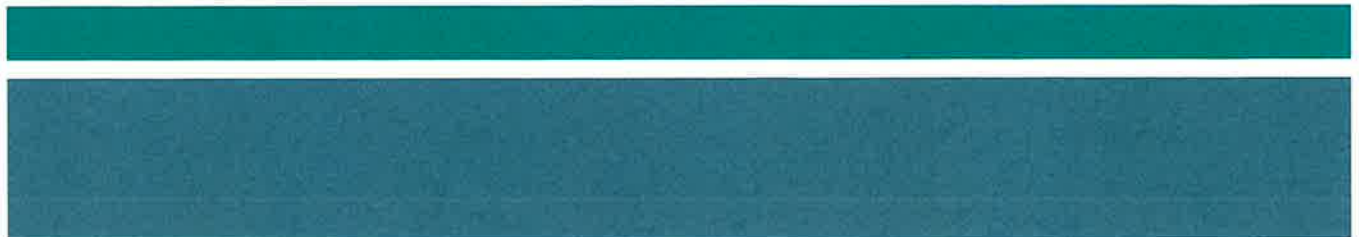




# **Board of Trustees Meeting 2023**

## **March 10, 2023**





# **NMC Board of Trustees Regular Meeting**

**Friday, March 10, 2023**

**9:00 AM**

**NATIVIDAD ROOM**

**1<sup>st</sup> Floor, Building 200**

## **AGENDA**

### **Participation in meetings**

**While the Natividad Board of Trustees meeting room remains open, members of the public may participate in this Natividad Board of Trustees meeting in 2 ways:**

- 1. You may attend the meeting in person; or,**
- 2. You may participate through ZOOM. For ZOOM participation please join by phone call at any of these numbers below:**

+1 971 247 1195 US (Portland)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 602 753 0140 US (Phoenix)  
+1 720 928 9299 US (Denver)

**Enter the Meeting ID number: 959 7127 9338 when prompted.**

**You will then enter the Password: 668499 when prompted.**

**Or, to attend the Natividad Board of Trustees meeting by Zoom computer audio at:**

**<https://natividad.zoom.us/j/95971279338?pwd=ZzFqbU9xZ08wOTBhVU9XMjFrZy91dz09>**

**If you choose not to attend the Natividad Board of Trustees meeting in person but desire to make general public comment, or comment on a specific item on the agenda, you may do so in 2 ways:**

- 1. Submit your comments in writing via email to the Natividad Board of Trustees at [Natividadpubliccomments@natividad.com](mailto:Natividadpubliccomments@natividad.com) by 2:00 p.m. on the Thursday prior to the Board meeting. To assist Natividad staff in identifying the agenda item to which the comment relates, please indicate in the subject line the Board date and agenda number. Comments received by the 2:00 p.m. Thursday deadline will be distributed to the Board and will be placed in the record at the Board meeting.**

**Or**

- 2. You may make public comment by joining through ZOOM at one of the phone numbers or clicking the ZOOM link above. You will be placed in the meeting as an attendee; when you are ready to make a public comment if joined by computer audio, please select the "Raise your Hand" option on the Zoom screen; and by phone please push #9 on your keypad.**

- a. If members of the public want to present documents/Power Point presentations while speaking, they should submit the document by 2:00 p.m. on Thursday before the meeting at [Natividadpubliccomments@natividad.com](mailto:Natividadpubliccomments@natividad.com) (If submitted after that deadline, staff will make best efforts, but cannot guarantee, to make it available to present at the Committee meeting.)

TO ADDRESS THE BOARD DURING PUBLIC COMMENT: Members of the public may address comments to the Board concerning each agenda item and may comment when the Chair calls for general public comment for items that are not on the day's agenda.

TO ADDRESS THE BOARD ON A SPECIFIC ITEM ON THE AGENDA: When the Chair calls for public comment on a specific agenda item, the Secretary of the Board or his or her designee will first ascertain who wants to testify (among those who are in the meeting telephonically) and will then call on speakers one at a time. Public speakers will be broadcast in audio form only. If members of the public want to present documents/Power Point presentations while speaking, they should submit the document by 2:00 p.m. on Thursday before the meeting at [Natividadpubliccomments@natividad.com](mailto:Natividadpubliccomments@natividad.com) (If submitted after that deadline, staff will make best efforts, but cannot guarantee, to make it available to present at the Board meeting.)

DOCUMENT DISTRIBUTION: Documents related to agenda items that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Secretary of the Board of Trustees Desk, Natividad Administration Office, 1441 Constitution Blvd., Salinas, CA. Documents distributed to the Board at the meeting by County staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

REASONABLE ACCOMMODATIONS; MODIFICATIONS: Individuals with disabilities who desire to request a reasonable accommodation or modification to observe or participate in the meeting may make such request by sending an email to [Natividadpubliccomments@natividad.com](mailto:Natividadpubliccomments@natividad.com). The request should be made no later than noon on the Wednesday prior to the Board meeting in order to provide time for Natividad to address the request.

The Chair and/or Secretary may set reasonable rules as needed to conduct the meeting in an orderly manner.

Members of the Natividad Medical Center Board of Trustees are appointed by the Monterey County Board of Supervisors. Membership and terms of office are established by the Natividad Medical Center Bylaws.

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Additions and Corrections by Clerk** *Page 1-6 – Board Clerk*  
*The Clerk of the Board of Trustees will announce agenda corrections and proposed additions, which may be acted on by the Board as provided in Sections 54954.2 of the California Government Code.*

5. **Minutes**

- Approve the Minutes of February 10, 2023 Board of Trustees Meeting. *Page 7-15*

6. **Board Comments**

7. **Public Comments (Limited up to 3 minutes per speaker at the discretion of the Chair)**

*This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Trustees. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information, or request staff to report back to the Board at a future meeting.*

8. **Consent Calendar**

**Approve the following policies, procedures, rules, and regulations:**

**8a. Policies/Procedures/Forms/Manuals (listed and available upon request)**

***No Changes***

- CARD-0052 Arterial Catheter Insertion (Advance Practice)
- MSP001-8 Telemedicine
- MSP001-16 Medical Clearance of Patients with Psychiatric Complaints in the Emergency Department
- MSP003-1 Supervision of Residents
- MSP004-3 Conflict of Interest for Medical Staff
- MSP008-5 Neonatal Nurse Practitioner Advanced Procedure Teaching / Training

***Revised Policies***

- 1-1300 Use of Restraint and/or Seclusion
- DIAG-1453 Intravascular Contrast Use for Patients in Imaging
- OR-7050 Fire in the Operating Room

***Order Sets***

- MED Comfort Care Drips

***COVID Guidelines for Retirement***

- COVID-0002 Covid-19 Visitation Guideline
- COVID-0014 Admission and Discharge Guidelines of Patients with Suspected or Confirmed COVID-19
- COVID-0019 Cleaning and Disinfecting Compressed Gas Tanks
- COVID-0021 Engineering Request Related to COVID-19 Guideline
- COVID-0023 Temporary Facial Hair Guideline During COVID-19 Pandemic
- COVID-0024 Use of 3M Reusable Elastomeric Half Face Mask 6200 with 3M 60921, P100 Cartridges
- COVID-0030 Social (Physical) Distancing Guideline
- COVID-0035 Crisis Care Plan
- COVID-0036 EUA of Casirivimab and Imdevimab
- COVID-0037 Guidelines for the Use of the SCONE Device for Patients Requiring Airborne/Droplet Isolation for COVID-19 Exposure
- COVID-0043 Guidelines for In-person Education Classes for Patients COVID-19 Protocol
- COVID-0045 EUA of Sotrovimab

***Additions for Joint Conference***

***New***

- 7:5800 Just Culture Accountability Policy

***No Changes***

- 4:1375 Management of Assaultive Behavior
- 4:4003 Emergency Evacuation Plan
- 4:4204 Water Disruption
- 4:4206 Explosion
- 4:4800 Mass Fatality Management Plan
- 4:6800 Computerized Tube System

**Approve for submission to the Monterey County Board of Supervisors the following agreements identified in Item 8b – 8g of the consent calendar. All of the listed items were previously reviewed and approved by the NMC Finance Committee.**

**8b. \* Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with EBSCO Industries, Inc., Page 16-17 (CONSENT)**

Authorize the Chief Executive Officer for Natividad or his designee to execute renewal & amendment No. 3 to the agreement (A-14584) with EBSCO Industries, Inc. (EBSCO) for online database and journal subscriptions, extending the agreement an additional three (3) year period (January 1, 2023 through December 31, 2026) for a revised full agreement term of January 1, 2019 through December 31, 2026, and adding \$383,206 for a revised total agreement amount not to exceed \$831,359.

**8c. \* Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Quality Assurance Services, Page 18-19 (CONSENT)**

Authorize the Chief Executive Officer for Natividad or his designee to execute renewal & amendment No. 1 to the agreement (A-14980) with Quality Assurance Services for radiation physics and performance testing of radiology equipment services, extending the agreement an additional three (3) year period (January 1, 2023 through December 31, 2026) for a revised full agreement term of January 1, 2021 through December 31 2026, and adding \$110,652 for a revised total agreement amount not to exceed \$183,552.

**8d. \* Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with 3DR Laboratories, LLC, Page 20-21 (CONSENT)**

- Authorize the Chief Executive Officer for Natividad or his designee to execute renewal & amendment No. 3 to the agreement (A-13932) with 3DR Laboratories, LLC for 3D medical image post processing services, extending the agreement an additional two (2) year period (August 1, 2022 through July 31, 2024) for a revised full agreement term of August 1, 2017 through July 31, 2024, with no change to agreement total of \$441,000.
- Authorize the Chief Executive Officer for Natividad or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$7,500) of the original cost of the agreement.

**8e. \* Approve for Submission to the Monterey County Board of Supervisors the Following Resolution for Hospital Environmental Services Aide Series, Page 22-23 (CONSENT)**

- Amend Personnel Policies and Practices Resolution No. 98-394 Appendix A to adjust the salary ranges of the Hospital Environmental Services Aide, Hospital Senior Environmental

Services Aide and Hospital Supervising Environmental Services Aide classifications as indicated in Attachment A; and

- b. Direct the Human Resources Department to implement the changes in the Advantage Human Resources Management System.

8f. **\* Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Alan Smith D.P.M., Page 24-25 (CONSENT)**

- a. Authorize the Chief Executive Officer for Natividad or his designee to execute the Second Amendment to the Professional Services Agreement Alan Smith D.P.M. to provide podiatry services, extending the term by twenty-four months (July 1, 2023 to June 30, 2025) for a revised full agreement term of July 1, 2020 to June 30, 2025, and adding \$100,000 for a revised total not to exceed amount of \$200,000 in the aggregate; and
- b. Authorize the Chief Executive Officer for Natividad or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$10,000) of the original contract amount.

8g. **\* Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Visual Net Design, Page 26-27 (CONSENT)**

Authorize the Chief Executive Officer for Natividad or his designee to execute amendment No. 3 to the agreement (A-14274) with Visual Net Design for website update and web hosting services, extending the agreement an additional three (2) year period (May 1, 2023 through April 30, 2025) for a revised full agreement term of May 1, 2018 through April 30, 2025, and adding \$124,336 for a revised total agreement amount not to exceed \$448,300.

9. **Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with UCSF (NICU), which is in the final stages of negotiation Page 28-29 (Jeanne-Ann Balza)**

- a. Authorize the Chief Executive Officer for Natividad or his designee to execute the First Amendment to the Professional Services Agreement with The Regents of the University of California on behalf of the University of California, San Francisco, School of Medicine, Department of Pediatrics (UCSF) to provide neonatology services extending the term by twelve months (April 1, 2023 to March 31, 2024) for a revised full agreement term of April 1, 2021 to March 31, 2024, and adding \$350,000 for a revised total not to exceed amount of \$1,050,000 in the aggregate; and
- b. Authorize the Chief Executive Officer or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$70,000) of the original contract amount.

10. **Accept Oral Report from Natividad Chief Financial Officer – Daniel Leon, CFO**  
a. January 2023 YTD Financial Reports *Page 30-42*

11. **Receive Oral Report from Natividad Chief Executive Officer - Dr. Charles Harris, CEO**

12. **Receive Oral Report from Natividad Chief Nursing Officer - Nancy Buscher, CNO**

13. **Receive Oral Report from Natividad Chief of Staff** – *Dr. Marc Tunzi, COS*
14. **Closed Session Public Comment**  
*The public may comment on Closed Session items prior to the Board's recess to Closed Session.*
15. **Recess to Closed Session under Government Code Section 54950**
  - a. Pursuant to Health and Safety Code Section 1461, Evidence Code Section 1157, and in accordance with Government Code Section 54954.5, the Board will receive Medical Quality Assurance Reports.
  - b. Pursuant to Health & Safety Code section 1462, and in accordance with Government Code Section 54954.5, the Board will receive a report and confer involving hospital trade secret. Discussion will concern a proposed new service, program or facility. Estimated date of public disclosure: December 31, 2024.
  - c. Pursuant to Government Code section 54957(b)(1), the Board will confer regarding a performance evaluation for the Natividad Medical Center Chief Executive Officer.
16. **Reconvene on Public Agenda Items**
17. **Accept and approve February 2023 Credentials Report from Medical Staff Office relating to appointment of medical staff and allied health professionals.** *Page 43-46*

**Adjournment**

**Next Board of Trustees Meeting  
Friday, April 14, 2023  
9:00 AM  
Natividad Room  
1<sup>st</sup> Floor, Building 200**





# NMC Board of Trustees Regular Meeting

Friday, February 10, 2023

9:00 AM

**\*\*\* VIDEO CONFERENCE / TELEPHONIC MEETING \*\*\***

## MINUTES

### IMPORTANT NOTICE Regarding COVID 19

In accordance with the State of Emergency proclaimed by Governor Newsom on March 4, 2020, Executive Order N-29-20 issued by Governor Newsom on March 17, 2020 and the Recommendation Regarding Social Distancing Including Remote Meetings of Legislative Bodies, issued by the Monterey County Health Officer on September 22, 2021, Natividad Medical Center ("Natividad") Board of Trustees meetings will be held entirely by Zoom. There will be no physical location for these meetings. Committee Members shall participate in the meeting by Zoom.

To participate in this Natividad Board of Trustees meeting, the public are invited to observe and address the Committee via Zoom.

The meeting will be conducted via teleconference using the Microsoft Zoom program. This gives the public two options. The public may attend the meeting by phone. Or, the public may attend and observe the Zoom meeting via computer audio.

To participate by phone call any of these numbers below:

- +1 971 247 1195 US (Portland)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 602 753 0140 US (Phoenix)
- +1 720 928 9299 US (Denver)

Enter the Meeting ID number: **959 7127 9338** when prompted.

You will then enter the Password: **668499** when prompted.

Or, to attend the Natividad Board of Trustees meeting by Zoom computer audio at:

<https://natividad.zoom.us/j/95971279338?pwd=ZzFqbU9xZ08wQTBXVU9XMjFrZy91dz09>

You will be placed in the meeting as an attendee; when you are ready to make a public comment if joined by computer audio please select the "Raise your Hand" option on the Zoom screen; and by phone please push #9 on your keypad.

1. If a member of the public wishes to comment on a particular agenda item, the public is strongly encouraged to submit their comments in writing via email to the Natividad Board of Trustees at [Natividadpubliccomments@natividad.com](mailto:Natividadpubliccomments@natividad.com) by 2:00 p.m. on the Thursday prior to the Committee meeting. To assist Natividad staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Committee date and agenda number in the subject line. Comments received by the 2:00 p.m. Thursday deadline will be distributed to the Committee and will be placed in the record.



2. Members of the public wishing to comment on a specific agenda item while the matter is being heard may participate by any of the following means:
  - a. When the Chair calls for public comment on an agenda item, the Secretary of the Committee or his or her designee will first ascertain who wants to testify (among those who are in the meeting telephonically) and will then call on speakers one at a time. Public speakers will be broadcast in audio form only.
  - b. If speakers or other members of the public have documents they wish to distribute to the Committee for an agenda item, they are encouraged to submit such documents by 2:00 p.m. on Tuesday before the meeting to: [Natividadpubliccomments@natividad.com](mailto:Natividadpubliccomments@natividad.com). To assist staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Committee date and agenda number in the subject line.
  - c. If members of the public want to present documents/Power Point presentations while speaking, they should submit the document by 2:00 p.m. on Thursday before the meeting at [Natividadpubliccomments@natividad.com](mailto:Natividadpubliccomments@natividad.com) (If submitted after that deadline, staff will make best efforts, but cannot guarantee, to make it available to present at the Committee meeting.)
  - d. While the matter is being heard, a member of the public may submit a comment via email, preferably limited to 250 words or less, to the Secretary of the Committee at [Natividadpubliccomments@natividad.com](mailto:Natividadpubliccomments@natividad.com). To assist staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Committee date and agenda number in the subject line. If the comment is received prior to close of public comment on an agenda item, every effort will be made to read the comment into the record, but some comments may not be read out loud due to time limitations or length of the comment (if the comment exceeds 250 words). Comments received prior to the close of the public comment period on an agenda item will be made part of the record for that item.
3. Members of the public who wish to make a general public comment for items not on the day's agenda may submit their comment via email, preferably limited to 250 words or less, to the Secretary of the Committee at [Natividadpubliccomments@natividad.com](mailto:Natividadpubliccomments@natividad.com). The Committee date and "general comment" should be indicated in the subject line. The comment will be placed in the record for the meeting, and every effort will be made to read the comment into the record at the appropriate time on the agenda.
4. Individuals with disabilities who desire to request a reasonable accommodation or modification to observe or participate in the meeting may make such request by sending an email to [Natividadpubliccomments@natividad.com](mailto:Natividadpubliccomments@natividad.com). The request should be made no later than noon on the Wednesday prior to the Committee meeting in order to provide time for Natividad to address the request.
5. The Chair and/or Secretary may set reasonable rules as needed to conduct the meeting in an orderly manner.

**Board of Trustees:**     In person: Dr. Charles Harris, Fernando Elizondo  
                                       Via Zoom: Marcia Atkinson, Dr. Marc Tunzi, Libby Downey Simon Salinas, and Bettye Saxon.

**Absent:**                      Supervisor Chris Lopez, Sonia De La Rosa, Mitch Winick, and Manuel Osorio

**NMC Staff/County:**     Stacy Saetta, Daniel Leon, Andrea Rosenberg, Nancy Buscher, Dr. Craig Walls, Janine Bouyea, Jeanne-Ana Balza, Ari Entin, Tammy Perez, Dewayne Woods, Dr. Wendell Harry, Joaquin Charles, and Noemi Breig

1. Call to Order

2. Roll Call

*Present*

*Marcia Atkinson  
Dr. Marc Tunzi  
Libby Downey  
Dr. Charles Harris  
Fernando Elizondo  
Simon Salinas  
Bettye Saxon*

*Absent*

*Supervisor Chris Lopez  
Sonia De La Rosa  
Manuel Osorio  
Mitch Winick*

3. Pledge of Allegiance

4. Additions and Corrections by Clerk

- *There is one correction, Item 11 will be addressed before Item 10.*

5. Minutes

- Approve the Minutes of January 13, 2023, Board of Trustees Meeting and January 13, 2023, Special Board of Trustees Meeting.

*MOTION: Motion to approve the minutes of January 13, 2023 Board of Trustees Meeting, and January 13, 2023, Special Board of Trustees Meeting, by Libby Downey, seconded by Simon Salinas, and approved by the following vote*

*Roll call vote taken pursuant to Government Code 54953:*

*Marcia Atkinson: AYE  
Dr. Marc Tunzi: AYE  
Libby Downey: AYE  
Dr. Charles Harris: AYE  
Fernando Elizondo: AYE  
Simon Salinas: AYE  
Bettye Saxon: AYE*

*Absent*

*Supervisor Chris Lopez  
Sonia De La Rosa  
Manuel Osorio  
Mitch Winick*

## 6. Board Comments

- *Fernando Elizondo welcome new CAO, Sonia De La Rosa and thank you Manuel Osorio for taking over chair of Board of Trustees last month.*

## 7. Public Comments (Limited up to 3 minutes per speaker at the discretion of the Chair)

*This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board of Trustees. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information, or request staff to report back to the Board at a future meeting.*

## 8. Consent Calendar

### Approve the following policies, procedures, rules, and regulations:

#### **8a.** Policies/Procedures/Forms/Manuals (listed and available upon request)

#### ***No Changes***

- DIET-1000 Food Safety (HACCP)
- DIET-1001 Ware Washing and Sanitizing
- DIET-1005 Approved Vendors
- DIET-1007 Batch Cooking
- DIET-1008 Biohazard Waste
- DIET-1009 Body Mechanics
- DIET-1022 Dented Cans
- DIET-1024 Department Disaster Communication
- DIET-1025 Department Leadership
- DIET-1028 Dispensing Ice
- DIET-1030 Dress/Uniform Policy
- DIET-1038 Equipment Maintenance, Repair and Cleaning Policy
- DIET-1043 Food Preparation & Service Procedures
- DIET-1044 Food Production Tally
- DIET-1070 Patient Menu Selection
- DIET-1071 Patient Menus with Approval Letter
- DIET-1078 Preparation of Cold Foods
- DIET-1079 Preparation of Hot Food
- PHAR-3140 Patient Controlled Substances
- 3:0500 Periprocedural Management with Antithrombotic Therapy
- 3:0510 Pharmacy Management of Stress Ulcer Prophylaxis in Critically Ill Patients
- 3:1650 "Stop Orders" on Drugs
- 3:5600 Aminoglycoside Antibiotic Pharmacy Protocol

#### ***Revised Policies***

- DIET-1011 Cafeteria Meal Service Hours
- DIET-1019 Cooking Meats
- DIET-1021 Food Cooling Procedure
- DIET-1023 Department Communication & Meetings
- DIET-1027 Dishwasher Considerations
- DIET-1029 Document Control
- DIET-1040 Expired/Recalled Products
- PHAR-5400 Addition of New Users to Pyxis
- 3:0505 IV to PO Medication Conversion

- 3:1200 Sterile Compounding
- 3:1700 Anticoagulation Policy
- 3:7810 Medication Ordering/Prescribing
- 3:7880 Emergency Medication Kits
- 3:9500 Antipyretics for Pediatric Patients

***Order Sets***

***Revised***

- PEDS Emergency Infusion

***New***

- ED Pediatric Sedation RSI Medications
- ED PEDS Asthma
- NMC Diaper Rash Protocol
- ED Pediatric Respiratory Holding Orders FOSC

**Approve for submission to the Monterey County Board of Supervisors the following agreements identified in Item 8b – 8f of the consent calendar. All of the listed items were previously reviewed and approved by the NMC Finance Committee.**

**8b. \* Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Focus One Solutions, LLC, (CONSENT)**

Authorize the Chief Executive Officer for Natividad Medical Center (NMC) or his designee to execute amendment No. 10 to the agreement (A-13506) with Focus One Solutions, LLC for a Healthcare Vendor Management System pursuant to the Request for Proposal (RFP) # 9600-62, adding \$8,000,000 for a revised total agreement amount not to exceed \$77,563,000 with no change to the agreement term April 19, 2017 through June 30, 2023.

**8c. \* Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with Integra LifeSciences Sales LLC, (CONSENT)**

- Authorize the Chief Executive Officer for Natividad or his designee to execute an agreement with Integra LifeSciences Sales LLC for IntegraLink Protection (ILP) Plus service & preventive maintenance at NMC for an amount not to exceed \$92,898 with an agreement term March 1, 2023 through February 29, 2028.
- Approve the Natividad Chief Executive Officer's recommendation to accept non-standard insurance provisions within the agreement.

**8d. \* Approve for Submission to the Monterey County Board of Supervisors the Following Resolution for Dietitian Aide, (CONSENT)**

- Amend Personnel Policies and Practices Resolution No. 98-394 and Appendix A to adjust the salary range of the Dietitian Aide classification as indicated in Attachment A; and
- Direct the Human Resources Department to implement the changes in the Advantage HRM System.

**8e. \* Approve for Submission to the Monterey County Board of Supervisors the Following Resolution for Dietitian and Supervising Dietitian, (CONSENT)**

- Amend Personnel Policies and Practices Resolution No. 98-394 and Appendix A to adjust the salary ranges of the Dietitian and Supervising Dietitian classifications as indicated in Attachment A; and
- Direct the Human Resources Department to implement the changes in the Advantage HRM System.

8f. \* Approve for Submission to the Monterey County Board of Supervisors the Following Agreement with James F. Lija, M.D., (CONSENT)

- a. Authorize the Chief Executive Officer for Natividad or his designee to execute the Fourth Amendment to the Professional Services Agreement (A-13538) with James F. Lilja, M.D. dba Bay Area Gynecology Oncology to provide gynecology oncology and urology gynecology services, extending the term by twelve months (April 1, 2023 to March 31, 2024) for a revised full agreement term of February 1, 2018 to March 31, 2024, and adding \$350,000 for a revised total not to exceed amount of \$1,510,000 in the aggregate; and
- b. Authorize the Chief Executive Officer for Natividad or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$41,000) of the original contract amount.

**MOTION:** *Motion to approve Policies/Procedures/Forms/Manuals and contract items 8a-8f moved by Libby Downey, seconded by Marcia Atkinson, and approved by the following vote*

*Roll call vote taken pursuant to Government Code 54953:*

*Marcia Atkinson: AYE  
Dr. Marc Tunzi: AYE  
Libby Downey: AYE  
Dr. Charles Harris: AYE  
Fernando Elizondo: AYE  
Simon Salinas: AYE  
Bettye Saxon: AYE*

*Absent*

*Supervisor Chris Lopez  
Sonia De La Rosa  
Manuel Osorio  
Mitch Winick*

9. AB 361 Findings for Continued Remote Meetings - Stacy Saetta, Chief Deputy County Counsel

**MOTION:** *Motion to accept the report on the status of AB 361 and the requirements for continued remote meetings, moved by Libby Downey, seconded by Simon Salinas, and approved by the following vote*

*Marcia Atkinson: AYE  
Dr. Marc Tunzi: AYE  
Libby Downey: AYE  
Dr. Charles Harris: AYE  
Fernando Elizondo: AYE  
Simon Salinas: AYE  
Bettye Saxon: AYE*

*Absent*

*Supervisor Chris Lopez  
Sonia De La Rosa*

*Manuel Osorio  
Mitch Winick*

10. **Remote Attendance by Trustees at Board of Trustees Meetings and BoT Committee Meetings.** – *Stacy Saetta, Chief Deputy County Counsel*
- Consider whether or not, and how, to permit remote attendance by trustees of the Natividad Board of Trustees (“BoT”) at meetings of the BoT and BoT Committees pursuant to AB 2449.
  - Provide direction to staff.

*No Motion was made at this time on this item.*

11. **Remote Attendance via Video-Conference by Members of Public.** – *Stacy Saetta, Chief Deputy County Counsel*
- Consider whether to authorize remote attendance via video-conference by members of the public at future meetings of the Natividad Board of Trustees and its Committees following termination of the Governor’s COVID-19 State of Emergency, anticipated to occur on February 28, 2023.
  - Provide direction to staff.

*Board Member Manuel Osorio joined meeting  
Board Member Sonia De La Rosa joined meeting*

**MOTION:** *Motion to approve remote attendance via video-conference by members of the public moved by Libby Downey, seconded by Manuel Osorio, and approved by the following vote*

*Roll call vote taken pursuant to Government Code 54953:*

*Marcia Atkinson: AYE  
Dr. Marc Tunzi: AYE  
Libby Downey: AYE  
Dr. Charles Harris: AYE  
Fernando Elizondo: AYE  
Simon Salinas: AYE  
Bettye Saxon: AYE  
Sonia De La Rosa: AYE  
Manuel Osorio: AYE*

*Absent*

*Supervisor Chris Lopez  
Mitch Winick*

12. **Accept Oral Report from Natividad Chief Financial Officer** – *Daniel Leon, CFO*
- December 2022 YTD Financial Reports

**MOTION:** *Motion to accept the December 2022 Financial Report, moved by Libby Downey, seconded by Bettye Saxon, and approved by the following vote*

*Roll call vote taken pursuant to Government Code 54953:*



*Marcia Atkinson: AYE*  
*Dr. Marc Tunzi: AYE*  
*Libby Downey: AYE*  
*Dr. Charles Harris: AYE*  
*Fernando Elizondo: AYE*  
*Simon Salinas: AYE*  
*Bettye Saxon: AYE*  
*Sonia De La Rosa: AYE*  
*Manuel Osorio: AYE*

*Absent*

*Supervisor Chris Lopez*  
*Mitch Winick*

13. **Receive Oral Report from Natividad Chief Executive Officer** - *Dr. Charles Harris, CEO*
14. **Receive Oral Report from Natividad Chief Nursing Officer and Natividad Assistant Administrator** - *Nancy Buscher, CNO and Janine Bouyea, Assistant Administrator*
  - a. Nursing Recruitment and Staffing
15. **Receive Oral Report from Natividad Chief of Staff** – *Dr. Marc Tunzi, COS*
  - a. Third Year Resident – *Dr. Joaquin Charles*
16. **Closed Session Public Comment**  
*The public may comment on Closed Session items prior to the Board's recess to Closed Session.*
17. **Recess to Closed Session under Government Code Section 54950**
  - a. Pursuant to Health and Safety Code Section 1461, Evidence Code Section 1157, and in accordance with Government Code Section 54954.5, the Board will receive Medical Quality Assurance Reports
18. **Reconvene on Public Agenda Items**
19. **Accept and approve January 2023 Credentials Report from Medical Staff Office relating to appointment of medical staff and allied health professionals.**

**MOTION:** *Motion to accept the report on January 2023 Credentials Report, moved by Simon Salinas, seconded by Libby Downey, and approved by the following vote*

*Roll call vote taken pursuant to Government Code 54953:*

*Marcia Atkinson: AYE*  
*Dr. Marc Tunzi: AYE*  
*Libby Downey: AYE*  
*Dr. Charles Harris: AYE*  
*Fernando Elizondo: AYE*  
*Simon Salinas: AYE*  
*Bettye Saxon: AYE*



*Sonia De La Rosa: AYE*  
*Manuel Osorio: AYE*

*Absent*

*Supervisor Chris Lopez*  
*Mitch Winick*

**Adjournment:** With no other business before the Board, the meeting was adjourned at 10:45 am

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**Fernando Elizondo, Chair**

*Recorded by Noemi Breig*

## MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

**EBSCO Industries, Inc. Renewal & Amendment No. 3**

**Legistar Number:** \_\_\_\_\_

### **..Title**

Authorize the Chief Executive Officer for Natividad or his designee to execute renewal & amendment No. 3 to the agreement (A-14584) with EBSCO Industries, Inc. (EBSCO) for online database and journal subscriptions, extending the agreement an additional three (3) year period (January 1, 2023 through December 31, 2026) for a revised full agreement term of January 1, 2019 through December 31, 2026, and adding \$383,206 for a revised total agreement amount not to exceed \$831,359.

### **..Report**

#### **RECOMMENDATION:**

#### **It is recommended the Board of Supervisors:**

Authorize the Chief Executive Officer for Natividad or his designee to execute renewal & amendment No. 3 to the agreement (A-14584) with EBSCO Industries, Inc. (EBSCO) for online database and journal subscriptions, extending the agreement an additional three (3) year period (January 1, 2023 through December 31, 2026) for a revised full agreement term of January 1, 2019 through December 31, 2026, and adding \$383,206 for a revised total agreement amount not to exceed \$831,359.

#### **SUMMARY/DISCUSSION:**

EBSCO provides Natividad staff access to online medical database resources and published medical journals. These resources include the leading web-based clinical research tools utilized in hospital and clinic settings to obtain answers to clinical questions, including the latest evidence and clinical expertise to provide specific, practical recommendations for diagnosis and treatment at the point of care.

Approval of this recommended action will provide Natividad medical staff, residents, and nursing and ancillary hospital staff continued access to these valuable clinical resources along with our patient discharge instructions database incorporated in our electronic medical record system. Included in this Amendment is the functionality of EBSCO products, which will provide remote access to many of these resources. This enhancement will allow authorized users to access EBSCO resources from any internet-enable device including desktop computers, laptops, and mobile devices. In addition, providers can continue to accrue *AMA PRA Category 1™* credits for every search they conduct the EBSCO databases and catalog tools; and Nursing, Dietitians, Social Workers, and Physical Therapists can earn continuing education units.

This work supports:

- Natividad Medical Center's The Joint Commission requirement to "provide access to knowledge-based information resources 24 hours a day, 7 days a week." *The Joint Commission Standards IM.03.01.01*
- Natividad Medical Center's The Joint Commission requirement to "provide patient education and training based on each patient's needs and abilities." *The Joint Commission Standards PC.02.03.01*

- Natividad's Family Medicine Residency Program's Accreditation Council for Graduate Medical Education (ACGME) requirement "Residents must have ready access to specialty-specific and other appropriate reference material in print or electronic format. This must include access to electronic medical literature databases with full text capabilities." *ACGME Common Program Requirements I.D.3.*
- Natividad Medical Center Level II Trauma Center's American College of Surgeon's requirement "must use clinical practice guidelines, protocols, and algorithms derived from evidence-based validated resources." *American College of Surgeons Criterion CD 16-4*

#### **OTHER AGENCY INVOLVEMENT:**

The Office of County Counsel has reviewed and approved this renewal and amendment No. 3 as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The renewal and amendment No. 3 has also been reviewed and approved by Natividad's Finance Committee on and by its Board of Trustees on March 10, 2023.

#### **FINANCING:**

The cost for this renewal and amendment No. 3 is \$383,206 of which \$120,369 which is included in the Fiscal Year 2023-24 Recommended Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

#### **BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This agreement facilitates access to critical point of care clinical diagnosis resources which aid in decision making, as well as medical journals needed by healthcare providers and residents to keep current on trends and changes in practice.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Craig Walls, Chief Medical Officer, 783-2521

Approved by: Charles R. Harris, Chief Executive Officer, 783-2553

#### **Attachments:**

EBSCO Industries, Inc. Renewal & Amendment No. 3

EBSCO Industries, Inc. Amendment No. 2

EBSCO Industries, Inc. Amendment No. 1

EBSCO Industries, Inc. Agreement

Attachments on file with the Clerk of the Board

# MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT

## Quality Assurance Services Renewal & Amendment No. 1

Legistar Number:

### **..Title**

Authorize the Chief Executive Officer for Natividad or his designee to execute renewal & amendment No. 1 to the agreement (A-14980) with Quality Assurance Services for radiation physics and performance testing of radiology equipment services, extending the agreement an additional three (3) year period (January 1, 2023 through December 31, 2026) for a revised full agreement term of January 1, 2021 through December 31 2026, and adding \$110,652 for a revised total agreement amount not to exceed \$183,552.

### **..Report**

#### **RECOMMENDATION:**

#### **It is recommended the Board of Supervisors:**

Authorize the Chief Executive Officer for Natividad or his designee to execute renewal & amendment No. 1 to the agreement (A-14980) with Quality Assurance Services for radiation physics and performance testing of radiology equipment services, extending the agreement an additional three (3) year period (January 1, 2023 through December 31, 2026) for a revised full agreement term of January 1, 2021 through December 31 2026, and adding \$110,652 for a revised total agreement amount not to exceed \$183,552.

#### **SUMMARY/DISCUSSION:**

Quality Assurance Services, Inc. (QAS) is a company that provides board certified Medical Diagnostic Physicists that perform evaluations and testing to equipment found in the Radiology department. Natividad Medical Center Radiology Department is required per Joint Commission and CDPH to have at least annually performance testing evaluations on radiographic, magnetic resonance imaging equipment (MRI), computed tomography (CT) equipment, ultrasound and nuclear medicine equipment by a qualified medical physicist who is board certified by the American Board of Radiology in the field of Medical Diagnostic Physics. The performance testing evaluation shall include the required elements identified by Joint Commission and American College of Radiology.

Natividad has one CT scanner (soon to be two), one MRI scanner, one Fluoroscopy, four x-ray machines, four x-ray portables, three c-arm radiographic, one mini c-arm radiographic, one bone scanning machine, one nuclear medicine gamma camera, and four ultrasound units requiring annual testing by the physicist. In addition, the nuclear medicine and ultrasounds units are required to be tested twice a year.

Any new equipment, relocation of equipment, or major repairs of equipment need performance testing evaluations completed prior to using on patients. It is a required for us to meet regulatory standards, in order to continue services.

Natividad Radiology does monitor Quality Assurance Services for contract deliverables on the following items.

- Certification of the Physicist
- Annual and Bi-Annual testing

- Completion of performance evaluation report and corrective actions included in the report  
Inclusion of Joint Commission Standards, and ACR standards that are required elements in the performance evaluation testing report.

**OTHER AGENCY INVOLVEMENT:**

The Office of County Counsel has reviewed and approved this renewal and amendment No. 1 as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The renewal and amendment No. 1 has also been reviewed and approved by Natividad's Finance Committee on and by its Board of Trustees on March 10, 2023.

**FINANCING:**

The cost for this renewal and amendment No. 1 is \$110,652 of which \$36,884 which is included in the Fiscal Year 2023-24 Recommended Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This amendment supports the Health and Human Services strategic initiative by providing the appropriate physics reports necessary to continue operating imaging services to the community. Without their help we have no internal staff members that are licensed to complete these assessments. They work with us to ensure that our equipment is operating at an optimal levels in compliance with Joint Commission and American College of Radiology.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Bradley Troupe, Radiology Manager, 256-919-9530  
Approved by: Charles R. Harris, Chief Executive Officer, 783-2553

**Attachments:**

Quality Assurance Services Renewal & Amendment No. 1  
Quality Assurance Services Agreement

Attachments on file with the Clerk of the Board

## **MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT**

### **3DR Laboratories, LLC Renewal & Amendment No. 3 Legistar Number: \_\_\_\_\_**

#### **..Title**

- a. Authorize the Chief Executive Officer for Natividad or his designee to execute renewal & amendment No. 3 to the agreement (A-13932) with 3DR Laboratories, LLC for 3D medical image post processing services, extending the agreement an additional two (2) year period (August 1, 2022 through July 31, 2024) for a revised full agreement term of August 1, 2017 through July 31, 2024, with no change to agreement total of \$441,000.
- b. Authorize the Chief Executive Officer for Natividad or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$7,500) of the original cost of the agreement.

#### **..Report**

#### **RECOMMENDATION:**

#### **It is recommended the Board of Supervisors:**

- a. Authorize the Chief Executive Officer for Natividad or his designee to execute renewal & amendment No. 3 to the agreement (A-13932) with 3DR Laboratories, LLC for 3D medical image post processing services, extending the agreement an additional two (2) year period (August 1, 2022 through July 31, 2024) for a revised full agreement term of August 1, 2017 through July 31, 2024, with no change to agreement total of \$441,000.
- b. Authorize the Chief Executive Officer for Natividad or his designee to execute up to three (3) future amendments to the agreement which do not significantly alter the scope of work and do not cause an increase of more than ten percent (10%) (\$7,500) of the original cost of the agreement.

#### **SUMMARY/DISCUSSION:**

Natividad started sending computed tomography (CT) for 3D post processing to 3DR Labs in July 2017. 3D post processing is a process where the original 2D images acquired in a CT study and converted into a 3D format to provide further information to the ordering provider. This is a proven method to better visualize arteries, bones and vital organs. The post processing is highly technical, time consuming and requires an expertise in the process; along with advanced software to compete the post processing.

Natividad previously had a 3D post processing software that was out of date and slow. An internal radiology technologist completed the 3D post processing, but was time consuming, creating a bottleneck with patient flow in the department. We are very sensitive with our turn-around times for our trauma service and would like to avoid patient care delays. Natividad elected to send all 3D post processing to an outside source, 3DR Laboratories, LLC. The amount below is the best estimate in cost based on statistical data. 3DR charges per study rather than a flat fee.

#### **OTHER AGENCY INVOLVEMENT:**

The Office of County Counsel has reviewed and approved this renewal and amendment No. 3 as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The renewal and amendment No. 3 has also been reviewed and approved by Natividad's Finance Committee on and by its Board of Trustees on March 10, 2023.

#### **FINANCING:**

There is no increase to the total agreement amount with this renewal & amendment.

**BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This amendment supports the Health and Human Services strategic initiative by offering 3D post processing on radiology images to better enhance the images and data obtained from a procedure by converting the images from a 2D image to a 3D image. The new 3D image provides the radiologist and surgeon a better understanding of the extent of an injury before a surgery starts. This saves lives when heart and brain tissue as well as other vital organs during acute life-threatening events. As a trauma center this is a vital service to provide to our community to preserve their lives during heart attacks and strokes as well as their overall quality of life

☐ Economic Development  
☐ Administration  
☒ Health and Human Services  
☐ Infrastructure  
☐ Public Safety

Prepared by: Bradley Troupe, Radiology Manager, 783-7616

Approved by: Charles R. Harris, Chief Executive Officer, 783-2553

Attachments:

3DR Laboratories, LLC Renewal & Amendment 3  
3DR Laboratories, LLC Amendment 2  
3DR Laboratories, LLC Amendment 1  
3DR Laboratories, LCC Agreement

Attachments on file with the Clerk of the Board



**..Title**

Adopt Resolution to:

- a. Amend Personnel Policies and Practices Resolution No. 98-394 Appendix A to adjust the salary ranges of the Hospital Environmental Services Aide, Hospital Senior Environmental Services Aide and Hospital Supervising Environmental Services Aide classifications as indicated in Attachment A; and
- b. Direct the Human Resources Department to implement the changes in the Advantage Human Resources Management System.

**..Report**

**RECOMMENDATION:**

It is recommended that the Board of Supervisors adopt a Resolution to:

- a. Amend Personnel Policies and Practices Resolution No. 98-394 Appendix A to adjust the salary ranges of the Hospital Environmental Services Aide, Hospital Senior Environmental Services Aide and Hospital Supervising Environmental Services Aide classifications as indicated in Attachment A; and
- b. Direct the Human Resources Department to implement the changes in the Advantage Human Resources Management System.

**SUMMARY/DISCUSSION:**

A base wage compensation study of the Hospital Environmental Services Aide classification series was requested by Natividad administrative staff. The reasons cited for the request were recruitment difficulties and to check for salary alignment with the hospital comparable agencies identified in the County's Compensation Philosophy approved in December 2021.

The base wage analysis of the County's hospital comparable agencies found that based on the duties performed, the Hospital Environmental Services Aide classification was matched to three (3) of the six (6) hospital comparable agencies: Alameda, Hazel Hawkins and Salinas Valley. The Hospital Environmental Services Aide classification is approximately 10.60% below the salary mean of the comparable agency's classifications.

To promote the County as the employer of choice, the goal is to provide labor market competitive wages by setting base wages within five percent (5% = - 4.495% with rounding) of the average of the agencies identified. The County's philosophy is to maintain a competitive compensation package that attracts and retains the highest quality candidates and employees to serve the community while maintaining sound fiscal standards.

Therefore, in accordance with the County's Compensation Philosophy, Natividad recommends adjusting the base wage salary of the Hospital Environmental Services Aide classification by approximately 10.60% at top step in order to align with the labor market average. Furthermore, it is recommended to adjust the base wage salary of the Hospital Senior Environmental Services Aide and Hospital Supervising Environmental Services Aide classifications by approximately 10.60% at top step in order to maintain the spread of the series.

OTHER AGENCY INVOLVEMENT:

The Human Resources Department concurs with the recommendations. Service Employees International Union (SEIU) Local 521 has been notified of the recommendations.

FINANCING:

The salary and benefits increased costs for the current positions (55.5 FTE filled, 10.2 FTE vacant) budgeted for the remainder of Fiscal Year 2022-23 is approximately \$45,663 or \$296,811 annually. The funding for personnel costs is provided by Natividad's enterprise fund comprised of patient services revenues received from commercial insurance, state, and federal government agencies. This action does not impact the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

The proposed recommended actions address the Board of Supervisors Administration Strategic Initiative. The actions demonstrate the County's commitment to meeting the Board's initiatives in recruiting, retaining, and attracting a diverse, talented workforce that supports the mission of Monterey County.

- ☐ Economic Development
- ☒ Administration
- ☐ Health & Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jennifer Lusk, Senior Personnel Analyst, (831) 783-2764

Approved by: Janine Bouyea, Hospital Assistant Administrator, (831) 783-2701

Dr. Charles Harris, Hospital Chief Executive Officer, (831) 783-2553

Attachments:

Attachment A

Resolution

## **MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT**

### **Alan Smith D.P.M. Second Amendment**

#### **TITLE:**

- a. Authorize the Chief Executive Officer for Natividad or his designee to execute the Second Amendment to the Professional Services Agreement Alan Smith D.P.M. to provide podiatry services, extending the term by twenty-four months (July 1, 2023 to June 30, 2025) for a revised full agreement term of July 1, 2020 to June 30, 2025, and adding \$100,000 for a revised total not to exceed amount of \$200,000 in the aggregate; and
- b. Authorize the Chief Executive Officer for Natividad or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$10,000) of the original contract amount.

#### **RECOMMENDATION:**

It is recommended that the Board of Supervisors

- a. Authorize the Chief Executive Officer for Natividad or his designee to execute the Second Amendment to the Professional Services Agreement Alan Smith D.P.M. to provide podiatry services, extending the term by twenty-four months (July 1, 2023 to June 30, 2025) for a revised full agreement term of July 1, 2020 to June 30, 2025, and adding \$100,000 for a revised total not to exceed amount of \$200,000 in the aggregate; and
- b. Authorize the Chief Executive Officer for Natividad or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$10,000) of the original contract amount.

#### **SUMMARY/DISCUSSION:**

Natividad operates the D'Arrigo Family Specialty Services Outpatient Clinic offering over fifteen different specialty care services including podiatry. Natividad has an agreement with Alan Smith DPM to provide podiatry services in the outpatient specialty clinic one day per week. Natividad wishes to amend the agreement with Dr. Smith to extend the term an additional twenty-four (24) months in order to continue to provide podiatry services without interruption. Dr. Smith is paid an hourly rate according to the terms of the agreement, although the amount of services provided may increase due to patient volume, the rate of pay remains the same. NMC has obtained an independent opinion of fair market value supporting the payment terms of this Agreement.

#### **OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed and approved this Amendment as to legal form. Auditor-Controller has reviewed and approved this Amendment as to fiscal provisions. The Amendment has also been reviewed and approved by Natividad's Finance Committee and Board of Trustees.

#### **FINANCING:**

The cost for this Amendment is \$100,000. The total not to exceed amount of this Agreement is \$200,000. \$50,000 is included in the Fiscal Year 2022/2023 Adopted Budget. The remaining amount will be budgeted in subsequent fiscal years. There is no impact to the General Fund.

#### **BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

The services rendered in this agreement provide NMC with the additional support it needs in order to provide reliable and high quality patient care which improves the health and quality of

life for patients and their families.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeanne-Ann Balza, Director of Physician Services, 783.2506

Approved by: Dr. Charles R. Harris, Chief Executive Officer, 783.2551

Attachments:

Second Amendment

First Amendment

Agreement

Attachments on File at the Clerk of the Board

## **MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT**

**Visual Net Design Amendment 3    Legistar Number: \_\_\_\_\_**

### **..Title**

Authorize the Chief Executive Officer for Natividad or his designee to execute amendment No. 3 to the agreement (A-14274) with Visual Net Design for website update and web hosting services, extending the agreement an additional three (2) year period (May 1, 2023 through April 30, 2025) for a revised full agreement term of May 1, 2018 through April 30, 2025, and adding \$124,336 for a revised total agreement amount not to exceed \$448,300.

### **..Report**

#### **RECOMMENDATION:**

#### **It is recommended the Board of Supervisors:**

Authorize the Chief Executive Officer for Natividad or his designee to execute amendment No. 3 to the agreement (A-14274) with Visual Net Design for website update and web hosting services, extending the agreement an additional three (2) year period (May 1, 2023 through April 30, 2025) for a revised full agreement term of May 1, 2018 through April 30, 2025, and adding \$124,336 for a revised total agreement amount not to exceed \$448,300.

#### **SUMMARY/DISCUSSION:**

Natividad is recommending that the current agreement for hosting and support services with Visual Net Design be renewed. In an effort to reach our target audience, Natividad currently has an English and a Spanish website that are distinct and separate. The approval of this agreement will NMC ensure that the websites provide up to date and accurate information related to services, contact information, and information on the health-related matters, which the organization feels is important to our community.

#### **OTHER AGENCY INVOLVEMENT:**

The Office of County Counsel has reviewed and approved this amendment No 3 as to form, and the Auditor-Controller has reviewed and approved as to payment provisions. The amendment No. 3 has also been reviewed and approved by Natividad's Finance Committee on by its Board of Trustees on March 10, 2023.

#### **FINANCING:**

The cost for this amendment No. 3 is \$124,336 of which \$\_62,168 is included in the Fiscal Year 2023-24 Recommended Budget. Amounts for remaining years of the agreement will be included in those budgets as appropriate.

#### **BOARD OF SUPERVISORS STRATEGIC INITIATIVES:**

This amendment allows for the seamless continuation of internal and external website hosting services resulting in a website with up to date information. Additionally, it will ensure that we are meeting the regulatory requirements under the Americans with Disabilities Act (ADA). Thus promoting access to equitable opportunities for health choices and health environments in collaboration with communities.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Janine Bouyea, Human Resources Administrator, 783-2701

Approved by: Charles R. Harris, Chief Executive Officer, 783-2553

Attachments:

Visual Net Design Amendment No. 3

Visual Net Design Amendment No. 2

Visual Net Design Amendment No. 1

Visual Net Design Agreement

Attachments on file with the Clerk of the Board

## **MONTEREY COUNTY BOARD OF SUPERVISORS BOARD REPORT**

### **UCSF (NICU) First Amendment**

#### **..Title**

- a. Authorize the Chief Executive Officer for Natividad or his designee to execute the First Amendment to the Professional Services Agreement with The Regents of the University of California on behalf of the University of California, San Francisco, School of Medicine, Department of Pediatrics (UCSF) to provide neonatology services extending the term by twelve months (April 1, 2023 to March 31, 2024) for a revised full agreement term of April 1, 2021 to March 31, 2024, and adding \$350,000 for a revised total not to exceed amount of \$1,050,000 in the aggregate; and
- b. Authorize the Chief Executive Officer or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$70,000) of the original contract amount.

#### **..Report**

##### **RECOMMENDATION:**

It is recommended that the Board of Supervisors:

- a. Authorize the Chief Executive Officer for Natividad or his designee to execute the First Amendment to the Professional Services Agreement with The Regents of the University of California on behalf of the University of California, San Francisco, School of Medicine, Department of Pediatrics (UCSF) to provide neonatology services extending the term by twelve months (April 1, 2023 to March 31, 2024) for a revised full agreement term of April 1, 2021 to March 31, 2024, and adding \$350,000 for a revised total not to exceed amount of \$1,050,000 in the aggregate; and
- b. Authorize the Chief Executive Officer or his designee to sign up to three (3) future amendments to this Agreement where the total amendments do not significantly change the scope of work and do not cause an increase of more than ten percent 10% (\$70,000) of the original contract amount.

##### **SUMMARY/DISCUSSION:**

Natividad's Neonatal Intensive Care Unit (NICU) provides stabilization of the initially ill newborn and intermediate intensive care as well as continuing care for growing newborns. Natividad has an agreement with UCSF School of Medicine Department of Pediatrics to provide two highly trained neonatologist physicians for 24/7 coverage of infants admitted to the NICU as well as oversight and medical direction of the unit. Natividad wishes to amend the agreement so that UCSF can continue to provide the same services without interruption. Natividad has obtained an independent opinion of fair market value supporting the payment terms of this Agreement.

##### **OTHER AGENCY INVOLVEMENT:**

County Counsel has reviewed and approved this agreement as to legal form. Auditor-Controller has reviewed and approved this agreement as to fiscal provisions. The agreement has been reviewed and approved by Natividad's Finance Committee and Board of Trustees.



FINANCING:

The cost of this amendment is \$350,000. The total not to exceed amount of this Agreement is \$1,050,000 for the period April 1, 2021 to March 31, 2024. \$350,000 is included in the Fiscal Year 2022/2023 Adopted Budget. The remaining amount will be budgeted in subsequent fiscal years. There is no impact to the General Fund.

BOARD OF SUPERVISORS STRATEGIC INITIATIVES:

Partnering with UCSF will enhance the breadth of services now being provided at NMC for children in Monterey and neighboring counties, thus allowing more children and their families to remain closer to home for acute pediatric care.

- ☐ Economic Development
- ☐ Administration
- ☒ Health and Human Services
- ☐ Infrastructure
- ☐ Public Safety

Prepared by: Jeanne-Ann Balza, Director of Physician Services, 783.2506

Approved by: Dr. Charles R. Harris, Chief Executive Officer, 783.2551

Attachments:

First Amendment  
Agreement

Attachments on file at the Clerk of the Board

# FINANCIAL STATEMENTS

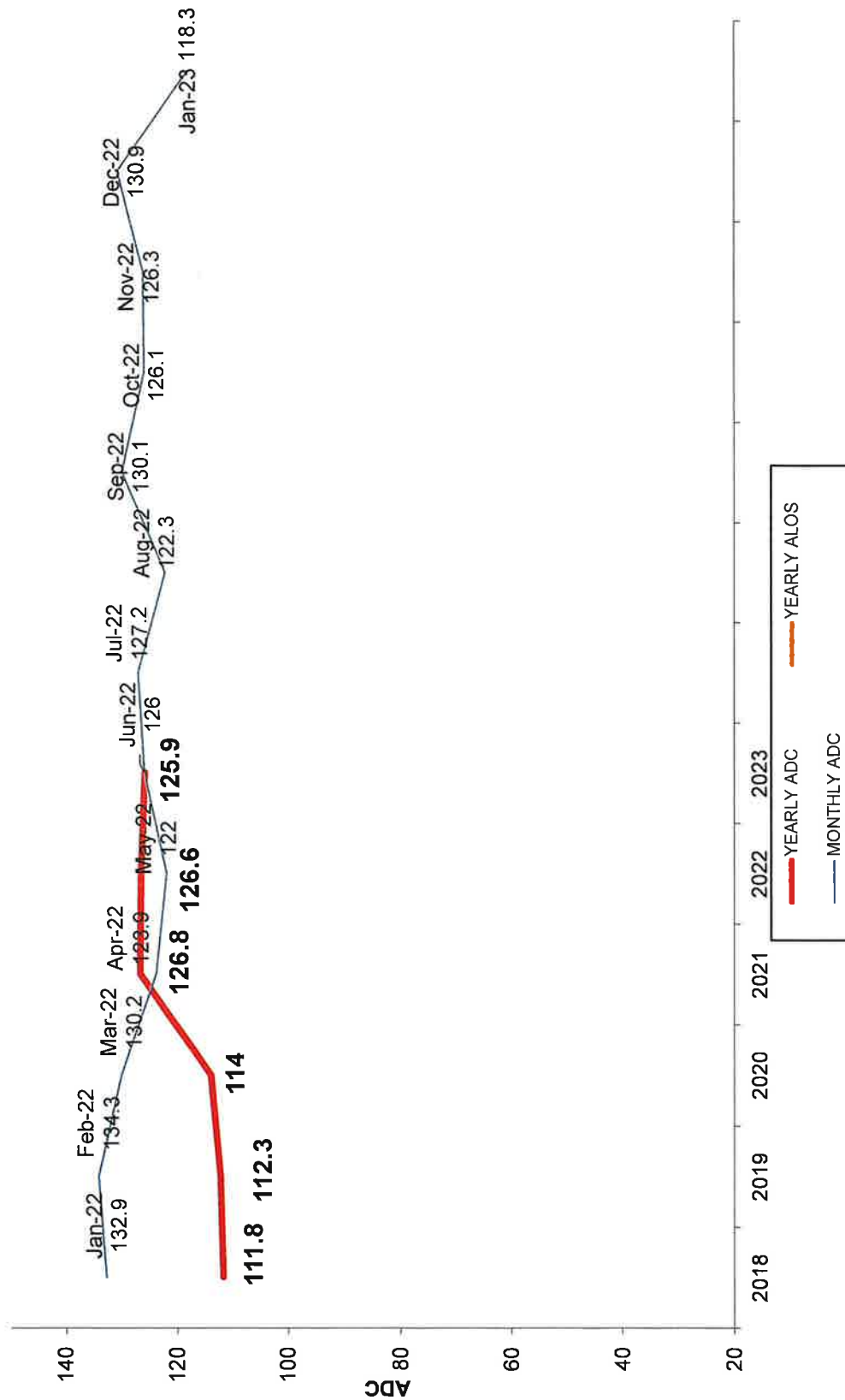
JANUARY 31, 2023

## **FINANCIAL STATEMENTS**

**JANUARY 31, 2023**

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4	STATEMENT OF REVENUES & EXPENSES AND CHANGES IN NET ASSETS TO BUDGET
5	STATEMENT OF REVENUES & EXPENSES AND CHANGES IN NET ASSETS PER APD
6	BALANCE SHEET
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**NATIVIDAD  
STATISTICAL REPORT  
JANUARY 31, 2023**

Month-To-Date				Year-To-Date			
11-22	12-22	01-23	Budget	Budget	Current	Prior Yr	%
PT DAYS BY SERVICE STAFFED BEDS							
1	206	196	178	239	1,558	1,433	1,626
2	1,960	2,166	1,819	1,630	11,304	13,886	12,035
3	115	211	197	327	2,265	1,444	2,110
4	162	135	84	85	12	588	731
5	749	801	801	745	28	5,168	5,521
6	330	288	265	325	27	2,252	2,081
7	3,522	3,787	3,344	3,351	149	23,235	25,096
8	266	271	322	463	19	3,210	1,963
9	3,788	4,058	3,656	3,814	168	26,445	27,059
10	281	283	244	294	18	2,039	2,113
AVERAGE DAILY CENSUS							
11	92.4	96.3	82.0	84.1	121	84.0	91.0
12	25.0	25.8	25.8	24.0	28	24.0	25.7
13	8.9	8.7	10.4	14.9	19	14.9	9.1
14	126.3	130.9	118.3	123.0	168	123.0	125.9
15	9.4	9.1	7.9	9.5	18	9.5	9.6
PERCENTAGE OF OCCUPANCY							
16	76.4%	79.6%	67.8%	69.5%	69.4%	75.2%	71.5%
17	89.3%	92.1%	92.1%	86.7%	86.7%	91.8%	87.5%
18	46.8%	45.8%	54.7%	78.4%	78.4%	47.9%	79.5%
19	75.2%	77.9%	70.4%	73.2%	73.2%	74.9%	76.9%
20	52.2%	50.8%	43.9%	52.8%	52.8%	53.3%	54.4%
ADMISSIONS							
21	686	688	625	645	4,475	4,546	4,559
22	54	58	62	53	366	411	373
23	38	42	44	44	305	307	311
24	758	788	731	742	5,148	5,264	5,243
25	175	174	157	178	1,232	1,262	1,276
26	184	185	172	190	1,312	1,377	1,365
DISCHARGES							
27	635	669	612	627	4,368	4,409	4,431
28	51	60	61	55	378	412	380
29	41	41	41	45	310	299	311
30	727	760	714	727	5,046	5,120	5,122
31	156	188	149	163	1,132	1,197	1,184
AVERAGE LENGTH OF STAY							
32	5.0	5.1	5.0	5.1	5.1	5.1	5.2
33	13.9	13.8	12.9	14.1	14.1	13.4	14.1
34	2.9	2.5	2.5	2.6	2.6	2.5	2.5
35	7.0	6.5	7.3	10.5	10.5	6.4	10.6
36	1.6	1.6	1.6	1.7	1.7	1.6	1.7
OUTPATIENT VISITS							
37	5,632	5,263	4,316	4,542	31,499	35,101	31,275
38	546	593	525	548	3,799	3,816	3,899
39	72.0%	75.3%	71.8%	73.9%	73.8%	72.5%	74.4%
40	5,247	5,800	5,538	5,008	41,474	40,456	35,308
ANCILLARY PROCEDURES BILLED							
41	61,742	63,929	51,695	54,666	377,373	376,982	379,351
42	3,868	3,805	3,650	3,848	26,564	27,620	25,676
43	222	224	196	204	1,410	1,833	1,416
44	112	95	112	115	793	757	797
45	1,196	1,247	1,237	1,299	8,967	8,762	8,712
46	1,935	1,905	1,636	1,915	13,222	13,807	12,850
47	351	397	369	372	2,579	2,568	2,454
48	7.65	7.50	8.14	7.19	7.19	7.52	7.54
49	1,393.6	1,384.1	1,376.0	1,317.2	1,317.2	1,377.6	1,358.0
50	5,483	5,718	5,241	5,683	39,403	39,368	38,200
FTE'S PER AOB							
TOTAL PAID FTE'S							
ADJUSTED PATIENT DAYS							

**STATEMENT OF REVENUES AND EXPENSES & CHANGES IN NET ASSETS-TREND-NORMALIZED  
FOR FY2023**

	JUL-22	AUG-22	SEP-22	OCT-22	NOV-22	DEC-22	JAN-23	FEB-23	MAR-23	APR-23	MAY-23	JUN-23	YTD
<b>R E V E N U E</b>													
<b>Patient Revenue:</b>													
1 Inpatient	\$ 80,966,844	\$ 77,160,401	\$ 79,038,524	\$ 77,365,880	\$ 75,440,723	\$ 77,206,476	\$ 71,645,473	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 538,824,321
2 Pro Fees	5,591,547	5,807,524	6,387,558	8,137,666	5,365,202	7,634,635	6,777,270	-	-	-	-	-	45,701,402
3 Outpatient	35,317,647	38,406,882	37,401,751	36,342,866	36,547,265	35,980,015	33,687,360	-	-	-	-	-	253,073,866
4 Total Patient Revenue	121,876,037	121,374,905	122,827,834	121,846,409	117,353,188	120,801,127	112,120,103	-	-	-	-	-	838,199,509
5 Deductions from revenue	92,824,785	91,863,613	93,362,948	93,074,417	90,487,408	89,948,916	85,343,234	-	-	-	-	-	639,905,331
6 Contractual Deductions	4,135,680	3,582,657	3,474,041	3,360,575	2,042,247	1,808,544	2,491,122	-	-	-	-	-	20,894,866
7 Bad Debt	74,058	101,418	72,826	78,371	114,030	57,984	137,427	-	-	-	-	-	636,114
8 Total Contractual Discounts	97,034,533	95,547,688	96,909,816	96,513,363	92,643,685	94,815,444	87,971,783	-	-	-	-	-	661,436,311
9 Net Patient Revenue	24,841,505	25,827,216	25,918,018	25,333,046	24,709,501	25,985,683	24,148,320	0.00%	0.00%	0.00%	0.00%	0.00%	176,763,298
10 As a percent of Gross Revenue	20.38%	21.28%	21.10%	20.78%	21.06%	21.51%	21.54%	-	-	-	-	-	21.09%
<b>Total Government Funding</b>	22,040,564	6,142,406	6,542,406	6,542,406	6,542,406	6,542,406	6,542,406	-	-	-	-	-	60,895,000
<b>Other Operating Revenue:</b>													
12 Rent Income	121,586	125,489	122,788	123,288	123,291	123,287	123,287	-	-	-	-	-	863,016
13 Interest Income	81,000	81,000	142,500	895,141	182,500	182,500	1,062,810	-	-	-	-	-	2,447,451
14 NMF Contribution	60,000	60,000	60,000	60,000	60,000	60,000	60,000	-	-	-	-	-	420,000
15 Other Income	422,577	369,569	453,849	500,007	328,052	346,870	468,061	-	-	-	-	-	2,660,985
16 Total Other Operating Revenue	685,163	636,058	779,137	1,378,436	703,843	724,657	1,714,758	-	-	-	-	-	6,621,452
<b>TOTAL REVENUE</b>	47,567,232	32,605,682	33,239,561	33,253,888	31,955,750	33,252,746	32,404,884	-	-	-	-	-	244,279,750
<b>EXPENSE</b>													
18 Salaries, Wages & Benefits	17,705,905	17,388,839	16,907,579	17,586,134	16,699,006	17,856,057	18,360,953	-	-	-	-	-	122,504,473
19 Registry	1,249,749	1,820,554	2,825,174	2,806,706	2,401,163	2,083,207	1,983,904	-	-	-	-	-	15,150,457
20 Phys/Residents SWP & Contract Fees	4,409,799	4,682,933	4,560,986	4,959,072	4,960,696	5,022,598	5,489,890	-	-	-	-	-	34,085,774
21 Purchased Services	2,864,785	2,910,170	3,017,710	3,136,207	3,030,358	2,876,521	3,004,232	-	-	-	-	-	21,241,971
22 Supplies	2,780,492	3,195,791	3,250,784	2,981,740	3,086,093	3,393,424	3,079,320	-	-	-	-	-	21,767,644
23 Insurance	369,180	369,179	369,180	369,179	369,180	369,179	369,179	-	-	-	-	-	2,584,264
24 Utilities and Telephone	435,501	443,051	392,416	317,861	314,856	345,748	411,361	-	-	-	-	-	2,660,794
25 Interest Expense	53,821	53,821	53,821	53,821	53,821	53,821	53,821	-	-	-	-	-	313,120
26 Depreciation & Amortization	1,043,263	1,042,677	1,110,693	1,138,241	1,074,166	1,064,324	1,063,115	-	-	-	-	-	7,536,479
27 Other Operating Expense	527,095	448,909	484,081	518,759	433,125	448,527	500,247	-	-	-	-	-	3,360,743
<b>TOTAL EXPENSE</b>	31,539,560	32,355,924	32,972,424	33,853,812	32,406,554	33,477,500	34,599,936	-	-	-	-	-	231,205,719
<b>NET INCOME(LOSS)</b>	16,027,672	249,758	267,137	(599,924)	(450,804)	(224,754)	(2,195,052)	-	-	-	-	-	13,074,031
<b>Normalization for Extraordinary Items</b>													
30 State One Time Grant	(15,897,563)	-	-	-	-	-	-	-	-	-	-	-	(15,897,563)
31 Provider Relief Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
32 American Rescue Plan (ARPA) Rural Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
33 Families First C-19 Response	-	-	-	-	-	-	-	-	-	-	-	-	-
34 Total Extraordinary Items	(15,897,563)	-	-	-	-	-	-	-	-	-	-	-	(15,897,563)
<b>NET INCOME BEFORE Extraordinary Items</b>	130,109	249,758	267,137	(599,924)	(450,804)	(224,754)	(2,195,052)	-	-	-	-	-	(2,823,532)
<b>CAPITAL CONTRIBUTIONS</b>													
36 County Contribution	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>CHANGE IN NET ASSETS</b>													
38	\$ 16,027,672	\$ 249,758	\$ 267,137	\$ (599,924)	\$ (450,804)	\$ (224,754)	\$ (2,195,052)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,074,031

**NATIVIDAD**

## CAPITAL CONTRIBUTIONS



**STATEMENT OF REVENUES AND EXPENSES AND CHANGES IN NET ASSETS PER ADJUSTED PATIENT DAY**  
**NATIVIDAD**  
**AS OF JANUARY 31, 2023**

	CURRENT MONTH				YEAR -TO -DATE			
			Variance fav. (unfav)				Variance fav. (unfav)	
	Actual	Budget	\$ VAR.	% VAR	Actual	Budget	\$ VAR.	% VAR
	5,241	5,684	(443)	-7.8%	39,368	39,403	(35)	-0.1%
	<b>REVENUE</b>				<b>ADJUSTED PATIENT DAYS</b>			
1	\$	\$	\$	2.0 %	\$	\$	\$	2.8%
2	13,670	13,406	264	73.5	13,411	746	99	13.3
3	1,293	745	548	10.4	845	5,826	831	14.3
4	6,429	5,823	606	7.1	6,657	19,983	1,309	6.5
5	21,392	19,974	1,418	(9.0)	21,291	14,944	(1,310)	(8.8)
6	16,283	14,938	(1,345)	36.4	16,254	747	217	29.0
7	475	747	272	51.8	531	55	39	70.6
8	26	54	28	(6.6)	16	15,746	(1,055)	(6.7)
9	16,785	15,740	(1,045)	8.8	16,801	4,236	254	6.0
10	4,607	4,235	373		4,490	21,209%		
11	21.54%	21.20%			21.09%			
	1,248	999	250	25.0	1,547	1,008	538	53.4
	<b>Net Patient Revenue</b>				<b>As a percent of Gross Revenue</b>			
	<b>Total Government Funding</b>				<b>Other Operating Revenue:</b>			
12	24	22	1	6.6	22	22	(0)	(1.6)
13	203	25	178	708.8	62	25	37	145.6
14	11	11	1	8.4	11	11	0	0.1
15	89	62	27	44.3	73	63	11	17.5
16	327	120	207	173.5	168	121	47	39.3
17	6,183	5,353	830	15.5	6,205	5,365	840	15.6
	<b>TOTAL REVENUE</b>				<b>EXPENSE</b>			
18	3,503	3,072	(431)	(14.0)	3,109	3,081	(28)	(0.9)
19	379	40	(338)	(835.2)	385	40	(344)	(850.4)
20	1,047	763	(285)	(37.3)	869	767	(102)	(13.3)
21	630	571	(59)	(10.4)	540	573	33	5.8
22	588	417	(170)	(40.9)	553	417	(136)	(32.5)
23	70	64	(6)	(10.2)	66	65	(1)	(1.7)
24	78	62	(17)	(27.0)	68	62	(6)	(9.3)
25	7	12	5	40.7	8	12	4	34.8
26	203	193	(10)	(5.1)	191	193	2	0.9
27	95	74	(22)	(29.5)	85	74	(12)	(15.8)
28	6,601	5,268	(1,334)	(25.3)	5,873	5,284	(589)	(11.1)
29	(419)	85	(504)	(591.9)	332	82	250	307.0
30								
31	-	-	-	-	-	-	-	-
32	-	-	-	-	-	-	-	-
33	-	-	-	-	-	-	-	-
34	\$ (419)	\$ 85	\$ (504)	(592) %	\$ 332	\$ 82	\$ 250	307.0 %
	<b>NET INCOME(LOSS)</b>				<b>CAPITAL CONTRIBUTIONS</b>			
	<b>CHANGE IN NET ASSETS</b>				<b>County Contribution</b>			
	<b>Prior Yr</b>				<b>Prior Yr</b>			
	37,917				37,917			

**AS OF JANUARY 31, 2023**

	YEAR - TO - DATE		INC/(DEC)		% CHG.
	BEGINNING	ENDING			
<b>CURRENT ASSETS</b>					
CASH	\$ 148,370,912	\$ 115,127,583	\$ (33,243,329)	(22.4)	%
FUND AID	36,483,667	32,983,667	(3,500,000)	-	
ACCOUNTS RECEIVABLE NET	59,647,950	54,436,682	(5,211,268)	(8.7)	
STATE/COUNTY RECEIVABLES	18,328,939	39,798,439	21,469,539	117.1	
INVENTORY	4,952,512	5,314,501	361,989	7.3	
PREPAID EXPENSE	4,427,180	6,095,504	1,668,324	37.7	
<b>TOTAL CURRENT ASSETS</b>	<b>272,211,121</b>	<b>253,756,376</b>	<b>(18,454,745)</b>	<b>(6.8)</b>	
<b>PROPERTY, PLANT &amp; EQUIPMENT</b>					
LESS: ACCUMULATED DEPRECIATION	349,940,266	353,882,686	3,942,420	1.1	
<b>NET PROPERTY, PLANT &amp; EQUIPMENT</b>	<b>(221,771,715)</b>	<b>(229,151,338)</b>	<b>(7,379,623)</b>	<b>(3.3)</b>	
	128,168,551	124,731,348	(3,437,203)	(2.7)	
<b>OTHER ASSETS</b>	207,658,696	208,884,186	1,225,490	0.6	
<b>TOTAL ASSETS</b>	<b>\$ 608,038,368</b>	<b>\$ 587,371,910</b>	<b>\$ (20,666,458)</b>	<b>(3.4)</b>	<b>%</b>
<b>CURRENT LIABILITIES</b>					
ACCRUED PAYROLL	22,873,986	18,261,156	(4,612,830)	(20.2)	
ACCOUNTS PAYABLE	16,543,184	15,127,254	(1,415,930)	(8.6)	
MCARE/MEDICAL LIABILITIES	99,918,834	76,748,893	(23,169,941)	(23.2)	
CURRENT PORTION OF DEBT	3,817,583	4,003,251	185,668	4.9	
OTHER ACCRUALS	15,238,853	14,898,368	(340,485)	(2.2)	
<b>TOTAL CURRENT LIABILITIES</b>	<b>158,392,440</b>	<b>129,038,922</b>	<b>(29,353,518)</b>	<b>(18.5)</b>	
<b>LONG TERM LIABILITIES</b>					
LT ACCRUED LIABILITIES	3,823,796	3,440,076	(383,720)	(11.2)	
UN EARNED CONTRIBUTIONS	-	-	-	-	
LONG TERM PORTION OF C.O.P's	21,613,806	17,610,565	(4,003,251)	(18.5)	
<b>TOTAL LONG TERM DEBT</b>	<b>25,437,602</b>	<b>21,050,631</b>	<b>(4,386,971)</b>	<b>(17.2)</b>	
<b>FUND BALANCES</b>					
ACCUMULATED FUND	424,208,326	424,208,326	-	-	
CHANGE IN NET ASSETS	-	13,074,031	13,074,031	100.0	
<b>TOTAL FUND BALANCES</b>	<b>424,208,326</b>	<b>437,282,357</b>	<b>13,074,031</b>	<b>3.1</b>	
<b>TOTAL LIAB. &amp; FUND BALANCES</b>	<b>\$ 608,038,368</b>	<b>\$ 587,371,910</b>	<b>\$ (20,666,458)</b>	<b>(3.4)</b>	<b>%</b>

**NATIVIDAD  
STATE AND COUNTY RECEIVABLES  
AS OF 01/31/23**

**BALANCE SHEET**

	<u>Beq. Balance</u>	<u>Accruals</u>	<u>Rec'ds and Adj</u>	<u>Prior Years Final Rec'n</u>	<u>Family 1st Corona Response</u>	<u>IGI</u>	<u>Payments</u>	<u>Ending Balance</u>
Medi-Cal Waiver (DSH +SNCP)	\$ 6,296,200	8,341,669				10,166,760	(19,399,717)	5,404,912
Hospital Fee	-	563,331					(464,103)	119,228
Rate Range IGT-CCAH-	2,368,662	6,804,000						9,172,592
MCMC EPP	4,119,907	8,166,669				4,572,394	(14,384,779)	2,474,191
MCMC QIP	3,219,696	13,666,669					(366,664)	16,666,365
SB1732	-	1,633,331						1,666,647
AB 915	-	2,184,840						2,184,840
Medical GME	-	563,331			291,669	1,174,903	(1,618,824)	139,411
CARES ACT Funding	180,590						(541,830)	(69,572)
A/R UCSF & Touro University	-	155,697					(148,065)	7,832
A/R Mee Memorial	199,837	990,246	(308,658)				(678,505)	203,020
A/R Office Buildings	448	910,562					(874,100)	36,910
Medical HPE	(5,589)	175,000					(212,996)	(43,585)
Interest Accrued Positive Cash	-	1,894,810					(1,702,310)	192,500
Accrued Donations	949,126	420,000					(1,030,322)	338,804
A/R Jail-PG&E	-	730,586					(546,298)	184,288
Health Department	-	2,256,883					(1,956,824)	300,059
A/R Watsonville	1,000,000							1,000,000
<b>STATE RECEIVABLES</b>	<b>\$ 18,328,696</b>	<b>\$ 49,497,824</b>	<b>\$ (308,658)</b>	<b>\$ -</b>	<b>\$ 291,669</b>	<b>\$ 15,914,057</b>	<b>\$ (43,925,357)</b>	<b>\$ 39,796,432</b>

**P & L**

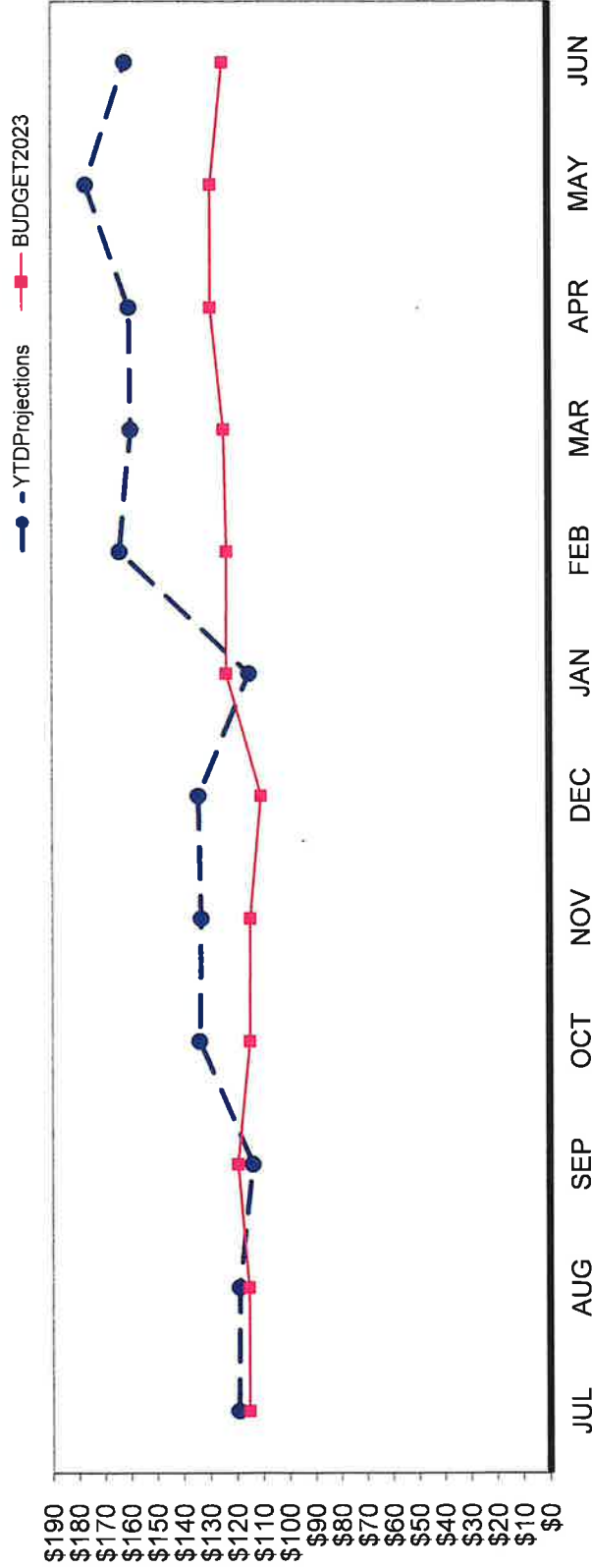
	<u>YTD Jan-23</u>
Medi-Cal DSH /SNCP/PHYS SPA	\$ 8,341,669
Rate Range IGT-CCAH-	6,804,000
Esperanza Care	(1,458,333)
Family First C-19 Response-FMAP Enhance-	291,669
State One Time Grant	15,897,563
Medical GME	563,331
HPE	175,000
Hospital Fee	563,331
MCMC EPP	8,166,669
HD Residency Support	(291,669)
MCMC QIP	13,666,669
AB915	2,184,840
Medicare GME	816,930
CARES Act Fund Aid	3,500,000
SB 1732	1,633,331
	<b>\$ 60,895,000</b>



NATIVIDAD  
RECONCILIATION OF GOVERNMENT FUNDING  
FISCAL YEAR 2023

	<u>BDGT-23</u>	<u>ESTIMATE FY2023</u>	<u>Variance to Budget</u>
	\$	\$	\$
Medi-Cal DSH Waiver	13,500,000	13,500,000	-
EPP	14,000,000	14,000,000	-
QIP	20,000,000	20,000,000	-
Physician SPA	1,300,000	1,300,000	-
AB915	3,745,440	3,745,440	-
SB1732	2,800,000	2,800,000	-
CCAH Rate Range	11,665,000	11,665,000	-
HPE	300,000	300,000	-
Family First Corona Virus Response	500,000	500,000	-
Esperanza Care Outside Purchased Service	(2,500,000)	(2,500,000)	-
HD Residency Support	(500,000)	(500,000)	-
Medicare GME & B/D	1,300,000	1,300,000	-
Medical GME	1,000,000	1,000,000	-
CARES Act Fund Aid	-	6,000,000	6,000,000
State One Time Grant	-	15,897,563	15,897,563
Provider Fee	1,000,000	1,000,000	-
	<u>\$ 68,110,440</u>	<u>\$ 90,008,003</u>	<u>\$ 21,897,563</u>

## Cash Flow Performance Fiscal Year 2023 (in Millions)



Months	JUL		AUG		SEP		OCT		NOV		DEC		JAN		FEB		MAR		APR		MAY		JUN	
	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE
YTD	119.3		119.0		114.0		133.9		133.3		134.3		115.1		163.9		159.6		160.2		176.7		161.6	
BDGT	115.3		115.4		119.5		114.9		114.7		110.4		123.5		123.3		124.4		129.4		129.2		124.7	
Variance	4.0		3.6		(5.5)		19.1		18.6		23.9		(8.4)		40.6		35.2		30.9		47.5		36.9	

NATIVIDAD  
CASH FORECAST  
FISCAL YEAR 2023

	ACTUAL JUL	ACTUAL AUG	ACTUAL SEP	ACTUAL OCT	ACTUAL NOV	ACTUAL DEC	ACTUAL JAN	ESTIMATE FEB	ESTIMATE MAR	ESTIMATE APR	ESTIMATE MAY	ESTIMATE JUN	Total YTD
Beginning Balance	148,361,531	119,287,502	118,956,517	113,869,656	133,937,182	133,245,928	126,852,054	115,103,767	153,906,406	159,562,558	180,186,890	176,683,562	146,361,531
<b>CASH RECEIPTS</b>													
Patient Revenues (incl pro fees and lab cop)	20,444,486	27,964,664	25,227,104	28,642,244	26,564,873	19,975,713	29,736,134	24,500,000	24,500,000	24,500,000	24,500,000	24,500,000	301,055,418
Provider Fee	-	-	-	-	-	-	484,103	-	250,000	-	11,664,000	250,000	984,103
DR 10T CCAH	-	-	-	-	-	-	-	-	-	-	-	-	11,664,000
Stimulus - Family First Response COVID-19	500,000	600,592	628,413	595,996	584,404	588,094	561,522	500,000	500,000	500,000	500,000	500,000	6,541,131
SHORT DOYLE	-	-	267,388	290,437	52,289	462,653	307,661	350,000	350,000	350,000	350,000	350,000	3,130,448
HPE	-	65,444	-	50,437	-	97,117	-	25,000	25,000	25,000	25,000	25,000	337,889
Foundation Donations	128,600	15,377	-	431,293	140,446	-	314,605	60,000	60,000	60,000	60,000	60,000	1,330,321
Misc Waiver FY 22-23/6PP	-	9,154,613	-	8,703,404	-	-	-	1,171,638	8,700,000	-	-	-	27,728,655
QIP/EPF	-	-	-	-	-	-	-	-	-	-	-	-	-
SR1732	-	-	368,684	-	-	-	-	2,598,309	-	-	-	-	2,966,993
HEALTH DEPARTMENT REIMB.	-	-	-	-	331,378	301,898	140,950	125,000	125,000	125,000	125,000	125,000	1,399,327
ACAL 6ME	-	-	604,947	408,929	-	604,947	-	250,000	250,000	-	250,000	250,000	2,118,823
A8919	-	-	-	-	-	-	-	-	-	-	-	-	3,745,000
Rent Income	15,843	163,095	139,566	138,671	91,129	138,566	138,670	125,250	125,250	125,250	125,250	125,250	1,452,600
QIP	-	-	-	-	-	-	-	65,860,368	-	-	-	-	65,860,368
EPF	-	-	-	-	-	-	-	15,749,771	-	-	-	-	30,134,550
Phys SPA	-	-	145,938	-	-	1,395,762	-	-	-	-	-	-	1,541,700
Fund 404 Transfer	-	251,694	663,973	310,261	384,100	400,866	123,550	3,919,723	3,713,924	5,612,891	5,291,442	8,622,876	20,300,000
Interest Income	-	-	-	857,141	-	-	1,397,810	427,500	-	-	-	427,500	3,109,951
Miscellaneous Revenue	280,091	243,283	-	-	-	-	-	14,894	14,894	14,894	14,894	14,894	597,843
Total Cash Receipts	21,386,260	38,458,732	28,064,311	54,813,592	26,126,630	23,947,335	33,187,006	114,997,973	30,341,568	31,313,035	51,395,568	38,000,520	484,977,546
<b>CASH DISBURSEMENTS</b>													
Purchased Services and Supplies	18,316,649	7,555,339	8,561,637	12,022,183	9,580,126	11,128,945	15,875,613	7,417,272	7,517,272	5,317,272	10,417,272	10,417,272	124,128,841
10T MEDICAL 6ME	614,722	-	-	260,091	-	-	260,091	-	-	-	-	-	1,174,903
6PP C/O 022	4,892,577	-	4,708,476	-	-	-	505,707	4,700,000	-	-	-	-	14,866,760
10T QIP	-	-	-	-	-	-	-	20,577,663	-	-	-	-	20,577,663
10T EPP	-	-	-	-	-	-	-	4,954,587	-	-	-	-	9,526,991
DR 10T CCAH	-	-	-	-	-	-	-	10,537,334	-	-	-	-	10,537,334
Building Lease / Rental Equipment	230,974	460,749	242,596	253,060	230,829	209,309	-	230,829	230,829	230,829	230,829	230,829	2,781,662
COP Principal & Interest Payments	17,398,527	24,544,528	17,024,865	17,657,853	17,414,929	17,632,894	26,708,727	17,221,431	17,221,431	17,221,431	17,221,431	17,221,431	223,977,297
Payroll and Benefits	23,625	54,856	361,538	25,123	345,764	30,834	361,043	-	-	-	-	-	1,203,124
Experience Care	-	-	-	-	-	-	-	-	-	-	-	-	2,274,284
Workers Comp Allocation	-	-	1,197,142	-	379,047	379,047	379,047	-	-	-	-	-	4,510,031
COWCAP	4,510,031	-	-	-	-	-	-	-	-	-	-	-	4,510,031
Data Processing	1,018,468	-	-	-	-	-	-	297,964	297,964	297,964	297,964	297,964	3,379,688
Pension Fund Transfer to County	3,379,698	-	-	-	-	-	-	-	-	-	-	-	3,379,698
Transfer From 451 to 404 & 10T Fund	-	251,694	683,673	310,261	364,100	400,866	123,550	3,919,723	3,713,924	5,612,891	5,291,442	8,622,876	15,000,000
Capital Expenses Fund 404	-	1,350,157	330,725	446,808	505,151	559,312	811,514	1,036,522	983,896	1,497,123	1,401,956	2,285,938	28,300,000
Capital Expenditures	50,443,269	38,789,717	33,050,873	34,846,365	28,819,886	30,341,208	44,335,293	66,195,334	34,665,415	30,706,703	34,860,693	54,081,307	481,736,284
<b>Total Cash Disbursements</b>													
Increase/(Decrease)	(29,074,029)	(330,985)	(4,986,862)	19,867,227	(691,256)	(5,393,873)	(11,748,287)	48,802,639	(4,323,848)	606,331	16,494,693	(15,080,768)	13,241,264
Ending Cash Fund 451	119,287,502	118,956,517	113,969,955	133,937,182	133,245,926	128,852,054	115,103,767	183,906,406	159,562,558	160,188,090	176,683,562	161,602,795	161,602,795
(+) Cash In Transit	-	-	-	-	-	-	-	-	-	-	-	-	-
(-) Petty Cash and CC	9,659	-11,441	11,750	11,730	13,928	22,443	23,815	11,329	17,445	23,869	9,193	8,983	8,983
Ending Cash as per 6/L	119,297,161	118,967,958	113,981,705	133,948,912	133,259,854	134,315,728	115,127,583	183,917,735	159,600,003	160,212,659	176,692,755	161,611,778	161,611,778
<b>Fund 404</b>													
Beginning Balance	67,494,796	67,494,796	67,243,102	66,559,429	66,249,168	66,885,068	65,484,202	65,360,652	61,440,929	57,727,005	52,114,114	46,822,672	-
Transfer In from fund 451	-	-	(683,673)	(310,261)	(364,100)	(400,866)	(123,550)	(3,919,723)	(3,713,924)	(5,612,891)	(5,291,442)	(8,622,876)	-
Transfer Out fund 404	67,494,796	67,243,102	66,559,429	66,249,168	65,885,068	65,484,202	65,360,652	61,440,929	57,727,005	52,114,114	46,822,672	38,194,796	-
Ending Cash Fund 404	186,762,298	186,199,619	186,559,384	200,166,350	196,130,994	192,336,256	180,464,419	225,347,334	217,309,593	212,303,003	223,560,254	199,797,590	-



**CREDENTIALS REPORT TO CREDENTIALS COMMITTEE February 2, 2023**  
*Confidential Document protected by California Evidence Code 1157*

The Following Credentials Actions were recommended for approval as follows:

- By the Service Director and/or Chief of Staff prior to Committee

**INITIAL APPOINTMENTS:** The following practitioners have applied for initial appointment to the Medical Staff or Allied Health Professional staff. Review and recommendation for staff membership and/or privileges is based on quantitative and qualitative factors such as: current licensure, DEA, professional liability insurance, board certification, continuing education, review of health status, education, training and current clinical competence, NPDB, litigation history, peer references and current and prior affiliations, etc. Membership and/or privilege requirements are satisfactorily met, unless specified below.

Initial appointments will be granted Provisional staff status along with privileges or practice prerogatives for a period not to exceed twenty-four (24) months.

NAME	SPECIALTY	SERVICE	NOTES	PROCTOR	APPOINTMENT PERIOD	RECOMMEND
Bergen, Kathryn M., DO	Family Medicine	Family Medicine	Pending: Dues	Dr. Nothnagle	3/10/2023 – 03/10/2025 Temporary Privileges	Srv Dir: 01/27/2023
Danilov, Lilia, MD	Psychiatry	Psychiatry		Dr. Gentry	3/10/2023 – 03/10/2025 Temporary Privileges	Srv Dir: 01/30/2023
Guerrero-Hall, Karla D., MD	OBGYN	OBGYN		Dr. Chandler	3/10/2023 – 03/10/2025 Temporary Privileges	Srv Dir: 01/20/2023
Kim, Harold, MD	Anesthesia	Anesthesia		Dr. Shah	3/10/2023 – 03/10/2025 Temporary Privileges	Srv Dir: 01/17/2023
Lee, Catherine, MD	TelePsychiatry	Psychiatry		Dr. Gentry	3/10/2023 – 03/10/2025 Temporary Privileges	Srv Dir: 01/17/2023
Ludema, Hefia, PA-C	Physician Assistant in Plastic Surgery	Surgical Specialties		Dr. Di Stante	3/10/2023 – 03/10/2025	Srv Dir: 01/24/2023
Pedraza, Ruth, MD	Family Medicine w/ OB	Family Medicine		Dr. Nothnagle	3/10/2023 – 03/10/2025 Temporary Privileges	Srv Dir: 01/27/2023
Razzak, Anthony, MD	Gastroenterology	Medical Specialties		Dr. Medawar	3/10/2023 – 03/10/2025 Temporary Privileges	Srv Dir: 01/27/2023
Tsang, Alexander H., MD	TelePsychiatry	Psychiatry		Dr. Gentry	3/10/2023 – 03/10/2025 Temporary Privileges	Srv Dir: 01/17/2023



**REAPPOINTMENTS:** The following practitioners have applied for reappointment to the Medical or AHP Staff. Review and recommendation for staff membership and/or privileges is based on quantitative and qualitative factors such as: current licensure, DEA, professional liability insurance, board certification, continuing education, review of health status, current clinical competence, NPDB, litigation history, peer references, OPPE and peer review data. Membership and/or privilege requirements are satisfactorily met, unless specified below. Membership requirements are met, unless specified below.

**Practitioners will be reappointed to their current staff status, unless specified below, for a period not to exceed 24 months.**

NAME	SPECIALTY / SERVICE	NOTES	STATUS	REAPPOINTMENT PERIOD	RECOMMEND
Brook, Michael M., MD	Pediatric Cardiology / Pediatrics		Active	04/01/2023 – 04/01/2025	Srv Dir: 12/22/2022
Coleman, Mary F., MD MPH	Developmental Behavioral Pediatrics / Pediatrics		Active	04/01/2023 – 04/01/2025	Srv Dir: 12/22/2022
Dhillon, Pawanjit K., ACNP	Trauma / Acute Care Nurse Practitioner / Trauma		Advanced Practice Professional	04/01/2023 – 04/01/2025	Srv Dir: 12/21/2022
Gurme, Mohini U., MD	Teleneurology / Medical Specialties	<ul style="list-style-type: none"> <li>• OPEN CLAIM (OD: 12/24/16, Filed 5/28/19): Failure to meet standard of care. Disclosed at initial appointment, still ongoing.</li> <li>• Request for additional time to meet proctoring criteria and activity volume</li> </ul>	Provisional	04/01/2023 – 04/01/2025	Srv Dir: 01/20/2023
Falck, Alison J., MD	Neonatology / Pediatrics		Active	04/01/2023 – 04/01/2025	Srv Dir: 12/22/2022
Heide, Aaron C., MD	Teleneurology / Medical Specialties		Provisional to Courtesy	04/01/2023 – 04/01/2025	Srv Dir: 01/20/2023
Luba, Daniel G., MD	Gastroenterology / Medical Specialties		Active	04/01/2023 – 04/01/2025	Srv Dir: 12/24/2022
Mobley, Sandra W., ACNP	Trauma / Acute Care Nurse Practitioner / Trauma		Advanced Practice Professional	04/01/2023 – 04/01/2025	Srv Dir: 01/03/2023
Pope, Amber J., MD	Neonatology / Pediatrics		Active	04/01/2023 – 04/01/2025	Srv Dir: 12/22/2022
Roeder, Zachary S., MD	Teleradiology / Radiology		Courtesy	04/01/2023 – 04/01/2025	Srv Dir: 12/28/2022
Volpe, Katherine A., MD	Urology Gynecology / OBGYN		Provisional to Active	04/01/2023 – 04/01/2025	Srv Dir: 12/27/2022

**RELEASE FROM PROCTORING:** The following practitioners have completed their basic and/or advanced procedure proctoring requirements.

NAME	SPECIALTY	SERVICE	REASON	RECOMMEND
Heide, Aaron C., MD	Teleneurology	Medical Specialties	Teleneurology core privileges proctor release	Acknowledge
Volpe, Katherine A., MD	Urology Gynecology	OBGYN	GYN core, Advanced laparoscopic procedures, Pelvic organ prolapse, treatment of urinary incontinence proctor release	Acknowledge

CHANGES IN STAFF STATUS: The following practitioners are eligible for transfer to the appropriate staff category.					
NAME	SPECIALTY	SERVICE	CURRENT / REQUESTED STATUS		RECOMMEND
Calzetta, Juan C., MD	Vascular/Thoracic Surgery	Surgical Specialties	Retired to Honorary		Acknowledge
Heide, Aaron C., MD	Teleneurology	Medical Specialties	Provisional to Courtesy		Acknowledge
Jameson, John T., MD	Pathology	Pathology	Retired to Honorary		Acknowledge
Saglio, Stephen D., MD	Family Medicine	Family Medicine	Retired to Honorary		Acknowledge
Volpe, Katherine A., MD	Urology Gynecology	OBGYN	Provisional to Active		Acknowledge
LOCUMS TENENS/TEMPORARY PRIVILEGES: The following practitioner(s) were granted Temporary privileges.					
NAME	SPECIALTY	SERVICE	REASON	TIMEFRAME	RECOMMEND
Balkhaa, Bilegsaikhan, MD	Internal Medicine Hospitalist	Medical Specialties	To fulfill an important patient care, treatment, and service need: a currently privileged practitioner will be absent from the organization and someone is needed to cover the associated patients during the absence (commonly termed locum tenens)	02/01/2023 – 04/30/2023	Acknowledge
Loja, Melissa N., MD	Vascular Surgery	Surgical Specialties	To fulfill an important patient care, treatment, and service need: a currently privileged practitioner will be absent from the organization and someone is needed to cover the associated patients during the absence (commonly termed locum tenens)	01/23/2023 – 05/22/2023	Acknowledge
Mkrtchyan, Arsen, MD	Internal Medicine	Medical Specialties	To fulfill an important patient care, treatment, and service need: a currently privileged practitioner will be absent from the organization and someone is needed to cover the associated patients during the absence (commonly termed locum tenens)	01/25/2023 – 05/24/2023	Acknowledge

**REQUESTS TO ADD OR AMEND PRIVILEGES:** The following practitioners have requested additional privileges and have completed additional training and/or have otherwise met the privilege criteria. Approved privileges shall be granted for the remainder of the current appointment period.

**\*COVID privileges granted from Date of Coverage to 60-days following declared end of COVID Disaster**

NAME	SPECIALTY	SERVICE	PRIVILEGE(S) REQUESTED	PROCTOR	RECOMMEND
Garcia, Allyson A., MD	Pediatrics	Pediatrics	Procedural Sedation Temporary Privileges	Dr. Smith	Acknowledge
Junqueira, Heloisa S., MD	Pediatrics	Pediatrics	Procedural Sedation Temporary Privileges	Dr. Smith	Acknowledge
Palha De Souza, Chiquita A., MD	Pediatrics	Pediatrics	Procedural Sedation Temporary Privileges	Dr. Smith	Acknowledge
Sakai, Reiko E., MD	Pediatrics	Pediatrics	Procedural Sedation Temporary Privileges	Dr. Smith	Acknowledge
Sherwood, Karla E., DO	Pediatrics	Pediatrics	Procedural Sedation Temporary Privileges	Dr. Smith	Acknowledge

**RESIGNATIONS:** The following practitioners have voluntarily resigned their staff membership and privileges or AHP status. Practitioners were in good standing with the Medical Staff of Natividad at the time of the resignation, unless specified below.

NAME	SPECIALTY	SERVICE	REASON	EFFECTIVE DATE	RECOMMEND
Sakaue, Michelle H., PA-C	Emergency Department Physician Assistant	Emergency Department	Voluntary Resignation	01/08/2023	Acknowledge

**Nurse Practitioner (TNP) Teaching /Training:** The following NP meet the qualifications and request to participate in the Advanced procedure Teaching / Training, MSP008

NAME	SPECIALTY / SERVICE	PROCEDURE	RECOMMEND
Mobley, Sandra W., ACNP	Trauma / Acute Care Nurse Practitioner / Trauma	Central Venous catheter placement, Chest tube insertion, Chest tube removal, Clearance of C-Spine, Closed reduction of fracture/dislocation, Endotracheal intubation, FAST ultrasound, Supervision of Flex/ex. C-spine radiographs, Procedural sedation	Acknowledge

**RELEASE FROM ADVANCED PROCEDURE TEACHING / TRAINING:** The following practitioners have completed their advanced procedure teaching/training requirements in the following privileges as per MSP008-4. They are eligible to apply for these privileges.

NAME	SPECIALTY	SERVICE	REASON	RECOMMEND
None				

**Emergency Medicine Physician Assistant, Nurse Practitioner ADVANCED PROCEDURE TEACHING AND TRAINING:** The following meet the qualifications and request to participate in the Advanced procedure Teaching / Training, MSP008-6

NAME	PROCEDURE	RECOMMEND
None		