



Board of Trustees 2020

March 13, 2020



NMC Board of Trustees Meeting

Friday, March 13, 2020

9:00 AM

Natividad Room

1st Floor, Building 200

1441 Constitution Blvd.

AGENDA

Members of the Natividad Medical Center Board of Trustees are appointed by the Monterey County Board of Supervisors. Membership and terms of office are established by the Natividad Medical Center Bylaws.

1. **Pledge of Allegiance**
2. **Agenda Additions/Corrections** *Page 1-9 – Board Clerk*
3. **Minutes**
 - Approve the Minutes of February 14, 2020 *Page 10-15*
4. **Board Comments**
5. **Public Comments (Limited up to 3 minutes per speaker at the discretion of the Chair)**

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Trustees. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information, or request staff to report back to the Board at a future meeting.
6. **Consent Calendar**

Approve the following policies, procedures, rules, and regulations:

 - 6a. Policies/Procedures/Forms/Manuals (listed and available upon request)

Standardized Procedure:

 - LDU: Limited Ultrasound, NUR-6095
 - LDU: Medical Screening Exam, NUR-6105

Medical Staff Privileges:

 - Emergency Medicine Privileges

Rules & Regulations Proposed Amendments:

 - 3.11 Proctorship
 - 5.5-1 Dues and Fees
 - 5.5-2 Dues and Fees, Reappointment

- 5.5-3 Dues and Fees, Initial Appointment
- 6.4-2 Bioethics Committee Duties; clarification

Medical Staff Bylaws, Proposed Amendments

Other:

- Require American Heart Association training for BLS, ACLS and PALS certification and American Academy of Pediatrics training for NRP certification when practice prerogatives require these certifications. This only applies to Advanced Practice Professionals. Adopt a 90-day grace period for compliance.
- 2019-2020 Infection Prevention & Control Risk Assessment, Annual Evaluation & Surveillance Plan

Policies/Procedures/Forms / Order Sets

New Policies

1:0380 Guidelines for Assessment and Recognition of Clinical Opiate Withdrawal Symptoms (COWS)
 1:0385 Registered Nurse Compounding in Emergency Situations
 EDG-0001 Guideline for the Management of the Pregnant / Postpartum Patient with Severe Hypertension /Preeclampsia
 NMG-0001 Antipyretics for Pediatric Patients
 NMG-0002 Urine Point of Care Testing Protocol
 NMG-0003 Outgoing Referral Process

Revised Policies

1:0160 Management of the Pregnant Patient
 1:1305 Management of the Psychiatric Pts in the Emergency Dept.
 1:6421 Policy for “Important Message from Medicare About Your Rights”
 1:9450 Guidelines for Therapy Continuation Orders
 3:3180 Management of Malignant Hyperthermia
 4:4023 Emergency Food and Water Policy
 2019 Online Nutrition Care Manual
 6:4410 Release of Clinical Results and Sensitive Health Information to Natividad Patient Portal/HIE
 CS-7202 Autoclave/Sterilizer Malfunctions
 CS-7203 Biological Indicators – Sterilizing
 CS-7204 Bowie Dick Test
 DIAG-1453 Contrast Use for Patients with Impaired Renal Function
 DIAG-1445 Inpatient Barium Contrast Studies Ordered on Weekends and Holidays
 DIAG-1454 Contrast Media Management
 DIAG-1460 Imaging Studies and the Pregnant Patient, Contrast Media Management
 DIAG-1711 Isovue Contrast Procedure
 DIAG-1712 Contrast Adverse Reaction and Treatment
 DIET-1045 Food Production
 DIET-1047 Food Sanitation
 DIET-1048 Food Specifications
 DIET-1050 Infant Formula
 DIET-1058 Food Service
 DIET-1059 Nutrition Services

DIET-1062 Safety Data Sheets
DIET-1064 Between Meal Nourishments and Floor Supplies
DIET-1066 Nutrition Assessment & Reassessment
DIET-1076 Portion Control
DIET-1077 Availability of Food when the Kitchen is Closed
DIET-1082 Receiving Food & Supplies
DIET-1092 Tray Assembly and Distribution
IR-1503 Angiography – Aortogram & Runoff
IR-1522 Roles & Responsibilities – Opening & Closing for Interventional Radiology
NICU-6905 Blood Transfusions: Neonate
NICU-6915 Community Neonatal Intensive Care Nursery Policy
NICU-6935 Humidification of Giraffe Omnibed
NICU-6948 Inservice/Continuing Education
NICU-6950 IV Therapy
NICU-6965 Oxygen Therapy & Monitoring
NICU-6975 Patient Education
NICU-6982 Retinopathy of Prematurity
NICU-6985 Staffing Guidelines and Provision of Care
NICU-6995 SP: Use of Retcam for ROP Screening Examinations
OR-7012 Equipment Safety & Maintenance
OR-7016 Surgical Site Marking & Time Out Procedure Verification
OR-7017 Infection Control Guidelines for the Operating Room
OR-7018 Intraoperative Documentation
OR-7023 Operating Room Charges
OR-7030 Patient Safety in Surgical Services Departments
OR-7031 Perioperative Planning for Care Standard
OR-7033 Surgical Services Standby/Call Back Procedure
OR-7042 Total Joint Cases
OR-7043 Traffic Control (Infection Control)
OR-7301 Admission of Surgical and GI Client
1-9080 Suicide Assessment and Precaution Management

No Changes Since Last Board of Trustees Review

1:0600 Consent to Photography
1:2420 Red Card Policy High-Risk Infant/Child
1:4250 Blood Administration 1:5800 Arterial Puncture for Blood Gas Analysis
1:5800 Arterial Puncture for Blood Gas Analysis
4:4003 Emergency Evacuation Plan
CS-7210 Dress Code
DIAG-1804 Diagnostic Imaging Patient Education and Discharge Instructions
DIET-1018 Quality Assurance
DIET-1039 Enteral Feeding/Formulary
DIET-1051 Inpatient/Family Education
DIET-1061 Meal Service Schedule
DIET-1063 Storage of Non-food Items
DIET-1065 Nursing Nutrition Screen
DIET-1068 Employee Orientation / Training
DIET-1075 Pest Control
DIET-1080 Food, Supplies & Equipment Procurement
DIET-1084 Safety Program

DIET-1085 Salad/Sandwich Bar Ingredient Rotation
 DIET-1087 Thawing Vegetables
 DIET-1088 Thawing of Meats
 DIET-1089 Thawing of Pies and Cakes
 DIET-1091 Tray Assessments
 DIET-1093 Diet Orders
 DIET-1095 Intake Analysis and Documentation
 DIET-1097 Fluid Restrictions
 IR-1510 Housekeeping for Interventional Radiology Trailer
 IR-1515 Lead Apron and Shielding
 IR-1520 Phantom Protocol for GE Inova
 LDU-6001 Telephone Triage, Labor & Delivery
 NICU-6955 Medication Administration – Neonatal
 NICU-6962 Orientation
 OR-7004 Compressed Gas Cylinders
 OR-7020 Latex Allergy
 OR-7024 Perioperative Services Operational Policy
 OR-7028 Organizational Chart for Surgical Services
 OR-7032 Philosophy and Objectives
 OR-7038 Skin Preparation for Procedure
 OR-7039 Staffing
 OR-7044 Transportation
 OR-7046 Visitor Control
 PED-7125 Restraints

Order Set

PED Appendicitis

Retired Policies

1:9365 Prophylaxis of Alcohol Withdrawal for Surgery Patients
 4:4002 Emergency Management Plan
 NUR-6155 Umbilical Cord Drug Testing Collection and Shipment

Document Policy Name	Policy Number
Privacy - HIPAA/Privacy Terms and Definitions	6:0401
Privacy -Authorization	6:0402
Privacy - Uses & Disclosures - Decedents	6:0403
Privacy - Uses & Disclosures - Employers	6:0404
Privacy - Uses Disclosures - Fundraising	6:0405
Privacy - Uses & Disclosures - Health Oversight	6:0406
Privacy - Uses & Disclosures - Judicial and Administrative Proceedings	6:0407
Privacy - Uses & Disclosures - Law Enforcement	6:0408
Privacy - Uses & Disclosures - Marketing	6:0409
Privacy - Uses Disclosures - Opportunity to Agree or Object	6:0410
Privacy - Uses & Disclosures - Organ Procurement	6:0411
Privacy - Uses & Disclosures - Public Health Activities	6:0412
Privacy - Uses & Disclosures - Required by Law & Required Disclosures	6:0413
Privacy - Uses & Disclosures - Research	6:0414
Privacy - Uses & Disclosures - Treatment, Payment, Operations	6:0416
Privacy - Uses & Disclosures - Victims of Abuse, Neglect, or Intimate Partner	6:0417

Violence	
Privacy - Uses and Disclosures - Health Information Organization and Health Information Exchange	6:0418
Privacy - Specially Protected Information - Genetic Information - Retired	6:0419
Privacy - Specially Protected Information - HIV Test Results	6:0420
Privacy - Specially Protected Information - Mental Health	6:0421
Privacy - Specially Protected Information - Substance Abuse Treatment	6:0422
Privacy - Specially Protected Information - Developmental Service Re...	6:0423
Privacy - Specially Protected Information - Psychotherapy Notes	6:0424
Privacy - Breach & Breach Notification	6:0425
Privacy - De-identification & Limited Data Sets	6:0426
Privacy - Incidental Disclosures	6:0427
Privacy - Minimum Necessary	6:0428
Privacy - Patient's (Personal) Representative	6:0429
Privacy - Administrative Requirements - Policies and Procedures	6:0430
Privacy - Administrative Requirements - Privacy Training	6:0431
Privacy - Administrative Requirements - Sanctions of Violation	6:0432
Privacy - Administrative Requirements - Staffing Privacy & Security Officer	6:0433
Privacy - Administrative Requirements - Waiver of Rights Related to HIPAA	6:0434
Complaints	
Privacy - Administrative - Compliance - Penalty Structure Retired	6:0435
Privacy - Administrative - Transactions and Code Sets	6:0436
Privacy - Administrative - Business Associates	6:0437
Privacy - Administrative - Identifiers - Provider Health Plan, Employers	6:0438
Privacy - Administrative - Requirements for Specific - Organizations	6:0439
Privacy Administrative - Requirements for Specific Organizations - Health Information Organizations	6:0440
Privacy- Patient Rights - Accounting of Disclosures	6:0441
Privacy Patient Rights Amendments	6:0442
Privacy Patient Rights Notice of Privacy Practices	6:0443
Privacy - Patient Rights - Access	6:0444
Privacy- Patient Rights - Restriction for Self-Pay and Confidential Communication	6:0446
Privacy - Requirements for Telehealth	6:0447
Privacy - Administrative Safeguard - Verification of Identity	6:0448
Hospital Voting Program	7:0450
Privacy - Administrative - Compliance - Consequences of Non-Compliance	New 6:0451
Privacy - Patient Rights - Restrictions - Confidential Communication	New 6:0452
Privacy – Uses and Disclosures – Specialized Government Functions	New 6:0453

Approve for submission to the Monterey County Board of Supervisors the following agreements identified in Item 6b – 6l of the consent calendar. All of the listed items were previously reviewed and approved by the NMC Finance Committee.

6b. * Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with UpToDate Inc., Page 16-17 (CONSENT)

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No.2 to the agreement (A-13426) with UpToDate Inc. for Anywhere electronic clinical resource subscription services, extending the agreement an additional one (1) year period (retroactive to March 1, 2020 through February 28, 2021) for a revised full agreement term of December 1, 2016 through February 28, 2021, and adding \$85,690 for a revised total agreement amount not to exceed \$335,838.

- 6c. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Preventice Services, LLC, Page 18-19 (CONSENT)**
- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Preventice Services, LLC for remote arrhythmia monitoring for NMC for an amount not to exceed \$100,000 with an agreement term February 12, 2020 through February 11, 2021.
 - b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification, insurance, and limitations on liability, provisions within the agreement.
 - c. Ratified the agreement with Preventice Services, LLC signed on February 12, 2020 by the Chief Executive Officer of Natividad in the amount not to exceed \$100,000 for critical services.
- 6d. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with 3DR Laboratories, LLC, Page 20-21 (CONSENT)**
- Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the agreement (A-13932) with 3DR Laboratories, LLC for 3D medical image post processing services, extending the agreement an additional two (2) year period (August 1, 2020 through July 31, 2022) for a revised full agreement term of August 1, 2017 through July 31, 2022 and adding \$180,000 for a revised total agreement amount not to exceed \$441,000.
- 6e. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with The CBORD Group, Inc., Page 22-23 (CONSENT)**
- Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 3 to the agreement (A-13620) with The CBORD Group, Inc. for food and nutrition software and maintenance services, extending the agreement an additional one (1) year period (August 1, 2020 through July 31, 2021) for a revised full agreement term of July 11, 2017 through July 31, 2021, and adding \$12,886 for a revised total agreement amount not to exceed \$147,312.
- 6f. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement to Award Natividad Medical Center Job Contracts (JOC), Page 24-27 (CONSENT)**
- a. Award Natividad Medical Center Job Order Contracts (JOC) for a term of one year, with a minimum contract value of \$25,000 and maximum contract value of \$4,949,291 to the lowest responsive bidders as follows: NMC 2020-01; Staples Construction Company, Inc.
 - b. Award Natividad Medical Center Job Order Contracts (JOC) for a term of one year, with a minimum contract value of \$25,000 and maximum contract value of \$4,949,291 to the lowest responsive bidders as follows: NMC 2020-02 Ausonio Incorporated;
 - c. Approve the Performance and Payment Bonds executed and provided by Ausonio Incorporated, Inc. in the amount of \$2,000,000;
 - d. Approve the Performance and Payment Bonds executed and provided by Staples Construction Company, Inc. in the amount of \$2,000,000; and
 - e. Authorize the Chief Executive Officer (CEO) of Natividad Medical Center to execute Job Order Contract Natividad Medical Center 2020-01 with Staples Construction Company, Inc., and Job Order Contract Facilities 2020-02 with Ausonio Incorporated.
- 6g. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Pureserve Building Services, Inc., Page 28-29 (CONSENT)**
- Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with Pureserve Building Services, Inc. for

professional building maintenance services, extending the agreement an additional two (2) year period (May 1, 2020 through April 30, 2022) for a revised full agreement term of May 1, 2019 through April 30, 2022, and adding \$130,000 for a revised total agreement amount not to exceed \$194,116.

6h. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Specialist On Call, Inc., Page 30-31 (CONSENT)**

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Second Amendment to the Service Agreement (A-13548) with Specialists on Call, Inc., (SOC), a Delaware corporation and Tele-Physicians, P.C., a California professional corporation doing business as Specialists on Call Physicians and as California Tele-Physicians to provide tele-neurology services, extending the term by twelve months (April 1, 2020 to March 31, 2021) for a revised full agreement term of February 1, 2018 to March 31, 2021, and adding \$256,700 for a revised total not to exceed amount of \$820,000 in the aggregate.

6i. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with The Regents of the University of California, a California Constitutional Corporation, on behalf of the University of California, San Francisco, School of Medicine, Department of Pediatrics (UCSF), Page 32-33 (CONSENT)**

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Third Amendment to the Professional Services Agreement (A-13043) with The Regents of the University of California, a California Constitutional corporation, on behalf of the University of California, San Francisco, School of Medicine, Department of Pediatrics (UCSF) to provide pediatric hospitalist services, extending the term by twelve months (April 1, 2020 to March 31, 2021) for a revised full agreement term of February 1, 2016 to March 31, 2021, and adding \$236,735 for a revised total not to exceed amount of \$1,099,296 in the aggregate.

6j. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with James F. Lilja, M.D. dba Bay Area Gynecology Oncology, Page 34-35 (CONSENT)**

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the First Amendment to the Professional Services Agreement (A-13538) with James F. Lilja, M.D. dba Bay Area Gynecology Oncology to provide gynecology oncology services, extending the term by twenty-four months (April 1, 2020 to March 31, 2022) for a revised full agreement term of February 1, 2018 to March 31, 2022, and adding \$300,000 for a revised total not to exceed amount of \$710,000; and
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$41,000) of the original contract amount.

6k. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Professional Research Consultants, Inc., Page 36-37 (CONSENT)**

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No. 3 to the agreement (A-14045) with Professional Research Consultants, Inc. for patient satisfaction survey services, extending the agreement an additional six (6) month period (April 1, 2020 through September 30, 2020) for a revised full agreement term of July 1, 2015 through September 30, 2020, and adding \$18,310 for a revised total agreement amount not to exceed \$173,275.

- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to one (1) future amendment to the agreement which does not significantly alter the scope of work and does not cause an increase of more than ten percent (10%) (\$9,450) of the original cost of the agreement.
61. *** Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Analytic Solutions Network, Page 38-40 (CONSENT)**
 - a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute a no cost agreement with Analytic Solutions Network, LLC for data aggregation services at NMC, and;
 - b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification, insurance, limitations on liability, and limitations on damages provisions within the agreement.
- 7 **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with AllMed Healthcare Management, Inc., which is in the final stages of negotiation Page 41-42 (Dr. Craig Walls)**
 - a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with AllMed Healthcare Management, Inc. for external peer review services at NMC for an amount not to exceed \$125,000 with a retroactive agreement term of October 1, 2019 through April 30, 2022.
 - b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$12,500) of the original cost of the agreement.
 - c. Approve the NMC Chief Executive Officer's recommendation to accept non-standard limitations on liability and limitations on damages provisions within the agreement.
- 8 **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Renovo Solutions LLC., which is in the final stages of negotiation Page 43-44 (Andrea Rosenberg)**

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement (A-14229) with Renovo Solutions LLC per Request for Proposals (RFP) 9600-70 for preventative maintenance plus repairs on biomedical equipment, increasing the total agreement amount by an additional \$586,000 for a revised total agreement amount not to exceed \$2,186,000 with no change to the agreement term of March 1, 2019 through February 28, 2022.
- 9 **Accept Oral Report from Natividad Chief Financial Officer - Daniel Leon, CFO**
January 2020 YTD Financial Reports *Page 45-57*
- 10 **Consider and Accept Election Recommendations of BOT Governance and Nominating Committee to fill the unexpired terms of the following offices until the next Annual Election – Dr. Gary R. Gray, CEO**
 - a. Board of Trustee Vice Chair
 - b. Board of Trustee Secretary/Treasurer
- 11 **Receive an Update on Natividad Marketing – Andrea Rosenberg, Assistant Administrator**
 - a. *Update on Marketing and Public Relations*

- 12 **Receive Oral Report from Natividad Chief Executive Officer - Dr. Gary R. Gray, CEO**
 - a. *Update on COVID 19 presented by Dr. Craig Walls, CMO*
- 13 **Receive Oral Report from Natividad Chief Nursing Officer – Nancy Buscher, CNO**
 - a. *Update on Nursing Initiatives, Reports, and Departments*
- 14 **Recess to Closed Session under Government Code Section 54950**
 - a. Pursuant to Health and Safety Code Section 1461, Evidence Code Section 1157, and in accordance with Government Code Section 54954.5, the Board will receive: Medical Quality Assurance Reports *Dr. Craig Walls, CMO*
- 15 **Accept and approve February 2020 Credentials Report from Medical Staff Office relating to appointment of medical staff and allied health professionals. Page 58-60**

Adjournment

**Next Board of Trustees Meeting
Friday, April 10, 2020
9:00 AM
Natividad Room
1st Floor, Building 200**



NMC Board of Trustees Meeting

Friday, February 14, 2020

9:00 AM

Natividad Room

1st Floor, Building 200

1441 Constitution Blvd.

MINUTES

Board of Trustees: Dr. Gary Gray, Libby Downey, Dr. Charles Harris, Charles McKee, John Huerta, Fernando Elizondo, Supervisor Chris Lopez, Marcia Atkinson

Absent: Britt Rio-Ellis, Mitch Winick

NMC Staff/County: Stacy Saetta, Andrea Rosenberg, Ari Entin, Dr. Craig Walls, Jeanne-Anne Balza, Janine Bouyea, Nancy Buscher, JeanneAnn Balza, Jennifer Williams, Dr. Zaro, Dr. Mills, Shane Walker

Members of the Natividad Medical Center Board of Trustees are appointed by the Monterey County Board of Supervisors. Membership and terms of office are established by the Natividad Medical Center Bylaws.

1. **Pledge of Allegiance**

2. **Agenda Additions/Corrections** – Board Clerk

MOTION: Motion to accept and approve the agenda for February 14, 2019 BOT meeting, by Libby Downey, seconded by Fernando Elizondo, and approved unanimously.

3. **Minutes**

- Approve the Minutes of December 13, 2019

MOTION: Motion to approve the minutes of December 13, 2019 BOT meeting by Libby Downey, seconded by Fernando Elizondo, and approved unanimously.

4. **Board Comments**

5. **Public Comments (Limited up to 3 minutes per speaker at the discretion of the Chair)**

This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Trustees. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information, or request staff to report back to the Board at a future meeting.

6. **Consent Calendar**

Approve the following policies, procedures, rules, and regulations:

6a. Policies/Procedures/Forms/Manuals (listed and available upon request)

Standardized Procedure (SP), Practice Prerogatives:

- LDU/MIU for Newborn & Maternal Medication

Medical Staff Policies

- MSP001-8, Telemedicine
- MSP004-3, Conflict of Interest for Medical Staff

Proposed Rules & Regulations Amendments

- R&R 1.8, Death of a Patient
- R&R 2.14, Completion of Medical Records

Action Items

- OPPE Indicators for Clinical Services
- Qualifications to Serve as Medical Director of Anesthesia, Emergency Services and Radiology
- GME Annual Institutional Review Report

Policies/Procedures/Forms / Order Sets

New Policies

- 1:0510 Therapeutic Phlebotomy
- 1:0520 Spontaneous Awakening Trials (SATs) and Spontaneous Breathing Trials (SBT) / Ventilator Weaning Guidelines
- 3:0500 Peri-procedural Management with Antithrombotic Therapy
- 3:0505 IV to PO Conversion
- 3:0510 Pharmacy Management of Stress Ulcer Prophylaxis in Critically Ill Patients
- 5:3100 Mandatory Reporting of Patient Complaints Regarding Sexual Abuse or Misconduct by Healthcare Personnel
- ADM-0014 Trauma Activation-Registration
- POC-3917 ROM Plus (Rupture of Membrane) Test Patient Preparation and Specimen Collection
- SIM-0001 Simulation Confidentiality
- SIM-0002 Simulation: Physical Safety Precautions and Reporting
- SIM-0003 Simulation: Proper Use and Security of Video Recordings
- SIM-0004 Psychological Safety During Simulation
- SIM-0005 Simulation Supplies, Medication & Equipment Remain Separate from Patient Care
- SIM-0006 Scheduling Simulations and Prioritization for the Simulation Lab Utilization
- SIM-0007 Simulation Supplies, Equipment Storage and Maintenance
- SIM-0008 Simulation Record and Data Retention

Revised Policies

- 1:1450 L&D Code Saturation and Overflow Bed Plan for Perinatal Services
- 1:2355 Lab: Newborn Screening
- 1:4060 Pneumococcal and Influenza Vaccine Screening and Administration Procedure for Adults

1:4470 Coroner Death Reporting and Handling of the Decedent
 PEDG-0001 Guideline for Performing Pediatric Lumbar Punctures
 1:5650 Patient Identification for Clinical Care and Treatment
 1:9303 Specialists and Services Available for Trauma Patients
 2:0200 Pronouncement of Death and Autopsies
 3:1200 IV Compounding
 3:1650 "Stop Orders" on Drugs
 3:1700 Anticoagulation Policy
 3:2100 Medication Administration
 3:3350 High Risk and High Alert Medications
 3:5600 Aminoglycoside Antibiotic Pharmacy Protocol
 4:1375 Management of Assaultive Behavior
 5:0800 Current Licensure, Certification and Registration
 5:1200 Competency Assessment of Employees, Volunteers & Contract Individuals
 who Provide Hospital Services
 6:0200 Abbreviation List
 6:0900 Rubber Stamp/Electronic Signature (use of)
 6:0910 Legibility of Medical Record Entries
 6:1400 Patient Problem List
 IC-090 Infection Prevention Program
 IC-130 Reportable Communicable Diseases and Conditions
 IC-340 Parasitic Infections, Scabies and Pediculosis (Lice)
 IC-390 Exposure to Blood and/or Body Substance, Management of
 IC-490 Intravascular Therapy, Adult Patient
 LDU-6020 Blood Gas from the Umbilical Cord
 LDU-6045 Diabetes Management in Pregnancy
 LDU-6115 Operative Vaginal Delivery
 LDU-6182 Water Immersion
 MIU-6332 Code Postpartum
 Natividad Plan for Provision of Nursing Care 2019-2020
 Natividad Plan for Provision of Care 2019 - 2020
 OPST-6702 Speech Therapy Modified Barium Swallow Study
 OR-7010 Electric/Pneumatic Tourniquet
 PED-7127 RSV/Influenza Season/Tuberculosis Visiting Policy
 PERI-6330 Circumcision
 PERI-6600 Newborn and Late Pre-term Care
 PERI-6652 Screening for Critical Congenital Heart Disease (CCHD)
 PERI-6818 Breastmilk Utilization – Donor Human Milk
 RAD-1206 Brain Death Scintigraphy
 1:9080 Suicide Assessment and Precaution Management
 4:4000 Emergency Operations Plan
 4:4222 Lockdown Procedures
 5:0900 Payroll Policies – Timekeeping
 5:0975 Jury Duty
 5:7010 Employee Exposure Policy
 7:0250 Policy & Procedure Process

No Changes Since Last Board of Trustees Review

1:0450 Consent for Medical Treatment
 1:0900 Advance Care Planning

1:1900 Assessment of Patients Nutritional Status
4:4204 Water Disruption
4:4206 Explosion
4:4213 Code Yellow – Hazardous Material Spill
4:4800 Mass Fatality Management Plan
4:6800 Computerized Tub System
5:0750 Safe Patient Handling
6:4200 Computerized Physician Order Entry (CPOE) Governance
6:4420 Natividad Patient Portal/HIE Opt-Out
DIET-1003 Alleged Food Related Incident
DIET-1036 Patient Education Resources
DIET-1039 Enteral Feeding / Formulary
DIET-1051 Inpatient / Family Education
DIET-1065 Nursing Nutrition Screen
DIET-1067 Nutritional Adequacy of Menu
DIET-1069 Parenteral Nutrition (TPN/PPN)
DIET-1073 Patient Menu, Permanent Changes
DIET-1093 Diet Orders
DIET-1095 Intake Analysis and Documentation
DIET-1096 Un-supplemented/Supplemented Clear Liquid & NPO Orders
DIET-1097 Fluid Restriction
LDU-6040 Cord Blood Collection
OR-7002 Operating Room Admissions
OR-7006 Death in the Perioperative Area
PED-7123 PICC Maintenance and Care Guidelines
PERI-6520 Car Seat Challenge
PHAR-5400 Addition of New Users to Pyxis

Retired Policies

1:9070 Physiologic Pressure Monitoring
1:9071 Minimally Invasive Hemodynamic Monitoring
4:6450 Non-Patient Care Related Electrical Equipment
DIET-1072 Performance Expectations
DIET-1074 Personal Hygiene
DIET-1090 Thawing of Portioned Meats
IC-100 The Infection Control Program
NUR-6565 Hyperbilirubinemia: Universal Risk Assessment
NUR-6585 Magnesium Sulfate Administration
NUR-6565 Hyperbilirubinemia: Universal Risk Assessment
MSP008-2, ED Limited Focused Ultrasound
ED-1300, Standardized Procedure, Registered Nurse in the Emergency Department

ORDER SETS

MED CIWA-Ar

Approve for submission to the Monterey County Board of Supervisors the following agreements identified in Item 6b – 6c of the consent calendar. All of the listed items were previously reviewed and approved by the NMC Finance Committee.

6b. * **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Focus One Solutions, LLC.**

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 4 to the agreement (A-13506) with Focus One Solutions, LLC for a Healthcare Vendor Management System pursuant to the Request for Proposal (RFP) # 9600-62, extending the agreement an additional two (2) year period (April 19, 2020 through June April 18, 2022) for a revised full agreement term of April 19, 2017 through April 18, 2022, and adding \$8,563,000 for a revised total agreement amount not to exceed \$20,563,000.

6c * **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with California Department of Corrections and Rehabilitation.**

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with the California Department of Corrections and Rehabilitation (CDCR) for the purposes of Resident education for the Residents at Natividad, with an agreement term upon approval through January 31, 2023. There is no cost for this agreement.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification and insurance, provisions within the agreement.

MOTION: Motion to approve Policies/Procedures/Forms/Manuals and contract items 6a-6c, moved by Supervisor Chris Lopez, seconded by Fernando Elizondo, and approved unanimously.

7 **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Integrated Archive Systems Inc., which is in the final stages of negotiation**

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute Amendment No. 5 to the Agreement (A-12838) with Integrated Archive Systems Inc. for Hardware and Software purchases necessary to augment existing data storage capacity, as well as a replacement of NMC's Data Backup Hardware and Software, with no change of the agreement term of February 1, 2015 through June 30, 2024, and adding \$1,338,000 for a revised total agreement amount not to exceed \$3,880,727.

MOTION: Motion to approve item number 7 for submission to the Board of Supervisors so moved by Fernando Elizondo, seconded by Libby Downey, and approved unanimously.

8 **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Preventive Life Safety Services Inc., which is in the final stages of negotiation**

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Prevent Life Safety Services, Inc. for preventative maintenance and repairs, inspections, and related Life Safety Code (LSC) services at NMC for an amount not to exceed \$360,000 with an agreement term March 1, 2020 through February 28, 2025.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement, which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$36,000) of the original cost of the agreement.

MOTION: Motion to approve item number 8 for submission to the Board of Supervisors so

moved by John Huerta, seconded by Fernando Elizondo, and approved unanimously.

9 Accept Oral Report from Natividad Chief Financial Officer - Daniel Leon, CFO

October 2019 YTD Financial Reports

November 2019 YTD Financial Reports

December 2019 YTD Financial Reports

MOTION: *Motion to accept the reports October through December 2019 Financial Reports, moved by Dr. Chad Harris, seconded by John Huerta, and approved unanimously.*

10 Receive Oral Report from Natividad Chief Executive Officer - Dr. Gary R. Gray, CEO

a. *Response to Opioid Crisis: Buprenorphine Prescribing at Natividad – Presented by Dr. Christina Zaro*

b. *Strategic Plan Update*

11 Receive Oral Report from Natividad Chief of Staff – Dr. Chad Harris, COS

a. *Update on Medical Actions*

12 Receive Oral Report from Natividad Chief Nursing Officer – Nancy Buscher, CNO

a. *Update on Nursing Initiatives, Reports, and Departments*

13 Receive Oral Report from Natividad Quality Administrator – Dr. Craig Walls, CMO

a. *Joint Commission Preparedness and Quality Report*

14 Receive Oral Report from Governance and Nominating Committee– Fernando Elizondo, Committee Chair

a. *Board Education Opportunities*

15 Recess to Closed Session under Government Code Section 54950

a. Pursuant to Health and Safety Code Section 1461, Evidence Code Section 1157, and in accordance with Government Code Section 54954.5, the Board will receive: Medical Quality Assurance Reports Dr. Craig Walls, CMO

16 Accept and approve January 2020 Credentials Report from Medical Staff Office relating to appointment of medical staff and allied health professionals.

MOTION: *Motion to accept the report on January 2020 Credentials Report, moved by Libby Downey, seconded by Supervisor Chris Lopez, and approved unanimously.*

Adjournment: With no other business before the Board the meeting was adjourned at 10:55am.

Marcia Atkinson, Chair

Recorded by Noemi Ferguson

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

UpToDate Inc. Renewal and Amendment No. 2

Legistar Number: _____

..Title

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No.2 to the agreement (A-13426) with UpToDate Inc. for Anywhere electronic clinical resource subscription services, extending the agreement an additional one (1) year period (retroactive to March 1, 2020 through February 28, 2021) for a revised full agreement term of December 1, 2016 through February 28, 2021, and adding \$85,690 for a revised total agreement amount not to exceed \$335,838.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No.2 to the agreement (A-13426) with UpToDate Inc. for Anywhere electronic clinical resource subscription services, extending the agreement an additional one (1) year period (retroactive to March 1, 2020 through February 28, 2021) for a revised full agreement term of December 1, 2016 through February 28, 2021, and adding \$85,690 for a revised total agreement amount not to exceed \$335,838.

SUMMARY/DISCUSSION:

Wolters Kluwer Health, Up-To-Date Inc. (UpToDate) is the leading web based clinical research tool that clinicians utilize for their day to day review of clinical topics. NMC is a teaching facility, and as such, web based research is particularly important for medical students and resident education. The user can access the UpToDate system via an internet links embedded within NMC's Electronic Medical Record (EMR) system, Medical Information Technology, Inc. (MEDITECH). UpToDate is a standalone resource application and there is no data exchanged to or from NMC systems with this application.

Currently NMC physicians, residents and medical students have access to Up-To-Date's web based research and educational materials online. In addition to research, physicians can receive required individual Continuing Medical Education (CME) credit each time Up-To-Date is logged into and utilized. Annual CME is required by NMC, state and national medical specialty boards thereby aiding NMC and its physicians in keeping current in meeting their continuing medical education requirements. With Up-to-Date access, clinicians are able to "click" on the Up-To-Date icon and are able to research the most recent evidenced based recommendations. As an example, when a physician is on call and must remotely enter antibiotic orders for pneumonia but has a question on the preferred medication, he or she will be able to "click" on the Up-to-Date icon and view the latest recommendation.

This amendment will extend the term an additional year. There is no change to the services provided.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel reviewed and approved this renewal and amendment No. 2 as to form,

and the Auditor-Controller reviewed and approved as to payment provisions. The renewal and amendment No. 2 was reviewed and approved by NMC's Finance Committee on February 27, 2020 and by its Board of Trustees on March 13, 2020.

FINANCING:

The cost for this renewal and amendment No. 2 is \$85,690 which is included in the Fiscal Year 2019-20 Adopted Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement facilitates access to critical point of care clinical diagnosis and medication resources which aid in decision making, thereby improving care provided to Monterey County residents. The system also allows clinicians to remain current with continuing education requirements.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Charles Harris, MD, Chief Medical Information Officer, 783-2785

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2553

Attachments:

UpToDate Renewal and Amendment 2

UpToDate Amendment 1

UpToDate Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Preventice Services, LLC Agreement

Legistar Number: _____

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Preventice Services, LLC for remote arrhythmia monitoring for NMC for an amount not to exceed \$100,000 with an agreement term February 12, 2020 through February 11, 2021.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification, insurance, and limitations on liability, provisions within the agreement.
- c. Ratified the agreement with Preventice Services, LLC signed on February 12, 2020 by the Chief Executive Officer of Natividad in the amount not to exceed \$100,000 for critical services.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a.. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with Preventice Services, LLC for remote arrhythmia monitoring for NMC for an amount not to exceed \$100,000 with an agreement term February 12, 2020 through February 11, 2021.
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification, insurance, and limitations on liability, provisions within the agreement.
- c. Ratified the agreement with Preventice Services, LLC signed on February 12, 2020 by the Chief Executive Officer of Natividad in the amount not to exceed \$100,000 for critical services.

SUMMARY/DISCUSSION:

At the request or direction of a Natividad physician, Preventice Services, LLC (Preventice) shall provide arrhythmia monitoring services to patients as deemed necessary to monitor a patient's heart performance. Irregular heartbeats and rhythm abnormalities can be detected by the monitoring services. Preventice will supply Natividad with holters that are then provided to patients as deemed necessary by Natividad. While the patient wears the holter, heart-related data is captured and monitored remotely around the clock. Abnormalities are reported back to the physician promptly. The data is also compiled into a report that the physician references as necessary.

Until recently, arrhythmia monitoring services were provided to Natividad under a different contracted vendor; Cardionet. However, Cardionet has been unable to fulfill its service obligations. It is necessary for Natividad to move to another vendor for these services promptly in order to avoid turning away patients.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel reviewed and approved this agreement as to form, and the Auditor-Controller reviewed and approved as to payment provisions. The agreement was ratified and signed by the Chief Executive Officer on February 12, 2020. NMC is reporting back to the Finance Committee at the earliest opportunity on February 27, 2020 and reporting back to the Board of trustees on March 13, 2020.

FINANCING:

The cost for this agreement is \$100,000, all of which is included in the Fiscal Year 2019-20 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Arrhythmia monitoring is an important aspect of providing patient care to those with cardiac-related health problems and concerns. This type of monitoring helps with early detection and treatment.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Rod Ramirez, Cardiopulmonary Technician, 772-7654

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2553

Attachments:

Preventice Services, LLC Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

3DR Laboratories, LLC Amendment No. 2

Legistar Number: _____

..Title

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the agreement (A-13932) with 3DR Laboratories, LLC for 3D medical image post processing services, extending the agreement an additional two (2) year period (August 1, 2020 through July 31, 2022) for a revised full agreement term of August 1, 2017 through July 31, 2022 and adding \$180,000 for a revised total agreement amount not to exceed \$441,000.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 2 to the agreement (A-13932) with 3DR Laboratories, LLC for 3D medical image post processing services, extending the agreement an additional two (2) year period (August 1, 2020 through July 31, 2022) for a revised full agreement term of August 1, 2017 through July 31, 2022 and adding \$180,000 for a revised total agreement amount not to exceed \$441,000.

SUMMARY/DISCUSSION:

NMC started sending computed tomography (CT) for 3D post processing to 3DR Labs in July 2017. 3D post processing is a process where the original 2D images acquired in a CT study and converted into a 3D format to provide further information to the ordering provider. This is a proven method to better visualize arteries, bones and vital organs. The post processing is highly technical, time consuming and requires an expertise in the process; along with advanced software to compete the post processing.

NMC previously had a 3D post processing software that was out of date and slow. An internal radiology technologist completed the 3D post processing, but was time consuming, creating a bottleneck with patient flow in the department. We are very sensitive with our turn-around times for our trauma service and would like to avoid patient care delays. NMC elected to send all 3D post processing to an outside source, 3DR Laboratories, LLC. The amount below is the best estimate in cost based on statistical data. 3DR charges per study rather than a flat fee.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved this amendment No. 2 as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 2 was reviewed and approved by NMC's Finance Committee on February 27, 2020 and by its Board of Trustees on March 13, 2020.

FINANCING:

The cost for this amendment No. 2 is \$180,000 of which \$90,000 is included in the Fiscal Year 2020-21 Recommended Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This amendment supports the Health and Human Services strategic initiative by offering 3D post processing on radiology images to better enhance the images and data obtained from a procedure by converting the images from a 2D image to a 3D image. The new 3D image provides the radiologist and surgeon a better understanding of the extent of an injury before a surgery starts.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Daisha Marsh, Diagnostic Imaging Manager, 772-7616

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2553

Attachments:

- 3DR Laboratories, LLC Amendment 2
- 3DR Laboratories, LLC Amendment 1
- 3DR Laboratories, LCC Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

The CBORD Group, Inc. Amendment No. 3

Legistar Number: _____

..Title

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 3 to the agreement (A-13620) with The CBORD Group, Inc. for food and nutrition software and maintenance services, extending the agreement an additional one (1) year period (August 1, 2020 through July 31, 2021) for a revised full agreement term of July 11, 2017 through July 31, 2021, and adding \$12,886 for a revised total agreement amount not to exceed \$147,312.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 3 to the agreement (A-13620) with The CBORD Group, Inc. for food and nutrition software and maintenance services, extending the agreement an additional one (1) year period (August 1, 2020 through July 31, 2021) for a revised full agreement term of July 11, 2017 through July 31, 2021, and adding \$12,886 for a revised total agreement amount not to exceed \$147,312.

SUMMARY/DISCUSSION:

Natividad Medical Center provides food and nutritional services to patients, visitors, and employees as part of its daily operations. CBORD's electronic system Foodservice Suite (FSS) improves service delivery efficiency, patient safety and meal satisfaction as well as assists with compliance with the Joint Commission (TJC) and the Centers for Medicare and Medicaid Services (CMS) food services standards.

The CBORD software provides automation to the process of patient meal service, reporting, and analysis. This includes interfacing with the Meditech system, improved diet order accuracy, production standards, and reduced waste. CBORD supports NMC's future goal of expanding meal services to the room service model where patients can order meals from their bedside.

NMC is requesting approval to amend the existing agreement to extend service and maintenance for an additional one year period to allow for services to continue.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved this amendment No. 3 as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 3 has also been reviewed and approved by NMC's Finance Committee on February 27, 2020 and by its Board of Trustees on March 13, 2020.

FINANCING:

The cost for this amendment No. 3 is \$12,886 of which \$12,886 is included in the Fiscal Year 2020-21 Recommended Budget.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement is for a software system that will improve food and nutrition services for NMC patients. This will directly contribute to a more efficient and effective use of resources within NMC.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Corinna Thomas, Hospital Director of Food Services, 831-769-8679

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2553

Attachments:

The CBORD Group Inc. Amendment No. 3

The CBORD Group Inc. Amendment No. 2

The CBORD Group Inc. Amendment No. 1

The CBORD Group Inc. Agreement

Attachments on file with the Clerk of the Board

..Title

- a. Award Natividad Medical Center Job Order Contracts (JOC) for a term of one year, with a minimum contract value of \$25,000 and maximum contract value of \$4,949,291 to the lowest responsive bidders as follows: NMC 2020-01; Staples Construction Company, Inc.
- b. Award Natividad Medical Center Job Order Contracts (JOC) for a term of one year, with a minimum contract value of \$25,000 and maximum contract value of \$4,949,291 to the lowest responsive bidders as follows: NMC 2020-02 Ausonio Incorporated;
- c. Approve the Performance and Payment Bonds executed and provided by Ausonio Incorporated, Inc. in the amount of \$2,000,000;
- d. Approve the Performance and Payment Bonds executed and provided by Staples Construction Company, Inc. in the amount of \$2,000,000; and
- e. Authorize the Chief Executive Officer (CEO) of Natividad Medical Center to execute Job Order Contract Natividad Medical Center 2020-01 with Staples Construction Company, Inc., and Job Order Contract Facilities 2020-02 with Ausonio Incorporated.

..Report

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Award Natividad Medical Center Job Order Contracts (JOC) for a term of one year, with a minimum contract value of \$25,000 and maximum contract value of \$4,949,291 to the lowest responsive bidders as follows: NMC 2020-01; Staples Construction Company, Inc.
- b. Award Natividad Medical Center Job Order Contracts (JOC) for a term of one year, with a minimum contract value of \$25,000 and maximum contract value of \$4,949,291 to the lowest responsive bidders as follows: NMC 2020-02 Ausonio Incorporated;
- c. Approve the Performance and Payment Bonds executed and provided by Ausonio Incorporated, Inc. in the amount of \$2,000,000;
- d. Approve the Performance and Payment Bonds executed and provided by Staples Construction Company, Inc. in the amount of \$2,000,000; and
- e. Authorize the Chief Executive Officer (CEO) of Natividad Medical Center to execute Job Order Contract Natividad Medical Center 2020-01 with Staples Construction Company, Inc., and Job Order Contract Facilities 2020-02 with Ausonio Incorporated.

SUMMARY:

The recommended actions will allow for the issuance of two one-year term Natividad Medical Center Job Order Contract contracts and the approval of the Performance and Payment Bonds executed and provided by the two contractors.

DISCUSSION:

Public Contract Code Section 20128.5 provides that counties may award annual contracts for repair, remodeling, or other repetitive work to be done according to unit prices. This is commonly referred to as Job Order Contracting (JOC), and is typically done by developing a construction task catalog that is then competitively bid. JOC is an indefinite quantity contract pursuant to which the Contractor will perform a variety of projects, consisting of specific construction tasks, providing an alternative procurement method for completing public works projects, which improves economy and efficiency in completing many public works projects,

including urgent and time-sensitive projects. The price of an individual project will be determined by multiplying the preset unit prices and the appropriate quantities by the appropriate adjustment factor. The adjustment factor will vary depending upon the location of the work, and the time at which the work will be performed (normal working hours versus other than normal working hours).

In April 9, 2013, the Board of Supervisors approved an Agreement between the County of Monterey and The Gordian Group, Inc. to assist the County in developing a Job Order Contracting (JOC) System. On September 17, 2013, the Board adopted the Monterey County Job Order Contracting Policy Guidelines constituting the order of the Board approving Job Order Contracts pursuant to Public Contract Code Section 20128.5. On January 7, 2020, the Board of Supervisors approved the Monterey County Construction Task Catalog, Natividad Medical Center Project Manuals, and Monterey County Natividad Medical Center Technical Specifications for the Job Order Contract Projects, and authorized the advertising of the Notice to Contractors for their respective Bid Nos.: NMC 2020-01, 2020-02 and 2020-3.

The JOC Projects were advertised and bids were opened on January 30, 2020. The lowest responsive and responsible bidder is determined by the award criteria figure. For JOC Natividad Medical Center 2020-01 was Staples Construction Company; JOC Natividad Medical Center Bid 2020-02 was Ausonio Incorporated, Inc.; and for JOC Natividad Medical Center Bid 2020-03 there was not a valid bidder.

Each Contractor has represented that its workforce is primarily Monterey Bay Area residents, or has certified to make a good faith effort to employ Monterey Bay Area residents on each Job Order proposal in compliance with Section 5.08.120 of the Monterey County Code. Each contractor has an office located within the Monterey Bay Area.

For the Natividad Medical Center JOC, Natividad Medical Center recommends awarding contracts to two separate contractors to allow the Department the option to use the alternate contractor if the other contractor is deemed nonresponsive or has poor performance and also to have work performed concurrently. At this time, Natividad Medical Center requests two JOC contract awards.

JOC 2020 contracts will be effective upon award and are for a term of either: (1) one year from date signed by County, or; (2) upon the payment by County to Contractor of the maximum amount payable under the agreement, whichever occurs earlier. The County will not issue any new Job Orders after expiration of the contracts. Any Job Order authorized prior to the expiration of the Agreement must be completed within the time specified in the Job Order. In the event a scheduled completion for any Job Order extends beyond the term of the contract, the terms of the contract shall continue in effect and be applicable for such Job Orders.

Due to that range, contractors were each required to provide performance and payment bonds in the amount of \$2,000,000 to provide for JOC efficiency, maintaining control of contractor performance, as well as limiting potential risk to the County. At the time that cumulative Job Orders in excess of \$2,000,000 are anticipated, Natividad Medical Center will return to the Board for approval of increased payment and performance bonds to cover the amount of the

anticipated job orders.

Any Job Order that exceeds \$1,000,000 will be brought to the Capital Improvement Committee (CIC) prior to issuance of a notice to proceed. Natividad Medical Center will provide JOC status reports to the CIC summarizing issued Job Orders, including scope, cost, schedule, and source of previously appropriated/expended funds. The JOC contracts will provide another mechanism to accomplish work that fits within the JOC guidelines. Projects that do not meet JOC criteria or are not a good fit for JOC will continue to be completed using other procurement processes, such as the typical design/bid/build process.

OTHER AGENCY INVOLVEMENT:

Natividad Medical Center coordinated preparation of the JOC process and the standard agreement language with Contracts/Purchasing, County Counsel, Auditor-Controller, and Risk Management as to form and the required legal, fiscal, and insurance provisions. The Office of the County Counsel and Contracts/Purchasing attended the bid opening and reviewed all bids for conformance with applicable regulations. Natividad Medical Center reviewed the bids for responsiveness. The Office of the County Counsel, Auditor-Controller, and Risk Management have reviewed and approved the contract documents as to form and legality, fiscal terms, and insurance provisions, respectively.

FINANCING:

Job Order Contract expenditures will be within and not exceed the FY 2019-20 approved capital projects and operational budgets. The future fiscal year capital and operational budgets will be appropriately budgeted and approved by the Board of Supervisors prior to proceeding with expenditures. The Agreement is for two individual Job Order Contracts for \$2,000,000 for an initial contract total of \$4,000,000 with an option to extend the contract to a cap of \$4,949,291 with a potential total maximum cap of \$9,898,582. A five percent (5%) License Fee to utilize the JOC program is payable to the Gordian Group only if and when a Job Order is issued to a JOC Contractor. Optionally, as needed, the County may utilize JOC Project Management services for an additional 5.95% fee. There is no impact to the general fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The JOC program helps with providing efficient and effective hospital operations by allowing improved processing for smaller and more urgent projects. The JOC program projects include improvements to health and safety facilities. Provision of adequate County facilities and infrastructure improves the quality of life for County residents and supports economic development results.

- X Economic Development
- X Administration
- X Health & Human Services
- X Infrastructure
- X Public Safety

Prepared by: Brian Griffin, Project Manager. (831) 783-2605

Approved by: Dr. Gary Gray, Chief Executive Officer, (831) 783-2563

Attachments: Agreements which include the performance and payment bonds

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Pureserve Building Services, Inc. Amendment No. 1

Legistar Number: _____

..Title

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with Pureserve Building Services, Inc. for professional building maintenance services, extending the agreement an additional two (2) year period (May 1, 2020 through April 30, 2022) for a revised full agreement term of May 1, 2019 through April 30, 2022, and adding \$130,000 for a revised total agreement amount not to exceed \$194,116.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with Pureserve Building Services, Inc. for professional building maintenance services, extending the agreement an additional two (2) year period (May 1, 2020 through April 30, 2022) for a revised full agreement term of May 1, 2019 through April 30, 2022, and adding \$130,000 for a revised total agreement amount not to exceed \$194,116.

SUMMARY/DISCUSSION:

Pureserve Building Services Inc. provides daily (Monday through Friday) janitorial/ cleaning services to Natividad's Medical Office Building (common areas including public waiting areas and suites 201 and 202) and offsite apartments. Their duties include the following:

- Cleaning floors (sweeping, vacuuming, mopping)
- Polishing water fountains and fixtures
- Emptying garbage
- Cleaning furniture in waiting areas
- Dusting
- Cleaning and sanitizing restrooms

In addition to providing cleaning services, Pureserve Building Services, Inc. also provides restroom supplies, such as, toilet paper, paper towels, seat covers, and hand soap.

Natividad has had an agreement with Pureserve Building Services, Inc. since May 2019.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved this amendment No. 1 as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 1 has also been reviewed and approved by NMC's Finance Committee on February 27, 2020 and by its Board of Trustees on March 13, 2020.

FINANCING:

The cost for this amendment No. 1 is \$130,000 of which \$10,686 is included in the Fiscal Year 2019-20 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered under this agreement for janitorial staffing, general cleaning, and sanitation of corridors enhance operations at the hospital, which improves the patient experience.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Andrea Rosenberg, Assistant Administrator, 783-2562

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2553

Attachments:

Pureserve Building Services, Inc. Amendment No. 1

Pureserve Building Services, Inc. Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Specialist on Call, Inc. Second Amendment

TITLE:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Second Amendment to the Service Agreement (A-13548) with Specialists on Call, Inc., (SOC), a Delaware corporation and Tele-Physicians, P.C., a California professional corporation doing business as Specialists on Call Physicians and as California Tele-Physicians to provide tele-neurology services, extending the term by twelve months (April 1, 2020 to March 31, 2021) for a revised full agreement term of February 1, 2018 to March 31, 2021, and adding \$256,700 for a revised total not to exceed amount of \$820,000 in the aggregate.

RECOMMENDATION:

It is recommended that the Board of Supervisors

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Second Amendment to the Service Agreement (A-13548) with Specialists on Call, Inc., (SOC), a Delaware corporation and Tele-Physicians, P.C., a California professional corporation doing business as Specialists on Call Physicians and as California Tele-Physicians to provide tele-neurology services, extending the term by twelve months (April 1, 2020 to March 31, 2021) for a revised full agreement term of February 1, 2018 to March 31, 2021, and adding \$256,700 for a revised total not to exceed amount of \$820,000 in the aggregate.

SUMMARY/DISCUSSION:

Natividad has an agreement with Specialists on Call, Inc., (SOC), a Delaware corporation and Tele-Physicians, P.C., a California professional corporation doing business as Specialists on Call Physicians and as California Tele-Physicians to provide 24/7 neurology consultative services for Natividad patients via specialized electronic telemedicine equipment. Services include indirect physical exams, history taking, diagnostic protocols, image analysis and recommendations for therapeutic interventions and/or diagnostic tests for any neurologic emergency. Natividad wishes to amend the agreement to extend the term and add funds to allow services to continue without interruption.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment as to legal form. The Auditor-Controller has reviewed and approved this amendment as to fiscal provisions. The amendment has also been reviewed and approved by Natividad Medical Center's Finance Committee on February 27, 2020 and Board of Trustees on March 13, 2020.

FINANCING:

The amount of this amendment is \$256,700. The total cost of this agreement is \$820,000 for the period February 1, 2018 to March 31, 2021. \$220,000 is included in the Fiscal Year 2019/2020 Adopted Budget. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered in this agreement provide NMC with the additional support it needs in order to provide reliable and high quality patient care which improves the health and quality of life for patients and their families.

☐ Administration
☒ Health and Human Services
☐ Infrastructure
☐ Public Safety

Prepared by: Jeanne-Ann Balza, Director of Physician Services, 783.2506

Approved by: Gary Gray D.O., Chief Executive Officer, 783.2553

Attachments: Agreement; First-Second Amendment

Attachments on File at the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

UCSF Pediatric Hospitalist, Third Amendment

TITLE:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Third Amendment to the Professional Services Agreement (A-13043) with The Regents of the University of California, a California Constitutional corporation, on behalf of the University of California, San Francisco, School of Medicine, Department of Pediatrics (UCSF) to provide pediatric hospitalist services, extending the term by twelve months (April 1, 2020 to March 31, 2021) for a revised full agreement term of February 1, 2016 to March 31, 2021, and adding \$236,735 for a revised total not to exceed amount of \$1,099,296 in the aggregate.

RECOMMENDATION:

It is recommended that the Board of Supervisors

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the Third Amendment to the Professional Services Agreement (A-13043) with The Regents of the University of California, a California Constitutional corporation, on behalf of the University of California, San Francisco, School of Medicine, Department of Pediatrics (UCSF) to provide pediatric hospitalist services, extending the term by twelve months (April 1, 2020 to March 31, 2021) for a revised full agreement term of February 1, 2016 to March 31, 2021, and adding \$236,735 for a revised total not to exceed amount of \$1,099,296 in the aggregate.

SUMMARY/DISCUSSION:

NMC operates a twelve bed pediatric unit and an eighteen bed maternal infant unit providing medical care for newborns, children and adolescents, as well as hospital based services for the pediatric population (age 0-21) through NMC's emergency medicine, trauma programs, general surgery and outpatient specialty clinics. NMC currently provides the majority of emergency and inpatient care in Monterey County with over 100,000 visits over the last five years.

NMC has an agreement with UCSF to provide one pediatric hospitalist physician for direct patient care services and chief pediatric hospitalist services. The chief pediatric hospitalist provides clinical leadership and oversight of the Pediatric Hospital Medicine Program at NMC. NMC would like to amend the agreement to extend the term of the agreement without interruption of services. NMC has obtained an independent opinion of fair market value supporting the payment terms of this Agreement.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment as to legal form. Auditor-Controller has reviewed and approved this amendment as to fiscal provisions. The amendment has also been reviewed and approved by Natividad Medical Center's Finance Committee on February 27, 2020 and Board of Trustees on March 13, 2020.

FINANCING:

The cost of this amendment is \$236,735. The total not to exceed amount of this Agreement is \$1,099,296 for the period February 1, 2016 to March 31, 2021. \$236,735 is included the Fiscal Year 2019/2020 Approved Budget. The remaining balance will be budgeted in subsequent fiscal years. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Partnering with UCSF will enhance the breadth of services now being provided at NMC for children in Monterey and neighboring counties, thus allowing more children to remain closer to home for their acute pediatric care rather than being transferred to distant Northern California Bay Area hospitals.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeanne-Ann Balza, Director of Physician Services, 783.2506

Approved by: Gary Gray D.O., Chief Executive Officer, 783.2553

Attachments: Agreement; First-Third Amendment

Attachments on file at the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

James F. Lilja, M.D. dba Bay Area Gynecology Oncology, First Amendment

TITLE:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the First Amendment to the Professional Services Agreement (A-13538) with James F. Lilja, M.D. dba Bay Area Gynecology Oncology to provide gynecology oncology services, extending the term by twenty-four months (April 1, 2020 to March 31, 2022) for a revised full agreement term of February 1, 2018 to March 31, 2022, and adding \$300,000 for a revised total not to exceed amount of \$710,000; and
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$41,000) of the original contract amount.

RECOMMENDATION:

It is recommended that the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute the First Amendment to the Professional Services Agreement (A-13538) with James F. Lilja, M.D. dba Bay Area Gynecology Oncology to provide gynecology oncology services, extending the term by twenty-four months (April 1, 2020 to March 31, 2022) for a revised full agreement term of February 1, 2018 to March 31, 2022, and adding \$300,000 for a revised total not to exceed amount of \$710,000; and
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$41,000) of the original contract amount.

SUMMARY/DISCUSSION:

Natividad Medical Center operates the D'Arrigo Family Specialty Services Outpatient Clinic offering over fifteen different specialty care services, including gynecology oncology. NMC has an agreement with Bay Area Gynecology Oncology, for which Dr. James Lilja and Dr. Jeff Lin provide gynecology oncology services one day a week in the outpatient specialty clinic as well as inpatient/outpatient procedures in the operating room. This agreement gives Monterey County residents local access to high quality specialized care. NMC wishes to amend the agreements to allow services to continue without interruption. The group is paid an hourly rate for services according to the terms of the agreement, although the amount of services provided may increase due to patient volume, the rate of pay remains the same. NMC has obtained an independent opinion of fair market value supporting the payment terms of this Agreement.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment as to legal form. Auditor-Controller has reviewed and approved this amendment as to fiscal provisions. The amendment has also been reviewed and approved by Natividad Medical Center's Finance Committee on February 27, 2020 and Board of Trustees on March 13, 2020.

FINANCING:

The cost of this Amendment is \$300,000. The total not to exceed amount of this Agreement is \$710,000 for the period February 1, 2018 to March 31, 2022 (50 months). \$150,000 is included in the Fiscal Year 2019/2020 Adopted Budget. The remaining balance will be budgeted in subsequent fiscal years. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The services rendered in this agreement provide NMC with the additional support it needs in order to provide reliable and high quality patient care which improves the health and quality of life for patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeanne-Ann Balza, Director of Physician Services, 783.2506

Approved by: Gary Gray D.O., Chief Executive Officer, 783.2553

Attachments: Agreement; First Amendment

Attachments on file at the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Renewal and Amendment No. 3 to Professional Research Consultants, Inc. Agreement Legistar Number:

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No. 3 to the agreement (A-14045) with Professional Research Consultants, Inc. for patient satisfaction survey services, extending the agreement an additional six (6) month period (April 1, 2020 through September 30, 2020) for a revised full agreement term of July 1, 2015 through September 30, 2020, and adding \$18,310 for a revised total agreement amount not to exceed \$173,275.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to one (1) future amendment to the agreement which does not significantly alter the scope of work and does not cause an increase of more than ten percent (10%) (\$9,450) of the original cost of the agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute renewal and amendment No. 3 to the agreement (A-14045) with Professional Research Consultants, Inc. for patient satisfaction survey services, extending the agreement an additional six (6) month period (April 1, 2020 through September 30, 2020) for a revised full agreement term of July 1, 2015 through September 30, 2020, and adding \$18,310 for a revised total agreement amount not to exceed \$173,275.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to one (1) future amendment to the agreement which does not significantly alter the scope of work and does not cause an increase of more than ten percent (10%) (\$9,450) of the original cost of the agreement.

SUMMARY/DISCUSSION:

Measuring patient satisfaction is vital for any healthcare organization to collect information on patient perceptions of their hospital and clinic experiences and allows us to improve the quality of care and also to benchmark progress with other hospitals. Measuring patient satisfaction is a requirement for The Joint Commission accreditation and part of the federal government's Value-Based Purchasing Program which links Medicare reimbursement to performance. The HCAHPS (Hospital Consumer Assessment of Healthcare Providers and Systems) data collected is required by CMS (Centers for Medicare and Medicaid Services) and reported quarterly. Other survey data is needed for programs such as Leapfrog and PRIME that the hospital participates in.

Professional Research Consultants (PRC) has been assisting Natividad to collect data and measure patient satisfaction through phone surveys of patients. PRC provides Natividad with survey results and offers educational and networking opportunities designed to help organizations improve patient satisfaction scores.

The purpose of this extension is to provide continued patient satisfaction measurement until the time the new Press Ganey survey processes are functional. Press Ganey will replace PRC as our new vendor. The Press Ganey contract took longer than expected and therefore this extension for PRC is needed as there cannot be a gap in the survey data as the transition occurs to Press Ganey. There is also a need to access the data after termination of PRC as this new extension provides. This

extension will need to be retroactive to April 1, 2020 so there is not a gap in the April-June 2020 quarter.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved this renewal and amendment No. 3 as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. This renewal and amendment No. 3 has also been reviewed and approved by NMC's Finance Committee on February 27, 2020 and by its Board of Trustees on March 13, 2020.

FINANCING:

The cost for this renewal and amendment No. 3 is \$18,310, \$9,158 of which has been included in the Fiscal Year 2019-20 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Improving patient experience scores is a priority for Natividad. The HCAHPS surveys also contribute to compliance with Joint Commission and Medicare and are therefore considered by hospital administration to be an essential function.

☐ Economic Development
☒ Administration
☒ Health and Human Services
☐ Infrastructure
☐ Public Safety

Prepared by: Dr Charles Harris, Quality Administrator, 783-2785
Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2504

Attachments:
Professional Research Consultants Amendment 2
Professional Research Consultants Amendment 1
Professional Research Consultants Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Analytic Solutions Network Agreement

Legistar Number: _____

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute a no cost agreement with Analytic Solutions Network, LLC for data aggregation services at NMC, and;
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification, insurance, limitations on liability, and limitations on damages provisions within the agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute a no cost agreement with Analytic Solutions Network, LLC for data aggregation services at NMC, and;
- b. Approve the NMC Chief Executive Officer's recommendation to accept non-standard indemnification, insurance, limitations on liability, and limitations on damages provisions within the agreement.

SUMMARY/DISCUSSION:

The American College of Surgeons (ACS) Trauma Quality Improvement Program (TQIP) has changed the format for data submission to the new ACS/IQVIA technical NTDS XML format. The new technical format is required by ACS as well as a data validator. ASN provides a data aggregator to change the trauma data ITDX format to the acceptable format for ACS. To maintain verification as a Level II trauma center, Natividad must meet the ACS criteria (CD 15.5: *Resources for Optimal Care of the Injured Patient*, 2014). It states, "All trauma centers must use a risk-adjusted benchmarking system to measure performance and outcome." The Analytic Solutions Network (ASN) Compliance Hub/Vendor Aggregator is a service offered to the trauma centers and their trauma registry vendors to be compliant with the ACS data submission, validation and benchmarking requirements.

The following services are available:

- Support the ITDX file format submitted by the trauma registry vendor (Lancet)
- A centralized converter that translates ITDX files into NTDS file formats
- A centralized vendor Validator that contains ACS National Trauma Data Bank (NTDB)/TQIP validation channels to ensure clean data
- Data validation tools & capability with trauma registry integration, interactive validation reports & dashboards utilizing a driller
- On demand capability to build final NTDS file for submission to ACS
- Enhanced driller reports for benchmarking, risk-adjusted modeling & CD 15.5 compliance
- State & system benchmarking and performance improvement

When we (NMC) are ready to submit our data, we create an ITDX file in Trauma One which pulls all the required data for NTDS submissions. This ITDX file then needs to be run through the ASN vendor aggregator which checks for any clinical and technical issues that must be corrected in order to submit our data to NTDB/TQIP. Once this passes, we can submit our data files to the NTDB/TQIP participant site.

Submitting and participating in regular data submission to the NTDB/TQIP portal allows the participating hospital to receive benchmarking reports that compares each participating hospital to what is the expected outcome and also which areas that need improvement for patient care. This is somewhat the standard when preparing for the ACS Trauma Site review.

When any data submission is missed, the benchmarking report will be unavailable for the missed period. In addition, hospitals that are outliers in the benchmarking reports and those that have missed data submission could potentially be put on a list for a site visit by TQIP or worse, be dropped as a participant of TQIP and lose trauma verification.

The services are beneficial to NMC because they assist with data validation to ensure the data and reports are reflective of the trauma system and, therefore, can support performance improvement when opportunities are identified.

Services are beneficial to our patients because they provide real-time performance improvement and analytics to help improve outcomes and save lives.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved this agreement as to form. The agreement has been reviewed and approved by its Board of Trustees on March 13, 2020.

FINANCING:

There is no cost associated with this agreement.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The goal of having a trauma center locally is to save lives and prevent preventable deaths. In order to analyze the performance of the trauma center it is vital to have clean, standardized data that is validated and represents the true performance and outcomes occurring at the trauma center. The trauma performance improvement and patient safety (PIPS) program was cited as a strength by the American College of Surgeons during the verification site visit due to our emphasis to identify opportunities that exist and create initiatives and action items to improve overall care and outcomes. This would not be possible without clean data and the ability to compare (benchmark) our outcomes with other trauma centers nationally.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2553

Attachments:

Analytic Network Solutions Agreement

Attachments on file with the Clerk of the Board

MONTEREY COUNTY BOARD OF SUPERVISORS

AllMed External Peer Review Service Agreement

Legistar Number:

..Title

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with AllMed Healthcare Management, Inc. for external peer review services at NMC for an amount not to exceed \$125,000 with a retroactive agreement term of October 1, 2019 through April 30, 2022.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$12,500) of the original cost of the agreement.
- c. Approve the NMC Chief Executive Officer's recommendation to accept non-standard limitations on liability and limitations on damages provisions within the agreement.

..Report

RECOMMENDATION:

- a. Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute an agreement with AllMed Healthcare Management, Inc. for external peer review services at NMC for an amount not to exceed \$125,000 with a retroactive agreement term of October 1, 2019 through April 30, 2022.
- b. Authorize the Deputy Purchasing Agent for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$12,500) of the original cost of the agreement.
- c. Approve the NMC Chief Executive Officer's recommendation to accept non-standard limitations on liability and limitations on damages provisions within the agreement.

SUMMARY/DISCUSSION:

The Joint Commission requires ongoing monitoring and evaluation of provider performance in order to ensure excellence in physician performance and the highest quality of patient care. It is necessary to obtain the services of an external independent review organization like AllMed Healthcare Management in order to gain objective specialty expertise and to avoid conflict of interest. AllMed offers comprehensive ongoing external peer review services for continued improvement of patient care and risk reduction at NMC. AllMed also offers special focused evaluations through its panel of over 400 board certified physician specialist.

NMC's last Amendment with AllMed to provide external peer review services expired on Sept 30, 2019. Because of a transition in the Quality Department leadership, the expiration was missed. Peer review services have continued and there are outstanding invoices of approximately \$10,000. This request for a new Agreement with AllMed Healthcare is retroactive to have the ability to process past invoices for payment and have funds to provide ongoing peer review services.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved this agreement as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The agreement has also been reviewed and approved by NMC's Finance Committee on February 27, 2020 and by its Board of Trustees on March 13, 2020.

FINANCING:

The cost for this agreement is \$100,000 of which \$8,752 is included in the Fiscal Year 2019-20 Adopted Budget. Amounts for remaining years of the Agreement will be included in those budgets as appropriate. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

To improve health and quality of life through County supported policies, programs, and services. By providing objective peer review of the work of our physicians and other providers we increase the quality of care and adherence to best practices throughout the hospital.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Dr. Craig Walls, Chief Medical Officer, 783-2521
Approved by: Dr. Gary Gray, Chief Executive Officer, 783-2504

Attachments: AllMed External Peer Review Service Agreement

Attachments on file with the Clerk of the Boards' Office

MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

Renovo Solutions LLC, Amendment No. 1

Legistar Number: _____

..Title

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement (A-14229) with Renovo Solutions LLC per Request for Proposals (RFP) 9600-70 for preventative maintenance plus repairs on biomedical equipment, increasing the total agreement amount by an additional \$752,284 for a revised total agreement amount not to exceed \$2,352,284 with no change to the agreement term of March 1, 2019 through February 28, 2022.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

Authorize the Deputy Purchasing Agent for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement (A-14229) with Renovo Solutions LLC per Request for Proposals (RFP) 9600-70 for preventative maintenance plus repairs on biomedical equipment, increasing the total agreement amount by an additional \$752,284 for a revised total agreement amount not to exceed \$2,352,284 with no change to the agreement term of March 1, 2019 through February 28, 2022.

SUMMARY/DISCUSSION:

In 2018 Natividad issued a Request for Proposals (RFP) #9600-70 for preventative maintenance plus repairs on biomedical equipment at the hospital. Four bids were received and after a detailed analysis and selection process Renovo Solutions was awarded the agreement which the Board of Supervisors approved on February 12, 2019.

The Renovo agreement awarded after the RFP included an inventory list of items to be routinely serviced which essentially includes all biomed equipment (patient related equipment), plus sterilizers, probes, and some laboratory equipment. This inventory list was pulled over from the previous biomed agreement with GE. One of Renovo's first tasks was to perform an inventory true-up to confirm accuracy of the inventory listed as well to identify any potentially missing items. Renovo recently completed their inventory true-up comparing the existing inventory list to a physical inventory count performed on the floor. Renovo identified many items on the floor that were not on the inventory list for preventative maintenance that Natividad deemed should be. In the past contract as well as in the current contract, any item that is not included on the inventory list is billed on a time and materials basis should repairs be needed. By performing routine maintenance however, the need for repairs decreases significantly for most equipment thereby reducing the amount spent on a time and materials basis. The overall cost for biomed maintenance does increase due to the true-up but having all equipment maintained ensures NMC is fully compliant.

At this time Natividad has also identified a cost savings opportunity by having Renovo provide preventative maintenance and repairs on diagnostic imaging (DI) equipment. These services were previously provided by GE, however, the GE agreement for DI equipment recently expired. Instead of extending the GE agreement, Natividad requested a quote from Renovo for the DI equipment. GE was charging Natividad \$20,761 per month for DI preventative maintenance and repair services. Renovo agreed to provide the same services for \$13,885 per month (a difference of \$6,876 per

month). Natividad determined this to be a significant cost savings and with this amendment is requesting to move the DI maintenance to the existing Biomed contract with Renovo.

The total amount of the increase being requested in this amendment due to the true-up and the addition of Biomed services is \$752,284. The total agreement amount will go from \$1,600,000 to \$2,352,284 through February 28, 2022.

OTHER AGENCY INVOLVEMENT:

County Counsel has reviewed and approved this amendment No. 1 as to legal form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 1 has also been reviewed and approved by NMC's Finance Committee on February 27, 2020 and by its Board of Trustees on March 13, 2020.

FINANCING:

The cost for this amendment is \$752,284, all of which is included in the Fiscal Year 2019-20 Adopted Budget to cover biomed and DI maintenance and repair services. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This request ensures that NMC's biomedical equipment is properly maintained for compliance and safety purposes which contributes to the improved health and wellness for patients.

- ☐ Economic Development
- ☒ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Andrea Rosenberg, Hospital Assistant Administrator, 783-2562

Approved by: Gary R. Gray, DO, Chief Executive Officer, 783-2553

Attachments:

Renovo Solutions LLC Amendment No. 1

Renovo Solutions Agreement (awarded per RFP 9600-70)

Attachments on file with the Clerk of the Board

FINANCIAL STATEMENTS

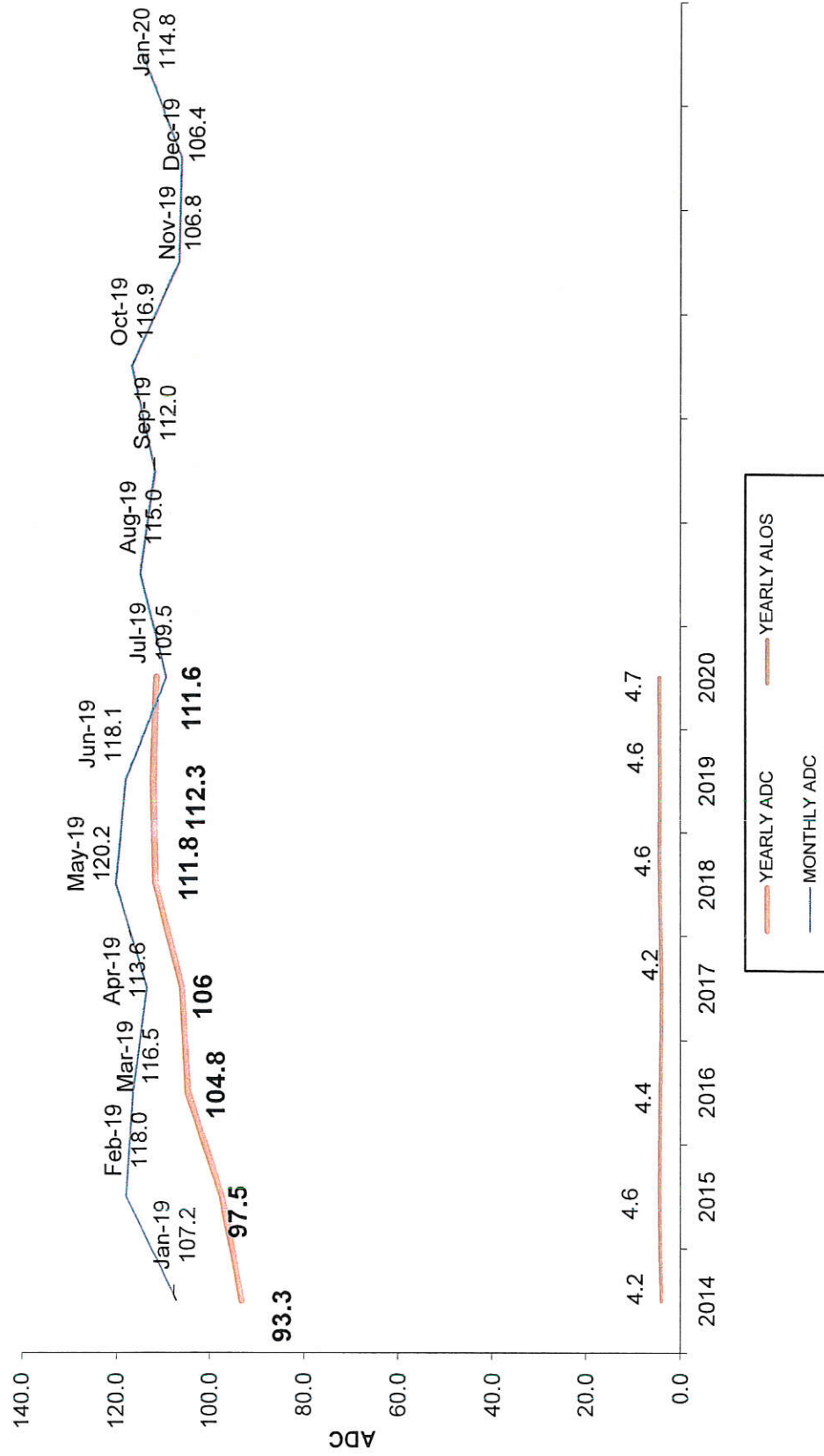
JANUARY 31, 2020

FINANCIAL STATEMENTS

JANUARY 31, 2020

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NATIVIDAD
STATISTICAL REPORT
JANUARY 31, 2020

Month-To-Date					Year-To-Date					
11-19	12-19	01-20	Budget		Budget	Current	Prior Yr	%		
PT DAYS BY SERVICE					STAFFED BEDS					
					CY/PT					
1	152	194	199	290	NICU	15	2,012	1,428	1,874	-23.80%
2	1,427	1,499	1,605	1,360	Med/Surg	61	9,434	10,790	9,423	14.51%
3	196	209	202	221	ICU	10	1,533	1,355	1,526	-11.21%
4	48	69	75	76	Peds	12	526	396	516	-23.26%
5	704	706	706	686	Acute Rehab	24	4,758	4,918	4,736	3.84%
6	254	251	308	350	OB/Gyn	27	2,428	1,912	2,369	-19.29%
7	2,781	2,928	3,095	2,983	TOTAL ACUTE	149	20,691	20,799	20,444	1.74%
8	422	369	464	426	Psychiatric	19	2,956	3,203	2,965	8.03%
9	3,203	3,297	3,559	3,409	TOTAL DAYS	168	23,647	24,002	23,409	2.53%
10	250	263	294	303	Nursery	18	2,101	1,989	2,098	-5.20%
AVERAGE DAILY CENSUS										
11	69.2	71.7	77.1	74.1	Acute	125	74.1	73.9	73.1	1.09%
12	23.5	22.8	22.8	22.1	Acute Rehab	24	22.1	22.9	22.0	4.09%
13	14.1	11.9	15.0	13.7	Psychiatric	19	13.7	14.9	13.8	7.97%
14	106.8	106.4	114.8	110.0	TOTAL	168	110.0	111.6	108.9	2.48%
15	8.3	8.5	9.5	9.8	Nursery	18	9.8	9.3	9.8	-5.10%
PERCENTAGE OF OCCUPANCY										
16	55.4%	57.4%	61.7%	59.3%	Acute		59.3%	59.1%	58.5%	1.1%
17	97.9%	95.0%	95.0%	92.1%	Acute Rehab		92.1%	95.4%	110.0%	-13.3%
18	74.2%	62.6%	78.9%	72.1%	Psychiatric		72.1%	78.4%	72.6%	8.0%
19	63.6%	63.3%	68.3%	65.5%	TOTAL		65.5%	66.4%	66.4%	0.0%
20	46.1%	47.2%	52.8%	54.4%	Nursery		54.4%	51.7%	54.4%	-5.1%
ADMISSIONS										
21	556	620	641	619	Acute		4,293	4,290	4,350	-1.38%
22	52	50	58	54	Acute Rehab		374	392	383	2.35%
23	62	60	61	62	Psychiatric		430	435	437	-0.46%
24	670	730	760	735	TOTAL		5,097	5,117	5,170	-1.03%
25	145	162	177	180	Nursery		1,248	1,192	1,253	-4.87%
26	151	166	183	203	Deliveries		1,407	1,216	1,298	-6.32%
DISCHARGES										
27	573	627	642	619	Acute		4,293	4,385	4,459	-1.66%
28	52	50	56	54	Acute Rehab		374	389	377	3.18%
29	69	63	53	62	Psychiatric		430	434	434	0.00%
30	694	740	751	735	TOTAL		5,097	5,208	5,270	-1.18%
31	134	143	157	180	Nursery		1,248	1,078	1,129	-4.52%
AVERAGE LENGTH OF STAY										
32	4.8	4.5	4.7	4.6	Acute(Hospital wide no babies)		4.6	4.7	4.5	4.44%
33	13.5	14.1	12.2	12.7	Acute Rehab		12.7	12.5	12.4	0.81%
34	2.9	2.8	2.9	2.5	OB/Gyn		2.5	2.7	2.5	8.00%
35	6.8	6.2	7.6	6.9	Psychiatric		6.9	7.4	6.8	8.82%
36	1.7	1.6	1.7	1.7	Nursery		1.7	1.7	1.7	0.00%
OUTPATIENT VISITS										
37	4,320	4,224	4,737	5,132	Emergency Room		31,572	31,482	30,245	4.09%
38	507	576	525	580	ER Admits		4,022	3,896	3,935	-0.99%
39	75.7%	78.9%	69.1%	78.9%	ER Admits as a % of Admissions		78.9%	76.1%	76.1%	0.03%
40	5,483	5,245	5,245	6,236	Clinic Visits		43,250	41,726	42,944	-2.84%
ANCILLARY PROCEDURES BILLED										
41	44,470	46,396	49,280	47,506	Lab Tests		329,478	335,887	326,657	2.83%
42	3,255	3,305	3,545	3,035	Radiology Procedures		21,049	24,444	24,334	0.45%
43	184	172	186	212	MRI Procedures		1,470	1,425	1,395	2.15%
44	169	119	176	136	Nuclear Med Procedures		944	1,050	869	20.83%
45	1,019	1,000	1,122	1,058	Ultrasound Procedures		7,338	7,852	7,506	4.61%
46	1,734	1,620	1,484	1,532	CT Scans		10,626	12,426	10,554	17.74%
47	379	395	396	351	Surgeries		2,457	2,687	2,511	7.01%
48	8.35	8.67	7.97	8.22	FTE'S PER AOB		8.22	8.04	8.29	-3.02%
49	1,293.4	1,300.2	1,308.2	1,283.9	TOTAL PAID FTE'S		1,283.9	1,295.1	1,293.2	0.14%
50	4,644	4,663	5,089	4,841	ADJUSTED PATIENT DAYS		33,579	34,628	33,542	3.24%

NATIVIDAD
STATEMENT OF REVENUES AND EXPENSES IN NET ASSETS-TREND-NORMALIZED
FOR FY2020

	JUL-19	AUG-19	SEP-19	OCT-19	NOV-19	DEC-19	JAN-20	FEB-20	MAR-20	APR-20	MAY-20	JUN-20	YTD
REVENUE													
Patient Revenue:													
1 Inpatient	\$ 65,854,051	\$ 72,341,082	\$ 67,257,857	\$ 75,659,222	\$ 63,147,291	\$ 64,026,894	\$ 69,712,907	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 477,999,304
2 Pro Fees	2,153,024	2,037,495	1,878,816	1,257,520	2,034,643	2,486,128	2,331,226	-	-	-	-	-	14,178,852
3 Outpatient	29,931,254	35,081,441	32,244,876	32,779,596	29,330,235	27,556,271	30,974,317	-	-	-	-	-	217,897,990
4 Total Patient Revenue	97,938,329	109,460,018	101,381,549	108,696,338	94,512,169	94,069,293	103,018,450	-	-	-	-	-	710,076,146
Deductions from Revenue													
5 Contractual Deductions	71,393,900	82,425,846	76,932,095	79,951,351	69,978,973	71,723,040	79,261,910	-	-	-	-	-	531,687,115
6 Bad Debt	4,584,691	3,572,270	3,104,949	3,996,629	4,349,338	3,221,535	2,172,931	-	-	-	-	-	23,002,343
7 Unable to Pay	293,627	366,052	350,127	477,842	429,310	540,848	464,711	-	-	-	-	-	2,912,517
8 Total Contractual Discounts	76,272,218	86,364,168	80,387,171	84,425,822	74,757,621	75,485,423	81,899,552	-	-	-	-	-	559,581,975
9 Net Patient Revenue	21,666,111	23,095,850	20,994,378	24,270,516	19,754,546	18,583,870	21,118,898	-	-	-	-	-	150,494,171
10 As a percent of Gross Revenue	22.12%	21.11%	20.71%	23.04%	20.90%	19.76%	20.50%	0.00%	0.00%	0.00%	0.00%	0.00%	21.19%
Other Government Funding													
11 Total Government Funding	4,966,417	5,146,012	4,943,339	5,385,312	4,977,335	6,504,587	5,025,642	-	-	-	-	-	36,948,644
Other Operating Revenue:													
12 Rent Income	109,276	120,775	115,026	115,027	115,024	115,025	115,026	-	-	-	-	-	805,179
13 Interest Income	126,000	124,951	257,246	169,399	717,456	169,399	704,233	-	-	-	-	-	2,268,684
14 NMF Contribution	60,000	60,000	59,000	60,984	59,016	60,984	60,984	-	-	-	-	-	420,968
15 Other Income	305,431	371,398	375,833	371,410	425,942	289,566	341,429	-	-	-	-	-	2,451,009
16 Total Other Operating Revenue	600,707	677,124	807,105	716,820	1,317,438	634,974	1,221,672	-	-	-	-	-	5,975,840
17 TOTAL REVENUE	27,233,235	28,928,986	26,744,822	31,372,648	26,049,321	25,723,431	27,366,212	-	-	-	-	-	193,418,655
EXPENSE													
18 Salaries, Wages & Benefits	15,311,219	15,090,278	15,286,283	15,272,565	14,764,401	15,578,250	15,216,008	-	-	-	-	-	106,519,004
19 Registry	259,208	363,700	272,544	315,356	342,761	416,050	308,501	-	-	-	-	-	2,378,120
20 Physicians/SWIB & Contract Fees	3,470,566	3,290,161	3,454,614	3,190,095	3,268,407	3,460,499	3,502,201	-	-	-	-	-	23,634,323
21 Purchased Services	2,909,487	3,573,194	2,850,468	3,870,358	2,676,061	2,411,736	2,840,275	-	-	-	-	-	20,631,719
22 Supplies	2,242,364	2,496,569	1,879,603	2,404,576	2,111,566	1,751,105	2,217,801	-	-	-	-	-	15,106,184
23 Insurance	239,400	239,400	239,399	239,400	239,400	239,400	239,399	-	-	-	-	-	1,675,798
24 Utilities and Telephone	317,654	313,723	270,809	328,142	342,694	290,795	223,053	-	-	-	-	-	2,086,870
25 Interest Expense	195,025	196,027	196,025	196,026	196,025	196,026	196,026	-	-	-	-	-	1,372,180
26 Depreciation & Amortization	1,016,168	1,017,712	1,016,795	1,008,320	911,726	910,134	908,966	-	-	-	-	-	6,789,841
27 Other Operating Expense	438,314	509,005	519,697	500,258	547,712	263,876	585,450	-	-	-	-	-	3,364,522
28 TOTAL EXPENSE	26,400,824	27,091,749	25,686,437	27,225,236	25,398,753	25,517,871	26,237,690	-	-	-	-	-	183,558,561
29 NET INCOME(LOSS)	832,411	1,837,237	1,058,385	4,147,412	650,568	205,560	1,128,522	-	-	-	-	-	9,860,094
Normalization for Extraordinary Items													
30 Interest Anthem Arbitration	-	-	-	-	-	-	-	-	-	-	-	-	-
31 Anthem Arbitration Payment	-	-	-	(1,679,166)	-	-	-	-	-	-	-	-	-
32 Medical FFS Settlement FY09-10	-	-	-	-	-	(6,250)	(6,250)	-	-	-	-	-	(1,679,166)
33 Metro Settlement	-	-	-	-	-	-	-	-	-	-	-	-	(18,750)
34 Total Extraordinary Items	-	-	-	(1,679,166)	(6,250)	(6,250)	(6,250)	-	-	-	-	-	(1,697,916)
35 NET INCOME BEFORE Extraordinary Items	\$ 832,411	\$ 1,837,237	\$ 1,058,385	\$ 2,468,246	\$ 644,318	\$ 199,310	\$ 1,122,272	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,162,178
CAPITAL CONTRIBUTIONS													
36 County Contribution	-	-	-	-	-	-	-	-	-	-	-	-	-
37 CHANGE IN NET ASSETS	\$ 832,411	\$ 1,837,237	\$ 1,058,385	\$ 4,147,412	\$ 650,568	\$ 205,560	\$ 1,128,522	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,860,094

NATIVIDAD
STATEMENT OF REVENUES AND EXPENSES & CHANGES IN NET ASSETS
AS OF JANUARY 31, 2020

CURRENT MONTH										YEAR -TO-DATE									
		Actual		Budget		Variance fav. (unfav)						Actual		Budget		Variance fav. (unfav)			
						\$ VAR.		% VAR						\$ VAR.		% VAR			
R E V E N U E																			
Patient Revenue:																			
1	\$	69,712,907	\$	70,548,925	\$	(836,018)	(1.2)			\$	477,999,304	\$	489,290,931	\$	(11,291,627)	(2.3)	\$	473,326,542	
2		2,331,226		1,782,072		549,154	30.8				14,178,852		12,359,556		1,819,296	14.7		12,707,531	
3		30,974,317		31,366,648		(392,331)	(1.3)				217,897,990		217,542,876		355,114	0.2		210,395,104	
4		103,018,450		103,697,645		(679,195)	(0.7)				710,076,146		719,193,363		(9,117,217)	(1.3)		686,429,177	
Deductions from Revenue																			
5		79,261,910		78,523,986		(737,924)	(0.9)				531,667,115		544,790,422		13,123,307	2.4		523,494,677	
6		2,172,931		2,609,015		436,084	16.7				25,002,343		17,926,461		(7,075,882)	(39.5)		18,223,157	
7		464,711		528,857		64,146	12.1				2,912,517		3,647,619		735,102	20.2		2,959,433	
8		81,899,552		81,661,858		(237,694)	(0.3)				559,581,975		566,364,502		6,782,527	1.2		544,677,267	
9		21,118,898		22,035,787		(916,889)	(4.2)				150,494,171		152,828,861		(2,334,690)	(1.5)		151,751,910	
10		20.50%		21.25%							21.19%		21.25%					21.79%	
As a percent of Gross Revenue																			
Total Government Funding																			
11		5,025,642		5,047,835		(22,193)	(0.4)				36,948,644		35,009,173		1,939,471	5.54		33,596,469	
Other Operating Revenue:																			
12		115,026		144,330		(29,304)	(20.3)				805,179		841,352		(36,173)	(4.3)		917,279	
13		704,233		169,399		534,834	315.7				1,715,163		1,174,865		540,298	46.0		2,131,795	
14		60,984		60,984		-	-				420,968		422,952		(1,984)	(0.5)		420,000	
15		341,429		270,105		71,324	26.4				3,034,530		2,032,957		1,001,573	49.3		2,166,503	
16		1,221,672		644,818		576,854	89.5				5,975,840		4,472,126		1,503,714	33.6		5,635,577	
TOTAL REVENUE																			
17		27,366,212		27,728,440		(362,228)	(1.3)				193,418,655		192,310,160		1,108,495	0.6		190,983,956	
EXPENSE																			
Salaries, Wages & Benefits																			
18		15,216,008		15,337,191		121,183	0.8				106,491,267		106,370,403		(120,864)	(0.1)		98,250,179	
19		308,501		299,715		(8,786)	(2.9)				2,378,120		2,078,669		(299,451)	(14.4)		3,073,098	
20		3,502,201		3,403,209		(98,992)	(2.9)				23,662,060		23,603,359		(58,701)	(0.2)		21,661,217	
21		2,840,275		3,236,084		395,809	12.2				20,631,719		22,443,812		1,812,093	8.1		19,600,469	
22		2,217,801		2,271,876		54,075	2.4				15,106,184		15,756,584		650,400	4.1		15,501,685	
23		239,399		229,524		(9,875)	(4.3)				1,675,798		1,591,860		(83,938)	(5.3)		1,520,434	
24		223,053		282,930		59,877	21.2				2,086,870		1,962,250		(124,620)	(6.4)		1,915,964	
25		196,026		202,762		6,736	3.3				1,372,180		1,406,254		34,074	2.4		1,372,485	
26		908,966		1,022,247		113,281	11.1				6,789,841		7,089,785		299,944	4.2		6,949,519	
27		585,460		502,184		(83,276)	(16.6)				3,364,522		3,482,894		118,372	3.4		3,684,041	
28		26,237,690		26,787,722		550,032	2.1				183,558,561		185,785,870		2,227,309	1.2		173,529,091	
NET INCOME(LOSS)																			
29		1,128,522		940,718		187,804	20.0				9,860,094		6,524,290		3,335,804	51.1		17,454,865	
CAPITAL CONTRIBUTIONS																			
County Contribution																			
31		-		-		-	-				-		-		-	-		-	
32		-		-		-	-				-		-		-	-		-	
33		-		-		-	-				-		-		-	-		-	
34	\$	1,128,522	\$	940,718	\$	187,804	20.0	%		\$	9,860,094	\$	6,524,290	\$	3,335,804	51.1	%	\$	17,454,865
CHANGE IN NET ASSETS																			

NATIVIDAD

CAPITAL CONTRIBUTIONS

**NATIVIDAD
BALANCE SHEET
AS OF JANUARY 31, 2020**

	CURRENT MONTH			YEAR - TO - DATE		
	BEGINNING	ENDING	INC/(DEC)	BEGINNING	ENDING	INC/(DEC)
			% CHG.			% CHG.
1	\$ 62,617,809	\$ 72,398,681	15.6 %	\$ 58,316,366	\$ 72,398,681	24.1 %
2	3,200,000	3,200,000	-	3,200,000	3,200,000	-
3	30,656,018	37,380,359	(3.3)	45,636,793	37,380,359	(18.1)
4	33,872,771	27,419,144	(19.1)	48,509,882	27,419,144	(43.5)
5	4,885,943	4,915,629	0.6	4,738,198	4,915,629	3.7
6	5,241,174	5,233,631	(0.1)	4,470,039	5,233,631	17.1
7	148,473,715	150,547,444	1.4	164,871,278	150,547,444	(8.7)
8						
9	310,945,109	312,695,739	0.6	306,849,853	312,695,739	1.9
10	(191,996,683)	(192,905,643)	(0.5)	(186,670,031)	(192,905,643)	(3.3)
11	118,948,426	119,790,096	0.7	120,179,822	119,790,096	(0.3)
12	191,590,461	191,885,844	0.2	160,787,834	191,885,844	19.3
13	-	-	-	-	-	-
14	-	-	-	-	-	-
15	166,036	166,036	-	163,651	166,036	1.5
16	459,178,638	462,389,420	0.7 %	446,002,585	462,389,420	3.7 %
17	23,260,295	23,296,468	0.2	17,034,425	23,296,468	36.8
18	7,151,778	10,887,090	52.2	7,721,399	10,887,090	41.0
19	39,947,963	39,679,383	(0.7)	40,237,772	39,679,383	(1.4)
20	3,888,614	3,888,614	-	3,193,625	3,888,614	21.8
21	14,479,557	13,075,389	(9.7)	11,563,488	13,075,389	13.1
22	88,728,207	90,826,944	2.4	79,750,709	90,826,944	13.9
23	-	-	-	-	-	-
24	-	-	-	-	-	-
25	33,822,292	33,805,815	(0.0)	38,355,309	33,805,815	(11.9)
26	33,822,292	33,805,815	(0.0)	38,355,309	33,805,815	(11.9)
27	327,896,566	327,896,566	-	327,896,566	327,896,566	-
28	8,731,573	9,860,095	(12.9)	-	9,860,095	100.0
29	336,628,139	337,756,661	0.3	327,896,566	337,756,661	3.0
30	459,178,638	462,389,420	0.7 %	446,002,584	462,389,420	3.7 %

NATIVIDAD
STATE AND COUNTY RECEIVABLES

AS OF 01/31/20

BALANCE SHEET

	Req. Balance	ADJ	Reversals and Reclasses	Medi-Cal Waiver	GPP /PRIME	IGT	Payments	Ending Balance
Medi-Cal Waiver (DSH +SNCP)	\$ 12,591,967					33,650,486	(62,351,437)	(1,884,255)
Hospital Fee	-						(298,129)	253,444
Rate Range IGT-CCAH-	8,246,935							14,610,320
MCMC EPP	7,864,243					3,980,513	(11,844,756)	5,880,467
MCMC QIP	17,797,590					8,223,369	(26,020,959)	5,123,807
SB1732	666,674						(3,488,251)	(557,233)
AB 915	-							2,090,164
A/R Office Buildings	85,042						(841,229)	48,994
A/R Marco Abbott	(39,159)							(39,159)
Interest Accrued Positive Cash	-		553,521				(1,733,850)	-
Accrued Donations	937,359						(21,236)	1,337,092
A/R Jail-PG&E	316,260						(1,047,235)	58,669
UJ 31th Department	42,970						(586,562)	498,541
Ryan White & EIP A/R	-						(146,854)	(1,707)
STATE RECEIVABLES	\$ 48,509,882	\$ 40,604,207	\$ 831,186	\$ -	\$ -	\$ 45,854,368	\$ (108,380,498)	\$ 27,419,144

P & L

	YTD Jan-20
Medi-Cal DSH /SNCP/PHYS SPA	\$ 9,158,062
PRIME Y5	5,066,667
Rate Range IGT-CCAH-	6,363,385
Esperanza Care	(1,166,669)
HPE	454,454
Hospital Fee	551,573
MCMC EPP	5,880,467
HD Residency Support	(290,303)
MCMC QIP	5,123,807
AB915	2,090,164
Medicare GME	1,229,965
SB 1732	2,264,344
Ryan White & SAMHSA GRANTS	222,729
GOVERNMENT FUNDING INCOME	\$ 36,948,645

NATIVIDAD

STATEMENT OF CASH FLOWS

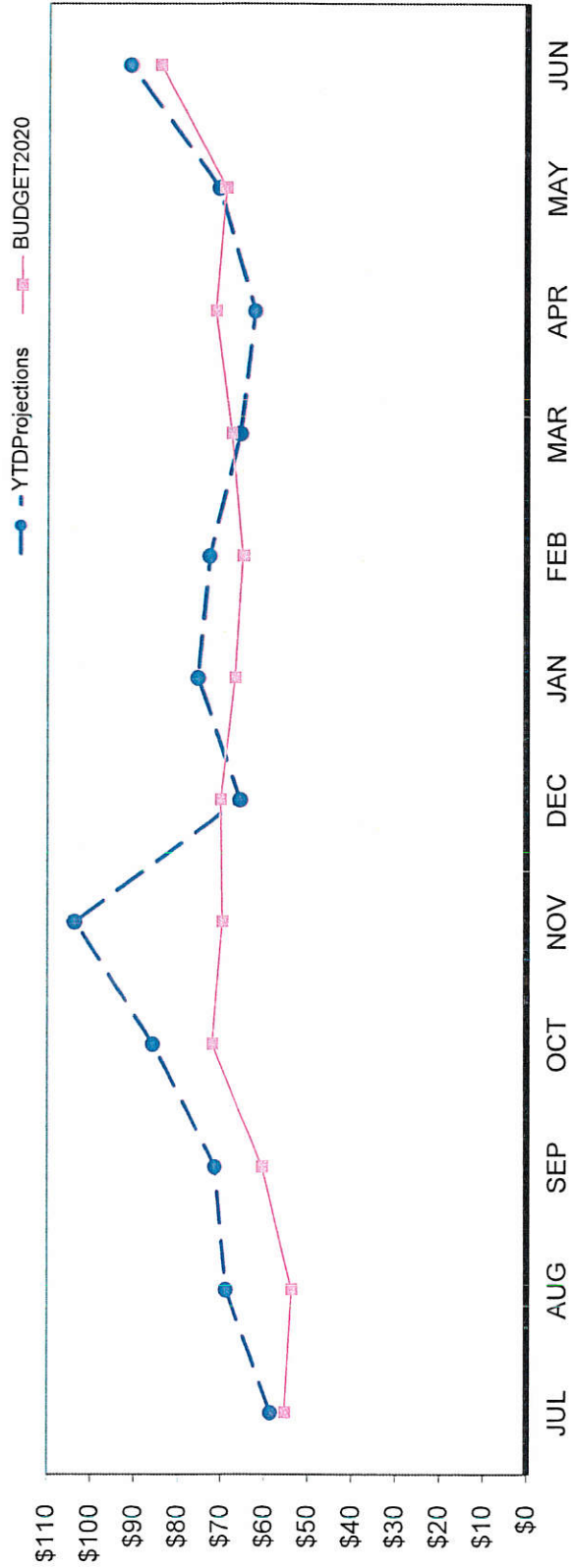
AS OF JANUARY 31, 2020

	CURRENT MONTH	YEAR - TO - DATE
1	\$ 65,817,809	
2		\$ 61,516,366
3	1,128,522	
4	-	9,860,094
5	908,960	-
6	2,037,482	6,235,612
		16,095,706
7		
8	1,275,659	
9	6,453,627	8,256,434
10	(22,143)	21,090,738
11	36,173	(941,023)
12	3,735,312	6,262,043
13	(268,580)	3,165,691
14	-	(558,389)
15	(1,404,168)	694,989
16	9,805,880	1,511,901
17		39,482,384
18		
19	(1,750,630)	(5,845,886)
20	-	-
21	(1,750,630)	(5,845,886)
22		
23	(16,477)	(4,549,494)
24	(295,383)	(31,098,010)
25	-	(2,385)
26	(311,860)	(35,649,889)
27	9,780,872	14,082,315
28	\$ 75,598,681	\$ 75,598,681

NATIVIDAD
RECONCILIATION OF GOVERNMENT FUNDING
FISCAL YEAR 2020

	BDGT-20	ESTIMATE FY2020	Variance to Budget
	\$	\$	\$
Medi-Cal DSH Waiver & Phys SPA	12,340,000	12,340,000	-
PRIME Y4	12,160,000	12,160,000	-
EPP	7,760,000	9,135,000	1,375,000
QJP	8,825,000	8,825,000	
HPE	-	454,454	454,454
AB915	3,600,000	3,600,000	-
SB1732	3,900,000	3,900,000	-
CCAH Rate Range	10,959,996	10,959,996	-
HIV Grants	250,000	250,000	-
Esperanza Care Outside Purchased Service	(2,000,000)	(2,000,000)	-
HD Residency Support	(500,000)	(500,000)	-
Medicare GME & B/D	1,352,000	1,707,354	355,354
Provider Fee	950,000	950,000	-
	\$ 59,596,996	\$ 61,781,804	\$ 2,184,808

Cash Flow Performance Fiscal Year 2020 (in Millions)



Months	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
YTD	58.8	68.8	71.6	85.9	103.7	65.8	75.6	73.0	66.0	62.9	71.0	91.4
BDGT	55.5	53.9	60.7	72.3	70.0	70.4	67.1	65.5	68.1	71.9	69.6	84.8
Variance	3.3	14.9	10.8	13.6	33.7	(4.6)	8.5	7.5	(2.1)	(9.0)	1.4	6.7

NATIVIDAD
CASH FORECAST
FISCAL YEAR 2020

	ACTUAL JUL	ACTUAL AUG	ACTUAL SEP	ACTUAL OCT	ACTUAL NOV	ACTUAL DEC	ACTUAL JAN	ESTIMATE FEB	ESTIMATE MAR	ESTIMATE APR	ESTIMATE MAY	ESTIMATE JUN	Total YTD
Beginning Balance	- 61,471,012	- 58,737,619	- 68,796,379	- 71,555,236	- 85,951,277	- 103,661,147	- 65,009,163	- 75,584,060	- 72,979,979	- 65,985,969	- 82,867,623	- 71,040,107	61,471,012
CASH RECEIPTS													
Patient Revenues (incl pro fees and lab cop)	23,474,346	20,651,651	23,418,875	25,245,002	21,948,376	19,531,539	22,158,644	21,680,000	21,680,000	21,680,000	79,167	21,680,000	264,848,433
Provider Fee	-	-	-	-	-	18,960	279,169	79,167	79,167	79,167	79,167	79,163	693,960
RR LGT CCAH	-	-	-	-	-	-	-	-	-	-	-	-	10,959,996
SHORT DOYLE	-	-	-	-	-	-	-	-	-	-	-	-	2,995,080
HIV GRANTS	-	-	-	-	-	-	-	-	-	-	-	-	295,971
HEALTH DEPARTMENT RETMB	-	-	-	-	-	-	-	-	-	-	-	-	1,295,948
GPP Y5	-	-	-	-	-	-	-	-	-	-	-	-	8,939,620
AB915	-	-	-	-	-	-	-	-	-	-	-	-	3,620,000
Phys SPA	-	-	-	-	-	-	-	-	-	-	-	-	800,000
GPP FY18-19	-	-	-	-	-	-	-	-	-	-	-	-	579,327
COP	-	-	-	-	-	-	-	-	-	-	-	-	26,020,859
PPP	-	-	-	-	-	-	-	-	-	-	-	-	22,844,755
58239/Prop 56	-	-	-	-	-	-	-	-	-	-	-	-	103,777
HFE	-	-	-	-	-	-	-	-	-	-	-	-	454,453
GPPY3 Fund Rec'n	-	-	-	-	-	-	-	-	-	-	-	-	5,926,580
PRIME	-	-	-	-	-	-	-	-	-	-	-	-	29,704,741
MCAL FFS Fuel Settlement	-	-	-	-	-	-	-	-	-	-	-	-	1,879,166
SBI732	-	-	-	-	-	-	-	-	-	-	-	-	8,796,980
GPP YA Q4	-	-	-	-	-	-	-	-	-	-	-	-	900,000
JME 81 WEEKLY	-	-	-	-	-	-	-	-	-	-	-	-	1,970,975
Rem Income	-	-	-	-	-	-	-	-	-	-	-	-	8,796,980
CCAH MCE to Cost FY15-16 & FY16-17	-	-	-	-	-	-	-	-	-	-	-	-	1,366,087
Fund 404 Transfer	-	-	-	-	-	-	-	-	-	-	-	-	-
LG1 Sub-Fund Transfer In/(Out)	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Receipts	33,562,797	42,785,988	34,884,506	60,360,922	40,141,437	23,918,417	35,081,479	26,581,475	28,572,432	43,620,618	59,581,730	469,246,218	-
CASH DISBURSEMENTS													
Purchased Services and Supplies	11,166,268	5,296,775	6,744,064	10,428,431	5,136,959	8,588,099	8,846,201	8,697,203	8,697,203	8,697,203	8,697,203	8,697,203	87,705,802
PRIME LGT	6,286,331	-	-	-	-	-	-	-	-	-	-	-	6,286,331
LG1 SFY2017-18 GPP	2,961,367	-	-	-	-	-	-	-	-	-	-	-	2,961,367
161 GPP Y5 & GPP YA Q4	-	-	-	-	-	-	-	-	-	-	-	-	2,136,824
161 COP	-	-	-	-	-	-	-	-	-	-	-	-	8,222,369
161 ERP	-	-	-	-	-	-	-	-	-	-	-	-	7,860,513
Building Lease / Rental Equipment	251,890	251,890	262,281	262,281	272,369	259,295	247,923	262,281	262,281	262,281	262,281	262,281	3,119,334
COP Principal & Interest Payments	14,366,412	14,564,487	15,410,958	21,457,760	14,741,724	18,218,232	16,690,359	16,690,359	16,690,359	16,690,359	16,690,359	16,690,359	195,059,581
Payroll and Benefits	36,744	-	-	46,758	96,919	315,562	18,868	244,155	244,155	244,155	244,155	244,155	2,000,000
Expenses Care	-	-	-	-	-	-	-	-	-	-	-	-	5,016,172
COWCAP	-	-	-	-	-	-	-	-	-	-	-	-	456,906
FY19-20 MH MCOU	-	-	-	-	-	-	-	-	-	-	-	-	2,055,736
Data Processing	-	-	-	-	-	-	-	-	-	-	-	-	8,567,039
PRIME 161	-	-	-	-	-	-	-	-	-	-	-	-	31,095,454
Transfer From 451 to 404 & 161 Fund	-	-	-	-	-	-	-	-	-	-	-	-	29,300,000
Capital Expenses Fund 404	-	-	-	-	-	-	-	-	-	-	-	-	12,877,865
Total Cash Disbursements	1,246,188	32,727,228	32,125,709	46,074,881	22,341,567	61,770,401	25,296,592	29,195,556	37,108,367	31,670,778	35,468,134	39,181,608	409,277,001
Increase/(Decrease)	(2,733,383)	10,058,760	2,758,867	14,306,041	17,799,870	(37,851,984)	9,784,897	(2,614,081)	(6,994,010)	(3,088,346)	8,152,484	20,400,122	29,969,217
Ending Cash Fund 451	58,737,619	68,796,379	71,555,236	85,861,277	103,661,147	65,809,163	75,584,060	72,979,979	65,985,969	62,867,623	71,040,107	91,440,229	91,440,229
(*) Cash In Transit	-	-	-	-	-	-	-	-	-	-	-	-	-
(*) Credit Card Account	40,541	3,680	3,680	2,978	2,978	4,968	941	-	-	-	-	-	-
(*) Petty Cash	3,680	1,859	8,247	450	7,721	3,680	3,680	-	-	-	-	-	-
Ending Cash as per 6/L	56,781,841	68,801,958	71,567,163	85,864,705	103,671,846	65,817,809	75,588,681	72,979,979	65,985,969	62,867,623	71,040,107	91,440,229	-
Fund 404													
Beginning Balance	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer In From Fund 451	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	48,901,365
Transfer Out Fund 404	-	-	-	-	-	-	-	-	-	-	-	-	(7,308,957)
Ending Cash Fund 404	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	70,892,408	41,592,408
Ending Cash Fund 451 & 404	129,630,028	139,688,787	142,447,644	156,753,685	174,553,555	147,797,025	146,486,468	139,825,266	125,754,062	116,616,447	119,941,472	133,032,637	-

CREDENTIALS REPORT OF RECOMMENDED ACTIONS FOR BOARD APPROVAL

Friday, March 13, 2020

(Per recommendation of the February 11, 2020 Medical Executive Committee)

The following practitioners were reviewed for initial appointment, reappointment, changes in staff status (category), additional privilege requests, etc. Membership factors include licensure, DEA, professional liability insurance, staff requirements, etc. Qualitative/quantitative factors include: peer review, performance improvement, clinical activity, privileging, competence, technical skill, behavior, health, medical records, blood review, medication usage, litigation history, utilization and continuity of care.

INITIAL APPOINTMENTS

NAME	SPECIALTY / SERVICE	STAFF STATUS	APPOINTMENT PERIOD
Ajoc, Jose G., Jr., MD	FM Hospitalist / Family Medicine	Provisional	03/13/2020 – 03/01/2022
Gardner, Kellye R., CRNA	Nurse Anesthetist / Anesthesia	Advanced Practice Professional	03/13/2020 – 03/01/2022
Mariano, Maria T., MD	Psychiatry / Psychiatry	Provisional	03/13/2020 – 03/01/2022
Reed, Michael A., MD	OBGYN / OBGYN	Provisional	03/13/2020 – 03/01/2022
Stewart, Christopher, MD	Pediatrics / Pediatrics	Provisional	03/13/2020 – 03/01/2022
Zhang, Zachary, MD	Interventional Radiology / Radiology	Provisional	03/13/2020 – 03/01/2022

REAPPOINTMENTS

NAME	SPECIALTY/SERVICE	STAFF STATUS	REAPPOINTMENT PERIOD
Calzetta, Juan C., MD	Thoracic / Vascular Surgery / Surgical Specialties	Active	04/01/2020 – 04/01/2022
Del Piero, Eric J., MD	Ophthalmology / Surgical Specialties	Active	04/01/2020 – 04/01/2022
Guiroy, Bernadette D., MD	General Surgery / Surgical Specialties	Courtesy	04/01/2020 – 04/01/2022
Pompan, Donald C., MD	Orthopedic Surgery / Surgical Specialties	Affiliate	04/01/2020 – 04/01/2022
Reddy, Kartheek K., MD	Orthopedic Surgery / Surgical Specialties	Active	04/01/2020 – 04/01/2022
Richman, Neil M, MD	Orthopedic Surgery / Surgical Specialties	Active	04/01/2020 – 08/01/2021
Sunde, Douglas E., MD	Plastic Surgery / Surgical Specialties	Active	04/01/2020 – 04/01/2022
Trapp, Terrence K., MD	Otolaryngology / Surgical Specialties	Active	04/01/2020 – 04/01/2022
Zhao, Jong, MD	Hematology / Oncology / Medical Specialties	Active	04/01/2020 – 04/01/2022

RELEASE FROM PROCTORING: The following practitioners have completed their basic and/or advanced procedure proctoring requirements.

NAME	SPECIALTY	Service	RECOMMEND
Chee, Nicholas K., DO	Cardiology	Medical Specialties	Recommend
Iwata, Eriko, CRNA	Nurse Anesthetist	Anesthesia	Recommend
Galloway, Michael T., MD	Cardiology	Medical Specialties	Recommend
Heess, John E., MD	Anesthesia	Anesthesia	Recommend

CHANGES IN STAFF STATUS: The following practitioners have been transferred to the appropriate staff category.				
NAME	SPECIALTY	SERVICE	Current / Requested Status	Recommend
Chee, Nicholas K., DO	Cardiology	Medical Specialties	Provisional to Active	Recommend
Galloway, Michael T., MD	Cardiology	Medical Specialties	Provisional to Active	Recommend
Pompan, Donald, E., MD	Orthopedic Surgery	Surgical Specialties	Active to Affiliate	Recommend
Reddy, Kartheek K., MD	Orthopedic Surgery	Surgical Specialties	Provisional to Active	Recommend
LOCUMS TENENS/TEMPORARY PRIVILEGES: The following practitioner(s) were granted Temporary privileges.				
NAME	SPECIALTY / SERVICE	REASON	DATES	RECOMMEND
Heess, John E., MD	Anesthesia / Anesthesia	Patient care needs	01/24/2020 – 04/04/2020	Recommend
Chezian, Shanthi, MD	Psychiatry / Psychiatry	Patient care needs	02/03/2020 - 04/03/2020	Recommend
REQUEST TO ADD OR AMEND PRIVILEGES: The following practitioners have requested additional privileges and have completed additional training and/or have otherwise met the privilege criteria. Approved privileges shall be granted for the remainder of the current appointment period.				
NAME	SPECIALTY / SERVICE	STATUS	PRIVILEGE(S) REQUESTED	RECOMMEND
None				
RESIGNATIONS: The following practitioners have voluntarily resigned their staff membership and privileges or AHP status. Practitioners were in good standing with the Medical Staff of Natividad at the time of the resignation, unless specified below.				
NAME	SPECIALTY	SERVICE	EFFECTIVE DATE	RECOMMEND
Anderson, Mark E., MD	Neurosurgery	Surgical Specialties	01/31/2020	Acknowledge
Bansal, Ankush K., MD	Int Medicine Hospitalist	Medical Specialties	06/01/2020	Acknowledge
Duesdieker, Giles A., MD	Radiology	Radiology	12/31/2019	Acknowledge
Gorman, Kathleen, NNP	Neonatal Nurse Practitioner	Pediatrics	12/31/2019	Acknowledge
Henderson, Patrick, MD	Teleradiology	Radiology	07/01/2020	Acknowledge
McRoberts, Sean, MD	Emergency Medicine	Emergency Medicine	07/01/2019	Acknowledge
Rozenfeld, Michael, DO	Teleradiology	Radiology	01/22/2020	Acknowledge
List of Qualified Nurses: The following Nurse(s) have met the competencies to perform the below approved Standardized Procedures:				
STANDARDIZED PROCEDURE	LIST OF QUALIFIED NURSES		RECOMMEND	
Use of Retcam for Retinopathy of Prematurity (ROP) Screening Examinations	RN Qualified Employee (attachment)		Recommend	

RetCam Competent RN's
February 6, 2020

Kimberly Leavitt

Darlene Ballesteros

Janella Reyes