Labor & Delivery, and Food Services. They also maintain acceptable indoor air quality through proper ventilation which is a key factor in reducing the spread of airborne diseases in addition to maintaining the heating and cooling of the entire hospital.

This new agreement replaces an older agreement from 2011 and contains the same terms and conditions.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this agreement as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The agreement has also been reviewed and approved by NMC's Finance Committee on August 22, 2019 and by its Board of Trustees on September 6, 2019.

FINANCING:

The cost for this agreement is \$200,000 of which \$40,000 is included in the Fiscal Year 2019-20 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Natividad has many pieces of critical equipment that need to have precise temperature control, Commercial Services is the vendor we use for time sensitive repairs of our equipment ensuring items such as out Pharmacy/ Lab/Blood Bank freezers are up as soon as possible minimizing loss of product/vaccines. This enables NMC staff to provide quality medical care for its patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☒ Infrastructure
- ☐ Public Safety

Prepared by: Jeffrey Cleek, Director of Engineering & Safety, 783-2614

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:

Key & Young Inc. dba Commercial Service Co. Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

MD Buyline Inc. Amendment No. 1

Legistar Number: _____

..Title

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the membership agreement with MD Buyline Inc. for subscription and consulting services, adding \$30,000 for a revised total agreement amount not to exceed \$121,996 with no changes to the agreement term of January 3, 2018 through January 2, 2022.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with MD Buyline Inc. for membership services, adding \$30,000 for a revised total agreement amount not to exceed \$121,996 with no changes to the agreement term of January 3, 2018 through January 2, 2022.

SUMMARY/DISCUSSION:

MD Buyline provides Natividad with access to its online cost analysis services which are fully automated. These cost analysis services compare new equipment quotes against other current costs in the active marketplace in real time. The reports that are auto-generated will include a cost comparative analysis and also provide Natividad with suggestions as to which areas can be more easily negotiated down. Natividad has found these reports to be extremely helpful during the procurement of medical equipment to ensure it receives competitive pricing. As a result, Natividad can make new product decisions with greater efficiency, transparency and documentation.

The original agreement with MD Buyline was executed in January 2018 for a total cost of \$91,996 with an agreement term of January 3, 2018 through January 2, 2022. This amendment No. 1 includes the addition of consulting services on an as-needed basis only specifically related to more detailed or complex equipment purchase agreements, including ongoing equipment maintenance agreements for products both in and out of warranty. Natividad believes utilizing these consulting services would yield the necessary inside-industry data that would provide Natividad more leverage to negotiate the cost down significantly on certain items.

For over 30 years, MD Buyline has provided hospitals with strategic sourcing data and advisory services supporting all types of medical equipment and technologies acquisitions including consumables.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment No. 1 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 1 has also been reviewed and approved by NMC's Finance Committee on August 22, 2019 and by its Board of Trustees on September 6, 2019.

FINANCING:

The cost for this amendment No. 1 is \$30,000 of which \$30,000 is included in the Fiscal Year 2019-20 Adopted Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement is for strategic sourcing data and advisory services, the outcome of which will result in cost savings and more competitive pricing for Natividad.

- ☐ Economic Development
- ☒ Administration
- ☐ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Daniel Leon, Chief Financial Officer, 783-2561
Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:
MD Buyline Agreement

Attachments on file with the Clerk of the Board

FINANCIAL STATEMENTS

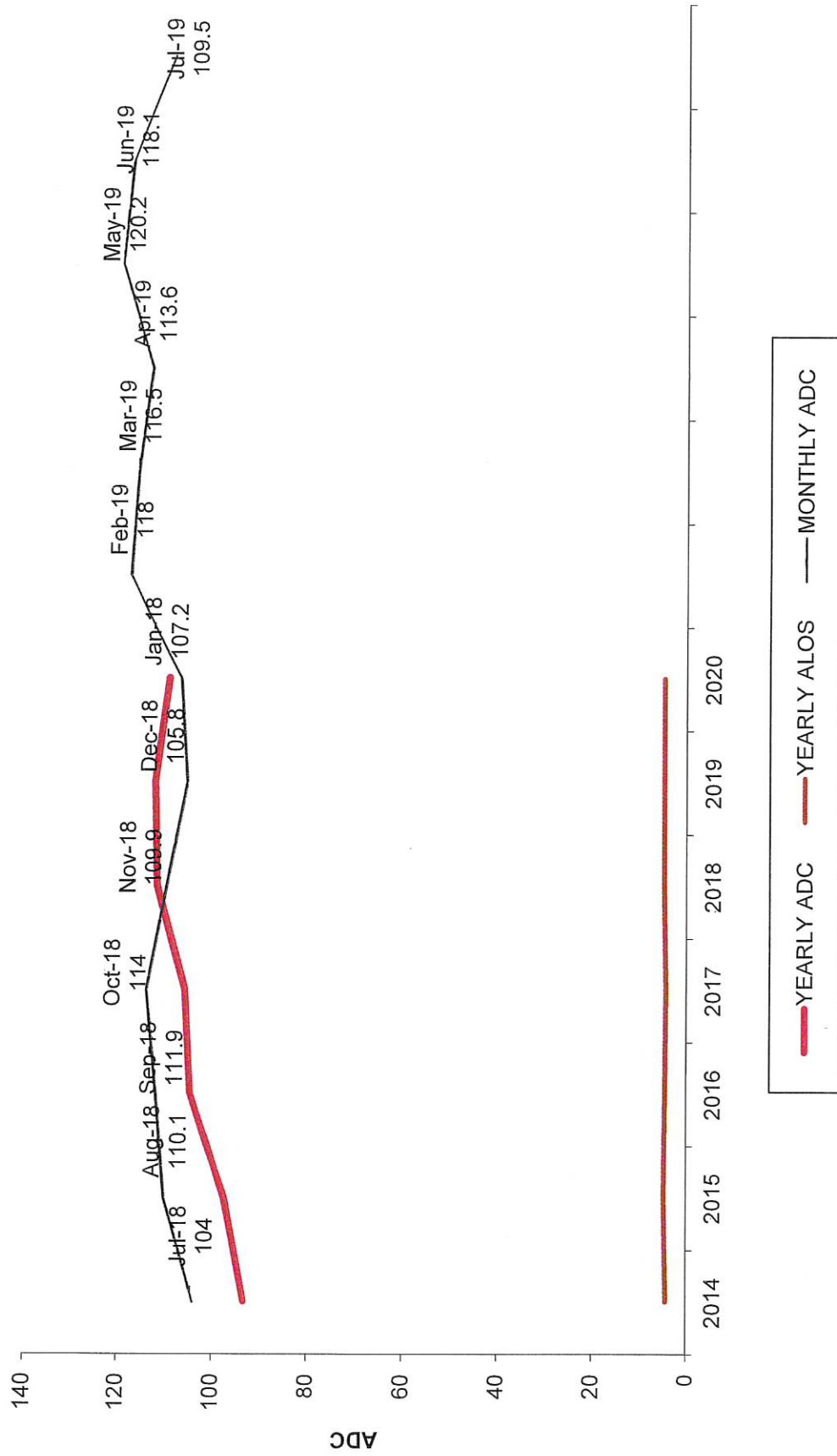
JULY 31, 2019

FINANCIAL STATEMENTS

JULY 31, 2019

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**NATIVIDAD
STATISTICAL REPORT
JULY 31, 2019**

Month-To-Date					Year-To-Date					
05-19	06-19	07-19	Budget			Budget	Current	Prior Yr	%	
					PT DAYS BY SERVICE	STAFFED BEDS				CY/PY
1	246	272	267	290	NICU	15	290	267	218	22.48%
2	1,744	1,587	1,485	1,360	Med/Surg	61	1,360	1,485	1,296	14.58%
3	182	172	161	221	ICU	10	221	161	216	-25.46%
4	83	62	66	76	Peds	12	76	66	52	26.92%
5	718	700	688	686	Acute Rehab	24	686	688	707	-2.69%
6	249	249	280	350	OB/Gyn	27	350	280	418	-33.01%
7	3,222	3,042	2,947	2,983	TOTAL ACUTE	149	2,983	2,947	2,907	1.38%
8	503	501	446	426	Psychiatric	19	426	446	331	34.74%
9	3,725	3,543	3,393	3,409	TOTAL DAYS	168	3,409	3,393	3,238	4.79%
10	334	287	287	303	Nursery	18	303	287	374	-23.26%
AVERAGE DAILY CENSUS										
11	80.8	78.1	72.9	74.1	Acute	125	74.1	72.9	71.0	2.68%
12	23.2	23.3	22.2	22.1	Acute Rehab	24	22.1	22.2	22.8	-2.63%
13	16.2	16.7	14.4	13.7	Psychiatric	19	13.7	14.4	10.7	34.58%
14	120.2	118.1	109.5	110.0	TOTAL	168	110.0	109.5	104.5	4.78%
15	10.8	9.6	9.3	9.8	Nursery	18	9.8	9.3	12.1	-23.14%
PERCENTAGE OF OCCUPANCY										
16	64.6%	62.5%	58.3%	59.3%	Acute		59.3%	58.3%	56.8%	2.7%
17	96.7%	97.1%	92.5%	92.1%	Acute Rehab		92.1%	92.5%	114.0%	-18.9%
18	85.3%	87.9%	75.8%	72.1%	Psychiatric		72.1%	75.8%	56.3%	34.6%
19	71.5%	70.3%	65.2%	65.5%	TOTAL		65.5%	65.2%	63.7%	2.3%
20	60.0%	53.3%	51.7%	54.4%	Nursery		54.4%	51.7%	67.2%	-23.1%
ADMISSIONS										
21	652	640	613	619	Acute		619	613	601	2.00%
22	55	55	58	54	Acute Rehab		54	58	44	31.82%
23	63	54	67	62	Psychiatric		62	67	66	1.52%
24	770	749	738	735	TOTAL		735	738	711	3.80%
25	197	172	172	180	Nursery		180	172	201	-14.43%
26	206	174	175	210	Deliveries		210	175	208	-15.87%
DISCHARGES										
27	678	668	668	619	Acute		619	668	619	7.92%
28	54	53	53	54	Acute Rehab		54	53	48	10.42%
29	68	51	51	62	Psychiatric		62	51	65	-21.54%
30	800	772	772	735	TOTAL		735	772	732	5.46%
31	173	160	160	180	Nursery		180	160	187	-14.44%
AVERAGE LENGTH OF STAY										
32	4.8	4.7	4.6	4.6	Acute(Hospital wide no babies)		4.6	4.6	4.6	0.00%
33	13.1	12.7	11.9	12.7	Acute Rehab		12.7	11.9	16.1	-26.09%
34	2.6	2.6	2.9	2.5	OB/Gyn		2.5	2.9	2.9	0.00%
35	8.0	9.3	6.7	6.9	Psychiatric		6.9	6.7	5.0	34.00%
36	1.7	1.7	1.7	1.7	Nursery		1.7	1.7	1.9	-10.53%
OUTPATIENT VISITS										
37	4,602	4,453	4,354	4,552	Emergency Room		4,552	3,785	3,856	-1.84%
38	590	579	569	580	ER Admits		580	569	459	23.97%
39	76.6%	77.3%	77.1%	78.9%	ER Admits as a % of Admissions		78.9%	77.1%	64.6%	19.43%
40	6,600	5,597	6,293	6,236	Clinic Visits		6,236	6,293	5,680	10.79%
ANCILLARY PROCEDURES BILLED										
41	50,360	47,445	47,693	47,506	Lab Tests		47,506	47,693	41,691	14.40%
42	3,682	3,374	3,458	3,035	Radiology Procedures		3,035	3,458	3,188	8.47%
43	233	209	179	212	MRI Procedures		212	179	144	24.31%
44	146	146	97	136	Nuclear Med Procedures		136	97	136	-28.68%
45	1,082	936	1,122	1,058	Ultrasound Procedures		1,058	1,122	1,070	4.86%
46	1,687	1,717	1,830	1,532	CT Scans		1,532	1,830	1,416	29.24%
47	354	382	350	351	Surgeries		351	350	344	1.74%
48	7.62	7.63	8.12	8.22	FTE'S PER AOB		8.22	11.40	8.61	32.40%
49	1,291.6	1,284.2	1,280.9	1,283.9	TOTAL PAID FTE'S		1,283.9	1,280.9	1,289.9	-0.70%
50	5,251	5,052	4,886	4,841	ADJUSTED PATIENT DAYS		4,841	3,635	4,642	-21.69%

NATIVIDAD
STATEMENT OF REVENUES AND EXPENSES & CHANGES IN NET ASSETS-TREND-NORMALIZED
FOR FY2020

	JUL-19	AUG-19	SEP-19	OCT-19	NOV-19	DEC-19	JAN-20	FEB-20	MAR-20	APR-20	MAY-20	JUN-20	YTD
R E V E N U E													
Patient Revenue:													
Inpatient	\$ 65,854,051	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,854,051
Pro Fees	2,153,024	-	-	-	-	-	-	-	-	-	-	-	2,153,024
Outpatient	29,931,254	-	-	-	-	-	-	-	-	-	-	-	29,931,254
Total Patient Revenue	97,938,329	-	-	-	-	-	-	-	-	-	-	-	97,938,329
Deductions from revenue													
Contractual Deductions	71,393,900	-	-	-	-	-	-	-	-	-	-	-	71,393,900
Bad Debt	4,594,691	-	-	-	-	-	-	-	-	-	-	-	4,594,691
Unable to Pay	293,627	-	-	-	-	-	-	-	-	-	-	-	293,627
Total Contractual Discounts	76,272,218	-	-	-	-	-	-	-	-	-	-	-	76,272,218
Net Patient Revenue	20,082,169	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	21,666,111
As a percent of Gross Revenue	22.12%												22.12%
Total Government Funding	4,966,417	-	-	-	-	-	-	-	-	-	-	-	4,966,417
Other Operating Revenue:													
Rent Income	109,276	-	-	-	-	-	-	-	-	-	-	-	109,276
Interest Income	126,000	-	-	-	-	-	-	-	-	-	-	-	126,000
NMF Contribution	60,000	-	-	-	-	-	-	-	-	-	-	-	60,000
Other Income	305,431	-	-	-	-	-	-	-	-	-	-	-	305,431
Total Other Operating Revenue	600,707	-	-	-	-	-	-	-	-	-	-	-	600,707
TOTAL REVENUE	27,233,235	-	-	-	-	-	-	-	-	-	-	-	27,233,235
EXPENSE													
Salaries, Wages & Benefits	15,328,744	-	-	-	-	-	-	-	-	-	-	-	15,328,744
Registry	259,208	-	-	-	-	-	-	-	-	-	-	-	259,208
Phys/Residents SWB & Contract Fees	3,447,845	-	-	-	-	-	-	-	-	-	-	-	3,447,845
Purchased Services	2,914,483	-	-	-	-	-	-	-	-	-	-	-	2,914,483
Supplies	2,242,964	-	-	-	-	-	-	-	-	-	-	-	2,242,964
Insurance	239,400	-	-	-	-	-	-	-	-	-	-	-	239,400
Utilities and Telephone	317,654	-	-	-	-	-	-	-	-	-	-	-	317,654
Interest Expense	186,025	-	-	-	-	-	-	-	-	-	-	-	186,025
Depreciation & Amortization	1,016,188	-	-	-	-	-	-	-	-	-	-	-	1,016,188
Other Operating Expense	438,314	-	-	-	-	-	-	-	-	-	-	-	438,314
TOTAL EXPENSE	26,400,824	-	-	-	-	-	-	-	-	-	-	-	26,400,824
NET INCOME(LOSS)	832,411	-	-	-	-	-	-	-	-	-	-	-	832,411
Normalization for Extraordinary Items													
Interest/Arthem Arbitration	-	-	-	-	-	-	-	-	-	-	-	-	-
Arthem Arbitration Payment	-	-	-	-	-	-	-	-	-	-	-	-	-
Medical FFS Settlement FY07-08	-	-	-	-	-	-	-	-	-	-	-	-	-
Metro Initial Settlement	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Extraordinary Items	-	-	-	-	-	-	-	-	-	-	-	-	-
NET INCOME BEFORE Extraordinary Items	\$ 832,411	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 832,411
CAPITAL CONTRIBUTIONS													
County Contribution	-	-	-	-	-	-	-	-	-	-	-	-	-
CHANGE IN NET ASSETS	\$ 832,411	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 832,411

CHYLLIALL

43

**STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET ASSETS PER ADJUSTED PATIENT DAY
AS OF JULY 31, 2019**

	CURRENT MONTH				YEAR-TO-DATE			
			Variance fav. (unfav)				Variance fav. (unfav)	
	Actual	Budget	\$ VAR.	% VAR	Actual	Budget	\$ VAR.	% VAR
	4,886	4,842	44	0.9%	4,886	4,841	45	0.9%
	REVENUE				ADJUSTED PATIENT DAYS			
1	\$	\$	\$	(7.5) %	\$	\$	\$	(1,095)
2	13,478	14,571	(1,093)	19.7	13,478	14,573	(1,095)	-7.5%
3	441	368	73	(5.4)	441	368	73	19.7
4	6,126	6,478	(352)	(5.4)	6,126	6,479	(353)	(5.5)
	20,045	21,417	(1,373)	(6.4)	20,045	21,421	(1,376)	(6.4)
5	14,612	16,218	1,606	9.9	14,612	16,221	1,609	9.9
6	938	539	(399)	(74.1)	938	539	(399)	(74.1)
7	60	109	49	45.0	60	109	49	45.0
8	15,610	16,866	1,256	7.4	15,610	16,869	1,258	7.5
9	4,434	4,551	(117)	(2.6)	4,434	4,552	(118)	(2.6)
10	22.12%	21.25%			22.12%	21.25%		
11	1,016	1,043	(26)	(2.5)	1,016	1,043	(26)	(2.5)
	Other Operating Revenue:				Other Operating Revenue:			
12	22	30	(7)	(25.0)	22	30	(7)	(25.0)
13	26	35	(9)	(26.3)	26	35	(9)	(26.3)
14	12	13	(0)	(2.5)	12	13	(0)	(2.5)
15	63	56	7	12.1	63	56	7	12.0
16	123	133	(10)	(7.7)	123	133	(10)	(7.7)
17	5,574	5,727	(153)	(2.7)	5,574	5,728	(154)	(2.7)
	EXPENSE				EXPENSE			
18	3,137	3,168	30	1.0	3,137	3,168	31	1.0
19	53	62	9	14.3	53	62	9	14.3
20	706	703	(3)	(0.4)	706	703	(3)	(0.4)
21	596	668	72	10.8	596	668	72	10.8
22	459	469	10	2.2	459	469	10	2.2
23	49	47	(2)	(3.4)	49	47	(2)	(3.3)
24	65	58	(7)	(11.3)	65	58	(7)	(11.2)
25	40	42	2	4.2	40	42	2	4.2
26	208	211	3	1.5	208	211	3	1.5
27	90	104	14	13.5	90	104	14	13.5
28	5,403	5,533	129	2.3	5,403	5,534	130	2.4
29	170	194	(24)	(12.3)	170	194	(24)	(12.3)
30	CAPITAL CONTRIBUTIONS				CAPITAL CONTRIBUTIONS			
31	-	-	-	-	-	-	-	-
32	-	-	-	-	-	-	-	-
33	-	-	-	-	-	-	-	-
34	\$	\$	\$	(12) %	\$	\$	\$	(12.328) %
	170	194	(24)	(12.3)	170	194	(24)	(12.328) %
	4,897				4,897			

**NATIVIDAD
BALANCE SHEET
AS OF JULY 31, 2019**

	AUDITED				YEAR-TO-DATE			
	CURRENT MONTH		INC/(DEC)		ENDING		% CHG.	
	BEGINNING	ENDING			BEGINNING	ENDING		
1	\$ 56,543,464	\$ 53,807,806	\$ (2,735,658)	(4.8) %	\$ 56,543,464	\$ 53,807,806	(2,735,658)	(4.8) %
2	3,200,000	3,200,000	-	-	3,200,000	3,200,000	-	-
3	30,723,782	28,767,571	(1,956,111)	(6.4)	30,723,782	28,767,571	(1,956,111)	(6.4)
4	34,522,506	48,729,897	14,207,391	41.2	34,522,506	48,729,897	14,207,391	41.2
5	3,837,514	3,896,048	58,534	1.5	3,837,514	3,896,048	58,534	1.5
6	4,300,054	5,156,752	856,698	19.9	4,300,054	5,156,752	856,698	19.9
7	133,127,320	143,558,174	10,430,854	7.8	133,127,320	143,558,174	10,430,854	7.8
8								
9	306,572,962	307,821,150	1,248,188	0.4	306,572,962	307,821,150	1,248,188	0.4
10	(186,428,621)	(187,444,810)	(1,016,189)	(0.5)	(186,428,621)	(187,444,810)	(1,016,189)	(0.5)
11	120,144,341	120,376,340	231,999	0.2	120,144,341	120,376,340	231,999	0.2
12	161,431,559	151,491,691	(9,939,868)	(6.2)	161,431,559	151,491,691	(9,939,868)	(6.2)
13	-	-	-	-	-	-	-	-
14	160,461	160,461	-	-	160,461	160,461	-	-
15	160,461	160,461	-	-	160,461	160,461	-	-
16	\$ 414,863,681	\$ 415,586,666	\$ 722,985	0.2 %	\$ 414,863,681	\$ 415,586,666	\$ 722,985	0.2 %
17	16,583,083	19,798,052	3,214,969	19.4	16,583,083	19,798,052	3,214,969	19.4
18	7,550,812	3,636,214	(3,914,598)	(51.8)	7,550,812	3,636,214	(3,914,598)	(51.8)
19	40,237,772	40,237,772	-	-	40,237,772	40,237,772	-	-
20	3,193,625	3,193,625	-	-	3,193,625	3,193,625	-	-
21	12,755,721	14,006,509	1,250,789	9.8	12,755,721	14,006,509	1,250,789	9.8
22	80,321,013	80,872,172	551,160	0.7	80,321,013	80,872,172	551,160	0.7
23	-	-	-	-	-	-	-	-
24	-	-	-	-	-	-	-	-
25	38,355,309	38,338,832	(16,477)	(0.0)	38,355,309	38,338,832	(16,477)	(0.0)
26	38,355,309	38,338,832	(16,477)	(0.0)	38,355,309	38,338,832	(16,477)	(0.0)
27	270,530,264	285,543,251	25,012,987	9.2	270,530,264	285,543,251	25,012,987	9.2
28	25,657,096	832,411	(24,824,685)	96.8	25,657,096	832,411	(24,824,685)	96.8
29	296,187,360	296,375,662	188,303	0.1	296,187,360	296,375,662	188,303	0.1
30	\$ 414,863,681	\$ 415,586,666	\$ 722,985	0.2 %	\$ 414,863,681	\$ 415,586,666	\$ 722,985	0.2 %

BALANCE SHEET

BALANCE SHEET

Medi-Cal Waiver (DSH +SNCP)

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Ryan White & SAMHSA GRANTS GOVERNMENT FUNDING INCOME

NATIVIDAD
STATEMENT OF CASH FLOWS
AS OF JULY 31, 2019

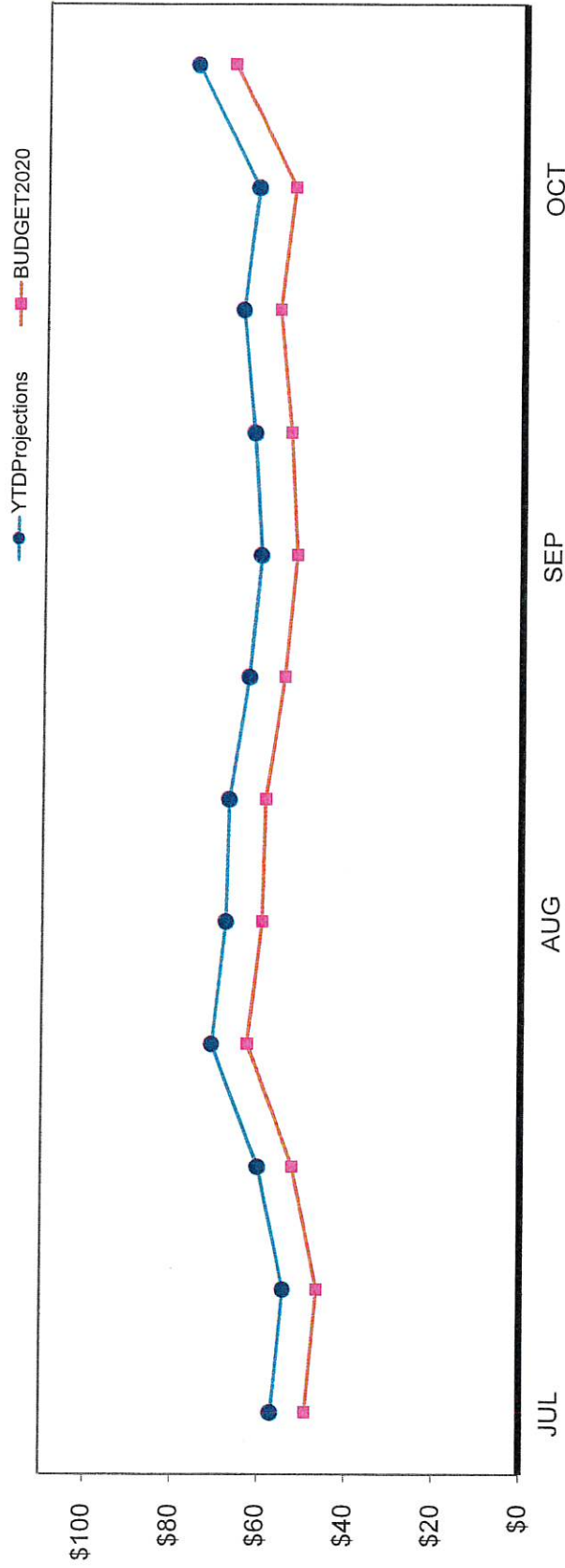
	CURRENT MONTH	YEAR - TO - DATE
1	\$ 59,743,464	\$ 59,743,464
2		
3	188,303	188,303
4	-	-
5	1,016,189	1,016,189
6	1,204,492	1,204,492
7		
8	1,956,111	1,956,111
9	(14,207,391)	(14,207,391)
10	(915,232)	(915,232)
11	3,214,969	3,214,969
12	(3,914,598)	(3,914,598)
13	-	-
14	-	0
15	-	1,250,789
16	1,250,789	(12,615,353)
17	(12,615,353)	
18		
19	(1,248,188)	(1,248,188)
20	-	-
21	-	-
22	(1,248,188)	(1,248,188)
23		
24	(16,477)	(16,477)
25	9,939,868	9,939,868
26	-	-
	9,923,391	9,923,391
27	(2,735,658)	(2,735,658)
28	\$ 57,007,806	\$ 57,007,806

NATIVIDAD
RECONCILIATION OF GOVERNMENT FUNDING
FISCAL YEAR 2020

	<u>BDGT-20</u>	<u>ESTIMATE FY2020</u>	<u>Variance to Budget</u>
Medi-Cal DSH Waiver & Phys SPA	\$ 12,340,000	\$ 12,340,000	\$ -
PRIME Y4	12,160,000	12,160,000	-
EPP	7,760,000	7,760,000	-
QIP	8,825,000	8,825,000	-
PHYSICIAN SPA	-	0	-
AB915	3,600,000	3,600,000	-
SB1732	3,900,000	3,900,000	-
CCAH Rate Range	10,959,996	10,959,996	-
HIV Grants	250,000	250,000	-
MCE to Cost	-	-	-
AB85 Medi-Cal Expansion	-	-	-
Esperanza Care Outside Purchased Service	(2,000,000)	(2,000,000)	-
HD Residency Support	(500,000)	(500,000)	-
Medicare GME & B/D	1,352,000	1,352,000	-
Medical Waiver FY05-06 Final Reconciliation	-	-	-
EMS/ Maddy	-	-	-
Provider Fee	950,000	950,000	-
	<u>\$ 59,596,996</u>	<u>\$ 59,596,996</u>	<u>\$ -</u>



Cash Flow Performance Fiscal Year 2020 (in Millions)



Months	Actual	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
YTD	57.0	54.4	60.2	70.9	67.7	67.2	62.9	62.2	64.9	61.7	75.8
BDGT	49.0	46.4	52.2	62.7	59.5	58.9	54.6	53.6	56.4	53.1	67.3
Variance	8.0	8.0	8.0	8.2	8.2	8.3	8.3	8.6	8.5	8.6	8.5

NATIVIDAD
CASH FORECAST
FISCAL YEAR 2020

[illegible]

CREDENTIALS REPORT OF RECOMMENDED ACTIONS FOR BOARD APPROVAL
Friday, September 6, 2019
(Per recommendation of the August 13, 2019 Medical Executive Committee)

The following practitioners were reviewed for initial appointment, reappointment, changes in staff status (category), additional privilege requests, etc. Membership factors include licensure, DEA, professional liability insurance, staff requirements, etc. Qualitative/quantitative factors include: peer review, performance improvement, clinical activity, privileging, competence, technical skill, behavior, health, medical records, blood review, medication usage, litigation history, utilization and continuity of care.

INITIAL APPOINTMENTS

NAME	SPECIALTY	SERVICE	APPOINTMENT PERIOD
Burke, Julia C, DO	OBGYN	OBGYN	09/06/2019 – 09/01/2021
Cedar, Cy A., MD	Family Medicine / Hospitalist	Family Medicine	09/06/2019 – 09/01/2021
Holt, Larkin S., MD	Family Medicine	Family Medicine	09/06/2019 – 09/01/2021
Irvine, Christopher, MD	Family Medicine / Hospitalist	Family Medicine	09/06/2019 – 09/01/2021
McDaniels, Ian, MD	Family Medicine / HEAL Fellow	Family Medicine	09/06/2019 – 09/01/2021
Montgomery, Amanda, MD	Emergency Medicine	Emergency Medicine	09/06/2019 – 09/01/2021
Quacinella, Michael A., DO	Orthopedic Surgery	Surgical Specialties	09/06/2019 – 09/01/2021
Rottler, Nicholas P., MD	Surgical Critical Care	Trauma	09/06/2019 – 09/01/2021
Umeh, Ugochukwu, CRNA	Nurse Anesthetist	Anesthesia	09/06/2019 – 09/01/2021

REAPPOINTMENTS

NAME	SPECIALTY/SERVICE	STAFF STATUS	REAPPOINTMENT PERIOD
Anghelescu, Dan S., MD	Interventional Radiology / Radiology	Active	10/01/2019 – 10/01/2021
Burstedt, Kristin M, DO	Family Medicine – Hospitalist / Family Medicine	Active	10/06/2019 – 10/01/2021
Carrillo, Ray R., MD	Nephrology / Medical Specialties	Active	10/01/2019 – 10/01/2021
Galicia, Anthony R., MD	Physical Med. & Rehabilitation / Medical Specialties	Active	10/01/2019 – 10/01/2021
Goldstein, David J., MD	Family Medicine	Active	10/01/2019 – 10/01/2021
Goldstein, Jessica T., MD	Family Medicine	Active	10/01/2019 – 10/01/2021
Holcombe, Travis C., MD	Plastic Surgery / Surgical Specialties	Courtesy	10/01/2019 – 10/01/2021
Johnson, Christopher D., MD	Neurology / Medical Specialties	Active	10/01/2019 – 10/01/2021
Martinez, Cristina M., MD	SART / Active Ambulatory / Emergency Medicine	Active Ambulatory	10/06/2019 – 10/01/2021
Nogosek, Lorena D., PA-C	Physician Assistant / Emergency Medicine	AHP	10/01/2019 – 10/01/2021

RELEASE FROM PROCTORING			
NAME	SPECIALTY	Service	RECOMMEND
Bertani, Laura A., MD	Family Medicine	Family Medicine	Recommend
Kong, Anna W., MD	Family Medicine	Family Medicine	Recommend
Martin, Christopher L., MD	Emergency Medicine	Emergency Medicine	Recommend
Martinez, Cristina, MD	SART / Active Ambulatory	Emergency Medicine	Recommend
Rubio, Maria D., MD	Psychiatry	Psychiatry	Recommend

CHANGES IN STAFF STATUS: The following practitioners have been transferred to the appropriate staff category.

NAME	SPECIALTY / SERVICE	Current / Requested Status	REASON	Recommend
Burstedt, Kristin M., DO	Family Medicine	Provisional to Active	Completed Proctoring	Recommend
Kong, Anna W., MD	Family Medicine	OB Fellow to Provisional	Completed Fellowship	Recommend
Lepp, Nathaniel E., MD	Family Medicine	OB Fellow to Provisional	Completed Fellowship	Recommend
Martin, Christopher, MD	Emergency Medicine	Provisional to Active	Completed Proctoring	Recommend
Rubio, Maria D., MD	Psychiatry	Provisional to Active	Completed Proctoring	Recommend
Wilcox, George, MD	Pathology	Provisional to Active	Completed Proctoring	Recommend

LOCUMS TENENS/TEMPORARY PRIVILEGES: The following practitioner(s) were granted Temporary privileges.

NAME	SPECIALTY / SERVICE	REASON	DATES	RECOMMEND
None				

REQUESTS FOR ADDITIONAL PRIVILEGES: The following practitioners have requested additional privileges and have completed additional training and/or have otherwise met the privilege criteria. Approved privileges shall be granted for the remainder of the current appointment period.

NAME	SPECIALTY	SERVICE	PRIVILEGE(S) REQUESTED	RECOMMEND
Lin, Jeff F., MD	Gynecology Oncology	OBGYN	Mediport placement under ultrasound and fluoroscopic guidance	Recommend
Lepp, Nathaniel E., MD	Family Medicine	Family Medicine	Bilateral Tubal Ligation, Cesarean Section, External Cephalic Version, and Vacuum-assisted delivery	Recommend

RESIGNATIONS: The following practitioners have voluntarily resigned their staff membership and privileges or AHP status. Practitioners were in good standing with the Medical Staff of Natividad at the time of the resignation, unless specified below.

NAME	SPECIALTY	SERVICE	EFFECTIVE DATE	RECOMMEND
Bright, Debra E., MD	Pediatrics	Pediatrics	11/01/2019	Acknowledge
Millan-Macasinag, Nanette, MD	Pediatrics	Pediatrics	06/03/2019	Acknowledge
Rosenblum, Carla S., CRNA	Anesthesia	Anesthesia	6/13/2019	Acknowledge
Swiney, Jennifer R., MD	Internal Med / Hospitalist	Medical Specialties	07/11/2019	Acknowledge
Villalobos, Raymond M., MD	Physical Medicine & Rehabilitation	Medical Specialties	07/17/2019	Acknowledge