



SPECIAL

Board of

Trustees

December 9, 2021





**SPECIAL
NMC Board of Trustees Meeting**

Thursday, December 9, 2021

9:00 AM

***** VIDEO CONFERENCE / TELEPHONIC MEETING *****

AGENDA

IMPORTANT NOTICE Regarding COVID 19

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID-19 virus, Natividad Medical Center ("Natividad") Board of Trustees meetings will be held entirely by Zoom. There will be no physical location for these meetings. Committee Members shall participate in the meeting by Zoom.

To participate in this Natividad Board of Trustees meeting, the public are invited to observe and address the Committee via Zoom.

The meeting will be conducted via teleconference using the Microsoft Zoom program. This gives the public two options. The public may attend the meeting by phone. Or, the public may attend and observe the Zoom meeting via computer audio.

To participate by phone call any of these numbers below:

- +1 971 247 1195 US (Portland)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 602 753 0140 US (Phoenix)
- +1 720 928 9299 US (Denver)

Enter the Meeting ID number: **927 8191 2969** when prompted.

You will then enter the Password: **051080** when prompted.

Or, to attend the Natividad Board of Trustees meeting by Zoom computer audio at:

[https://natividad.zoom.us/j/92781912969?pwd=Z3dEUDgzUE14RThkOU5kOE
k0ZHp0Zz09](https://natividad.zoom.us/j/92781912969?pwd=Z3dEUDgzUE14RThkOU5kOEk0ZHp0Zz09)

You will be placed in the meeting as an attendee; when you are ready to make a public comment if joined by computer audio please select the "Raise your Hand" option on the Zoom screen; and by phone please push #9 on your keypad.

1. If a member of the public wishes to comment on a particular agenda item, the public is strongly encouraged to submit their comments in writing via email to the Natividad Board of Trustees at Natividadpubliccomments@natividad.com by 2:00 p.m. on the Thursday prior to the Committee meeting. To assist Natividad staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Committee date and agenda number in the subject line. Comments received by the 2:00 p.m. Thursday deadline will be distributed to the Committee and will be placed in the record.

2. Members of the public wishing to comment on a specific agenda item while the matter is being heard may participate by any of the following means:
 - a. When the Chair calls for public comment on an agenda item, the Secretary of the Committee or his or her designee will first ascertain who wants to testify (among those who are in the meeting telephonically) and will then call on speakers one at a time. Public speakers will be broadcast in audio form only.
 - b. If speakers or other members of the public have documents they wish to distribute to the Committee for an agenda item, they are encouraged to submit such documents by 2:00 p.m. on Tuesday before the meeting to: Natividadpubliccomments@natividad.com. To assist staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Committee date and agenda number in the subject line.
 - c. If members of the public want to present documents/Power Point presentations while speaking, they should submit the document by 2:00 p.m. on Thursday before the meeting at Natividadpubliccomments@natividad.com (If submitted after that deadline, staff will make best efforts, but cannot guarantee, to make it available to present at the Committee meeting.)
 - d. While the matter is being heard, a member of the public may submit a comment via email, preferably limited to 250 words or less, to the Secretary of the Committee at Natividadpubliccomments@natividad.com. To assist staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Committee date and agenda number in the subject line. If the comment is received prior to close of public comment on an agenda item, every effort will be made to read the comment into the record, but some comments may not be read out loud due to time limitations or length of the comment (if the comment exceeds 250 words). Comments received prior to the close of the public comment period on an agenda item will be made part of the record for that item.
3. Members of the public who wish to make a general public comment for items not on the day's agenda may submit their comment via email, preferably limited to 250 words or less, to the Secretary of the Committee at Natividadpubliccomments@natividad.com. The Committee date and "general comment" should be indicated in the subject line. The comment will be placed in the record for the meeting, and every effort will be made to read the comment into the record at the appropriate time on the agenda.
4. Individuals with disabilities who desire to request a reasonable accommodation or modification to observe or participate in the meeting may make such request by sending an email to Natividadpubliccomments@natividad.com. The request should be made no later than noon on the Wednesday prior to the Committee meeting in order to provide time for Natividad to address the request.
5. The Chair and/or Secretary may set reasonable rules as needed to conduct the meeting in an orderly manner.

Members of the Natividad Medical Center Board of Trustees are appointed by the Monterey County Board of Supervisors. Membership and terms of office are established by the Natividad Medical Center Bylaws.

1. Call to Order

2. Roll Call

3. Public Comments (Limited up to 3 minutes per speaker at the discretion of the Chair)

- a. This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Trustees. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information, or request staff to report back to the Board at a future meeting.*

4. Consent Calendar

Approve the following policies, procedures, rules and regulations:

- Medical Staff Application Attestations, Updated
- SAFE Practice Prerogatives, Updated
- Surgery Nurse Practitioner-RNFA Practice Prerogatives, New
- Surgery Nurse Practitioner-RNFA Standardized Procedure, New
- Neurology Privilege Form, Updated
- Annual Review and Approval of Clinical Contracts
- Annual Approval of QAPI Program Plan and Evaluation
- Annual Approval of Dietary Requirements

Revised Policies

- 1:0490 Chain of Custody
- 1:0750 Effective Communication Policy
- 1:2405 Protecting Patients from Abuse and Neglect
- 1:9309 Admission to Inpatient Unit
- 4:0712 Management of Radioactive Materials
- 4:0714 Safe Use of Radioactive Materials
- 7:0870 Quality Assessment and Performance Improvement Plan
- 7:0800 Nursing Division Philosophy, Organization, and Function
- ARU-0011 Scope of Services/Program Philosophy
- ARU-0012 Leadership of Program
- ARU-0013 Input from Those Served
- ARU-0014 Program Description
- ARU-0016 Relationship Between Natividad and Kindred Health and Rehab Services
- ARU-0023 Short Term Admission
- ARU-0024 Program Interruption
- ARU-0025 Admission-Transfer Discharge
- ARU-0026 Admissions Waitlist
- ARU-0039 Assessments and Re-Assessments of Patients
- ARU-0042 Team Conference Meeting
- ARU-0044 Discharge Summary
- ARU-0045 ADL Program
- ARU-0058 Social Work – Case Coordination Services
- ARU-0065 Discharge Criteria
- ARU-0069 Staff Composition

ARU-0088 Physical Therapy Services
ARU-0089 Occupational Therapy Services
ARU-0090 Speech Therapy Services
ARU-0093 Infection Control Washer-Dryer
ARU-0094 Resource Library
ARU-0103 Technology System Plan
ARU-0104 IRF PAI Data Management
ARU-0109 First Aid
CARD-0201 Patient Information
CARD-0202 Calibration
CARD-0204 Flow Volume Loop Test
CARD-0206 Single Breath Carbon Monoxide Diffusion Test (DLCO)
CARD-0207 Airway Resistance – Lung Subdivisions
CARD-0210 Pulmonary Function Reports
CARD-0212 Entering Comments
CARD-0305 24/48 Holter Monitor and Patient Instructions
CARD-0307 Pediatric Cardiac Echo Exam
DIAG-1740 MRI Hours and Call Policy
Natividad Plan for the Provision of Nursing Care
4:0716 Radioactive Waste Disposal
4:0717 Nuclear Medicine Emergency Spill Procedures
4:2020 Security Post Order

No Changes

1:4000 HIV Testing and Disclosure, Without Source Patient Consent
1:9280 Devastating Brain Injury Practice Management Guideline
1:9311 Pediatric Trauma
ARU-0010 Mission Statement of Kindred Health and Rehab Services
ARU-0015 Aspects of Care
ARU-0018 Committee Structures
ARU-0020 Social Work – Case Manager
ARU-0021 Admission Criteria
ARU-0022 Pre-Admission Screen Process
ARU-0027 Patient Orientation
ARU-0028 Patient’s Rights and Responsibilities
ARU-0033 Patient Confidentiality
ARU-0036 Patient Access to Medical Records
ARU-0037 Guardianship
ARU-0043 Psychosocial or Activity Contact Record
ARU-0054 Behavioral Intervention
ARU-0056 Weekend Therapy
ARU-0057 Family Conferences
ARU-0059 Insurance Management Services
ARU-0060 Patient Family Support Group
ARU-0063 Spirituality Program
ARU-0080 Medical Directorship
ARU-0086 Relationship Between MD and Rehab Physician
ARU-0098 Chart Order
ARU-0100 Hospital Owned Vehicles
ARU-0101 Training Vehicle Operators
ARU-0110 Quality Programming
ARU-0114 Intensity of Therapy
CARD-0001 Scope of Service for the Cardio-Pulmonary Department

CARD-0005 Contract Services for Respiratory Staff
CARD-0007 Verification of Valid Licensure
CARD-0008 Department Plan for Competency
CARD-0019 Shift Reporting in Respiratory Care
CARD-0101 Transport within the Facility, Neonatal
CARD-0104 Resuscibag Placement at Patient's Bedside

Retire

ARU-0096 Policy and Procedure Manual Review
CARD-0203 Verify Procedure
CARD-0205 Maximum Voluntary Ventilation
CARD-0208 Airway Resistance Graphic Results
CARD-0209 Reviewing and Editing Raw and VTG Loops
CARD-0211 Computerized Interpretation

New

1:0450 Inpatient Mobility Assessment Guidelines in the Non-Intensive Care Setting

COVID Guidelines (Informational Only)

COVID-0036 Guidelines for the Emergency Use Authorization of Casirivimab and Imdevimab

(RETIRE) COVID-0020 Guidelines for Reuse Controlled Air Purifying Respirator (CAPR) Disposable Lens Cuff and Powered Air-Purifying Respirators (PAPR) Cuff

5. Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Employment, Inc., which is in the final stages of negotiation Page 7-8

a. Authorize the Interim Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with Employnet, Inc. for temporary employment services, extending the agreement an additional two (2) month period (September 26, 2022 through December 26, 2022) for a revised full agreement term of September 27, 2021 through December 26, 2022, and adding \$150,000 for a revised total agreement amount not to exceed \$250,000.

b. Authorize the Interim Chief Executive Officer for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$10,000) of the original cost of the agreement.

6. AB 361 Findings – Stacy Saetta, Chief Deputy County Counsel Page 9-10
Consider findings, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Natividad Medical Center (“Natividad”) Board of Trustees has reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

7. Closed Session Public Comment
The public may comment on Closed Session items prior to the Board's recess to Closed Session. Stacy Saetta, Chief Deputy County Counsel

8. **Recess to Closed Session under Government Code Section 54950**

a. Pursuant to Health and Safety Code Section 1461, Evidence Code Section 1157, and in accordance with Government Code Section 54954.5, the Board will receive Medical Quality Assurance Reports *Dr. Craig Walls, CMO*

b. Pursuant to Government Code section 54957(b)(1), the Board will provide a performance evaluation for the Natividad Medical Center Interim CEO.

9. **Reconvene on Public Agenda Items**

10. **Accept and approve November 2021 Credentials Report from Medical Staff Office relating to appointment of medical staff and allied health professionals.**

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Adjournment

NEXT MEETING:
SPECIAL JOINT BOARD OF TRUSTEES AND
FINANCE COMMITTEE MEETING
FRIDAY, DECEMBER 17, 2021 AT 9:00 A.M.

***** VIDEO CONFERENCE TELEPHONIC MEETING *****

MONTEREY COUNTY BOARD OF SUPERVISORS **BOARD REPORT**

Employnet, Inc. Amendment No. 1

Legistar Number: _____

..Title

- a. Authorize the Interim Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with Employnet, Inc. for temporary employment services, extending the agreement an additional two (2) month period (September 26, 2022 through December 26, 2022) for a revised full agreement term of September 27, 2021 through December 26, 2022, and adding \$150,000 for a revised total agreement amount not to exceed \$250,000.
- b. Authorize the Interim Chief Executive Officer for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$10,000) of the original cost of the agreement.

..Report

RECOMMENDATION:

It is recommended the Board of Supervisors:

- a. Authorize the Interim Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute amendment No. 1 to the agreement with Employnet, Inc. for temporary employment services, extending the agreement an additional two (2) month period (September 26, 2022 through December 26, 2022) for a revised full agreement term of September 27, 2021 through December 26, 2022, and adding \$150,000 for a revised total agreement amount not to exceed \$250,000.
- b. Authorize the Interim Chief Executive Officer for NMC or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$10,000) of the original cost of the agreement.

SUMMARY/DISCUSSION:

Natividad Medical Center utilizes temporary staffing agencies to staff hard to fill positions in order to meet the hospitals staffing needs to ensure high quality patient care. Employnet, Inc. provides Natividad with clerical and environmental and food services staff.

Over the past year, the need for additional staff has increased due to the COVID-19 pandemic, which increased Natividad Medical Center daily census significantly resulting in the need for additional staff. Natividad would like to add an additional \$150,000 to continue to cover service needs at Natividad due to the high demand for staff.

OTHER AGENCY INVOLVEMENT:

The Office of County Counsel has reviewed and approved this amendment No. 1 as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 1 has also been reviewed and approved by NMC's Finance Committee and by its Board of Trustees on December 9, 2021.

FINANCING:

The cost for this amendment No. 1 is \$150,000 of which \$75,000 is included in the Fiscal Year 2021-22 Adopted Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

This agreement greatly improves the responsiveness to critical staffing needs at NMC. This agreement ensures that requests for qualified nurses and other clinical staff at NMC are met in a timely manner. This enables NMC to provide high quality patient care thereby improving the health and quality of life for patients and their families.

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

Prepared by: Janine Bouyea, Assistant Hospital Administrator, 831-783-2701
Approved by: Charles R. Harris, Interim Chief Executive Officer, 783-2504

Attachments:
Employnet, Inc. Amendment 1
Employnet, Inc. Agreement

Attachments on file with the Clerk of the Board

..Title

Consider finding, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Natividad Medical Center (“Natividad”) Board of Trustees has reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

..Report

RECOMMENDATION:

It is recommended that the Natividad Medical Center (“Natividad”) Board of Trustees finds, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the Natividad Board of Trustees has reconsidered the circumstances of the state of emergency; and the Monterey County Health Officer continues to recommend social distancing measures for meetings of the legislative bodies.

SUMMARY/DISCUSSION:

On September 16, 2021, Governor Newsom signed AB 361. This legislation amends the Brown Act to allow meeting bodies subject to the Brown Act to meet via teleconference during a proclaimed state of emergency in accordance with teleconference procedures established by AB 361 rather than under the Brown Act’s more narrow standard rules for participation in a meeting by teleconference. AB 361 provides that if a state or local health official recommends social distancing, a legislative body may meet remotely after September 30, 2021, provided that within 30 days of the first meeting after September 30, and every 30 days thereafter, the legislative body finds 1) the Governor’s proclaimed state of emergency is still in effect; 2) the legislative body has reconsidered the circumstances of the state of emergency, and 3) either the Monterey County Health Officer continues to recommend social distancing measures for meetings of legislative bodies or the state of emergency continues to directly impact the ability of the members to meet in person.

The Monterey County Health Officer has recommended social distancing measures for meetings of legislative bodies, so the Natividad Board of Trustees was able to meet remotely the first time after September 30, 2021, i.e., October 8, 2021. In order to continue meeting, the Natividad Board of Trustees and Natividad Board of Trustees Finance Committee made findings at a joint special meeting on October 29, 2021 in order to meet remotely on November 12th.

Staff recommends making the appropriate findings at the Board of Trustees’ December 9th special meeting in order to continue to meet remotely until December 17, 2021. A special meeting will be required later in December in order to meet remotely at the Board of Trustees’ January 14th meeting.

OTHER AGENCY INVOLVEMENT:

The Interim CEO concurs with this recommendation.

FINANCING:

The only financial impact is the continuing cost of teleconferencing.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The report is intended to assist Natividad in the provision of reliable and high quality patient care and of the safety of patients and their families, County staff and officials, and the public.

- Economic Development
- Administration
- Health and Human Services
- Infrastructure
- Public Safety

..Prepared and approved by: Stacy L. Saetta, x5045, Chief Deputy County Counsel

Attachments:

- A. AB 361
- B. Monterey County Health Officer Recommendation

**CREDENTIALS REPORT OF RECOMMENDED ACTIONS FOR BOARD APPROVAL, December 09, 2021
(Medical Executive Committee Approval Date: November 09, 2021)**

The following practitioners were reviewed for initial appointment, reappointment, changes in staff status (category), additional privilege requests, etc. Membership factors include licensure, DEA, professional liability insurance, staff requirements, etc. Qualitative/quantitative factors include: peer review, performance improvement, clinical activity, privileging, competence, technical skill, behavior, health, medical records, blood review, medication usage, litigation history, utilization and continuity of care.

INITIAL APPOINTMENTS

NAME	SPECIALTY / SERVICE	STAFF STATUS	APPOINTMENT PERIOD
Karakash, Scarlett D., MD	Maternal – Fetal Medicine / OBGYN	Provisional	12/09/2021 – 10/31/2023
Nygren, Daniel F., MD	Psychiatry / Psychiatry	Provisional	12/09/2021 – 11/30/2023

REAPPOINTMENTS

NAME	SPECIALTY/SERVICE	STAFF STATUS	REAPPOINTMENT PERIOD
Carpenter, Christopher, MD	Pediatrics / Pediatrics	Active	01/01/2022 – 01/01/2024
Chandler, Peter J., MD	OBGYN / OBGYN	Active	01/01/2022 – 01/01/2024
Coll, Jonathan P., MD	Teleradiology / Radiology	Courtesy	01/01/2022 – 01/01/2024
Hashisho, Mazen M., MD	Vascular Surgery / Surgical Specialties	Active	01/01/2022 – 01/01/2024
Krishna Gopal G., MD	Nephrology / Medical Specialties	Active	01/01/2022 – 01/01/2024
Lilja, James F., MD	Gynecology Oncology / OBGYN	Active	01/01/2022 – 01/01/2024
Lin, Michael C., MD	Teleradiology / Radiology	Courtesy	01/01/2022 – 01/01/2024
Mills II, Walter W., MD	Family Medicine / Family Medicine	Active	01/01/2022 – 01/01/2024
Moore, Steven V., MD	Orthopedic Surgery / Surgical Specialties	Courtesy	01/01/2022 – 01/01/2024
Osborne, Chrystie M., AGACNP	Nurse Practitioner / Trauma	Advanced Practice Professional	01/01/2022 – 01/01/2024
Rever, Barbara L., MD	Nephrology / Medical Specialties	Active	01/01/2022 – 01/01/2024
Sanford, Eric D., MD	Family Medicine / Family Medicine	Affiliate	01/01/2022 – 01/01/2024
Shou, Jason, MD	Teleradiology / Radiology	Courtesy	01/01/2022 – 01/01/2024
Smith, Sara E., DO	Pediatric Hospitalist / Pediatrics	Active	01/01/2022 – 01/01/2024
Telesco, Charles G., PA-C	Physician Assistant / Emergency Medicine	Advanced Practice Professional	01/01/2022 – 01/01/2024
Ventura, Alicia C., MD	Family Medicine / Family Medicine	Active	01/01/2022 – 01/01/2024

RELEASE FROM PROCTORING: The following practitioners have completed their basic and/or advanced procedure proctoring requirements.

NAME	SPECIALTY	Service	RECOMMEND
Gertsch, Anita C., ACNP	Nurse Practitioner	Trauma	Acknowledge
Pedraza, Ruth, MD	Family Medicine / OB Fellow	Family Medicine	Acknowledge
Wang, Kaidong, MD	Physical Medicine and Rehab	Medical Specialties	Acknowledge

CHANGES IN STAFF STATUS: The following practitioners have been transferred to the appropriate staff category.

NAME	SPECIALTY	SERVICE	CURRENT/REQUESTED	RECOMMEND
Hashisho, Mazen M., MD	Vascular Surgery	Surgical Services	Courtesy to Active	Acknowledge

LOCUMS TENENS/TEMPORARY PRIVILEGES: The following practitioner(s) were granted Temporary privileges.

NAME	SPECIALTY / SERVICE	REASON	DATES	RECOMMEND
Nygren, Daniel, MD	Psychiatry / Psychiatry	Important patient care, treatment and service need	10/18/2021 – 11/04/2021	Acknowledge

REQUEST TO ADD OR AMEND PRIVILEGES: The following practitioners have requested additional privileges and have completed additional training and/or have otherwise met the privilege criteria. Approved privileges shall be granted for the remainder of the current appointment period.

NAME	SPECIALTY	SERVICE	PRIVILEGE(S) REQUESTED	RECOMMEND
Benninghoven, Pamela A., ACNP	Nurse Practitioner	Trauma	Chest Tube Insertion	Acknowledge

RESIGNATIONS: The following practitioners have voluntarily resigned their staff membership and privileges or AHP status. Practitioners were in good standing with the Medical Staff of Natividad at the time of the resignation, unless specified below.

NAME	SPECIALTY	SERVICE	EFFECTIVE DATE	RECOMMEND
Coons, Kelsey, RN	SART Nurse	Emergency Medicine	11/01/2021	Acknowledge
Malhi, Harshawn S., MD	Teleradiology	Radiology	11/03/2021	Acknowledge

Trauma Nurse Practitioner (TNP) Teaching /Training: The following TNP meet the qualifications and request to participate in the Advanced procedure Teaching / Training, MSP008-4

NAME	PROCEDURE	RECOMMEND
Osborne, Chrystie M., AGACNP	Closed reduction of fracture/dislocation, Endotracheal intubation, Procedural sedation	Srv Dir: 11/03/2021

RELEASE FROM ADVANCED PROCEDURE TEACHING / TRAINING: The following practitioners have completed their advanced procedure teaching/training requirements in the following privileges as per MSP008-4. They are eligible to apply for these privileges.

NAME	SPECIALTY	SERVICE	REASON	RECOMMEND
Benninghoven, Pamela A., ACNP	Nurse Practitioner	Trauma	TNP Preceptor Release for Chest Tube Insertion	Acknowledge