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**ADDENDUM NO. 3 TO  
RFQ 9600-86: MASTER AGREEMENT  
FOR ARCHITECTURAL SERVICES  
Under and Over \$100,000 per Project  
At Natividad Medical Center**

**Date:** September 17, 2021  
**To:** All Vendors Interested in RFQ # 9600-86  
**From:** Emily Magdaleno, Management Analyst, NMC Contracts Division  
**Subject:** Addendum No. 1 to RFQ #9600-86

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**This Addendum No. 3 is to announce questions and answers received as of October 1, 2021 pertaining to RFQ 9600-86 for Master Agreement for Architectural Services Under and Over \$100,000 per Project.**

- This acknowledgement signature page of Addendum No. #3 must be submitted with your bid proposal.
- If this acknowledgement signature page is not submitted with your bid proposal, your entire bid package may be considered non-responsive.

**RECEIPT IS HEREBY ACKNOWLEDGED OF ADDENDUM NO. 3 TO RFQ # 9600-86**

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Authorized Company Signature

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Date

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Printed Name

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Company Name

**Question 1: I wanted to confirm the due date for RFQ#9600-86 for On Call Architectural Services. I noticed on the Calendar of Events on page 4 the proposal submittal deadline is listed as 3:00pm on Friday, October 29th and on the RFQ Signature Page on page 33 the due date is listed as 3:00pm on Thursday, October 14th. Can you please confirm the date you would like us to submit our proposal by?**

*Answer: Please submit by 3:00 p.m. on October 29, 2021*

**Question 2: Page 4 (Calendar of Events) and Page 33 (RFQ signature page) identify different due dates for our response. The calendar of events says October 29 at 3pm while the RFQ signature page says October 14 at 3 pm. Can you please confirm the due date?**

*Answer: Please submit by 3:00 p.m. on October 29, 2021*

**Question 3: Can you please confirm the delivery address for the physical proposal? The RFQ Signature Page only says “The office of the NMC Contracts Division”.**

*Answer: To NMC:*

*Natividad Medical Center  
Attn: Contracts Division  
1441 Constitution Blvd.  
Salinas, CA 93906  
FAX No.: 831-757-2592  
Phone: 831-755-4111*

**Question 4: Under 7.1 Section 3, Project Experience & References; Key Staff Persons; it says to provide the resume(s) for key employees on the proposed team, not including sub-consultants. Are we to list sub-consultants anywhere in the RFQ response, i.e. in a team organizational chart?**

*Answer: We do not wish to have that as part of the qualifications*

**Question 5: Please confirm that the due date and time is Friday, October 29, 2021 on or before 3.00 pm.?**

*Answer: Please submit by 3:00 p.m. on October 29, 2021*

**Question 6: In the spirit of environmental stewardship, would Natividad be willing to accept digital submissions?**

*Answer: The County of Monterey requires hard copies of the qualifications package.*

**Question 7: Do we have to declare anywhere in our response if we are interested in projects UNDER or OVER \$100,000?**

*Answer: No you are not required to respond if you are*

**Question 8: RFQ says “at the Medical Center” - will this contract for on-call services also include any/all off-campus specialty and primary care clinics operated by NMC?**

*Answer: Yes - It may include services on and off campus in various capacities*

**Question 9: Under 7.1 Section 3, Project Experience & References; Key Staff Persons; it says to provide the resume(s) for key employees on the proposed team, not including sub-consultants. Are we to list sub-consultants anywhere in the RFQ response, i.e. in a team organizational chart?**

*Answer: If sub consultants are listed it would be listed under project experience and their roll.*

**Question 10: If we are selected for work under this contract, say for a feasibility study for a project, are we then precluded from pursuing the project if it moves forward?**

*Answer: The firm would be precluded if it was advertised as an independent RFQ.*

**Question 11: For future project work, if a prequalified consultant needs subconsultants to join their project team, must the subconsultant too already have been “prequalified” for NMC work?**

*Answer: No*

**Question 12: Please confirm that subconsultants to any submitting consultant are not to be included in the qualifications response.**

*Answer: If sub consultants are listed it would be listed under project experience and their roll.*

**Question 13: Re: Hourly Rates – since this contract is for a 5 year term, can we add annual escalation over that term (by percentage, percentage range or by predetermined hourly rate)?**

*Answer: Yes*

**Question 14: Please confirm “Signature Page” and “Addendum acknowledgement page” are not included in the Cover Letter 2-page limit.**

*Answer: No*

**Question 15: Re: Updated “Signature Page” – it does not include mailing address or name of addressee: please confirm we deliver/mail Qualifications packet to: Emily Magdaleno, Management Analyst, Office of NMC Contracts/Purchasing, 1141 Constitution Blvd, Salinas, CA 03906**

*Answer: Yes, please send to:*

*To NMC:*

*Natividad Medical Center*

*Attn: Contracts Division*

*1441 Constitution Blvd.*

*Salinas, CA 93906*

*FAX No.: 831-757-2592*

*Phone: 831-755-4111*

-----**End of Addendum #3**-----